

IHBAM – DISTRICT STUDENT SERVICES POLICY & PROCEDURES MANUAL

Category: Optional

Related Policies: AC, IHBAA, IHBAB & JICD

The School Board adopts the following procedure to ensure appropriate development and annual review and periodic amendments to the Special Education Policy and Procedures Manual (hereinafter “the Manual”).

- Development, Maintenance and Content of Manual. The Manual is to be developed and maintained by the Superintendent in consultation with the Special Education Director. The Manual shall be updated annually. The Superintendent shall assure that the manual includes written procedures and other information as required under state law or N.H. Department of Education rules as the same may be amended from time to time.
- 1. Superintendent Modifications. The Superintendent or his/her designee is hereby authorized to annually review and update the District Manual without Board approval, provided that each change in the procedures will be dated and identified as a Superintendent's Addition.
- 2. Limitation on Superintendent Modifications. Changes or additions to the Manual by the Superintendent shall be consistent with NH Department of Education changes in administrative rules. Changes or additions to the Manual which will result in additional staffing or personnel changes, or otherwise cause an increase in required funds for special education services, should be brought forward to the Board as soon as possible.

District Policy History:

Reviewed & Approved 5/2023

Legal References:

20 U.S.C. § 1400 et seq., Individuals with Disabilities Education Act

34 C.F.R. § 300 et seq., Assistance to the States for the Education of Children with Disabilities

RSA 186-C, Special Education

N.H. Code of Administrative Rules, Section Ed. 1100, Standards for the Education of Students With Disabilities (e.g., Ed 1105.01(b), Ed 1105.02 (a), Ed 1105.04, Ed 1106.01 (e), Ed 1109.06 (a), etc.

Additional Resources:

N.H. Department of Education's Procedural Safeguards Handbook

<https://www.education.nh.gov/who-we-are/division-of-learner-support/bureau-of-student-support/special-education/procedural-safeguards> (As of August, 2022)