

SCHOOL BOARD MINUTES
WATERTOWN SCHOOL DISTRICT NO. 14-4
CODINGTON COUNTY, SOUTH DAKOTA
(Pending School Board Approval)

The School Board of the Watertown School District No. 14-4 of Codington County, South Dakota convened pursuant to due notice at 5:30 p.m., Monday, October 11, 2021 in regular session. The following members were in attendance: Stuart Stein, Jean Moulton, Jon Iverson, Kari Lohr, and Tammy Rieber via teleconference. Also in attendance were staff, administration, and representatives of the news media.

REGULAR MEETING

Stuart Stein convened the Board for its regular session by leading the Pledge to the Flag.

CONFLICTS OF INTEREST

Stuart Stein asked if any School Board member or administrator needed to disclose a conflict of interest on any agenda or non-agenda item. No conflicts were disclosed.

AGENDA REVIEW/APPROVAL

Kari Lohr moved that the agenda be approved as presented. Jean Moulton seconded. Five votes yes. Motion carried.

MINUTES

Jon Iverson moved that the minutes of the September 13, 2021 meeting be approved as presented. Kari Lohr seconded. Five votes yes. Motion carried.

FINANCIAL REPORT

The Business Manager presented a financial report of receipts, disbursements and cash balances for the month of September, 2021 as listed below:

Receipts: Taxes, \$195,582.37; Tuition, \$949,712.92; County Sources, \$34,346.25; Other State Sources; \$40,866.23; Federal Sources, \$196,621.72; Sales, \$869,279.74; Interest on Investment, \$6,424.92; Misc., \$1,002,080.30; Sales Tax, \$51,184.04.

Expenditures: Verified Claims & Expenditures, \$4,138,115.28; Salaries, \$3,852,040.99.

Cash Balances, September 30, 2021: General Fund \$7,328,422.27; Capital Outlay, \$9,565,512.34; Special Education, \$359,392.85; Lake Area Technical College, \$13,268,876.26; K-12 Nutrition Services, \$678,688.51; LATC Bookstore Services, \$1,573,410.19; LATC Nutrition Services, \$215,857.18; LATC Day Care Center, \$174,249.87; Concessions, \$22,874.96; Drivers Education, \$1,273.03; Pre-School Services, \$21,407.12.

Custodial Funds: Clubs and Scholarships – Receipts, \$43,906.09; Expenditures, \$33,985.87; Balance, \$415,791.16.

Special Revenue/Internal Service Funds: LATC Financial Aid – Receipts, \$1,420,481.45; Expenditures, \$1,520,365.09; Balance, \$152,583.67. Employee Benefit Trust – Receipts, \$590,113.92; Expenditures, \$661,709.78; Balance, \$7,155,427.13.

LATC DISCUSSION ITEM

Work Session for Joint Meeting with the Watertown School Board and the LATC Strategic Advisory Council – Mike Cartney, LATC President, noted that the joint work session is set for October 21, 2021 from 12:00 – 2:00 p.m. on the LATC Campus. President Cartney also noted that the meeting is open to the public.

ACTION 22054

Kari Lohr moved that the resignations received from Peggy Novy, Part-Time Custodian, and Troy Allen, Full-Time Custodian, be approved as presented. Jean Moulton seconded. Five votes yes. Motion carried.

ACTION 22055

Mike Cartney, LATC President, presented the following contract recommendations/addendums and asked for their approval.

LATC CONTRACT RECOMMENDATIONS/ADDENDUMS:

Justin Obaniana – PLT Student Ground Instruction - \$23.00/hr, as assigned hours
Chris Schanzenbach – Admissions Representative – 60 days max @ \$175.00/day - \$10,500.00
Brittany Brennan – CPR Training - \$200.00/ 4 hour class and \$125.00/ 2 hour class
Sarah Johnson – Customer Service Training - \$250.00/ 4 hour course, up to 6 courses
Amalia Barrientos – Spanish Translator for CPR Class - \$120.00/ 4 hour class, up to 3 courses
Melissa Meidinger – Quickbooks for Beginners Instructor - \$800.00/ 12 hour course, up to 3 courses
Ben Kallas – PLT Student Flight Instruction - \$41.00/hr, as assigned hours
Ben Kallas – PLT Student Ground School Instruction - \$23.00/hr, as assigned hours
Patrick Lauseng – PLT Student Ground Instruction - \$23.00/hr, as assigned hours
Patrick Lauseng – PLT Student Flight Instruction - \$41.00/hr, as assigned hours

