



MOUNT BAKER JUNIOR HIGH STUDENT HANDBOOK

By attending Mount Baker Jr/Sr High school, I acknowledge that I have received, read, and understand the contents of this handbook and have shared the information with my parents/guardians. I understand that I am responsible to fulfill the expectations presented in the handbook. Failure to follow the guidelines may result in loss of privileges or other disciplinary consequences.

COMPUTER NETWORK & INTERNET ACCEPTABLE USE POLICY

By signing below I am confirming that “I have received, read, and understand” the contents of the Computer Network Acceptable Use Policy (found in the Student Handbook) and have shared the information with my parent/guardian. I understand that I am responsible to fulfill the expectations presented. Failure to follow the guidelines may result in loss of privileges or other consequences. I understand that this access is designed for educational purposes. However, I recognize that it is impossible for the school district to restrict all objectionable materials and will not hold the school district or its employees or agents responsible for materials acquired on the internet.

.....
Date _____

Grad Year _____

Base Camp Teacher _____

Student Name _____ (PRINT Clearly)

Student Signature _____

By signing this I am confirming that I have read the handbook and understand all that is presented in it.

TO GAIN ACCESS TO THE INTERNET AT SCHOOL A PARENT / GUARDIAN MUST SIGN BELOW

Parent / Guardian Name _____

Parent / Guardian Signature _____ Date _____

By signing above I am confirming that I have read the handbook with my student and understand all that is presented in it and hereby give permission to issue an account for my child. I also give permission to the school to allow my student to access the internet for educational purposes as well as understand the unintended risks involved.

This page will be torn out and stored in the student’s file.

MANDATORY ATTENDANCE INFORMATION

Dear Parent/Guardian:

Mount Baker Jr/Sr High School believes that attending school regularly leads to academic success and helps children feel better about school—and themselves. Consistent attendance will help your child(ren) do well in junior high, high school, college, at work, and in life.

DID YOU KNOW?

- Missing 10 percent (or about 18 days) increases the chance that your student will not read or master math at the same level as their peers.
- Students can still fall behind if they miss just a day or two every few weeks.
- Absences affect the whole class if the teacher has to slow down to help children catch up.
- By 6th grade, absenteeism is one of three signs that a student may drop out of high school.
- By being present at school, your child learns valuable social skills and has the opportunity to develop meaningful relationships with other students and school staff.
- Absences can be a sign that a student is losing interest in school, struggling with school work, dealing with a bully or facing some other potentially serious difficulty.
- By 9th grade, good attendance is a better predictor of graduation rates than 8th grade test scores.

WHAT WE NEED FROM YOU

We value your student's contributions to our school and miss them when they are gone. If your student is going to be absent, please our secretary at 360-383-2016. **Calls to excuse absences must be received within 48 hours following the absence.** Excused absences are defined by state law and school board policy as: illness, medical appointments, family emergencies, court/legal proceedings, religious/cultural observations, pre-notification of planned vacations, funerals and bereavement.

OUR PROMISE TO YOU

We know that there are a wide variety of reasons that students are absent from school, from health concerns to transportation challenges. There are many people in our building prepared to help you if you or your student face challenges in getting to school regularly or on time. Some of the people who can help include:

- Helen Schlotfeldt, JH Secretary – 360-383-2016: hschlotfeldt@mtbaker.wednet.edu
- Troy Wright, principal – 360-383-2015: twright@mtbaker.wednet.edu

We promise to track attendance daily, to notice when your student is missing from class, communicate with you to understand why they were absent, and to identify barriers and supports available to overcome challenges you may face in helping your student(s) attend school.

SCHOOL POLICIES AND STATE LAWS

It is important that you understand our school policies and procedures, as well as Washington State Law, to ensure your child is successful in school. State law for mandatory attendance, called the Becca Bill, requires children from age 8 to 17 to attend a public school, private school, or a district-approved home school program. Children who are 6 or 7 years old are not required to be enrolled in school. However, if parents enroll their 6 or 7-year-old, the student must attend

full-time. Youth who are 16 or older may be excused from attending public school if they meet certain requirements.

If your student has two unexcused absences in one month, state law (RCW 28A.225.020) requires we schedule a conference with you and your student to identify the barriers and supports available to ensure regular attendance. The district is obligated to develop a plan that may require an assessment to determine how to best meet the needs of your student and reduce absenteeism.

If your student has seven unexcused absences in any month or ten unexcused absences within the school year, we are required to file a petition with the juvenile court, alleging a violation of RCW 28A.225.010, the mandatory attendance laws. The petition may be automatically stayed and your student and family may be referred to a Community Truancy Board, or you and your student may need to appear in juvenile court. If your student continues to be truant you will need to go to court.

At Mount Baker Jr/Sr High School, we have established rules on attendance that will help you ensure your student is attending regularly. These can be found on pages 7-8 of the student handbook.

WHAT YOU CAN DO

- Set a regular bed time and morning routine.
- Get a good night's sleep and **avoid electronic devices for at least one hour prior to bed!!!**
- Don't let your student stay home unless they are truly sick. Keep in mind complaints of a stomach ache or headache can be a sign of anxiety and not necessarily a reason to stay home.
- Avoid appointments and extended trips when school is in session.
- Develop back-up plans for getting to school if something comes up. Call on a family member, a neighbor, or another parent.
- Keep track of your student's attendance.
- Talk to your student about the importance of attendance.
- Talk to your student's teachers if you notice sudden changes in behavior. These could be tied to something going on at school.
- Encourage meaningful afterschool activities, including sports and clubs.

If you have questions, please feel free to contact us!

Your signature below simply indicates that you have read and understand our attendance policies and procedures.

PRINT STUDENT NAME

Parent Signature

Date

Every student, every day -- attendance matters!

MBJH Bathroom Passes / Policy

At Mount Baker Junior High School, we believe that your education is important. To avoid missing key instruction, we encourage you to use the restroom in your free time before school, during passing periods, at breakfast, at lunch, and after school. However, we also realize that from time to time you will need to use the restroom during class. To accommodate this, we provide each student with six passes per trimester.

To use a pass, please present this page to your teacher. They will sign a pass. You then have a reasonable amount of time to use the restroom and return.

If you need to use the restroom after you've used all of your passes, ask your teacher for a pass to use the library restrooms. Before returning to class, you must get a library staff member's signature when you are finished.

