

**Cullman County Schools
West Point Intermediate
Parent & Family Engagement Policy
2021-22**

Describe how the Local Education will involve parents and family members in jointly developing the local educational agency plan under section 1112, and the development of support and improvement plans under paragraphs (1) and (2) of section 1111(d).

West Point Intermediate will meet to develop the Parent and Family Engagement Written Policy.

- Conduct scheduled meetings with the Parent Advisory Committee;
- Incorporate parent ideas/suggestions into the LEA Parent and Family Engagement Policy.
- Incorporate parent ideas/suggestions into our school.
- Parents are consulted on our continuous improvement team to help develop and review the continuous improvement plan.
- WPI will review current academic data based on state assessments to determine if the school is meeting accountability models.
- Review results of parent feedback, program evaluations, and achievement data for the annual school review and use these data as needed to modify Parent Family Engagement Policy.

Describe how the Local Education Agency will provide the coordination, technical assistance, and other support necessary to assist and build the capacity of all participating schools within the local educational agency in planning and implementing effective parent and family involvement activities to improve student academic achievement and school performance, which may include meaningful consultation with employers, business leaders, and philanthropic organizations, or individuals with expertise in effectively engaging parents and family members in education.

- Use information provided by CCBOE to ensure parents and family members are adequately utilized at WPI.
- Inform parents by scheduling videos of informational guest speakers through social media for CCBOE.
- Update West Point Intermediate's website to include information for parents concerning state test, community, and school activities.
- Conduct parent and family engagement meetings parenting tips via district newsletters, community meetings, websites, and social media.
- Upload an School-Parent Compacts, CIP support, Annual Meeting PowerPoint, etc.).
- Work collaboratively with Parent and Family Engagement Representative
- Effectively communicate with parents (such as a Calendar of Events, CCBOE APP, CCBOE Website, Text Remind, Video Recordings, Thrillshare, or Call-Out system).

- Work with CCBOE in determining and scheduling volunteer opportunities for parents.
- Work with CCBOE to find a liaison with non-English speaking parents.
- Determine and work to resolve barriers to parental involvement.
- Provide opportunities for parents and teachers to coordinate joint efforts to support student and school achievement, encouraging parental input on how educators could best assist their children in achieving educational goals, encouraging parents to serve as trainers of other parents and educators where appropriate, and encouraging joint planning and participation in academic and parental skills training and use of school resources.

Describe how the Local Education Agency will coordinate and integrate parent and family engagement strategies under this part with parent and family engagement strategies, to the extent feasible and appropriate, with other relevant Federal, State, and local laws and programs.

- Invite representatives to serve on the Parent Connection Team, host Title I parent nights, and offer parent meetings periodically throughout the year.
- Distribute academic standards.
- Upon request, information and presenters are available for meetings held for counselors, Title I staff, principals, and individual school staff.
- Assist Parents with enrollment through the online registration, Inosnap.

Describe how the Local Education Agency will conduct, with the meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of the parent and family engagement policy in improving the academic quality of all schools served under this part, including identifying—

(i) barriers to greater participation by parents in activities authorized by this section (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background)

- Administration at WPI is responsible for conducting an evaluation of parental engagement with the assistance of district personnel.
- Review, evaluate, and revise the local school's Parent and Family Engagement Policy annually.
- The annual parent survey through eProve will be distributed; The results of the surveys will be analyzed and reported to the LEA.
- Individual school's recommendations will be brought before the LEA Parent Advisory Committee who will discuss the results and identify trends. This information will be used to revise the LEA Title I Parent and Family Engagement Policy.
- Survey results will be analyzed by WPI's administration and advisory team.

- Comments of concern, discontent, or disagreement with the current plan should be sent to the Federal Programs Director.

(ii) the needs of parents and family members to assist with the learning of their children, including engaging with school personnel and teachers

WPI selects parent representatives to serve on the Parent Connection Team. They are trained by district staff, and then parents are offered a turnaround training at WPI. The district conducts parent videos/meetings called “Parent Connection”. The district provides training to assist the parents and family members with what is going on in the schools. For example, what is virtual school? School resource officers train parents on cell phone and technology use and how to be safe with technology. WPI also provides trainings virtually through Zoom. These trainings are conducted by teachers and administrators at the local school.

