

# **Abbeville County School District**

## **Procedures for Soliciting and Responding to Parent Suggestions**

In accordance with Federal guidelines, Abbeville County School District solicits the input of parents and community members in the development of the Title I Plan and the operation of the Title I Program. Further, parents are notified by handbook, letter, website, and PTO presentations that the Schoolwide Title I Plan is on file in the Principal's Office and Media Center for their review during the business day.

The District has also established a standing Federal Programs Planning Committee composed of parents, teachers, paraprofessionals, and administrators from each of the Title I schools as well as representatives from School District Level. The members of the Federal Programs Planning Committee serve as liaisons between the schools and the district, sharing information from the school level and providing input into the district planning process.

From time to time, surveys are developed and information is collected and shared with the Committee. In this format, survey questions generate suggestions and comments in anonymity that do not provide specific information for a personal response. The information collected in this format is reviewed for themes and repeat responses.

Each school maintains a suggestion box for parents to provide suggestions and comments relative to the Title I Program. Parents are encouraged to contact their principals to share any suggestions and comments with them. Principals respond to such comments/suggestions in a timely fashion. Comments and suggestions that impact the entire district are shared with the Director of Federal Programs.

Newly established at each school are suggestion/comment cards that can be mailed to the District Office. Also, a "Suggestion Box" has been established on the District's Website that solicits the suggestion/comment and the contact information with which to reply. When suggestions and/or comments are received, the suggestions and/or comments are reviewed and a prompt reply of receipt is provided. These suggestions and/or comments are shared with the Federal Programs Planning Team and the District Leadership Team. After

consideration of the suggestion and/or comment, a letter is sent to the parent notifying them that the suggestion and/or comment were considered and giving them the reasons for implementation or non-implementation of the idea. Throughout, the parent's point of view is validated and he/she is thanked and encouraged to continue making comments and suggestions.