*Certain students with 504 plans, IEPs, or other documented health needs may require greater access and may be exempt from this process. Please contact our principal, Mr. Wright, or our counselor, Mr. Bennett with concerns by calling 360-383-2016.

Bathroom Pass #1 – Trimester 1
Print Name _____
Time _____
Teacher Sig. _____

Bathroom Pass #2 – Trimester 1
Print Name _____
Time _____
Teacher Sig. _____

Bathroom Pass #3 – Trimester 1
Print Name _____
Time _____
Teacher Sig. _____

Bathroom Pass #4 – Trimester 1
Print Name _____
Time _____
Teacher Sig. _____

Bathroom Pass #5 – Trimester 1
Print Name _____
Time _____
Teacher Sig. _____

Bathroom Pass #6 – Trimester 1
Print Name _____
Time _____
Teacher Sig. _____

Schedules at a Glance

PERIOD	START TIME
1	7:55-8:57
Base Camp	9:02-9:27
Breakfast	9:27-9:37
2	9:37-10:39
3	10:44-11:46
Lunch	11:46-12:21
4	12:21-1:23
5	1:28-2:30

Regular Day Bell Schedule

PERIOD	START TIME
1	7:55-8:39
Base Camp	8:44-9:09
Breakfast	9:09-9:19
2	9:19-10:03
3	10:08-10:52
Lunch	10:52-11:27
4	11:27-12:11
5	12:16-1:00

Wednesday's Early Release
Bell Schedule

Every Wednesday from Oct 5-May 31

Main Office Contacts

Junior High Principal: Troy Wright	twright@mtbaker.wednet.edu	360-617-4502
Principal Secretary: Helen Schlotfeldt	hschlotfeldt@mtbaker.wednet.edu	360-383-2016
School Counselor: Rob Bennett	rbennett@mtbaker.wednet.edu	360-617-4508
Athletic Director: Ron Lepper	ronl@mtbaker.wednet.edu	360-617-4525
Athletic Secretary: Mickie Perez	mperez@mtbaker.wednet.edu	360-617-4507

School Website: www.mtbaker.wednet.edu/o/mbjh

District Website: www.mtbaker.wednet.edu

ATTENDANCE REMINDER: If you miss school, your family must contact us by phone or email on the day of your absence or at least within 2 days of your return to school.

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What is **BASE CAMP**? At Mount Baker Junior High School, we believe that **supportive relationships** are the foundation of good instruction. We are committed to cultivating a culture where **concern for one another is paramount**. Upon this foundation, we are able to push each student to realize their full potential both academically as well as personally **ensuring that each of our students experiences their highest level of success** in high school and beyond. To this end, we have created the Base Camp advisory model!



So . . . What is it?! Base Camp is our advisory model. Like in Mountaineering where a base camp is a place of shelter and preparation necessary to make the summit of a mountain, our advisories are places where kids can connect with other students and staff members to form the kind of positive bonds that have been proven to help kids be successful academically while supporting social and emotional development.

How are Base Camps organized? There are four total base camp groups on campus each with the name of a local peak: Hannegan, Larabee, Shuksan, and Tomy'Hoi. Each base camp is comprised of five Expeditionary Teams. Each expeditionary team is lead by a teacher or other staff member. Within each expeditionary team is a group of about 15 students. The students are a mix of 7th and 8th graders.

When is Base Camp and what do we do? Base Camp happens after first period every day. Each team engages with a weekly social/emotional lesson that covers a topic geared toward the successful development of the whole student. Monday through Thursday are devoted to things like social emotional lessons, team building, and academic support. Fridays are used to celebrate success, recognize student achievement and engage in base camp competitions. Sometimes these competitions are limited to one or two base camp groups and other times they might involve the entire school.

Why are the Expeditionary Teams a mix of 7th and 8th grade students? 8th graders have a lot of experience and insight to offer to 7th grade students. As such, they are provided with mentoring opportunities to connect with and help support the 7th grade students in their expeditionary team. This allows all students to form friendships with peers at both grade levels. It also develops connections among staff and students they might not teach, building more cohesive bonds among everyone at MBJH!

STUDENT EXPECTATIONS

As a successful student, you need to be aware of the following expectations:

- attend school regularly as required by law
- arrive to class on time with appropriate materials
- be fully involved in the classroom environment
- identify yourself upon request of any school district personnel or authorities in a school building, on school grounds, at school-sponsored events or on school buses
- follow any reasonable request of school employees who are acting in the performance of their duties
- follow school district policies, school rules and with the directions of teachers, student teachers, substitute teachers, educational assistants, principals or other authorized school personnel

Other disciplinary expectations you should know:

- Any student who willfully performs any act which materially interferes with or is detrimental to the orderly operation of a school, a school activity or any other aspect of the educational process within the district shall be subject to discipline, suspension or expulsion.
- Food and drink** is restricted in most areas of the campus. Food is to be eaten in the cafeteria or outside. Appropriate disposal of food and drink containers and garbage is the student's responsibility.
- Skateboards**, roller skates, scooters shoes with wheels, lasers, water balloons, and other such toys are prohibited on campus. They may be confiscated and disciplinary action assigned. The principal or assistant principal may choose to return confiscated items to a parent or guardian.
- Campus Off Limits Areas:**
 - **Parking lots**, except during drop-off and pick-up times.
 - Area in **between the gym and wrestling room and the area behind the Field House** and north by the fields unless you are part of a class activity in these areas.
 - **Adjacent private property.**
- Students who are not participating in school sponsored athletics/activities cannot be adequately supervised and must **leave campus** at the end of the school day.

ATTENDANCE POLICY

Students who accrue 7 unexcused absences in a month or 10 in a year will be subject to the school filing a Becca Truancy Petition with the Whatcom County Juvenile Courts. After 20 days of consecutive non-attendance, the student will be withdrawn from school.

Only the school office can excuse an absence based on timely information. Excusable absences are defined by the state as: illness, medical appointments, family emergencies, court/legal proceedings, religious/cultural observations, pre-notification of planned vacations, funerals and bereavement. Absences must be excused within 2 school days of the absence, or it will be unexcused. Excessive absences may require a doctor's note for the school to excuse.

