

WINCHESTER SCHOOL BOARD
JUNE 2, 2022
WINCHESTER SCHOOL LIBRARY

Board Members Present: L. Hildreth, J. Blake, L. Picard – via phone
Absent: J. Rokes, J. Hadler

The meeting was called to order at 6:39pm. by Board Chair, L. Hildreth.

MINUTES

As Jacob Blake is a new School Board Member, the minutes will be voted on at the next meeting.

PRINCIPAL'S REPORT – V. Carey:

- *Field Day was held today; it was moved from tomorrow as rain is expected. The morning was awesome; there were some kinks in the afternoon, but overall things went well.
- *Reminder – tomorrow is the last day of Pre-School; last day of Kindergarten is Monday and Eighth Grade Graduation will be held Tuesday, June 7th at 6:00pm. The last day of school for all other students is Wednesday, June 8th which will be a full day and a celebration will be held that day for the staff. June 9th will be a workshop and last day for the teachers. A number of staff members are participating in Staff Development on June 13th and 14th.

Board members need to sign the Oath of Office as Jacob Blake was appointed as a new Board Member. L. Hildreth will send the document for signatures to L. Picard, J. Hadler and J. Rokes.

BUSINESS MANAGER – T. Taylor:

- *A payment needs to be made from the 2021-2022 fund balance as indicated in the Warrant Article, to the Special Education Expendable Trust in the amount of \$25,000.
- *Signatures are needed on forms to add \$125,000 to the Building Improvement Capital Reserve Fund for the 2022-2023 Warrant Article.
- *The Board received a detailed report of YTD expenditures as of 5/31/22 – will discuss at the next meeting.

L. Hildreth MOVED to approve the Payroll Manifest dated 5/27/22 in the amount of \$228,393.06; SECONDED by: L. Picard, VOTED: 3-0, MOTION PASSED.

L. Hildreth MOVED to approve the Accounts Payable Manifest dated 6/3/22 in the amount of \$304,011.07; SECONDED by: L. Picard, VOTED: 3-0, MOTION PASSED.

L. Hildreth MOVED to approve the Accounts Payable Manifest dated 6/3/22 in the amount of \$1,805.29; SECONDED by: L. Picard, VOTED: 3-0, MOTION PASSED.

FACILITIES DIRECTOR – M. Hill:

- *There are several projects M. Hill wants to get done around the school and he is requesting to use uncommitted funds for the projects:

M. Hill discussed work needed in the parking lot and requested approval from the Board.

After discussion, **L. Hildreth MOVED to approve the parking lot project in the amount of \$30,250 with Vermont Road Works; SECONDED by: L. Picard, VOTED: 3-0.**

There is a window in the cafeteria and four classroom windows that need to be replaced.

After discussion, **L. Hildreth MOVED to approve the five windows in room numbers 115, 119, 122, 123, 124 in the amount of \$25,392; SECONDED by: L. Picard, VOTED: 3-0, MOTION PASSED.**

No vote was needed, but M. Hill wanted the Board to know that the walk-in cooler in the Elementary School will be done in the next two weeks.

A hood with a suppression system needs to be installed in the Elementary School kitchen.

After discussion, **L. Hildreth MOVED to approve a cooktop hood and suppression system from NKE for \$24,650; SECONDED by: L. Picard, VOTED: 3-0, MOTION PASSED.**

M. Hill brought a request to purchase a tractor to the Board. He found one at Gary's Power Equipment for \$15,000; a new one would be \$30,000 more. It can be used for work on the fields, general repair, and includes a loader; can get snow removed quickly. The maintenance cost each year is roughly \$1,000.

L. Hildreth MOVED to approve the purchase of a 2014 Mahindra Tractor in the amount of \$15,000 from Gary's Power Equipment; SECONDED by: L. Picard, VOTED: 3-0, MOTION PASSED.

The total cost of the items approved is \$95,292; everything but the hood will come from the Capital Reserve Fund.

SUPERINTENDENT'S REPORT – K. Dassau:

*K. Dassau will sign the Out-of-District Coordinator and teaching position contracts.
per previous approval of the Board.

*Congratulations to Val Carey on her new position. A Search Committee will be formed which will include the Superintendent, Assistant Principal, Guidance Counselor, Board Member, WSSA rep. and WTA rep.

SCHOOL BOARD CHAIR REPORT – L. Hildreth:

*L. Hildreth would like to wait to discuss the Summer meeting schedule until the full Board is here.

CITIZENS COMMENTS:

None.

L. Picard MOVED to adjourn the meeting at 7:12pm; SECONDED by: L. Hildreth, VOTED: 3-0, MOTION PASSED.

Respectfully submitted:

Peggy Higgins
School Board Secretary