Adjunct

Jensi Andrus – ANAT142, ANAT142 & PHGY210 – 24 credits @ \$1,000.00/cr - \$24,000.00
Chris Owen – ANAT142 – 4 credits @ \$1,000.00/cr - \$4,000.00
Caryl Bunkowske – EN100 – 3 credits @ \$1,000.00/cr - \$3,000.00
Taylor Stacey – MATH114 – 6 credits @ \$1,000.00/cr - \$6,000.00
Lee Hoffman – CHEM106 & CHEM106L – 8 credits @ \$1,000.00/cr - \$8,000.00
Nathan Albertson – MATH100 – 6 credits @ \$1,000.00/cr - \$6,000.00
John Butterbrodt – SOC100 – 9 credits @ \$1,000.00/cr - \$9,000.00
Sarah Becker – PSYC101 – 6 credits @ \$1,000.00/cr - \$6,000.00
Ryan Fischer – LE215 – 1 credit @ \$1,000.00/cr - \$1,000.00
Gina Grant – CSC102 - 3 credits @ \$1,000.00/cr - \$3,000.00
Kristen Henderson – MATH101 – 3 credits @ \$1,000.00/cr - \$3,000.00
Jack Holmquest – CMST101, ENGL203 and CSS100 – 5 credits @ \$1,000.00/cr - \$5,000.00
Heidi Mehlberg – CSC102 – 9 credits @ \$1,000.00/cr - \$9,000.00
Melissa Meidinger – COMM101 & CSC102 – 6 credits @ \$1,000.00/cr - \$6,000.00
Heather Pagel – PSYC100 & PSYC111 - 4 credits @ \$1,000.00/cr - \$4,000.00
Jeremy Robertson – EMT100 & HAZ100 – 0.5 credits @ \$1,000.00/cr + 48 credits @ \$124.00/cr - \$6,452.00
Valerie Albert – CMST101 – 3 credits @ \$1,000.00/cr - \$3,000.00
Elizabeth Hanlon – PN Labs, Pierre – 40 hours max @ \$28.50/hr - \$1,140.00

Lorna Hofer – ACCT218 & ACT230 – 3 credits @ \$1,000.00/cr + 6 credits @ \$124.00/cr - \$3,744.00
 Sherray Hurlbert – COMM101 & CSS100 – 4 credits @ \$1,000.00/cr - \$4,000.00
 Barb Kleinjan – CMST101 – 6 credits @ \$1,000.00/cr - \$6,000.00
 Kelly McDaniel – ARG233, ARG235 & ECON201 – 3 credits @ \$1,000.00/cr + 36 credits @ \$124.00/cr - \$7,464.00
 Tom Mulholland – BUS140 & BUS235 – 6.5 credits @ \$1,000.00/cr - \$6,500.00
 Marie Palluck – BUS215, BUS220 & BUS244 – 15 credits @ \$124.00/cr - \$1,860.00
 Christy Randall – ACCT105 & CSC100 – 4 credits @ \$1,000.00/cr + 1 credit @ \$124.00/cr - \$4,124.00
 Jon Redmond – ECON105 – 6 credits @ \$1,000.00/cr - \$6,000.00
 Dianne Rider – DA115, HST117, HST136 & MA115 – 13.5 credits @ \$1,000.00/cr + 6 credits @ \$124.00/cr - \$14,244.00
 Kerry Stager – AG159 & BUS226 – 2 credits @ \$1,000.00/cr + 24 credits @ \$124.00/cr - \$4,976.00
 Jodi Weber – AG214, AGR110 & AGR254 – 5 credits @ \$1,000.00/cr + 14 credits @ \$124.00/cr - \$6,736.00
 Steve Schwinger – Precision Machining Evening and Weekend Labs - \$26.00/hr, as assigned hours
 Nicki Yackley-Franken – EN100 & EN090 – 3 credits @ \$1,000.00/cr + 2 credits @ \$124.00/cr - \$3,248.00
 Lori Jacobson – EN100 & ENGL101 – 5 credits @ \$1,000.00/cr - \$5,000.00
 Terri Cordrey – ENGL101 – 6 credits @ \$1,000.00/cr - \$6,000.00