ARRIVAL AND DISMISSAL

School begins at 7:55 a.m. and ends at 2:30 p.m. daily. The school office is open from 7:30 a.m. to 3:30 p.m.

ARRIVAL AND DISMISSAL – CONTINUED

Students should not arrive at school before 7:30 a.m. This is a safety precaution, since there is no supervision before this time. If you arrive to school late, you are required to check in at the office with your parent/guardian or a note signed by them. If you are leaving school prior to 2:30, you should be picked up at the office and signed out during school hours. When dismissed from school, you are expected to leave campus by your usual means of transportation unless you are attending a supervised activity, club, or athletic practice or event. If you need to get off at a bus stop other than your own, you need to bring a note to the office signed by your parent/guardian by 1:00PM. No bus passes will be issued after that time. If the stop is not another student's, such as getting off at a grandparent's house, the note should include the address. The office staff will then give you a green bus slip to get off at that stop.

You cannot stay after school unless prearranged with a staff member, who agrees to supervise you until you are picked up. *Watching a friend's practice or an athletic event is not considered being supervised.*****

TARDINESS to class in excess of 5 minutes is considered an absence for the period. Arriving late to school or class will be marked unexcused unless the office receives a phone call or note from the parent or guardian. Excessive tardiness to class can result in disciplinary action determined by the teacher and their classroom policies.

TRUANCY

Students are expected to attend all classes when at school. If students are absent from class without permission, they are considered truant, even if they are still on campus. School consequences are applied when students are found truant. According to the Revised Code of Washington, RCW 28A.225.010, students ages 8-18 are required to attend school. Failure to do so will result in being placed on attendance contract, a Becca petition to the court system, and/or disciplinary action for non-attendance. If a student's guardian/s, in good faith, have dropped the student off for school or assume that the student is on district or public transportation, and the student does not arrive at campus, it will be treated as at truancy. In addition, state-mandated acceptable excuses for absences / tardies are listed in the attendance portion of this handbook.

TRUANCY & The BECCA BILL:

Washington state has instituted the **Becca Bill** which states that a student who has received 7 unexcused absences within any month or 10 unexcused absences during the current school year will be referred to the Whatcom County Juvenile Court alleging a violation of RCW 28A.225. After twenty consecutive days of absence, a student will be withdrawn from Mount Baker Jr. / Sr. High School. After referral to the court, students and parents will be summoned to appear before the community truancy board where a plan of support will be put in place. Failure to improve attendance following the truancy board hearing will result in an amended petition being filed with the courts seeking their intervention.

ASB ACTIVITY CARDS

All student activities such as athletics, dances, assemblies, and clubs are financed by ASB student funds. One of the most important sources of support for these programs is the student ASB card.



The ASB card provides students FREE admittance to all home athletic contests. It also admits a student free, or at discounted admission prices, to plays, musicals, dances, and assemblies. The purchase of an ASB card can result in considerable savings throughout the year.

ASB cards are available for \$45.00 from the athletic office. Students who qualify for free-and-reduced lunches will pay a reduced fee or no fee depending on their status.

PRIVACY INFORMATION

School Board policy (3600 #7.A) provides that directories of names, addresses and telephone numbers of student and students' parents or guardians may be released to organizations or individuals representing organizations that have a direct affiliation with one or more schools and/or programs. Parents and guardians may request information concerning their student be withheld from the following: student directory, class lists, media (may include pictures), military, no release of information. If you do not want information to be given please stop by the school office and complete a 'Privacy Information Form.'

MBJH CLASS CHANGE POLICY

Students will have the first five (5) school days of the new semester to request a schedule change. In order to do so, they must schedule an appointment with Rob Bennett, the JH counselor.

Schedule changes will **NOT** be made for the following reasons:

- To have classes with friends
- Student does not like his/her teacher
- Student is failing the class
- Class is considered "too hard"

There may be exceptions to this policy based on placement issues and/or student transfers. Changes that occur outside the 10-day window must be approved by the teacher and a counselor.

EMERGENCY PROCEDURES

Drills are practiced on a routine basis and procedures are posted throughout the school to better ensure student and staff knowledge about responding appropriately in emergency situations. Students and staff are required to participate in these safety drills when practiced.

EMERGENCY SCHOOL CLOSURES / ROAD RESTRICTIONS

Call **383-2070** or check the district website, <https://www.mtbaker.wednet.edu/>, for information concerning school closures and road restrictions. Information will be updated by 6:00 a.m. The following radio and television stations begin broadcasting emergency schedules or school closure information at 6 am, or as soon as it is available: **KAFE (104.3 FM), KGMI (790 AM), KBFW (930 AM), KISM (92.9 FM), KWPZ (106.5 FM), and KPUG (1170 AM); KING 5 TV, KIRO 7 TV, and KOMO 4 TV.**

EMERGENCY PROCEDURES

Other than fire alarms, instructions will be given by teachers or via the public address system. Mount Baker's position toward the evacuation of students from classes and buildings due to EMERGENCY situations is as follows:

- Evacuate the area immediately - NO EXCEPTIONS.
- During an emergency, teachers are to carry their grade books.
- Students unaccounted for are to be reported to an administrator.
- Bus and access lanes are not to be blocked.
- The teacher is responsible for his/her group of students and shall remain personally in charge until the emergency situation is resolved.
- Staff should have their "Red/Green" laminated sheets to indicate missing/present students



DEPRESSION AND SUICIDE

Teen depression and suicidal behavior are serious issues facing teens today. Suicide is the third leading cause of death for teen-agers. Knowing how to recognize the symptoms of depression and suicidal behaviors are the key to getting help for people who are struggling.

COMMON SIGNS OF DEPRESSION

- Frequently sad and unhappy
- Frequently anxious
- Eating too much or too little
- Tired all the time
- Irritable
- Declining grades
- Increased drug/alcohol use
- Suicidal thoughts/behaviors



What if someone I know is thinking about suicide?

Show you care: *Listen, take them seriously, and don't be judgmental.*

Ask the questions: *"Are you thinking about hurting yourself?" "Are you thinking about suicide?"*

Get help from an adult! Talk to your counselor or call the national suicide prevention line at 1-800-273-8255.

