

# **Bishop Unified School District**

## **SCHOOL BOARD RESPONSIBILITIES**

- 1. Set Direction**
- 2. Establish the Structure**
- 3. Demonstrate Support**
- 4. Ensure Accountability**
- 5. Demonstrate Community Leadership**

## **Mission Statement**

The Bishop Unified School Governance Team, as representatives of our community, is committed to providing the best education to all students ensuring they reach their full potential.

### **Governance Team Priorities 2017-2018**

8.1

- 1. Raise academic performance levels K-12 and maintain a balanced curriculum**
- 2. Support and monitor annual academic growth through regular review of LCAP metric and assessment data**
- 3. Ensure positive student engagement, morale and school connectedness**
- 4. Provide safe and secure campuses**
- 5. Recruit, retain and value a dedicated teaching staff**
- 6. Maintain fiscal solvency**

## **Addressing the Board**

There are many different ways individuals may choose to address the Board. Those who wish to request an agenda item may do so by submitting the request in writing, along with supporting documents and information, to the Superintendent at least eight school days prior to a scheduled meeting date. Those wishing to address items on the agenda may do so when recognized by the Board President near the beginning of the meeting or when the President requests public comments when the item is being considered. For matters not on the agenda, there is an opportunity for individuals to address the Board when the Board President requests comments from the public near the beginning of the meeting. The Board shall not take action on such items at that meeting.

**Bishop Unified School District**  
**Minutes of the Board of Trustees Meeting**  
**Regular Meeting • April 19, 2018 • 6:30 pm**  
**Carl Lind Board Room – Bishop Union High School**

*Individuals who require special accommodations, including, but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent or designee at least two days before the meeting.*

*Members of the public are encouraged to attend Board meetings and address the Board concerning any item on the agenda within the Board's jurisdiction. A person wishing to be heard by the Board shall first be recognized by the President and shall then proceed to comment as briefly as the subject permits. (BB 9323)*

*Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours:  
Bishop Unified School District Office – 301 N Fowler Street, Bishop, CA 93514*

**1.0 CALL TO ORDER**

After determining that a quorum was present, the April 19, 2018 meeting of the BUSD Board of Trustees was called to order by President Trina Orrill at 6:36pm.

**BOARD OF TRUSTEES PRESENT:** Kathy Zack, Trina Orrill, Josh Nicholson , Steve Elia and Taylor Ludwick .  
Absent - ASB President Erika Ellis.

**2.0 FLAG SALUTE**

Flag Salute was led by Stacy Van Nest

**3.0 RECOGNITION**

*The Board likes to take this time each month to recognize and say thank you to those among our student body, community and staff who have “gone the extra mile” for our students and/or the schools in our district.*

Steve Elia recognized the BUSD Administrative Team for their inspiring efforts. Looking forward to a future of great things happening with the work they do every day.

**4.0 PUBLIC**

**Concerning Items of Interest not Addressed on the Formal Agenda:**

*This time is set aside at each meeting for members of the audience to speak to the Board regarding questions or issues not on the agenda. No action may be taken, but items may be placed on a future agenda.*

No comments

**5.0 PUBLIC HEARING**

The Board has requested a Public Hearing to meet posting requirements and receive input on the following agenda items.

5.1 Disclosure of AB1200: Tentative agreement with the BTA/CTA and the Bishop Unified School District (posted April 9, 2018) (enclosure)

5.2 Disclosure of AB1200: Tentative agreement with Administration/Confidential Non-Union (posted April 9, 2018) (enclosure)

No comments – Hearing Closed

## **BUSD Regular Meeting**

**4.19.2018**

**Page 2**

### **6.0 Reports and Presentations**

#### **6.1 ASB President Report – Erika Ellis**

Student Council President Jordan Kost spoke in Erika's absence.

- Talent show had a large turn out as well as the Easter Egg Hunt. Both events raised \$600 which help pay for the ASB students to attend the CASL Conference.
- There will be a "Senior Send Off" rally in May

#### **6.2 Fourth Grade Team - Mission Trip**

Fourth grade teacher Jeff Burror presented a slide show of the San Juan Capistrano field trip. Students, parents and teachers all had a great experience. The board commended the fourth grade team for organizing this very successful trip. They will be going again next year.