(iii) strategies to support successful school and family interactions

WPI uses many successful ways to interact with parents either face to face or virtually. The Parent Connection has videos and information that is used virtually. Parents that cannot attend the live Zoom meetings can view the trainings/meetings because they are recorded. Cullman County Schools have an open-door policy for our families to have ongoing interaction.

Describe how the Local Education Agency will use the findings of such evaluation described in the section above (Sec. 1116(2)(D)) to design evidence-based strategies for more effective parental involvement, and to revise, if necessary the parent and family engagement policies described in this section.

- Parents serve on our continuous improvement team to help develop and review the continuous improvement plan.
- WPI reviews current academic data based on state assessments to determine if the school is meeting accountability models.
- Parents will be informed in writing if WPI does not meet accountability requirements.

Describe how the Local Education Agency will involve parents in the activities of the schools served under this part, which may include establishing a parent advisory board comprised of a sufficient number and representative group of parents or family members served by the local educational agency to adequately represent the needs of the population served by such agency for the purposes of developing, revising, and reviewing the parent and family engagement policy.

- Establish a districtwide LEA Parent Advisory Committee to provide advice on matters related to parental involvement.
- Develop appropriate roles for community-based organizations and businesses in Parent and Family Engagement Activities.

- Provide reasonable support for parental involvement activities as parents may request.
- Review, evaluate, and revise the District Parent and Family Engagement Policy annually.
- Individual school's recommendations will be brought before the LEA Parent Advisory Committee who will discuss the results and identify trends. This information will be used to revise the LEA Parent and Family Engagement Policy.
- Survey results will be shared with the school's administrator and leadership teams.
- Comments of concern, discontent, or disagreement with the current plan should be sent to the Federal Programs Director.

In order to build capacity for Parent and Family Engagement, the Local Education Agency will ensure effective involvement of parents and will support a partnership among the schools involved, the parents, and the community to improve student academic achievement, the LEA shall:

Describe how it will provide assistance to parents of children served by the school or local educational agency, as appropriate, in understanding such topics as the challenging State academic standards, State and local academic assessments, the requirements of this part, and how to monitor a child's progress and work with educators to improve the achievement of their children.

- The State's academic content standards,
- The State's student academic achievement standards,
- The State and local academic assessments including alternate assessments,
- How to monitor their child's progress, and
- How to work with educators:
 - Inform parents of current academic content standards.
 - Distribute student academic assessment data to parents.
 - Examine College & Career Ready Standards.
 - Provide training for parents in understanding state & local assessments.
 - Monitor student progress.
 - Send home student progress reports every grading period.
 - Communicate with parents and educators by providing parent liaison when needed for individual conferences.
 - Conduct Annual Title I Parent meetings to discuss requirements of Part A and inform parents of their rights.

Describe how it will provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parental involvement.

- Provide take-home materials and virtual information that help parents understand the use of technology in the classroom.
- School counselors assist families in finding resources and/or providing referrals to agencies to address family needs.
- Communicate important information to parents through emails, school websites, an all call system, Thrillshare, etc.
- Hold parent meetings at district level so that parents can communicate with the local school parent organization to train other parents.

Describe how it will educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school.

- Invite representatives from local community agencies to serve as members of the ACIP Leadership Teamt.
- Train new teachers on benefits of working closely with parents for virtual and traditional school.
- Provide training for faculty/staff on ways to involve ELL families and raise cultural awareness.
- Work with teachers and administrators through in-services, faculty meetings, grade level meetings in understanding the importance of parental involvement.
- Provide training and support to Parent and Family Engagement Representative at local schools

Describe how it will to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.

Forming Pre-school Partnerships

- Meet with local preschools to encourage them to use parent resource materials.
- Provide information on school expectations and standards on effective parent communication.
- Collaborate with various community agencies such as The Link;

Parent Resources

- Provide Up to date Parent Resource for all Title Schools.
- Partner with Resource Officers for Trainings.
- Provide Materials and Resources in Counselors' Offices.

- Provide resources from social workers.

Describe how it will ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand.