STUDENT BEHAVIOR AND GENERAL EXPECTATIONS

Our disciplinary procedures have been developed by staff, students, and parents to accomplish two goals:

- To provide a safe, orderly learning environment which allows teachers to instruct and students to learn without disruption, intimidation, harassment or fear of physical safety.
- To help students develop the self-discipline they will need to be successful at school and in society.

CELL PHONES, TABLETS, AND ELECTRONIC DEVICES



Personal electronic devices are allowed before school, at breakfast break, at passing time, at lunch, and with teacher permission. If a student's device is heard or used in any way other than listed above, it will be confiscated and turned in to the office. Violations will be tracked and students with multiple offenses will be assigned appropriate discipline.

Students who need to make a call during class time must get staff permission first and make the call in the office or a location identified as appropriate by the teacher.

Students who use their device inappropriately or to record a prohibited activity or who record others without their consent will be subject to disciplinary action which may include suspension or expulsion.

Devices are prohibited during in school suspension and must be turned over to the secretary; devices will be returned upon exit from ISS. Devices are not to be used in any way in the gym locker rooms.

Students who refuse to turn over their device to a staff person for violating the above described policies will be sent to the office to meet with the dean or an administrator and may face disciplinary consequences.

ACADEMIC INTEGRITY

Students are expected to conduct themselves honorably with regard to academics. This is to include but be not limited to refraining from all forms of cheating including academic dishonesty and plagiarism. Violations may result in loss of credit on assignment or for the course, guardian contact/conference, documentation in the student's file, discipline and/or suspension.

BREAKS / LUNCH

All students must report to the cafeteria at the start of lunch. We'll eat together for the first 15 minutes and then be released to go outside once everyone has cleaned up their mess! You must stay in the designated parts of campus and be respectful of other classes on campus. Junior high students should not be on the high school section of campus during lunch or breaks.

MBJH IS A CLOSED CAMPUS

We are a closed campus. You may not leave the school grounds from the time you first arrive in the morning until the end of the day.

If you have an appointment during the day, **you must first have a parent/guardian contact the school attendance secretary or bring a note into the office, then sign out in the office before you leave campus. When returning to campus, you must sign back in at the office before going to class.**

Only individuals listed on the student's emergency contact list will be able to pick up students during the school day. **Prior parental notice is required** before the school can release any student to an adult other than the parent or guardian.

High School students are not allowed in the Junior High School building unless they are assigned there, have office permission, or have prearranged their visit with the staff. No drop-ins during the school day please!

FINES FOR LOSSES AND DAMAGES

You are responsible for proper care of all school materials issued or checked out to you. If books or supplies are damaged or lost, you are responsible for paying replacement costs of those items. Report cards, diplomas or transcripts will not be issued to students having outstanding fines. The Mount Baker School District is not responsible for musical instruments furnished by students and left at school. The school district will not replace student owned instruments or any other personal property lost, stolen or damaged while at school.

FINANCIAL ASSISTANCE

All applications for financial assistance programs such as, work compensation, grants, scholarships, special funds, subsidies, prizes, etc., will be considered by the administration without regard to race, color, national origin, gender, or disability.

ACCIDENTS AND ILLNESSES

If you become ill or injured at school, you will be administered first aid, when necessary, by a member of the first aid response team. Your parent/guardian will be contacted in those cases that are serious enough to warrant communication. If your parent/guardian is unable to be reached, the emergency numbers provided will be called to find someone to pick you up. If necessary, 911 will be called.

RIDING THE SCHOOL BUS

Riding the bus is a privilege. You must obey the bus driver at all times, promptly and immediately. Your misconduct on the bus or at a bus stop is sufficient reason to discontinue bus transportation privileges and/or face other school consequences. You must remain safely seated, speak softly, use no profanity, respect people and property, and keep head, hands and all objects inside the bus. Eating, drinking, tobacco, drugs, and alcohol are not allowed on the bus. Most busses are equipped with video surveillance and recorded video can be used as evidence in disciplining school rule violations. **LATE BUS:** The late bus is for supervised, after school activities only. Students must remain on campus. Students who leave campus and return to ride the late bus will be written up.

Students are only allowed to leave the bus at their designated stop, unless permission is given in writing by guardians to school authorities. Bus drivers are responsible for the safe conduct of students and are in full charge of the buses. If students need to get off at a bus stop other than their own, they need to bring a note to the office signed by a parent/guardian **by 1:00PM**. No bus passes will be issued after that time. The note should include the address of the alternative stop. The office staff will then issue a one-time green bus slip to get off at that stop. If there is a continued need to get off at an alternate stop, please contact transportation at 360-383-2060.

*****Green bus passes must be arranged before 1:00PM on the day of their intended use.*****

DRESS CODE

The Mount Baker School District, along with its students' parents, guardians, and community, are responsible for encouraging all students to develop habits of proper dress and grooming. These standards, *developed by our students*, are based on respect for one another and the need to establish a safe, orderly, caring, challenging, and businesslike learning environment. **Students not following the dress code will be asked to go to the office and discuss their dress code violation with an administrator. School disciplinary consequences may apply.**

- The dress code applies to all students.
- Adequate coverage of the body is required. Shirts are required and must have straps or sleeves. Pants, dresses, shorts, and skirts should be worn to adequately cover the body and undergarments.
- Shoes or sandals must be worn at all times.
- Clothing or accessories decorated or marked with illustrations, words, or phrases which are vulgar, obscene, offensive, disruptive, suggestive (including any reference to alcohol, tobacco, drugs, nudity, guns, weapons, racism, or acts of violence), or promote behavior which violates school conduct standards are not allowed.
- Clothing or accessories with colors, images, or messages that can be interpreted as gang-related, including bandanas and bandana-print clothing, is not allowed on campus or at any school event.
- Hats, hoods, sunglasses, and other clothing accessories are only to be worn in the classroom at the teacher's discretion.
- If a student is wearing clothing violating the dress code, that student will be asked to change or to turn the clothing inside out; Failure to cooperate may result in further disciplinary action.
- School administration reserves the right to ban clothing or accessories that distract from the learning environment or that adversely impact campus safety.