#### **6.3 Administration Reports (enclosures)**

##### **6.3.1 Heather Carr/Dr.Gretchen Skrotzki, Bishop Elementary School Principal**

T.Ludwick asked what the plans are for 5<sup>th</sup> grade promotion ceremony. HC explained they are scaling it down to an age appropriate event. 5<sup>th</sup> graders will be recognized at the end of the year assembly and will receive and have ice cream with fellow students.

The music program is very popular and is doing well.

T.Orrill asked about the enrichment program (replacing GATE). There are many activities and they are all well attended by a well-rounded group of students.

##### **6.3.2 Patrick Twomey/Derek Moisant, Home Street Middle School Principal**

K.Zack commented that colleges are seeing high numbers in regards to first generation students.

T. Ludwick inquired about a rumor of a chrome book issue. PT explained that because the insurance policy was soon to expire, many chrome books were sent out for repair.

##### **6.3.3 Katie Kolker, Palisade Glacier High School Principal**

Katie was happy to announce that some of the Bishop Independent Study students were able to graduate.

J. Nicholson asked what the life skills class involved. Katie explained it teaches students to make healthy choices, good decisions and self-awareness. The class is held on Tuesdays and Thursdays.

##### **6.3.4 Randy Cook/Dave Kalk, Bishop Union High School Principal**

R.Cook announced that Varsity Mathletes took 2<sup>nd</sup> place in League.

-Choir competed and took 4<sup>th</sup> place against some very tough competition.

-The CTE program has the "Bronco Industries" up and running and he thanked Midge Milici for helping with that project.

-R.Cook thanked the community for helping with the Junior interviews.

-Staff is working on a staff/student connectedness program. Hoping to make all students feel that they belong.

-showing interest in their academic achievement

-greeting students daily

-taking an interest in the students interests and hobbies

-honor students when submitting names for "The Bronco Way"

#### **6.4 Barry Simpson, BUSD Superintendent**

##### **6.4.1 Chronic Absenteeism Workgroup**

BUSD is identified as needing differentiated assistance in regards to chronic absenteeism. Next meeting to discuss will be on May 10<sup>th</sup> at 12:00 in the HSMS Library. Board members are invited to attend.

##### **6.4.2 Staffing Update**

6 positions open for 2018-19. 1 elementary CDS, 2 Kindergarten, 1 5<sup>th</sup> grade and 1 English/ELD at BUHS. We recently filled the high school science position with an exceptional teacher from Nevada.

## **BUSD Regular Meeting**

**4.19.2018**

**Page 3**

### **6.4.3 School Safety Funds from ICSOS**

ICOE created a grant opportunity for school safety funds, BUSD was allotted \$36,000. We will inform them as to what the funds are spent on.

### **6.4.4 LCAP Update**

Working on the updated version and will have a draft ready prior to the May board meeting

### **6.4.5 Video Camera Installation**

Security camera installation project in progress on campuses and we are very pleased with their performance.

### **6.4.6 Lockdown Notification System Pilot Project**

New audio lockdown system is being tested at BES. It's a push button system that once the button is pushed, a pre-recorded message is heard inside and outside the buildings to start the lockdown process. It also has a different siren than the fire alarm system to help distinguish the 2 different events.

### **6.4.7 End of Year Activities Calendar**

Board members were given the end of the year activity calendar and were asked to indicate which activities they'll attend and return to Kristin Carr.

### **6.4.8 Other**

## **7.0 BOARD MEMBERS**

*This item is included to allow all Board members to report about various matters involving the District and/or to request any items for future agendas. There will be no Board discussion except to ask questions, and no action will be taken unless listed as a subsequent agenda item.*

### **7.1 Next Regular Board Meeting – May 17<sup>th</sup>, 2018 at 6:30 pm, Carl Lind Board Room – BUHS**

It was requested that we change the meeting to May 15<sup>th</sup>. All agreed.

Steve Elia asked that we take a look at the dual program data and achievement.

Trina Orrill asked if desired changes to graduation ceremonies (crown control, fencing, security) were being worked on?. Admin is looking into fencing and bleachers from the Fairgrounds and contracting PD for security and crown control (air horns).

## **8.0 CONSENT AGENDA**

*Items included on the consent agenda may be approved by a single vote of the Board; any items which warrant further discussion may be separated for discussion and/or approval.*

8.1 Approval, Minutes of the Special Meeting, March 13<sup>th</sup>, 2018 (enclosure)

8.2 Approval, Minutes of the Regular Meeting, March 15<sup>th</sup>, 2018 (enclosure)

8.3 Approval, Change Date of June Board Meeting From the 19<sup>th</sup> to the 17<sup>th</sup>.

After discussion it was decided that the Regular June Board Meeting will be held on the 19<sup>th</sup>. All agreed and will look into getting Ariana Pope to present her speech. The Special Board Meeting will still be held on the 21<sup>st</sup>.

