

Hardin Elementary

**Parent, Family, & Community
Enrichment Plan
2023-2024**

Jeff Glover-Principal

Stephanie Koonce-Facilitator

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Parental Involvement Committee Members

*Stephanie Koonce, Parent Facilitator
Natalie Ritchie, Classroom Teacher
Sarah Rushing, Speech Teacher
Haley Krause, Classroom Teacher
Sharyla Thompson, Music/Title 1 Math Teacher
Jeff Glover, Principal
Brandi Shaw, Classroom Teacher
Amanda Ferris, Classroom Teacher*

*Chandler Simmons, Teacher
Samantha Martin, Teacher
Lori Copeland, Title 1 Reading Teacher
Jessie Patterson, Parent
Megan Enloe, Parent
Marissa Wilson, Parent
Abby Heird, Parent
Jessica Eastman, Parent
Katy Brightop-Parent
Josh Blevins-Parent
Brenda Bradshaw-Parent
Heather Storz-Parent*

Title I Status: Targeted Assisted

If you have any questions concerning the Parent, Family, & Community Plan, please contact the parent facilitator Mrs. Stephanie Koonce at 501-397-2450 or email Koonces@whitehallsd.org.

1. List various communication strategies used in your school to provide additional information to parents and to increase parental involvement in supporting classroom instruction.

- The school will distribute a quarterly newsletter to parents that is developed with participation of the parent-school organization, principal, staff and parent volunteers. It includes school news, a calendar of school activities, and other information relative to the function of the school.
- The school purchases a monthly newsletter from The Parent Institute and sends this publication home and posts it to the school website. This publication provides parenting tips, organizational, and study skills.

- The school will send home parenting booklets from The Parent Institute. These booklets will focus on Attendance, Reading, Motivational Techniques, & Student Responsibility. The focus of the topics will be addressed at the schoolwide orientation at the beginning of the year along with videos posted to the school website with a brief explanation of the topics for parents that could not attend the orientation.
- The school distributes informational packets each year to parents. This packet includes volunteer interest surveys, recommended roles for parents, communication procedures, and general school information.
- We will also provide other literature throughout the school year from The Parent Institute. This literature will address with parents the following topics: Attendance, Reading; Responsibility; Academic Motivation.
- The school will create a Web site to house classroom Websites for each teacher. The ADE website is easily accessible & visible for parents on the school website. Homework assignments and pertinent classroom information will be available on classroom Websites. Also, parents can access their child's grades through Home Access Center/eschool with an access code they received at the beginning of the school year. Parents are encouraged to use e-mail & class dojo to communicate with members of the school staff.
- Each teacher will send home a folder containing student papers and work samples each week.
- Teachers will routinely contact parents on an individual basis to communicate about their child's progress. This communication will be conducted through phone calls, conferences, or Class Dojo.
- The school will provide parents progress reports/report cards every four and half weeks with information regarding their child's academic progress and upcoming classroom and school events.
- The school will send parents a parent-friendly letter that explains their child's test results and standardized test scores. The statewide assessment process will be explained at the schoolwide orientation at the beginning of the year. A video explaining the statewide assessments will be posted to the school website for those parents that could not attend the orientation.
- The school will use the student handbook, school Website, signage at the school entrance, and parent orientation meetings about the Targeted Assisted Title I Plan and how to get a copy upon request.
- The school will create a calendar listing most recent activities for parents at the beginning of each quarter.
- Teachers will use the social media service Class Dojo. This will allow teachers to communicate with parents to inform them of student status, class projects, upcoming events, cancellations, etc.
- The school will utilize the district provided call service **Thrillshare**. This will allow the school to create a direct line of communication with parents and guardians with an automated phone call, text message, and email. The service will allow the school to communicate emergency situations, upcoming events, cancellations, etc.
- Tutoring services are provided according to student performance and need for intervention. Parents are notified of student academic levels and are offered the service according to student need.

- Teachers will inform parents of student reading levels 2 times per year at Parent Teacher Conferences.

2. List the proposed parent meeting, conferences and activities regularly throughout this year and the dates providing flexible meeting times that you have planned to increase parental involvement and build staff and parent capacity to engage in these types of efforts. (Must include the 2 state mandated parent/teacher conferences each year.

- The school will hold two Parent Teacher Conferences for the 2022-2023 school year. (October 5th 3:30-7:00 & February 8th 3:30-7:00). During the conferences teachers will inform parents of their child's reading levels and explain and interpret state assessment results.
- The school will hold a school wide orientation for parents to inform them about the school's participation in the Title I program and to encourage parents to be involved with reviewing and revising the School's Title I Plan.
- The school will hold meetings at various times such as morning or evening to better accommodate parents.
- The school will hold a family reading/math night that provides an opportunity for parents and their child to experience the school situation in a positive and helpful manner while school staff may provide any needed assistance or encouragement. During this program role play and demonstrations regarding best practices and resources are shared with parents.
- The school will offer parents a special meeting each year to provide an explanation of the statewide assessment system, state standards, school curriculum, parent expectations, and other accountability measures. The information contained in this portion of the meeting will be posted to the school website as a video. This will provide the parents that were unable to attend access to the information.
- The school will hold a schoolwide orientation at the beginning of the year. Staff members will explain the Reading and Math curriculum that is employed in the school. The information contained in this portion of the meeting will be posted to the school website as a video. This will provide the parents that were unable to attend access to the information.
- The school will encourage parents in the following types of roles and activities to increase their involvement and support for student learning:
 - Book fair helpers
 - Grandparents Day
 - Muffins for Moms
 - Donuts for Dads
 - Awards day presentation
 - Field day volunteers
 - Literacy/Math Night
 - Orientation presentations

- Open House
- Parent-school organization
- Music programs
- Various committees

3. How will your school provide information to parents about volunteer opportunities (must include state mandated parent training)?