MEDICAL NEEDS & MEDICATIONS AT SCHOOL

- Strict policies and procedures govern the administration of medication to students during school hours. If a student requires medication, including over the counter medication like aspirin, a parent or guardian must notify the nurse's office before the student can be on campus with the medication. If a student is in possession of any medication without proper clearance from the school nurse they are subject to school drug-related discipline.
- When a student is absent for more than three consecutive days, the school nurse and/or the attendance secretary may contact the home to verify the nature and anticipated duration of the illness. A physician's verification of illness may be required to confirm excessive absences.
- If a student is to be confined to home or hospital for an extended period, please contact the school nurse or office. In some instances, home tutoring can be provided through special services.

SCHOOL DANCES and MOVIES

On occasion, there will be dances or movies after school. Dates will be published in our online calendar. These events are for students on level one or two of our honor level system. Once students arrive at a dance/movie, they are expected to stay and will not be allowed to leave and return. All school rules apply at after school events. Students must conduct themselves in a respectful manner and be appropriate with the adults who are chaperoning. At dances, dancing back to front, grinding, moshing, body slamming, bothering the D.J., inappropriate dancing, public displays of affection, etc. will not be allowed. Students who do not behave appropriately will be escorted to the office by an administrator to wait for the late bus and will not be eligible for a refund. Depending on the severity of the misbehavior, students removed from an event may be prohibited from attending future events.



VISITORS

Student visitors are not allowed on campus. This is to preserve a safe and academic climate on campus. Any exception must be approved by an administrator at least 24 hours in advance. **Parents who wish to observe their student in class for educational purposes must contact an administrator at least 24 hours ahead of the date they wish to observe in order to arrange appropriate details with the classroom teacher.** Campus tours may be arranged with a counselor or an administrator. Non-MBHS students are not allowed to visit campus or classes for the day.

DISCIPLINE

The purpose of discipline is to change behavior and help students learn to make more appropriate decisions. Common forms of discipline are explained below. We deal with all discipline on a case by case basis.

LUNCH DETENTION (LD)

Lunch detention is the least restrictive form of detention. Students are notified by their teacher that they will serve a lunch detention. Students serving an LD first go to the cafeteria to buy their lunch and then report immediately to room 210 where attendance will be taken five minutes into the lunch period. Students who fail to serve lunch detention or arrive later than five minutes into the lunch period will be assigned an after school detention.

AFTER SCHOOL DETENTION (ASD)

ASD runs from 2:45-4:45. Students may ride the late bus home. Students assigned an ASD must report to the main office at 2:35 for attendance. They must have something that they can work on quietly. Music is not permitted in ASD except by permission from the staff member in charge. Students will be escorted by a staff member from the main office to the ASD room at 2:40. Failure to serve an ASD will result in the ASD being doubled. Failure to serve both of the new ASDs will result in a day of in school suspension. Once assigned, ASDs cannot be rescheduled except by phone call from the parent to an administrator.

IN SCHOOL SUSPENSION (ISS)

ISS can be served for a period or multiple days. The ISS rooms are located next to a main office secretary and are open at all times (no seclusion/isolation). Students are not permitted to have their phones in ISS; they are to be checked in with the main office secretary and will be returned upon the student's exit from ISS unless the referral to ISS was for repeated cell phone misuse. See page 5 for more details.

OUT OF SCHOOL SUSPENSION (OSS)

OSS is typically reserved for serious offenses but may be used for other offenses at the administrator's discretion.

SUSPENSION – AFTER SCHOOL ACTIVITIES AND RE-ENTRY CONFERENCE

Any student who is out of school suspended will not be permitted to participate in any after school activity or event the day the suspension is assigned and throughout the duration of the suspension. A suspended student MUST schedule a time to meet with an administrator prior to their return to classes after the suspension expires.

STUDENT SEARCHES

School officials may search a student and his/her personal property, including automobiles parked on school district property, property adjacent from school, or on the railroad property if there is reasonable suspicion the student is in possession of any illegal, stolen, dangerous or disruptive item. Any such item found may be confiscated and police may be contacted. Appropriate disciplinary action may result including suspension. Also, any student who refuses a search or attempts to escape when directed to the office for a search will be considered to be in possession of whatever the school reasonably suspected.

MINOR DISCIPLINE OFFENSES

Examples of minor offenses include, but are not limited to, refusing to work in class, being late to class, lying, defying a reasonable request by staff, public displays of affection, eating food outside

of the cafeteria, dress code violations, etc. In dealing with instances of student misconduct, teachers shall follow the infraction procedure to document student misconduct in class or on campus that they see or are made aware of. Minor offenses result in lunch detention. Repetitive or chronic minor offenses may warrant more severe consequences.

MAJOR DISCIPLINE OFFENSES

Major offenses materially and substantially interfere with the educational process and are prohibited. Administrative discretion will be applied to each individual case. Restitution may be required when warranted. Law enforcement may be informed and/or requested as needed. These offenses include (but are not limited to): possession of drugs / alcohol / paraphernalia, possession of weapons, fighting, bullying/harassing.

RESTORATIVE JUSTICE

During the '21-22 school year, MBJH will be learning about new ways to deal with behaviors that impact our learning community while trying to reduce suspensions. It is our firm belief that relationships are at the heart of our community, and most behaviors that are considered discipline offenses strain those relationships. Simply removing a student from school for a behavioral offense often does little to change the behavior and does nothing to restore the relationships that have been impacted. Restorative Justice offers education, support, time, and a space for students to sit down with their peers and teachers to discuss behaviors, find solutions, and work toward resolutions that both change behavior and strengthen relationships. As we learn about this approach, we will implement it whenever we deem it more appropriate than traditional discipline.

MOUNT BAKER JR HIGH SCHOOL

Computer Network & Internet Acceptable Use Policy

The Mount Baker School District has a computer network and offers high speed internet access for academic use only. Our goal in providing this service is to promote educational excellence through resource sharing, innovation and communication. In order for students to use the computer network, students and their parents or guardians must first read and agree to the following acceptable use policies. Students are responsible for good behavior on school computers and the network just as they are in a classroom or a school hallway. General school rules for behavior and communications apply. Be prepared to be held accountable for your actions. Unacceptable use may result in a loss of computer network access as well as other disciplinary or legal action.

SAFETY AND SECURITY: The Mount Baker School District filters the internet and makes every attempt to prevent the viewing of inappropriate material. This filtering is not perfect and students may still be able to view objectionable content. It is the responsibility of the student to notify their teacher or a staff member of objectionable content so better filtering can be accomplished.