Temporary Part-Time

Ethan Ingram – Student Helper - \$11.15/hr, as assigned hours

Corporate Education

Craig Johnson – sUAS “Drone” Remote Piolet Ground School Training - \$1,200.00/ 18 hour course, up to 4 courses
 Amy Meadors – Expanded Functions Dental Assisting Training - \$6,000.00/ 100 hour course, up to 2 courses
 Derek Landeen – CPR Training - \$200.00/ 4 hour class, \$125.00/ 2 hour class, as assigned

Kari Lohr moved that the contract recommendations/addendums be approved as presented. Jean Moulton seconded. Five votes yes. Motion carried.

ACTION 22056

Mike Cartney, LATC President, presented for Board approval the following bids received for various equipment.

Equipment	Company	Bid Amount
Telehandler	Stan Houston Equipment Co.	\$103,813.09
Rough Terrain Scissor Lift (3)	Stan Houston Equipment Co.	\$119,609.85
Concrete Forms	Advanced Concrete Forms	\$74,124.72
GPS Work Tool	Butler Machining Company	\$83,165.88
Dump Truck	Peterson Motors Co.	\$102,700.00
Articulating Off-Road Truck	TranSource Truck & Equipment	\$239,650.00
Machining & Turning Center	Ellison Technologies	\$111,243.50

Commercial Aircraft	No Bids	-
Scaffolding Trailers (4)	No Bids	-

Jean Moulton moved the approval of the following bids from Stan Houston Equipment for a Telehandler in the bid amount of \$103,813.09; from Stan Houston Equipment for three Rough Terrain Scissor Lifts in the total bid amount of \$119,609.85; from Advanced Concrete Forms for concrete forms in the bid amount of \$74,124.72; sole bid from Butler Machining Company for GPS Work Tool in the bid amount of \$83,165.88; sole bid from Peterson Motors Company for a dump truck in the bid amount of \$102,700.00; sole bid from TranSource Truck and Equipment for an Articulating Off-Road Truck in the bid amount of \$239,650.00; and sole bid from Ellison Technologies for a Machining and Turning Center in the bid amount of \$111,243.50. No bids were received for a used commercial airplane; recommendation was made to directly purchase an aircraft, not to exceed \$200,000.00. No bids were received for four used scaffolding trailers; recommendation was made to directly purchase up to four scaffolding trailers, not to exceed \$100,000.00. Jon Iverson seconded. Five votes yes. Motion carried. (A complete copy of the bid documents can be viewed in the office of the LATC President.)

ACTION 22057

Mike Cartney, LATC President, presented for Board consideration the GOED Lease Agreement between the Government’s Office of Economic Development and Lake Area Tech for the leasing of office space and conference room for \$500.00 per month. Jon Iverson moved the approval of the GOED Lease Agreement as presented. Jean Moulton seconded. Five votes yes. Motion carried. (A complete copy of this Agreement can be viewed in the office of the LATC President.)

ACTION 22058

Mike Cartney, LATC President, presented for Board consideration an Agriculture Land Lease Agreement in which Lake Area Tech partners with Al Raeder by providing 45 acres of land for agricultural demonstrations and trials for the Agriculture Program in the amount of \$8,100.00 for calendar year 2022. Jean Moulton moved the approval of the Agriculture Land Lease Agreement as presented. Kari Lohr seconded. Five votes yes. Motion carried. (A complete copy of this Agreement can be viewed in the office of the LATC President.)

ACTION 22059

Mike Cartney, LATC President, presented for Board consideration an SDSU Better Choices, Beef, Better Health Memorandum of Understanding that outlines the guidelines for training, marketing, and communication in the Community Health Worker Program. Jon Iverson moved the approval of the Memorandum of Understanding as presented. Jean Moulton seconded. Five votes yes. Motion carried. (A complete copy of this Memorandum of Understanding can be viewed in the office of the LATC President.)

