

WINCHESTER SCHOOL BOARD MEETING
WINCHESTER SCHOOL LIBRARY
APRIL 7, 2022

School Board Members Present: L. Picard, L. Hildreth, J. Hale Hadler, T. Kilanski, J. Rokes
Administration Present: K. Dassau, T. Taylor, V. Carey, M. Hill

The meeting was called to order by Board Chair, L. Hildreth.

**L. Picard MOVED to approve the Public Minutes of the 3/17/22 School Board Meeting;
SECONDED by: L. Hildreth, VOTED: 3-0-1 (J. Rokes – abstained).**

PRINCIPAL’S REPORT – V. Carey:

*Have received information from parents about things going on outside of school and some indication of the possibility of things coming into school. She Invited 7th and 8th Grade parents in for an information session and discussion; mostly to give some information about social media trends that were happening and also to talk about some substances that are being used, shared and potentially sold amongst our middle school students. It was an opportunity to have brainstorming sessions with the parents and come up with possible activities to provide education to families and students. She has reached out to the Winchester Police Department. The Chief is working on some contacts that he has about some tech safety training for parents regarding social media dangers; some possibilities for some collaborative offerings to parents and potentially students. Things have tightened up at the School to be sure there are less opportunities for kids to be alone. V. Carey will be working closely with parents and the Winchester Police Department to address this and work on ways to support kids. She is planning to make contacts to bring in some additional training on substance use, etc.

*The last day of school for students, as of right now, is June 8th. Proposing Eighth Grade graduation be held June 7th; Eighth Grade students could be done on the 7th of June.

*April is Autism Awareness month. Likely to see staff in matching t-shirts and blue jeans or at least matching colored shirts.

BUSINESS MANAGER’S REPORT – T. Taylor:

L. Picard MOVED to approve the Accounts Payable Manifest dated 3/25/22 in the amount of \$6,781.78; SECONDED by: L. Hildreth, VOTED: 4-0, MOTION PASSED.

L. Picard MOVED to approve the Accounts Payable Manifest dated 3/25/22 in the amount of \$183,564.80; SECONDED by: L. Hildreth, VOTED: 4-0, MOTION PASSED.

L. Picard MOVED to approve the Accounts Payable Manifest dated 4/8/22 in the amount of \$150,825.82; SECONDED by: L. Hildreth, VOTED: 4-0, MOTION PASSED.

L. Picard MOVED to approve the Accounts Payable Manifest dated 4/8/22 in the amount of \$1,840.65; SECONDED by: L. Hildreth, VOTED: 4-0, MOTION PASSED.

L. Picard MOVED to approve the Accounts Payable Manifest dated 3/25/22 in the amount of \$17,048.05; SECONDED by: L. Hildreth, VOTED: 4-0, MOTION PASSED.

L. Picard MOVED to approve the Payroll Manifest dated 4/1/22 in the amount of \$150,825.82; SECONDED by: L. Hildreth, VOTED: 4-0, MOTION PASSED.

*The Board received the year-to-date budget and T. Taylor reviewed. Currently sitting at \$910,000 in unencumbered funds. Still have possible unanticipated costs for Special Ed.

*The Winchester Support Staff contract has been signed and delivered. Needs Board Chair's signature.

L. Picard MOVED that the School Board Chair sign the WSSA Contract for 2022-2024; SECONDED by: L. Hildreth, VOTED: 4-0, MOTION PASSED.

*Dr. Gallagher is not ready with reports from KHS yet. Meeting at the 5/19/22 Board Meeting would work fine for KHS. The School Board had no objection.

*T. Taylor is looking to move accounts to Savings Bank of Walpole, but she needs School Board approval to start the transition. The Town has already moved their accounts.

After discussion, **L. Picard MOVED to start the process of transitioning banks to Savings Bank of Walpole; SECONDED by: J. Rokes, VOTED: 4-0, MOTION PASSED.**

FACILITY DIRECTOR'S REPORT – M. Hill:

Mini split in the Server room needs to be replaced. Have received one quote; will check to see if he can get other quotes.

After discussion, **J. Rokes MOVED to spend up to \$7,750 to replace the mini split; SECONDED by: L. Picard, VOTED: 4-0, MOTION PASSED.**

M. Hill advised he has numbers from Design Day. It will cost \$5,950 to do a complete design which hopefully will be recouped by ESSER funds. Will do the design for the Elementary Common areas, the Elementary office area and the locker rooms.

L. Hildreth MOVED to approve \$5,950 for Design Day to do designs for the three HVAC systems M. Hill referenced; SECONDED by: J. Rokes, VOTED: 4-0, MOTION PASSED.

