

## PARAPROFESSIONAL II (#Para)

Winchester School District  
Winchester, New Hampshire

### Job Details

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**Job ID:** 3021008

**Application Deadline:** Posted until Filled

**Posted :** July 11, 2022

**Starting Date:** Immediately

### Job Description

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- Support the instruction of students with moderate to intensive special needs, both general education classroom and special education program.
- Facilitate educational access for students who may have significant cognitive, social/emotional, behavioral, and/or daily living skills challenges.
- Works with individuals or small groups to implement teacher-prepared instruction.
- Reinforce teacher-presented material.
- Guide student in assignment completion or coach student in community-based vocational placements.
- Assist teachers in helping to maintain acceptable student behavior. Duties may include but not limited to: toileting, bathroom needs.
- Organizing and maintaining class records and instructional materials; and maintaining written documentation.
- Supervises the classroom in emergency situations and for meetings.
- Supervises playground and cafeteria when necessary.
- Provides chaperone assistance with field trips.
- Attend in-service training programs as appropriate.
- Implement and follow the student's Individualized educational Plan.
- Have an understanding of the needs of the child/children they are assigned to.
- Follow the direction of the classroom teacher and Special education Teacher.
- Complete Medicaid paperwork on a bi-weekly basis.
- Always maintain student confidentiality.
- Performs other duties as required.

Please send letter of interest and three references, copy of Paraprofessional II certification to:

Winchester School  
Attn: Marie Braley  
85 A Parker Street  
Winchester, NH 03470  
(603) 239-8061 x7  
mbraley@wnhdsd.org  
E.O.E.

**Position Type:** Part-time

**Positions Available:** 1

- Job Category : Instructional Support > Paraprofessional / IA

### Job Requirements

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- Paraprofessional II certification is required or eligible for Para II certification. Demonstrated aptitude for the work to be performed. Ability to communicate effectively orally in writing with students, staff and parents. Ability to supervise large groups of children.

10 Month position, 6.92 hours per day

- No experience required
- Bachelor degree preferred
- Citizenship, residency or work visa required

## Contact Information

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Marie Braley  
85 Parker Street  
Winchester, New Hampshire 03470

Phone: (603) 239-8061

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**Learn more at <http://www.schoolspring.com/job?3021008>**