**BUSD Regular Meeting**

**4.19.2018**

**Page 4**

8.4 Approval and Ratification, Routine Personnel Matters  
Hires/Transfers/Others of Employment:

Meghan Fuchs / Certificated / Home Hospital – HSMS  
Addie Mears / Athletics / Cheer Coach – BUHS  
Autumn Nelson / Athletics / Dance Coach – BUHS  
Sheri Sonke / Certificated / Spirit Coordinator - BUHS  
Caitlin Coleman / Classified / Aide I-BES (replacing Stacy Peterson)  
Kristin Worley / Classified Sub / BES

Resignations/Close File

Patti Cook / Certificated / BES-CDS / 2018-19 school year (enclosure)

8.5 Approval, Inter-District Transfers (enclosure)

Student A, 9 <sup>th</sup> grade, BPUSD to BUSD	new 2018-2019
Student B, Kindergarten, BPUSD to BUSD	new 2018-2019
Student C, Kindergarten, BPUSD to BUSD	new 2018-2019
Student D, 7 <sup>th</sup> grade, BPUSD to BUSD	new 2018-2019
Student E, 6 <sup>th</sup> grade, BPUSD to BUSD	new 2018-2019
Student F, Kindergarten, BPUSD to BUSD	new 2018-2019
Student G, 7 <sup>th</sup> grade, BPUSD to BUSD	new 2018-2019

8.6 Approval, Quarterly Report of the Williams Uniform Complaints (enclosure)

8.7 Approval, Sport and Academic Trips

8.7.1 BUHS / Band / Reno Jazz Festival – April 27<sup>th</sup> & 28<sup>th</sup> (enclosure)

8.7.2 BUHS/Cross Country / SNARL (high altitude camp) July 16-19(enclosure)

**ACTION:** A motion to approve was made by J. Nicholson, seconded by K. Zack. None opposed, no abstentions and the motion carried 5-0

**9.0 ACTION/DISCUSSION ITEMS**

9.1 Approval, Revised/New Policies/Regulations/Exhibits/Bylaws(CSBA March/enclosure)

BP/AR 1312.3 (BP/AR revised)	Uniform Complaint Procedures
AR 3230 (AR revised)	Federal Grand Funds
AR 3514.2 (AR revised)	Integrated Pest Management
BP/AR 3551 (BP/AR revised)	Food Service Operation/Cafeteria Fund
BP/AR 3553 (BP/AR revised)	Free and Reduced Price Meals
BP 4111/4211/4311 (BP revised)	Recruitment and Selection
BP/AR 4119.11/4219.11/4319.11 (BP/AR revised)	Sexual Harassment
AR 4161.1/4361.1 (AR revised)	Personal Illness/Injury Leave
AR 4161.8/4261.8/4361.8 (AR revised)	Family Care and Medical Leave
AR 4261.1 (AR revised)	Personal Illness/Injury Leave
BP/AR 5022 (BP/AR revised)	Student and Family Privacy Rights
BP/E 5145.6 (BP/E revised)	Parental Notifications
BP 6162.5 (BP revised)	Student Assessment
BP/AR 6171 (BP revised)	Title I Programs

**ACTION:** A motion to approve was made by K. Zack, seconded by T.Ludwick. None opposed, no abstentions and the motion carried 5-0

9.2 Approval, Development of School Safety Committee

**ACTION:** A motion to approve was made by T.Ludwick, seconded by S.Elia. One opposed (T.Orrill), no abstentions and the motion carried 4-1

Discussion took place. T.Orrill felt a committee wasn't necessary as this could be something discussed in staff meetings and PLC meetings. Most didn't agree with her – others felt there is too much to cover in staff meetings and this wouldn't get the attention it needs in order to be successful. Others stated that certificated **and** classified staff should be on the committee and just focus on this one topic. Kathy Zack suggested we try it for one year and see if it's successful, Josh Nicholson agreed.

