Columbia Gorge ESD

Code: BDDG
Adopted: 1/29/20
Orig. Code: BDDG

Minutes of Board Meetings

The Board secretary will take written minutes of all Board meetings. The written minutes will be a true reflection of the matters discussed at the meeting and the views of the participants. The minutes will include, but not be limited to, the following information:

1. All members of the Board who were present;

2. All motions, proposals, resolutions, orders and measures proposed and their disposition;

3. The results of all votes and the vote of each member by name;

4. The substance of any discussion on any matter;

5. Any other information required by law.

~~Minutes of executive sessions will be kept in accordance with the requirements of Oregon's Oregon Public Meetings Law Laws with essentially the same level of detail as for public sessions. If disclosure of material in the executive session minutes would be inconsistent with the purpose for which the executive session was held under Oregon Revised Statute (ORS) 192.660, the material may be withheld from disclosure.~~

All minutes, of regular or special Board meetings, shall be available to the public within a reasonable time. The public and patrons of the ESD may receive, upon request, copies of minutes through the superintendent's office. A copy of the minutes of each regular and special Board meeting as they are drafted for approval will be distributed after such meeting to each Board member and administrator.

The ESD will maintain a hard copy of the meeting minutes and make them available to staff and other interested patrons.

Minutes of executive sessions will be kept in accordance with the requirements of Oregon's ~~Oregon~~ Public Meetings ~~Law~~Laws with essentially the same level of detail as for public sessions. If disclosure of material in the executive session minutes would be inconsistent with the purpose for which the executive session was held under Oregon Revised Statute (ORS) 192.660, the material may be withheld from disclosure.

~~The ESD will maintain a hard copy[1] of the meeting minutes and make them available to staff and other interested patrons.~~

~~If an executive session is held pursuant to ORS 332.061, the following shall not be made public: the name of the minor student; the issue, including a student's confidential records; the discussion; and each Board member's vote on the issue.~~

[1] Oregon Administrative Rule 166-400-0010(9)

END OF POLICY

Legal Reference(s):

ORS 192.610 - 192.710 ORS 334.100

Letter Opinion, Office of the OR Attorney General (Nov. 20, 1970).