

UNOFFICIAL MINUTES OF REGULAR SCHOOL BOARD MEETING

THE SCHOOL BOARD OF BELLE FOURCHE SCHOOL DISTRICT NO. 9-1 MET IN REGULAR SESSION ON MONDAY, MAY 9, 2022 AT THE BELLE FOURCHE SCHOOL DISTRICT ADMINISTRATION OFFICE with president Tammy Clem presiding and members Wayne Gilbert (via telephone), Greg Krajewski, Tara Knapp, Scott Reder and Mike Tyndall present. Board member Nita Justice was absent. Administration present: Superintendent Steve Willard, Business Manager Susan Proefrock, Principals Julie Hatling and Kevin Smidt and Special Education Director Caleb Case.

Unless otherwise noted, all Board action was by unanimous decision.

President Clem called the meeting to order at 5:15 p.m. Clem led everyone in the Pledge of Allegiance.

President Clem moved the Consent agenda item Recommendations for Personnel to a separate action item.

Motion Tyndall, second Knapp to approve the agenda as amended. Motion carried.

Agriculture Teacher and FFA Advisor Austin Bishop presented the request for eligible members of the Belle Fourche High School FFA Chapter to travel to the National FFA Convention in Indianapolis, Indiana, October 26 – 29, 2022.

Scott Geis representing the Geis Memorial Golf Classic presented a donation towards the CTE heavy equipment simulators.

Belle Fourche High School students representing the Youth Leadership Team recapped the year's activities.

Food Service Management Company

Motion Reder, second Krajewski to approve Lunchtime Solutions, Inc. as the food service management company for the Belle Fourche School District 9-1 and authorize the School Board President to enter into a contract with said company. Motion carried.

Routine Business

Motion Knapp, second Reder to approve the meeting minutes of April 11, 2022. Motion carried.

Motion Tyndall, second Reder to approve the April financial statement as presented and the financial report for the Agency Funds Beginning Balance \$201,196.35, Income \$26,307.61, Expenditures \$22,889.59, Ending Balance \$204,614.37 and the financial report for Private Purpose Trust Funds Beginning Balance \$24,592.09, Income \$155.11, Expenditures \$0.00, Ending Balance \$24,747.20. Motion carried.

Motion Krajewski, second Knapp to approve the claims for payment as presented. Total Prepaid Claims by fund: General Fund \$727,034.56; Special Education \$172,696.86; and Food Service \$5,985.50. Total Current Claims by fund: General Fund \$124,639.05; Capital Outlay \$98,895.36; Special Education \$30,911.54; Food Service \$68,978.82; and Other Enterprise \$23.26. Motion carried.

SDCL 3-23 Disclosure Requirement

Superintendent Dr. Steve Willard's daughter, Kassie Willard will be working with the Belle Fourche Middle School summer JAM program and employed by Black Hills Special Services Cooperative (interest in contract). Motion Reder, second Knapp that the School Board has determined no conflict in this disclosure. Motion carried.

Board member Greg Krajewski's son, Daniel Krajewski is being recommended to be employed by the School District with the summer custodial/maintenance crew (direct benefit in a contract). Motion Reder, second Knapp that the School Board has determined no conflict in this disclosure. Motion carried. (Krajewski abstained)

Director of Facilities and Transportation Tommy Coyle's stepson, Jordan Sandoval is being recommended to be employed by the School District with the summer custodial/maintenance crew (direct benefit in a contract). Motion Tyndall, second Knapp that the School Board has determined no conflict in this disclosure. Motion carried.

High School Student Council Vice-President Alison Labrier reported on the activities of the Council and student body.

Knapp reported the Salary Committee has reached a tentative agreement with the Belle Fourche Education Association.

Reder reported on the Budget Committee meeting held May 4, 2022. The committee reviewed the proposed budgets for FY2023.

Administrative reports were given.