- Provide translated student registration handbook and student handbook.
- Send translated forms, letters, etc... to parents with limited English proficiency, when practicable.
- Translate communications and relative policies.
- To the extent practicable, liaison will be available at parent meetings/conferences.
- Provide parent liaison at all kindergarten registration.
- To the extent practicable, parent resource materials will be provided in a language that parents can understand.
- Post the Parent and Family Engagement Policy on the Cullman County School System's website at <https://wpi.ccboe.org/>.

Describe how it will ensure to provide such other reasonable support for parental involvement activities under this section as parents may request.

- Provide training for parents to understand state and local assessments.
- Provide take-home materials that help parents to understand the changes in education such as PowerSchool, tech books, etc.
- Provide periodic meeting times for turnaround training to be held by our Parent Connection Team. .

Describe how the LEA may involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of such training.

- By incorporating a parent on our Leadership Team, parents have incites and inputs of the professional development training offered during the school year.

Describe how the LEA may provide necessary literacy training from funds received under this part if the local educational agency has exhausted all other reasonably available sources of funding for such training.

- The District will provide necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training.

Describe how the LEA may pay reasonable and necessary expenses associated with local parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions.

- Involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training.
- Provide necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training.
- Pay reasonable and necessary expenses associated with parental and family engagement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions.
- Train parents to enhance the involvement of other parents.
- In order to maximize parental involvement and participation in their children's education, arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school.
- Adopt and implement model approaches to improving parent and family engagement.
- Establish a LEA parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs.
- Develop appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental and family engagement activities.
- Provide other reasonable support for parental involvement activities under section 1116 as parents may request.

Describe how the LEA may train parents to enhance the involvement of other parents.

- Hold parent meetings at district level so that parents can conduct turnaround meetings at local WPI over topics, strategies, and use of technology in Cullman County Schools.
- Parent Calendar for the 2021-22 school year with training videos.

Describe how the LEA may arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize parental involvement and participation.

West Point Intermediate provides a variety of times and ways for parents to meet. When parents are unable to attend conferences, teachers and administration set up conference calls or use technology to communicate. We have email addresses for all parents in Cullman County Schools

and offer different dates and times of meetings to accommodate parents throughout the year. WPI also has a PowerSchool Parent Portal so that parents can view their child's grades, discipline, schedule, attendance and information.

Describe how the LEA may adopt and implement model approaches to improving parental involvement.

West Point Intermediate will collaborate with Parent Connect Leaders throughout the year. Parent Leaders will offer turnaround training for other parents within the school. Collaboration occurs through two-way communication, recognizing parents' strengths, and solving problems together. West Point Intermediate is open to exploring new policies, practices, relationships, and attitudes that foster partnering for children's school success.

Describe how the LEA may establish a districtwide parent advisory council to provide advice on all matters related to parental involvement in programs supported under this section.

- Two parents from West Point Intermediate will serve on the advisory council to provide advice on all matters related to parental involvement in programs. These parents attend monthly Zoom Meetings with schools.
- West Point Intermediate involves parents in the development and revision of the continuous school improvement plans.

Describe how the LEA may develop appropriate roles for community-based organizations and businesses in parent involvement activities.

- The school works closely with community representatives such as Parent Connection Team Members, The Link, local churches, Cullman County Sheriff's Office, Helping Families Initiatives, and businesses to support and/or train our parents throughout the year.
- West Point Intermediate's counselor and district social workers assist families in finding resources and/or providing referrals to agencies to address family needs.

Describe how the Local Education Agency, to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children, parent and family members of homeless children, and parents and family members of immigrant children), including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand.

- Provide translated student registration handbook and student handbook.
- Send translated forms, letters, etc. to parents with limited English proficiency, when practicable.
- Provide translation of communications and relative policies.

- To the extent practicable, liaison will be available at parent meetings/conferences.
- To the extent practicable, parent resource materials will be provided in a language that parents can understand.
- Post the LEA Parent and Family Engagement Policy on the WPI's website at <https://wpi.ccboe.org/>.
- Provide training for faculty/staff on ways to involve EL families and raise cultural awareness.
- Provide take-home materials that help parents in a language that parents can understand.

This LEA Parent and Family Engagement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs as evidenced by West Point Intermediate. The school will distribute this policy to all parents of participating Title I, Part A children on or before October 1, 2021.

Mike Jones
PLAN APPROVED BY (Person or Entity)

8-30-21
DATE OF APPROVAL