Received the third quote for the gym floor and reviewed quotes with the Board. M. Hill and J. Rokes met and agreed that Danaher Floor Restoration is the company that fits us best.

J. Rokes MOVED to accept the estimate from Danaher Floor Restoration at \$24,000; SECONDED by: L. Hildreth, VOTED: 4-0, MOTION PASSED. This cost will come from the Capital Reserve Fund.

M. Hill thanked Assistant Principal Gary Tashjian and the group of middle school boys who did a tremendous amount of brush clearing; it looks amazing. The Fire Department will come and burn it. This was part of the new electives. They also helped out with the ball fields.

SUPERINTENDENT – K. Dassau:

*L. Hildreth will sign 2022-2023 Grant Assurances as Board Chair.

*Will have Non-Public Session tonight for teacher nominations and then L. Hildreth will sign them.

SCHOOL BOARD CHAIR COMMENTS/REPORT – L. Hildreth:

L. Hildreth advised the Board that she received a resignation from T. Kilanski. In his letter he advised it was not a decision he took lightly. The Board thanked him for the time he served. They will put out a Letter of Interest for a new Board member until next year's election; which is when T. Kilanski's term is up.

L. Picard MOVED to accept the resignation of T. Kilanski; SECONDED BY: J. Hale Hadler, VOTED: 4-0, MOTION PASSED.

The posting will go on the District webpage and the Facebook Page. The Letter of Interest will be needed by 4/21/22. The Board will review and make a decision by 5/3/22.

*L. Hildreth advised Teacher Appreciate Day is 5/3/22 – things will be happening all week.

*Senior Night will be held 5/31/22.

*Kindergarten Registration opens on 4/11/22.

With the addition of a new Board member, new Committee assignments were made.

COMMITTEE ASSIGNMENTS:

Budget Committee - J. Rokes, J. Hale Hadler – (back-up)

Joint Loss – L. Picard

Finance – L. Hildreth, J. Hale Hadler (back-up)

KHS Committee – L. Picard, J. Rokes

L. Picard advised KHS is in turmoil. Winchester doesn't have a lot of Administrative say over things. They are trying to get feedback from parents and make positive changes. Encourages people to provide feedback to KHS whether it be good or bad. This is Winchester's opportunity to get involved. She would like to reach out to KHS and see what the School and Board can do to help.

V. Carey explained she had a Zoom meeting with Dr. Gallagher two weeks ago. They started the year with a different administrative design. All discipline/truancy was going through one Dean of Students; it wasn't working. They are now back to three house offices and moved from three to six hall monitors, but have been having trouble hiring for those positions. Still looking for people to fill 2-1/2 positions. They will approach a security company if needed. V. Carey also attended a presentation and share-outs at KHS on Monday. Believes it is still on live-stream. KHS is happy to receive any feedback and would be happy to hear from the KHS Committee and Winchester.

Legislative Action/Policy – L. Picard/L. Hildreth

Negotiations – J. Rokes, L. Hildreth
NHSBA – J. Hale Hadler
Scholarship – J. Hale Hadler
Select Board – Board Member Rotation
Professional Development – L. Hildreth/J. Hale Hadler
Sick Bank – L. Picard
Technology – J. Rokes, L. Hildreth (back-up)
Energy Conservation/Facilities – J. Rokes

L. Hildreth left the room.

L. Picard advised the Winchester Food Festival will be held on Saturday, May 7th. It will be the kickoff to the 2022 Farmer's Market season from 10:00 to 2:00. It will be split between outside and inside. She is putting it out to the School Board and Selectboard looking for volunteers. There are only seven members on the RED Committee.

V. Carey advised NHDI will perform that day and our School team will be joining them.

CITIZENS' COMMENTS:

None.

**L. Picard MOVED to go into Non-Public Session under RSA91-A:3(a) and (b);
SECONDED by: J. Rokes, VOTED: J. Rokes – yes, J. Hale Hadler – yes, L. Picard – yes,
MOTION PASSED.**

**L. Picard MOVED to leave Non-Public session at 8:09pm; SECONDED by: J. Rokes,
VOTED: 4-0, MOTION PASSED.**

While in non-public session the Board accepted nominations and hired Lynn Carey as Superintendent beginning 7/1/22. Lynn Carey will be introduced at the first May School Board meeting.

**L. Hildreth MOVED to adjourn the meeting at 8:10pm; SECONDED BY: L. Picard,
VOTED: 4-0, MOTION PASSED.**

Respectfully submitted,

Peggy Higgins
School Board Secretary