Material created and/or stored in the system is not guaranteed to be private. Network administrators or other staff may review the system from time to time. Students should expect that emails, material placed on web pages, and other work that is created and/or stored on the network may be viewed by a third party.

Notify the network administrator or a teacher immediately if you identify a security problem.

Do not identify or show security problems to others.

Notify a school employee immediately if you encounter any material that violates this acceptable use policy.

Never give out your last name, address, phone numbers, user name, or password.

Never agree to meet in person with anyone you have met online without the approval of a parent or guardian.

The school administration reserves the right to place a student at any level deemed necessary to ensure the security of the network.

TECHNOLOGY

The Mount Baker School District has established a local area network connecting all of our schools to each other as well as to the internet. This resource provides students with access to a wealth of timely information that can enhance learning and the educational experience. While we are fortunate to have this access, it also makes plagiarism and access to inappropriate materials much easier. The Mount Baker School District does not condone student access to areas of the internet that are not specifically tied to the goals of the district. Additionally, the Mount Baker School District would like to remind students to please check with your teacher if you are unsure of what constitutes plagiarism. Please keep your academic and personal integrity in mind while utilizing district technology.

Students must realize that:

- Use of chat rooms are not allowed unless you have written permission from a teacher stating which chat room you are going to be using and for what purpose.
- We recognize that students will want to use email for the purpose of communicating with other students. The use of school email must be restricted to communication necessary for accomplishing educational objectives.
- **The internet is to be used for specific accomplishment of educational goals.**
- The library computers may not be used for chat rooms, checking of email, or for any personal use by students unless written permission has been given by a teacher for a specific educational purpose.
- All students must have a signed/dated Network Use Agreement on file. This agreement requires that the student be trained in the use of the District's computer system and also outlines acceptable use of the network.
- Students must use their own log-in id.
- Modifying the computers in any way is a violation of the network agreement. This includes the setting of system passwords, the setting of screen savers, the downloading of software, installation of software and otherwise changing a computer in such a way that it becomes unusable by others. Violators may be charged/fined for costs of repair or replacement.

The District monitors the use of computers in order to maintain a network that operates at top speed consistently and to ensure the safety of the students. This monitoring allows the network administrator to see all activity, which computer was involved in the activity, and which user was using that computer at that time.

There are two levels of access full and minimal. Full access is access to the internet, word processing and student directories. Minimal access is library resources and the programs necessary for completion of school assignments.

Students who violate internet access rules will be removed from the internet but will still be allowed access to the network so they can complete their school assignments. Any papers turned in as part of class work must reflect a student's own thoughts and writings and all sources must be cited. Plagiarism will not be tolerated.

Students who violate network security will be removed from the network. Students who attempt to disrupt the Mount Baker School District network through malicious hacking and purposeful means will be dealt with severely and may be reported to law enforcement authorities for appropriate legal remedies.

Level 1 offense

The student may have their access to the internet or network removed for up to two weeks.

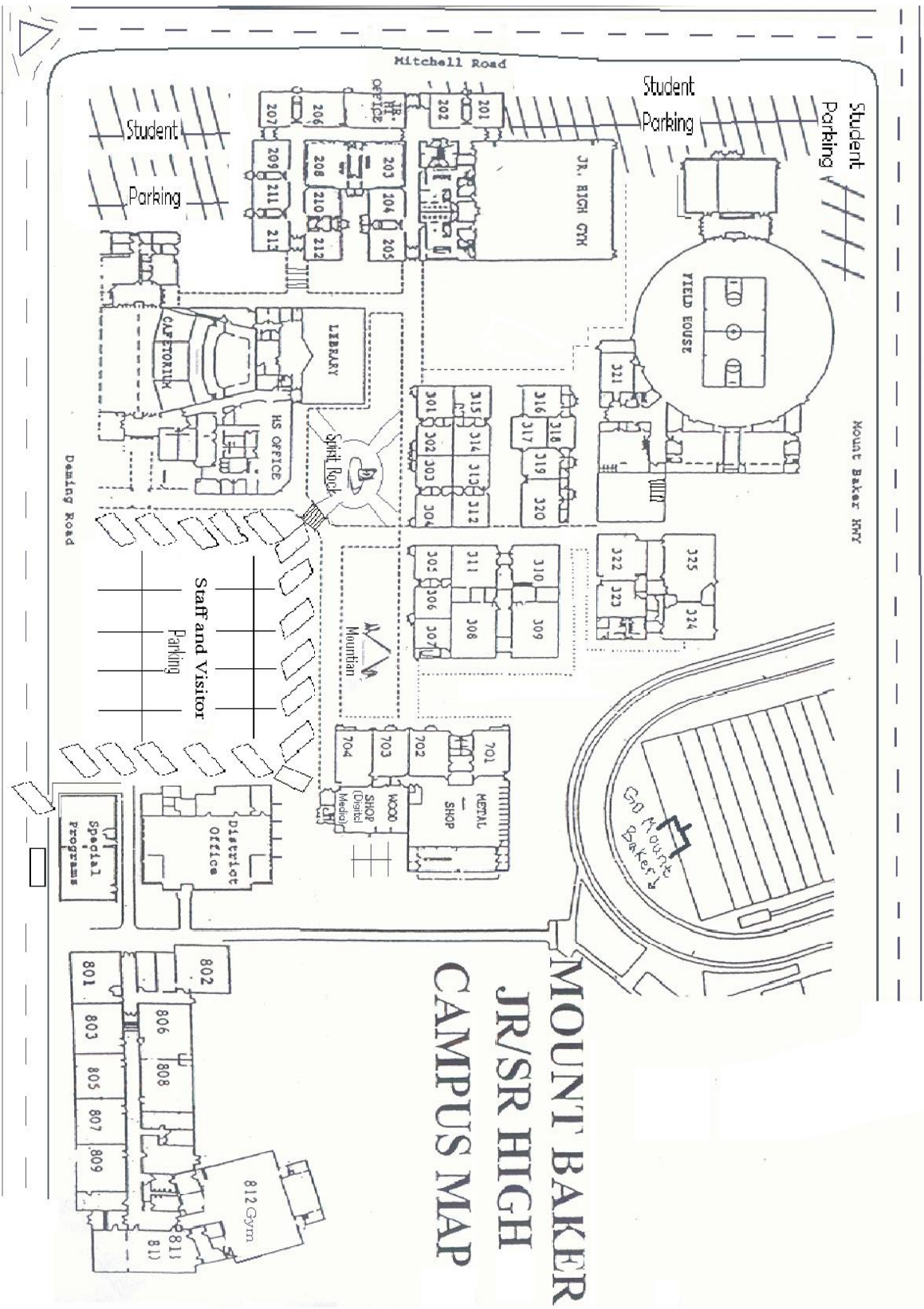
Student may receive an "F" for that particular assignment; parent will be notified by building principal. Teacher may assign make-up time to student.