9.3 Approval, Second Year Probationary and New Tenured Contracts at BUSD for the 2018-2019 school year.

Second Year Probationary:

Laurence Blocker / Special Day / BUHS  
Angela Owens / Graphic Design & Commercial Art / BUHS  
Linda Sandoval / School Counselor / HSMS

**BUSD Regular Meeting**  
**4.19.2018**  
**Page 6**

Tenured:

Kim Beard / Physical Education / Bishop Elementary School  
Jennifer Giacomini / Kindergarten/ Bishop Elementary  
Annette Holland / Fashion Design / Bishop Union High School  
Breanne Leeson / 3<sup>rd</sup> Grade / Bishop Elementary School  
Tim Maloney / CDS / Home Street Middle School  
Katherine McLaren / 3<sup>rd</sup> Grade / Bishop Elementary School  
Amber Popp / Math / Home Street Middle School  
Jordan Rose / ELD-AVID / Home Street Middle School  
Jessica Sharkey / 4<sup>th</sup> Grade / Bishop Elementary School  
Nancy Thornburg / 2<sup>nd</sup> Grade / Bishop Elementary School  
Tim Wickersheim / Ag-Wood Shop-Welding / Bishop Union High School

**ACTION:** A motion to approve was made by K.Zack, seconded by J. Nicholson. None opposed, no abstentions and the motion carried 5-0

9.4 Approval, Resolution 17-18-06, Transfer to Permit Payment of Obligations at Close of Fiscal Year (enclosure)

**ACTION:** A motion to approve was made by S. Elia, seconded by J. Nicholson. None opposed, no abstentions and the motion carried 5-0

9.5 Approval, Resolution 17-18-07, Authorized Agent Status (enclosure)

**ACTION:** A motion to approve was made by K.Zack, seconded by J. Nicholson. None opposed, no abstentions and the motion carried 5-0

9.6 Approval, Resolution 17-18-08, Transfers of Appropriations for 2018-2019 (enclosure)

**ACTION:** A motion to approve was made by T.Ludwick, seconded by K.Zack. None opposed, no abstentions and the motion carried 5-0

9.7 Approval, AB1200/Tentative agreement with Administrative/Confidential Non-Union (enclosure)(Exhibit A)

**ACTION:** A motion to approve was made by J.Nicholson, seconded by S.Elia. None opposed, no abstentions and the motion carried 5-0

9.8 Approval, AB1200/Tentative agreement with the BTA/CTA and the Bishop Unified School District (enclosure)(Exhibit A)

**ACTION:** A motion to approve was made by J.Nicholson, seconded by K.Zack. None opposed, no abstentions and the motion carried 5-0

**BUSD Regular Meeting**  
**4.19.2018**  
**Page 7**

9.9 Approval, Board Self Evaluation Tool (enclosure)

**ACTION:** A motion to approve was made by K.Zack, seconded by S.Elia. None opposed, no abstentions and the motion carried 5-0

9.10 Discussion/Approval, Summer School Alternative Schedule (enclosure)

**ACTION:** A motion to approve was made by J.Nicholson, seconded by S.Elia. None opposed, no abstentions and the motion carried 5-0

Randy Cook explained the new schedule will help with staffing, attendance and completion of sessions.

**10.0 CLOSED SESSION – 7:55 pm**

10.1 Conference with District Labor Negotiator (Government Code Section 54957.6) Bishop Unified School District's Teachers' Association (CTA/BTA) and Bishop Unified School District's Classified Bargaining Unit (CSEA) District Negotiator: Barry Simpson, Superintendent

10.2 Personnel Matters (Government Code 54957)

10.2.1 Approval, One Certificated Employee Requesting A 60% FTE Reduced Service Plan for 2018-2019 School Year (enclosure)

10.3 Student Matters. (Education Code 35146)

10.3.1 Discussion, Parent Request for Early Graduation (enclosure)

10.4 Discussion, Superintendent Search

**11.0 RECONVENE TO OPEN SESSION – 8:28pm**

11.1 Report out of closed session

**ACTION:** A motion to approve item 10.2.1 was made by S. Elia, seconded by K.Zack. None opposed, no abstentions and the motion carried 5-0

**ACTION:** Item 10.3.1 failed due to lack of motion



**12.0 ADJOURNMENT – 8:30pm**

**BUSD Regular Meeting  
4.19.2018  
Page 8**

\_\_\_\_\_  
Trina Orrill, President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kathy Zack, Clerk

\_\_\_\_\_  
Date

Respectfully Submitted by:  
Kristin Carr  
BUSD Administrative Assistant