

Fountain Lake Pre-K Transportation



Elementary Rules/Procedures

Hello Parents/Guardians,

I am so excited to have your precious child in our Pre-K program. We look forward to working together as a team to make this a successful year for your child to learn and grow, ready to enter kindergarten. Safety of your child is always our top priority, especially on a busy school campus. Our preschool classrooms are now located at the back of Building #10, across from Safe Room B. Below are our transportation policies/procedures. Please read through these prior to the first day of school so you will be familiar with our specific drop off and pick up procedures.

PreSchool Contact Numbers:

Main Line
Adams
Firestone
Vallun

Pre-K Morning Drop Off Procedures:

- Drop off begins at 7:30 am. You will need to enter Cobra Drive (off Fox Pass Cutoff) and stop at the end where you will be facing the back of Building #10. You will park in the spots labeled "PreSchool Pickup." If all parking spots are full, you can pull in the gravel parking by Safe Room B and wait until one becomes open, or you may park on the side of Safe B. and use the crosswalk to walk your child to the door.. Their teacher and/or aides will be there waiting. If you don't see an adult, call the number on the sign/door and the adult will meet you at the door.
 - You will use the sidewalk or crosswalk to walk your child to the end door where you will call the number on the spot/door and a teacher or aid will meet you at the door to check in your child.
 - If your elementary student has older siblings, they can unload with you at the door and use the sidewalk to walk to where an adult will be on duty to lead them to thier building. We will make sure they get to their campus safely. There is no need for you to have to go in multiple car lines.
 - You do not need to go in any other car line if you have multiple students in more than one building.
 - Once your student is checked in, you will exit the campus back out through Cobra Drive.
- Pre-K are not allowed to be dropped in the Elementary car line.
- If your child has an older sibling, they are allowed to ride the school bus to and from school with them, but are required to follow all bus safety rules.

Pre-K Afternoon Pickup Procedures:

- Your child will need to be picked up using the same above procedures between 2:30-3:30. You can also check them out anytime during the school day in the same manner. We do understand emergencies happen, so if you are going to be late for any reason, please contact your child's teacher in advance because the program does end at 3:30.
- Late pickup that is habitual will result in \$25 fine.
- If you have children in other grades who are car riders, it would be easiest for you to pick up the other children first, then circle down by Safe Room B, park and check your child out, and exit Cobra Drive. Pre-K are not allowed to be picked up in the Elementary car line.

All transportation changes for preschool will go through the classroom teacher, not the elementary office. Please make sure your child's teacher knows their daily transportation or any changes, so we can ensure they are getting home to you safely. Thank you for entrusting them to us, respecting, and following our transportation policies and procedures.