



## Van Buren County Emergency Management School Emergency Drills Documentation Form

\* Seven-day advance notice required for proper public safety coordination.

Send notice by fax to 269-657-7787 or email to

[kirkr@vanburencountymi.gov](mailto:kirkr@vanburencountymi.gov) / [skinnert@vanburencountymi.gov](mailto:skinnert@vanburencountymi.gov)

Type of Drill: Lockdown drill

Fire Drill (5 required)

Tornado Drill (2 required)

X Lock Down / Shelter in Place Drill (3 required)

Time of Drill: 9:15

X Standard

☐ Class Change

☐ Recess

☐ Other Event

Name of Reporting School: Pullman Elementary

Date of Drill: Lockdown

Time Drill was Held: 9:15

X a.m. ☐ p.m.

Exact Time Required to Evacuate / Shelter / Secure: Minutes. 5:35:07

Remarks:

This Report is for Emergency Drill # 1 for School Year: 2021-22

Name of Person Conducting Drill: Melissa Corona

Title of Person Conducting Drill: Principal

Signature of Person Conducting Drill: Melissa Corona

Drill was coordinated with:

☐ Office of Domestic Preparedness

Name and Title:

AND

☐ Law Enforcement (County Sheriff or Chief of Police or designee or Michigan State Police)

Name and Title:

OR

☐ Fire (Fire Chief or designee)

Name and Title: