

**WINCHESTER SCHOOL BOARD**  
**JUNE 16, 2022**  
**WINCHESTER SCHOOL LIBRARY**

Board Members Present: J. Rokes, L. Hildreth, J. Blake, L. Picard, J. Hadler

The meeting was called to order at 6:31pm. by Board Chair, L. Hildreth.

**MINUTES**

**L. Picard MOVED to approve the public and non-public minutes of May 19, 2022; SECONDED by: J. Rokes, VOTED: 4-0-1 (J. Blake – abstained).**

**L. Hildreth MOVED to approve the public minutes of June 2, 2022; SECONDED BY: L. Picard, VOTED: 3-0-2 (J. Rokes and J. Hale – abstained), MOTION PASSED.**

**PRINCIPAL’S REPORT – V. Carev:**

\*The use of Math Tools has shown really positive growth in students; especially in the early grades where they are focusing on interventions. V. Carev will do more streamlined data for the Board. Kudos to all staff and Dr. Pelkey. Three assessments were done with the new tools. There was a lot of work done this year; it paid off.

**BUSINESS MANAGER – T. Taylor:**

**L. Picard MOVED to approve the Accounts Payable Manifest dated 6/17/22 in the amount of \$1,405,417.71, which includes just over \$1.2 million in Keene tuitions; SECONDED by: L. Hildreth, VOTED: 5-0, MOTION PASSED.**

**L. Picard MOVED to approve the Accounts Payable Manifest dated 6/17/22 in the amount of \$2,809.45; SECONDED by: L. Hildreth, VOTED: 5-0, MOTION PASSED.**

**L. Picard MOVED to approve the Payroll Manifest dated 6/10/22 in the amount of \$226,475.94; SECONDED by: L. Hildreth, VOTED: 5-0, MOTION PASSED.**

The Board received the year-to-date budget figures, as of 6/16/22. T. Taylor reviewed highlights and answered questions.

The Board discussed their concerns with the reduction in students enrolled in Winchester/Keene; wondered where they go to, charter schools, home-schooled, etc? L. Picard thinks it might be worth additional conversations.

K. Dassau feels if they can identify the students, they may be able to make a probable calculation as to the reasons for students leaving.

\*T. Taylor advised they will still be encumbering expenses until June 30<sup>th</sup>, then will have a better idea of the fund balance for the end-of-the-year.

\*The auditors will be here next Monday.

\*Grant audits were done. T. Taylor needs to answer the findings within two weeks.

L. Picard advised the Selectboard meeting was last night. Due to the fact that the Town was unable to staff departments, they will utilize the bottom-line balance for paving. The School Board does have the opportunity to set aside funds for an emergency, which is identified as anything that they didn’t reasonably know was coming. Feels the Board should think about it; they have never been in a position to have this emergency fund. Feels this could alleviate looking at a deficit again.

L. Picard asked T. Taylor to get more information on the Emergency Fund and the RSA.

V. Carey wanted to reiterate that because the school was not able to fully staff, that doesn't mean they didn't need additional people or were overstaffed.

**FACILITIES DIRECTOR – M. Hill:**

- \*Digging will be starting on Monday.
- \*Staining has begun on the gym floor.
- \*Music Room – The scope of work and RFP are ready; hopefully will get out next week.
- \*Took delivery of the tractor.
- \*The Middle School Cafeteria now has a brand new cooler.

**SUPERINTENDENT'S REPORT – K. Dassau:**

- \*There is a need for a brief non-public session to address an MOU with Support Staff.

**SCHOOL BOARD CHAIR REPORT – L. Hildreth:**

- \*Summer School Board Meetings: V. Carey feels it is fine having one meeting per month in the Summer if the Superintendent still has authorization to approve contracts. M. Braley wanted to be sure that the approval is for the Superintendent of the Winchester School and not in the name of Ken Dassau.

K. Dassau advised there have been times in the Summer when they have had two meetings per month; could do that again, if needed.

After discussion, the Board agreed to meet on July 21, 2022 and August 11, 2022. Meetings will resume twice per month beginning in September.

Tonight is K. Dassau and V. Carey's last Board Meeting.

**CITIZENS COMMENTS:**

None.

**L. Picard MOVED to go into non-public Session under RSA-91:3II(j) At 7:27pm; SECONDED by: L. Picard, VOTED: J. Blake – yes, J. Rokes – yes, L. Hildreth – yes, L. Picard – yes, J. Hadler – yes; SECONDED by: L. Hildreth, VOTED: 5-0, MOTION PASSED.**

**L. Hildreth MOVED to leave non-public session at 7:39pm; SECONDED by: J. Rokes, VOTED: 5-0, MOTION PASSED.**

While in non-public session the Board discussed an MOU to Support Staff.

**L. Hildreth MOVED to adjourn the meeting at 7:40pm; SECONDED by: J. Blake, VOTED: 5-0, MOTION PASSED.**

Respectfully submitted:

Peggy Higgins  
School Board Secretary