

WINCHESTER SCHOOL BOARD
AUGUST 18, 2022
WINCHESTER SCHOOL LIBRARY

Board Members Present: L. Hildreth, J. Blake, L. Picard, J. Hadler – Absent: J. Rokes
Administration Present: L. Carey, T. Taylor, M. Pouliot, M. Hill

The meeting was called to order at 6:30pm. by Board Chair, L. Hildreth.

MINUTES

L. Picard MOVED to approve the public and non-public minutes of July 21, 2022; SECONDED by: L. Hildreth, VOTED: 4-0.

L. Picard MOVED to go into non-public session under RSA91-A:3II(a); SECONDED by: L. Hildreth, VOTED: J. Hale – yes, J. Blake – yes, L. Hildreth – yes, L. Picard – yes, VOTED: 4-0, MOTION PASSED.
L. Hildreth recused herself from discussion and vote due to a conflict of interest.

L. Picard MOVED to leave non-public session at 6:57pm; SECONDED by: J. Hadler, VOTED: 3-0, MOTION PASSED.

PRINCIPAL'S REPORT – Megan Pouliot:

*Lots of new enrollments this week; majority are in kindergarten and seventh grade. Open House will be held on August 29th from 4:30 to 5:30pm. There will be eleven or twelve local organizations there. There will be face painting, ice cream, etc. The athletic director will be there as well and the school will have free/reduced lunch forms available for completion.

BUSINESS MANAGER – T. Taylor:

- *The auditors came and spent the week here. T. Taylor hopes to have a real solid number for the year-end budget balance for the next meeting.
- *T. Taylor will order Chromebooks for School Board members so they can access all the necessary school information from there.
- *Primex – If the School wants to enroll now, we can get a locked rate that cannot increase more than 10%.

L. Picard MOVED to sign the contract with Primex as part of their Guaranteed Cost Program; SECONDED by: J. Hale, VOTED: 4-0, MOTION PASSED.

L. Hildreth thanked T. Taylor for taking care of the bond payment while on vacation.

L. Picard MOVED to approve the Accounts Payable Manifest dated 8/5/22 in the amount of \$30,875.36; SECONDED by: L. Hildreth, VOTED: 4-0, MOTION PASSED.

L. Picard MOVED to approve the Accounts Payable Manifest dated 7/29/22 in the amount of \$1,089.21; SECONDED by: L. Hildreth, VOTED: 4-0, MOTION PASSED.

L. Picard MOVED to approve the Accounts Payable Manifest dated 7/29/22 in the amount of \$278,369.86; SECONDED by: L. Hildreth, VOTED: 4-0, MOTION PASSED.

L. Picard MOVED to approve the Payroll Manifest dated 8/5/22 in the amount of \$143,888.02; SECONDED by: L. Hildreth, VOTED: 4-0, MOTION PASSED.

L. Picard MOVED to approve the Payroll Manifest dated 8/19/22 in the amount of \$141,338.14; SECONDED by: L. Hildreth, VOTED: 4-0, MOTION PASSED.

FACILITIES DIRECTOR – M. Hill:

- *Music room bid was awarded to ENE Systems. Hoping to get done by early Winter depending upon equipment availability.
- *Painting is 75% completed; everything but the Thayer building is done.
- *Thank you to the Board for a great lunch – the custodial staff really enjoyed it and were very appreciative.
- *Kitchen hood is being installed; should be done by Monday. Still waiting on the range.

L. Picard advised she walks past the building a lot; the outside looks great!

SUPERINTENDENT’S REPORT – L. Carey:

- *Building and grounds are kept so well; so beautiful. M. Hill and crew have done a great job; she is so impressed.
- *M. Hill spent four hours with emergency crew. He is integral to our safety – thanked him for that.
- *As requested at the last meeting, L. Carey advised they will close for voting day and have the last scheduled day of school off. This change will be incorporated into future calendars to allow for voting at the school.

L. Hildreth gave out a huge thank you to the Teachers Association for making this happen. It is much appreciated by the School and the Town.

- *M. Pouliot has been working to try to fill many vacancies at the school.
- *The Board received Staff and Parent/Student handbooks for review.

After discussion, **L. Picard MOVED to approve the updated Staff and Parent/Student Handbook; SECONDED by: L. Hildreth, VOTED: 4-0, MOTION PASSED.**

M. Pouliot advised the Parent/Student Handbook will be included in the packets going home.

SCHOOL BOARD CHAIR COMMENT/REPORT – L. Hildreth:

- *L. Hildreth asked about updates to COVID protocol for back-to-school.

M. Pouliot advised currently the State has no restrictions. To start, we won’t have any, but students can choose to wear a mask. There will be no change to the updated Opening Plan that we had last year.

- *L. Hildreth advised they usually do a pinning ceremony for the staff.

After discussion, the Board and Administration decided to bring everyone together on 8/29 at 12:00 during lunch and to honor longevity.

- *L. Hildreth asked when budget season starts.

T. Taylor advised at the end of September.

L. Picard explained the Budget Committee hasn’t met yet. She believes their first meeting will be in September to get things together and organized.

J. Hadler advised she has spoken to Keene High School who told her they are not getting data from Winchester for high school students.

Sheena Bushee advised she had sent the information at the beginning of the year but has resent it. There was a change in staff and she feels there could have been a disconnect.

J. Hadler - That’s why our kids are just getting the information now. She wanted the Board and Administration to know in case anyone has questions on it.

Sheena Bushee advised they do have a plan to send out a physical mailer.

CITIZENS’ COMMENTS:

Sheena Bushee - Starting off with new faculty, Principal and Assistant Principal; very excited to see what next year will bring. Super thrilled with the team they have.

L. Hildreth MOVED to go into non-public session under RSA-91:3II(b) and RSA-91:3II(j); SECONDED by: L. Picard, J. Hadler – yes, J. Blake – yes, L. Hildreth – yes, L. Picard, yes, VOTED: 4-0, MOTION PASSED.

L. Hildreth MOVED to leave non-public session at 8:24pm; SECONDED by: L. Picard, VOTED: 4-0, MOTION PASSED.

L. Hildreth MOVED to seal the non-public minutes regarding residency for a minimum of six months; SECONDED by: L. Picard, VOTED: 4-0, MOTION PASSED.

L. Hildreth MOVED to seal the non-public minutes regarding the contract until it is in place and provisions are made; SECONDED by: L. Picard, VOTED: 4-0, MOTION PASSED.

While in non-public session the Board discussed new teaching staff.

L. Picard MOVED to seal the minutes under RSA91-A:3II (a) held at the beginning of the meeting; SECONDED by: J. Blake, VOTED: 3-1-0 (L. Hildreth – abstained).

L. Hildreth MOVED to adjourn the meeting at 8:27pm; SECONDED by: L. Picard, VOTED: 4-0, MOTION PASSED.

Respectfully submitted:

Peggy Higgins
School Board Secretary