Consent Agenda

Motion Knapp, second Reder, and carried to approve the following consent agenda items (1-4):

- (1) Additional compensation as follows: Curriculum/professional development stipends – A Anderson \$150.00, T Bierschenk \$300.00, H Boston \$75.00, N Hayworth \$75.00, A Hostetter \$75.00, D Hunt \$75.00, D Johnson \$150.00, R Johnson \$375.00, T Krogman \$75.00, P Janovy \$75.00, T Pena \$75.00 and A Pruitt \$150.00.
- (2) Resignations submitted as follows: Anthony Bradley as a special education paraprofessional, effective 4/28/2022; Juliann Van Driel-Mace as a special education paraprofessional, effective 04/29/2022; Christina Ager as special education paraprofessional, effective 5/26/2022; and contracts not signed for 2022-23 – Scott Muir - middle school teacher and extracurricular positions, and Amber Roberts - 7th grade girls basketball coach.
- (3) Recommendation from the BFEA Sick Bank Committee to allow H Dobesh to use one (1) day from the sick leave bank; allow B Abell to use one (1) day from the sick leave bank; and allow M Bevier to use up to 21.5 days from the sick leave bank.
- (4) Travel request for one (1) student and advisor/chaperon Austin Bishop to travel to the Next Generation Conference (FFA) at St. Louis, Missouri, June 21-24, 2022 and the travel request from FFA members and advisor/chaperon Austin Bishop to travel to the National FFA Convention at Indianapolis, Indiana, October 26-29, 2022.

Open Enrollment

Motion Tyndall, second Krajewski to approve the administrative recommendation to accept the open enrollment applications, beginning the 2021-2022 school year, as submitted for one (1) elementary student, one (1) middle school student and one (1) high school student from the Newell School District and beginning the 2022-2023 school year as submitted for one (1) middle school student and one (1) high school student from the Spearfish School District. Motion carried.

Equipment Rental Agreement

Motion Reder, second Knapp to approve the Equipment Rental Agreement between Automotive Company, Inc., DBA Butte County Equipment and Belle Fourche School District for the lease of a 2021 Kubota RTV. The lease term ends on May 31, 2024. Motion carried.

Associated School Boards Protective Trust Workers' Compensation Fund

Motion Reder, second Tyndall and carried (Krajewski abstained) to approve the following motion relating to the Associated School Boards Protective Trust (ASBPT) Workers' Compensation Fund Participation Agreement:

BE IT HEREBY MOVED AND RESOLVED by the Belle Fourche School District School Board of the Belle Fourche School District, acting pursuant to SDCL ch. 1-24 and SDCL 13-10-3, 13-8-39, and the general authority of SDCL title 13, and hereby adopts, approves, and ratifies the ASB Workers' Compensation Trust Fund Participation Agreement as attached hereto as EXHIBIT A, effective as of the time of adoption of this Motion.

BE IT FURTHER MOVED AND RESOLVED that actions taken under prior versions of the ASB Protective Trust Joint Powers Agreement and Bylaws and ASB Workers' Compensation Trust Fund Participation Agreement since the time and date the District initially joined said Trust are hereby ratified and approved to the same extent and effect as if each amendment thereto had been separately submitted and approved at the time of its adoption.

BE IT FURTHER MOVED AND RESOLVED that the Superintendent and Business Manager are hereby authorized to execute, on behalf of the District, the present ASB Workers' Compensation Fund Participation Agreement as it presently exists and may from time to time be amended and approved pursuant to the Bylaws herein adopted. Each succeeding Participation Agreement changing in any manner the benefits, contributions, or obligations arising under the Workers' Compensation Fund shall be submitted to the Board for approval prior to execution by the Superintendent and Business Manager.

IT IS FURTHER MOVED AND RESOLVED that coverage provided in the ASB Workers' Compensation Fund Participation Agreement shall extend from 12:01 a.m. CST, July 1, 2022, to 12 midnight CST, June 30, 2023. The projected contribution required for such coverage as provided in the ASB Workers' Compensation Fund Participation Agreement is \$28,086.00.

There is hereby delegated to the Superintendent the authority to carry out, or to further delegate subject to his supervision and responsibility, the obligations of the District identified in the Bylaws approved herein, the Participation Agreement, and the Master Contracts provided by the Trust Administrator. Finally, the Board hereby agrees to indemnify the Trust and its members, pursuant to the process established in the Bylaws approved herein, the full amount of any assessment levied by the Trust Board pursuant to the Bylaws and the full amount of any contribution agreed to in the current or subsequent Participation Agreements approved by the Board as submitted upon proper vouchers.

