

# SHAW ELEMENTARY PTO Monthly Meeting Minutes

Tuesday, Oct 12, 2021

3:15 pm Zoom

**Attendees:** Cara Kouse, Heather Bakker, Andria Misutka, Kathryn Lambert, Heather Wetmore, Susan Peveler, Rachel Jennings, Rob Hay, Abdulaziz Almusallam, Patience Olajide, Kelly Dewine, Christian Miller

- I. **Call to Order:** President Andria Misutka called the meeting to order at 3:19pm
- II. **Approval of Last Meeting's Minutes:** Cara Kouse moved to approve the last PTO Meeting Minutes (May 2021) and Susan Peveler seconded the motion. Minutes were approved.
- III. **Treasurer's Report (Kathryn Lambert):** See financial report (as of Oct 12, 2021) for details of income and expenses. The current balance in the checking account is \$57,075.33. This balance includes earnings from the Fun Run, however we have not received the invoice from Boosterthon yet, so this balance will go down. Susan Peveler moved to approve the treasurer's report, Heather Bakker seconded the motion. The Treasurer's report was approved.
- IV. **Updates:**
  - A. Picture Day - Picture day went well and ended 1 hour early. We appreciate all of the volunteers who helped everything go smoothly.
  - B. Box Tops Program - Box Tops went 100% digital. Fliers will go out to students soon explaining how to submit box tops in the new format.
- V. **Upcoming Events:**
  - A. Spirit Nights -
    1. October 26 - Chipotle: 33% of proceeds will go to the PTO if more than \$150 is raised.
    2. Nov 16 - Piada: 20% of proceeds will go to the PTO; Family meals available.
  - B. Book Fair, Oct 18-22 - We are still looking for volunteers to help with the book fair. Set-up will begin this Friday at 2:00pm and the book fair will begin Monday morning. The book fair will have extended hours on Tuesday, 19 Oct from 3pm to 8pm.
  - C. Help Wanted
    1. Teacher Snack Cart, Nov 8-12 - We are looking for volunteers to provide pre-packaged snacks. Donations can be sent in with students or dropped off at the front office.

2. Holiday Shop, Dec 6-11- We are looking for volunteers to help students shop for holiday presents.
3. Winter Fair - There will not be a Winter Fair this year. We may look into having something in conjunction with our Family Fun Day.

**VI. Cub Scout Report (Rob Hay)** - Cub Scouts' first campout is this weekend. The Cub Scouts have submitted their charter to the PTO this month for approval at next month's meeting. A motion to add the Cub Scouts' recharter approval to next month's meeting agenda was approved.

**VII. Principal Report -**

- A. Fun Run - Thank you to everyone who helped with the Fun Run this year.
- B. Conferences - Conferences will begin in a couple of weeks and parents have the option of attending in person or virtually.
- C. MAP Testing - The students are finishing MAP testing and parents will get results at conferences.
- D. Safety Patrol - This is our first year to have a Safety Patrol. We recently had a ceremony to raise the 100 year flag on Safety Patrol Day. The kids are doing a great job.

**VIII. Adjournment** - The meeting was adjourned at 3:44 pm.

\*The next PTO meeting will be held on November 9, 2021 at 6:00pm.

\*\*The PTO meets the second Tuesday of each month during the school year, alternating times between 6pm and 3:15.