Level 2 offense

The student may have their access removed for one month or more. Instructor may recommend to administrator that student be suspended from the class for the rest of the semester with a grade of "F." After School Detention (ASD) may be assigned by administrator. A fine will be assessed for any damages based on cost of parts and labor.

Level 3 offense

The student will have their access to computers, the network, and/or the internet indefinitely revoked. A fine may be assessed for any damages based on cost of parts and labor. The student must reapply for access and access date determined by the school administrator.



MOUNT BAKER SCHOOL DISTRICT ATHLETIC CODE

ATHLETICS PURPOSE STATEMENT

The purpose of the Mount Baker High School Athletic Program is to learn life's lessons and have fun through competition, teamwork, and sportsmanship which builds a solid foundation to learn and grow as our student/athletes strive towards success in a positive environment.

I. SCOPE OF ATHLETIC CODE

The rules and regulations contained in this athletic code pertain not only to athletes but to cheerleaders and other students in supporting roles, such as managers, statisticians, etc. They will be in effect from the time of receipt to the termination of your athletic eligibility in the Mount Baker School District. This includes the scope of the entire school year beginning with the first day of fall sports practice and ending on the last day of the school year. The Athletic Code will be in effect beyond the school year for all students whenever they are participating or acting as representatives of the school (i.e., practice, games, trips, camps, tours, etc.) It is sincerely hoped that these established regulations will also encourage students to maintain high standards of conduct throughout the year.

II. GENERAL RULES

- A. WIAA rules must be followed in all cases of eligibility, transfer, physical examinations, insurance coverage, starting dates, use of school equipment, etc.
- B. No athlete may quit one sport and turn out for another after the season has begun without the mutual consent of the coaches.
- C. Participants must travel to and from contests away from Mount Baker in transportation provided by the school. The only exceptions permitted are: (1) injury to a participant which would require alternate transportation; (2) approval by Administration for permission to ride with others. This request must be in writing by the parent/guardian **in advance** and directed to the Administration; or (3) Approval by coach or Administration for permission to ride with others may be granted under extenuating circumstances.
- D. Any display of unsportsmanlike conduct toward a teammate, opponent or official during a practice or contest will result in counseling by the coach and possible discipline or suspension.
- E. Participants will commit no unlawful acts nor engage in any delinquent behavior.
- F. Participants will not possess, use, provide or be under the influence of alcoholic beverages, narcotics, legend drugs including anabolic steroids, other drugs, controlled substances, inhalants, or other intoxicants (including, but not limited to glue, petroleum liquid or gas) unless prescribed by a medical practitioner. In addition, participants will not possess, provide, sell or purchase drug paraphernalia including that which may be used for inhaling or "huffing."
- G. Participants will not possess or use tobacco in any form.
- H. Students participating must meet the dress and grooming standards deemed appropriate by school administration and coach. Coaches will notify participants as to the standards they expect.
- I. A participant shall not engage in conduct detrimental to the team or to the school.
- J. A participant shall not steal or use another person's property without permission.

- K. A participant is expected to attend all scheduled practices, meetings, contests or events whether or not school is in session. If a student finds it is necessary to miss any of the above, prior arrangements must be made with the coach.
- L. Issued equipment belongs to the Associated Student Body of Mount Baker School District. The loss or misuse of this equipment will be the financial obligation of the participant. Until this obligation is fulfilled, the student/ athlete will not be allowed to participate in further competition or to receive awards.
- M. Completion of the athletic season is required for the student to be eligible for a letter or other team or individual award. (Exception: injury which limits participation.) No awards shall be given to any student suspended for the season for Athletic Code violation.

III. PROCEDURES FOR RULE INFRACTION

A. Student Attendance Rules - A student must be in school the entire day in order to participate in games or practices on that day. Students should make every attempt to satisfy this rule, but it is understood that there will be exceptions. Acceptable exceptions are:

1. A completed prior excuse form on file in the office.
2. A signed statement from a doctor verifying an appointment.
3. A phone call or e-mail to the school attendance secretary or appropriate office staff from a parent/guardian or emancipated student prior to the student's absence.
4. As approved by Athletic Director or building Administration.

B. Academic Standards - Participation in athletics requires successful performance in academics. The academic standards place proper emphasis on student achievement in the classroom to maintain eligibility.

1. Preceding semester grades: The WIAA requires that each participant pass a minimum of five (5) full-time subjects to be eligible for competition the following semester. Each participant who fails to make this requirement shall be placed on probation during the first five (5) weeks of the succeeding semester for High School and the first three (3) weeks for Junior High, and shall be **ineligible** during this time.
2. Current grades: The Mount Baker School District and the WIAA require each participant to be a full-time student and to maintain passing grades in **all assigned classes** to remain eligible during the current semester. Participants will be monitored every 1-2 weeks, according to the preset grade check schedule. Eligibility for all participants will be determined as follows:
 - a. Each participant is eligible providing they are passing all classes.
 - b. Each participant receiving at least one (1) failing grade in a class at the end of a 1-2 week period will be put on academic probation in that class and will have 1-2 weeks in which to bring up the grade to passing. Students will be notified by their counselor, coach, or the Athletic Director.
 - c. Each participant receiving a failing grade in a class after a 1-2 week probation period will be suspended from participating in games or events until the academic situation is rectified and the student is

passing. The participant's parent or guardian will be notified of such suspension.

- d. A student is eligible to come off the suspended list as soon as they are passing. In this case, the Athletic Director or an administrator must have confirmation from the teacher in whose class the student was failing.

