

# Authorized Use of School-Owned Materials and Equipment Regulation

The following guidelines are to be followed when using district Chromebook

- The authorized borrower is responsible for the proper use, care, and maintenance of materials and equipment
- In the event of loss or damage due to negligence, the borrower shall be required to reimburse the district for the cost of replacement or repair (replacement value=\$345.00)
- Equipment shall be loaned for school related purposes only. Use must not violate the district acceptable use policy
- The borrower may not remove district installed software or install software that is not approved by district administration
- Regardless of condition or other factors, all loaned equipment must be returned to the district. Upon return, equipment condition will be evaluated

Request for: \_\_\_\_\_  
Student name \_\_\_\_\_ Grade: \_\_\_\_\_

I have read and understand this regulation and agree to abide by the above guidelines.

\_\_\_\_\_  
Parent Name Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

Valid email address: \_\_\_\_\_

Valid phone number: \_\_\_\_\_

----- BCSD OFFICE USE -----

Chromebook and charger: (control #) \_\_\_\_\_

(label) \_\_\_\_\_

Date to be returned: TBD (students return to school or end of school year)

\_\_\_\_\_  
Authorized Signature of BCSD employee

Copy of guardian's license or other valid form of picture ID