Property/Liability/School Leaders/Worker's Comp

Motion Reder, second Krajewski to approve the administrative recommendation to approve the Statement of Values total amount \$76,822,392 and continue with Hub International Mountain States Limited as agent with EMC Insurance Companies for the property/liability coverage, all coverages effective July 1, 2022 through June 30, 2023. Motion carried. The premium estimate is \$235,494,510.00.

SDHSAA Ballots

Motion Reder, second Knapp to return the South Dakota High School Activities Association 2022 Official Election Ballot and vote for Dr. Jeff Danielsen, Watertown for a three (3) year term as the Division II Representative-Superintendent position; return the South Dakota High School Activities Association 2022 Official Amendment Ballots and vote as follows: vote Yes on Amendment No. 1 for a proposed Amendments to Constitution and Bylaws, Article III Section 1 of the SDHSAA Constitution; vote Yes on Amendment No. 2 to amend Article III, Section 3 of the SDHSAA Constitution; vote Yes on Amendment No. 3 to amend Article VII, Section 3, Subsection J of the SDHSAA Constitution; vote Yes on Amendment No. 4 to amend Article VII, Section 10 of the SDHSAA Constitution; vote Yes on Amendment No. 5 to add Sub-Subsection 6 to Chapter I, Part IV, Section 1, Subsection D of the SDHSAA By-Laws; vote Yes on Amendment No. 6 to amend Chapter I, Part IV, Section 3 of the SDHSAA By-Laws; vote Yes on Amendment No. 7 to amend Article III, Section 2 of the SDHSAA Constitution. Motion carried.

Interquest Detection Canines Agreement

Motion Reder, second Knapp, approve the agreement between Montana Interquest Detection Canines and the Belle Fourche School District 9-1 for substance awareness and detection services for the period of August 2022 through July 2023. Motion carried.

Ratify Salary Agreement

Motion by Knapp, second Tyndall to approve ratification of Annual (2022-2023) Salary Agreement between the Belle Fourche School District 9-1 and the Belle Fourche Education Association. Motion carried. (Krajewski abstained)

Recommendations for Personnel

Motion by Knapp, second Reder to approve the administrative recommendations for personnel as follows: hire Karyl Bowers as a bus driver-Level 1 \$16.00/hour (route) and \$14.00/hour (activities), effective 4/19/2022; hire Lacie Burrier as a paraprofessional, \$10.25/hour, for the remainder of the 2021-22 school year, effective 5/3/2022; adjust 2021-22 salary for Rebecca Fahey for extra middle school band functions, from \$500.00 to \$1,000.00; hire summer personnel – Owen Erhart, Harley Rivera, Daniel Krajewski, Lane Longbrake, Zachary Tonsager \$9.95/hour, Ryker Audiss, Devin Nowowiejski, Logan Tyndall, Jordan Sandoval, Andrew Tonsager, \$10.20/hour and Hidie Ozuna and Micah Pennel \$11.00/hour; hire summer learning programs personnel – certified personnel \$25.00/hour and non-certified support personnel additional \$2.00/hour above current wages, wages will be paid with CRRSA ESSER II funds through Belle Fourche School District and 21st Century grant funds through Black Hills Special Services Cooperative as pers lists presented – certified instructors as follows: High School – Penny Austin, Jonette Burns, Sarah Graves, Jim Hartwell, Michael Kane and Christine Kinard, Middle School - Nicole Hayworth, Danielle Hunt, Jolleen Knapp, Courtney Svoboda and Kassie Willard, Elementary – Erin Delahoyde, Lars Dunavant, Lindsey Haber, Dionne Heilman, Katelyn Kukta, Jen Mauer and Jeanette Nicholas, Special Education extended school year - Julie Erskin, Danelle Johnson and Kim Smeenck, non-certified support personnel as follows: Middle School - Tessa Boggs, Kaylin Garza, Jasmyn Hunt, Kalee Richardson and Marlee Smeenck,

Elementary - Katie Allart, Lacie Burrier, Nikki Fox, Kim Hamilton, Janelle Jensen, Special Education extended school year - Carrie Allen, Elysha Atkinson, Tiffany Carr, Patricia Goodvin, Lesa Jewett and Char Kallas; issue revised contract for Kendal O'Hara - from elementary teacher to K-12 Special Education teacher; issue revised 2022-2023 teacher contracts as follows: Sarah Thompson – from .78 to 1.00 FTE K-12 physical education teacher; Dionne Heilman – from Title IA teacher to elementary teacher; Brenda Cupp – from elementary teacher to Title IA teacher; and beginning the 2022-2023 school year – hire Brody Benson as an middle school teacher; hire Tony Musilek as a high school teacher; hire Mariquit “Kit” Whitely as a high school teacher; hire Rebekah Trimble as high school head girls soccer coach, Alyssa Mehlhaff as high school assistant girls soccer coach, Andrew Dighton as middle school assistant wrestling coach and Rachel Johnson as high school oral interpretation director. Motion carried. (Krajewski and Tyndall abstained)

Recognition

April Students of the Month receiving special recognition were: Fifth grade – Marly Judd and Porter Tysdal; Sixth grade – Londyn Hermann and Noah Mailloux; Seventh grade – Cynthia Katon and Kylie Wright; and Eighth grade – Nathan Bowers and Adela Grusing.

Correspondence

The Board received a nice thank you note.

Proposed Budget

The Proposed Budget for fiscal year 2022-2023 was presented. The Public Hearing on the Proposed Budget will be held at the regular board meeting scheduled Monday, June 13, 2022 at 5:15 p.m. at the Administrative Offices of the Belle Fourche School District 9-1. The public is welcome to attend.

A meeting is scheduled May 11, 2022, at 6:00 p.m. for patrons regarding bus route requests. The patrons meeting will be held at the Administration Office, 2305 13th Avenue.

There being no further business to come before the Board at this time, the meeting adjourned at 6:23 p.m.

Tammy Clem
President

Susan L. Proefrock
Business Manager

April 30, 2022 Financial Statement

General Fund: Balance: \$1,657,320.16; Receipts: Local Sources: Taxes \$268,164.06; Tuition \$82,360.00; Interest Earned \$13.31; Admissions \$1,608.00; Other Cocurricular Income \$1,141.33; Donations \$1,061.92; Misc. \$327.88; Intermediate Sources: State Fines \$9,516.98; State Sources: State Aid \$458,729.00; Federal Sources: Title I Part A \$25,657.00; Title II Part A \$8,427.00; Title IV SSAE \$39,918.00; CARES ESSER I \$5,038.00; CRRSA ESSER II \$28,700.00; ARP ESSER III \$27,877.00; Fresh Fruits & Veg Program \$6,187.98; Total Receipts \$964,727.46; Disbursements: Claims \$143,162.83; Payroll & Benefits \$701,914.18; Void check 123081 (Red Door, Inc) (\$1,000.00); Void check 123082 (Red Door, Inc) (\$4,000.00); Credit card processing ACH charges \$351.19; Refunds/Reimb. (\$185.00); Balance \$1,781,804.42

Capital Outlay: Balance: \$3,552,535.11; Receipts: Local Sources: Taxes \$199,945.56; Interest Earned \$28.56; Federal Sources: ARP ESSER III \$9,890.00; Total Receipts: \$209,864.12; Disbursements: Claims \$62,815.82; Refunds/Reimb. (\$500.00); Balance \$3,700,083.41

Special Education: Balance: (\$121,236.93); Receipts: Local Sources: Taxes \$114,979.39; State Sources: State Aid \$60,059.00; Federal Sources: ARP ESSER III \$3,794.00; IDEA Part B \$36,240.00; Total Receipts: \$215,072.39; Disbursements: Claims \$10,218.10; Payroll & Benefits \$172,546.74; Balance (\$88,929.38)

Food Service: Balance: \$173,423.18; Receipts: Local Sources: Interest Earned \$1.67; School Nutrition Program Receipts \$5,345.51; Federal Sources: SSO Breakfasts/Lunches Reimb. \$101,554.80; Supply Chain Assistance Relief \$29,372.94; Total Receipts: \$136,274.92; Disbursements: Claims \$87,038.65; Payroll & Benefits \$5,985.50; Balance \$216,673.95

Other Enterprise: Balance: \$65,348.70; Receipts: Local Sources: Misc. \$120.00; Total Receipts: \$120.00; Disbursements: 0.00; Balance \$65,468.70