- The school will provide a list of volunteer opportunities and solicit ideas for other types of volunteer efforts during orientation of parents. Teachers will explain the requirements to parents and encourage them to become involved in the school. Brief training sessions will provide parents and community members with the information they need to participate as school volunteers in order to put them at ease and make the experience pleasant and successful.
- The school will work with White Hall Middle School to help provide a smooth transition from elementary to middle school by raising parent awareness of procedures and related activities. Students will be provided an orientation of the middle school at the end of the year.
- STATE REQUIREMENT – Provide instruction to a parent on how to incorporate developmentally appropriate learning activities in the home environment, including without limitation: role play and demonstration by trained volunteer, the use of and access to the Department of Education website tools for parents, assistance with nutritional meal planning and preparation and other strategies or curricula developed or acquired by the school district for at-home parental instruction approved by the Department of Education. The school meets this requirement by hosting a math & reading night to address these areas.
- STATE REQUIREMENT (Staff Development) The State Board of Education's Standards for Accreditation of Arkansas Public Schools and School Districts shall require no fewer than two (2) hours of professional development for teachers designed to enhance the understanding of effective parental involvement strategies. No fewer than three (3) hours of professional development for administrators designed to enhance understanding of effective parent involvement strategies and the importance of administrative leadership in setting expectations and creating a climate conducive to parental participation.

4. How will your school work with parents to create a School-Parent-Compact?

- School staff, parents, and students will develop a school-parent-student compact. This compact will outline how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high academic standards. All stakeholders will sign the compact.

5. How will your school provide opportunities for parents to be involved in the development, implementation and evaluation of the school wide school improvement plan, and the Annual Title I Meeting to engage them in the decision-making processes regarding the school's Title I, Part A Program?

- The school will conduct an annual Title I meeting to inform the Parents' of the Title I program and the school's participation in the program. The meeting will also be used to inform parents of their rights they are granted in the Title I program.
- The annual Title I Meeting will be held on Tuesday, October 10th, 2023 @ 4:30 p.m.
- STATE REQUIREMENT – To take advantage of community resources, the school shall consider recruiting alumni from the school to create an alumni advisory commission to provide advice and guidance for school improvement.
- STATE REQUIREMENT - The school shall enable the formation of a Parent Teacher Association or organization that will foster parental and community involvement within the school.

6. How will your school provide resources for parents?

- Parents may check out materials, use the computer to check grades, and visit educational Websites, from the parent resource center or media center. Parents will be encouraged to view the Title I Plan located in the parent resource center. A suggestion sheet will also be available for parental input.
- STATE REQUIREMENT - The school will distribute Informational packets each year that includes a copy of the school's parental involvement plan, survey for volunteer interests, recommended roles for parents/ teachers/students and school, suggestions of ways parents can become involved in their child's education, parental involvement activities planned for the current school year and information about the system that will be used to allow parents and teachers to communicate (notes, phone calls, e-mail...). A receipt of acknowledgement is provided to each parent indicating they have received a copy of the plan within the informational packets.
- STATE REQUIREMENT - To promote and support responsible parenting, the school shall, as funds are available: Purchase parenting books, magazines, and other informative materials regarding responsible parenting through the school library, advertise the current selection, and give parents the opportunity to borrow the materials for review.
- STATE REQUIREMENT – Include in the school's policy handbook the school's process for resolving parental concerns, including how to define a problem, whom to approach first, and how to develop solutions.
- STATE REQUIREMENT – The principal of each school in a school district shall designate (1) certified staff member who is willing to serve as a parent facilitator.

7. How will your school engage parents in the evaluation of your parental involvement efforts?

- The school will engage parents in the annual evaluation of the Title I, Part A Program's parental involvement efforts through an annual evaluation meeting.
- Parents will serve on the committee to develop and update the parental involvement plan.
- The school sends a parent involvement survey to parents at the beginning of each year soliciting feedback on school related topics. At the end of the year we send a survey asking for feedback regarding how the topics were addressed through the school year. We use this information in making changes to the parental involvement plan.

8. How will your school use the parent interest surveys to select, plan and implement parental involvement activities that will be offered throughout the year?

- Beginning August 2023, the school will ask parents to fill out a parent interest survey at registration or at the beginning of each school year to get information from parents concerning the activities they feel will be most beneficial in the efforts to support their child academically.
- The school will use the results of the parent interest survey to plan the parental involvement activities for the year.
- The school will evaluate the activities that were suggested by the parents at the end of the year as part of the annual parental involvement plan evaluation.

9. When will your school plan the Annual Title I Meeting that must be conducted separately? (It CANNOT be held in conjunction with any other meetings or activities.)

- The school will conduct an Annual Title I Meeting for parents of the students who participate in the Title I, Part A Program.
- The school will hold their annual Title I meeting separate from any other meetings or activities to ensure that they have ample time to provide a description/explanation of school curriculum, information on forms of academic assessments used to measure student progress and information on proficiency level students are expected to meet.
- For each Title I, Part A School, an Annual Title I Meeting must be conducted. The agenda, the sign-in sheet and the minutes for this meeting must be generated separately from any other events and kept on file in the school's office.