C. Use of Illegal substances - The Mount Baker School District recognizes that chemical dependency is a serious illness and the use of tobacco, alcohol, narcotics, controlled substances and other drugs, including inhalants, is a violation of the law. Athletes are advised not to be present more than five (5) minutes at any function where alcohol and/or illegal drugs are involved. The Principal or designee will implement the following disciplinary action as a result of a participant's offense for use, consumption, possession or sale of tobacco, alcohol and illegal drugs and/or drug paraphernalia and exceptional misconduct. NOTE: The substance abuse offenses will accumulate throughout the students high school career and disciplinary action will be based on the number of cumulative offenses, not just on the offenses during a given year.

1. Possession and or Use of Tobacco, Alcohol, Drug Paraphernalia, and Exceptional Misconduct

a. First offense during high school - (1) During an athletic season and up until the last contest in that sport, the participant will be suspended for twenty-one (21) (Ten (10) days for tobacco) sport season days (excluding non-competition or non-practice days) from participating in any game, performance, contest, competition or event, and from practice for half of the days of the suspended period. (2) If suspension is due to alcohol during the twenty-one days, the student must complete an assessment with an approved Intervention Specialist and if counseling is recommended be properly scheduled to attend an Alcohol Education Insight class.

b. Second offense during high school - (1) Suspension for twenty-one (21) sport season days (could extend into the following season). (2) The student will be required, at own expense, to submit to an evaluation by an approved community agency or individual to be completed within ten (10) school days from the time of the incident. The student must complete the evaluation and comply with the recommendations prior to participating in any game, performance, contest, competition or event in the next athletic season. Written verification or compliance with results and recommendations will be provided to school authorities.

c. Third offense during high school - Suspension from participating in all athletic programs within Mount Baker School District for the remainder of the student's high school career. A student who has completed an approved treatment program and provides recommendation from that treatment program will be given favorable consideration in an appeal for reinstatement of eligibility. This appeal must be submitted in writing to the school principal.

D. Illegal Drugs and Controlled Substances – Penalties for the possession, use or sale of drugs (drugs obtained through prescription, RCW 69.41.020-050) and controlled substances (RCW 69.50) shall be as follows:

1st Violation - A participant shall be immediately ineligible for interscholastic competition in the current interscholastic sports program for the remainder of the season. Ineligibility shall continue until the next sports season in which the participant wishes to participate unless the student accesses the assistance program outlined (below.)

An athlete that is found to be in violation of WIAA Rule 18.26.2 (Legend drugs and controlled substances) shall have two options:

1. **The athlete will be ineligible for participation in contests for the remainder of that interscholastic sports season and must meet with the school administration in order to be eligible to compete in the next interscholastic sports season. The school principal will have the final authority regarding the student's participation in further interscholastic sports programs.**
2. **The athlete may choose to seek and receive help for a problem with use of legend drugs or controlled substances. Successful utilization community assistance programs may allow him/her to have eligibility reinstated in that athletic season, pending recommendation by the school administration.**

2nd Violation - A participant who again violates any provision of RCW 69.41.020 through 69.41.050 or of RCW 69.50 shall be ineligible for interscholastic competition for a period of one (1) calendar year from the date of the second violation.

3rd Violation - A participant who violates for a third time RCW 69.41.020 - 69.41.050 or of RCW 69.50 shall be permanently ineligible for interscholastic competition.

**** Self report of violations and/or cooperation with School Personal** - Up to fourteen (14) days of the twenty-one (21) calendar day suspension may be waived for "first time" violations when the violation is voluntarily reported by the student or the parent/guardian to the coach or an administrator, by the end of the next school day or the student cooperates with School Personal. The Principal or Athletic Director will be informed immediately. For tobacco, up to five (5) of the ten (10) days may be waived. The violation is still considered a first offense.

IV. COACHES STANDARDS

Any additional rules or regulations established by the coach not covered in this document must be consistent with the Athletic Code and approved by the Principal and the Athletic Director. Any additional rules and regulations must be in writing, kept on file in the school, and each participant must be informed of such rules and regulations and be provided a copy of them. Sanctions for Athletic Code infractions described earlier in the Code are district minimums. Sport-specific coaches may, if they comply with the timeline and written notice requirements, make such sanctions in their sport which are more serious and/or strict.

V. DISCIPLINE/SUSPENSION AND GRIEVANCE PROCEDURES

When coaches or school officials receive information of a possible athletic code violation, a school official will meet with the individual(s) alleged to have violated the code and will relate the allegations. If after conferring with the individual(s), the school official determines that the athletic code has been violated, she/he will place the individual(s) on immediate suspension from participating in any game, performance, contest or event. A school official will attempt to contact the parent/guardian by phone and will send written notice of the alleged violation and resulting suspension within two school days of declaring the individual(s) suspended.

A. The principles for determining violations are as follows:

3. Proof of violation must be established by any one of the following:
 - a. Positive identification of a student violation by a teacher/administrator or law enforcement officer.
 - b. Accusations made by parents/adults who are willing to testify against alleged student violation of the code.
 - c. An investigation of a student violation, revealing sufficient facts to prove the violation.
4. Degree of violation should not be of concern.
5. Penalize the violation per athletic code.

B. Discipline - Grievance Procedure - For any suspension from an athletic program as set forth in WAC 180.40.240. This section of the WAC reads as follows:

“Any student, parent, or guardian who is aggrieved by the imposition of discipline shall have the right to an informal conference with the building principal or his or her designee for the purpose of resolving the grievance. During such conference, the student, parent, or guardian shall be subject to questioning by the building principal or his or her designee and shall be entitled to question school personnel involved in the matter being grieved. Subsequent to the building level grievance meeting, the student, parent, or guardian, upon two school business days’ prior notice, shall have the right to present a written and/or oral grievance to the superintendent of the district or his/her designee. If the grievance is not resolved, the student, parent, or guardian upon two school business days’ prior notice, shall have the right to present a written and/or oral grievance to the board of directors during the board’s next regular meeting. The board shall notify the student, parent, or guardian of its response to the grievance within ten school business days after the date of the meeting. The discipline action shall continue notwithstanding the implementation of the grievance procedure set forth in this section unless the principal or his or her designee elects to postpone such action.”

VI. VERIFICATION OF UNDERSTANDING

To be eligible for, and prior to participation, verification signed by the student and parent/guardian indicating they have received, read, understand, and agree to abide by the Athletic Code as signed in the annual eligibility form. This will be kept on file in the office of the Athletic Secretary.