ACTION 22060

Mike Cartney, LATC President, presented for Board consideration Equipment Lease Agreements in relation to the Diesel Technology and Agriculture programs and asked for Board approval. Jean Moulton moved that the following leases be approved as presented:

- Tractor – John Deere Kibble Equipment – No Cost Lease
- Tractor – Titan Machinery – 3 months – No Cost Lease

Jon Iverson seconded. Five votes yes. Motion carried. (A complete copy of these Lease Agreements can be viewed in the office of the LATC President.)

ACTION 22061

Mike Cartney, LATC President, presented for Board authorization to bid the Diesel Technology addition with an estimated project cost of \$6.2 million and projected completion date of Fall 2023. Jon Iverson moved the approval of the authorization to bid the Diesel Technology addition as presented. Jean Moulton seconded. Five votes yes. Motion carried.

K-12 DISCUSSION ITEMS

Public Input – Mary Meyer, Nutrition Services, asked the School Board to attend meetings with the Nutrition Services personnel. Superintendent Dr. Jeff Danielsen explained School District personnel matters are required to take place in executive session.

Northeast Technical High School Board Report – Superintendent Dr. Jeff Danielsen noted that the Board of Superintendents will not meet in October and the next meeting of the full NTHS Board is scheduled for Wednesday, October 20, 2021 at 5:45 p.m.

High School Advisory Update – Brad Brandsrud, High School Principal, and Patty McClemons, Assistant Principal, presented on the Watertown High School Advisory program in which it was explained that the advisory promotes meaningful relationships between staff, students, and families while providing academic support to students. McClemons noted that the goals of the program are to create a positive sense of belonging, support social and emotional learning, value diversity, build meaningful relationships, provide academic support and enhance school culture. Discussion was also held on advisory activities, the weekly agenda and the structure of the program. General comments were made from the Board.

ACTION 22062

Kari Lohr moved the approval of the verified claims and salaries for the month of September, 2021 as presented. Jean Moulton seconded. Five votes yes. Motion carried.

ACTION 22063

Kari Lohr moved the approval of the resignations received from Skyler Bender, Lincoln Custodian; and Jeff Moffatt, Middle School Boys Tennis Coach, be approved as presented. Jean Moulton seconded. Five votes yes. Motion carried.

ACTION 22064

Darrell Stacey, Assistant Superintendent, presented the following contract recommendations/addendums and asked for their approval.

K-12 CONTRACT RECOMMENDATIONS/ADDENDUMS:

Gail Helland – Nutrition Services, High School – 3 hrs @ \$12.85/hr
Erica Paulson – Add Middle School Assistant Track, \$2,838.00 – \$56,926.00
Wade Taylor – Lane Change from MA to MA+16, \$1,690.00 – \$61,657.00
David Jacobson – Custodian, Intermediate School - \$2,360/month
Brenda Ingalls – Color Guard, \$968.00 – \$45,456.00
Brittany Russell – Lane Change from BA to MA, \$3,140.00 – \$48,610.00

Galen Stoltenburg – Part-Time Custodian, High School - \$12.85/hr, 19 hrs/week
Kayla Mohling – CPR Instructor Recertification – 4.5 hrs @ \$24.00/hr - \$108.00
Kaylene Gonnely – CPR Instructor Recertification - 4.5 hrs @ \$24.00/hr - \$108.00
Ann Schell – CPR Instructor Certification – 8 hrs @ \$24.00/hr - \$192.00
Tyler Johnson – Part-Time Custodian, High School – 19 hrs/week, \$11.15/hr
Shanon Manley – HS School Improvement – 10 hrs @ \$24.00/hr - \$240.00
Danielle Harms – HS School Improvement – 10 hrs @ \$24.00/hr - \$240.00
Kris O’Brien – HS School Improvement – 10 hrs @ \$24.00/hr - \$240.00
Stephanie Hageman – HS School Improvement – 10 hrs @ \$24.00/hr - \$240.00
Tom Mattingly – HS School Improvement – 10 hrs @ \$24.00/hr - \$240.00
Garrett Priest – HS School Improvement – 10 hrs @ \$24.00/hr - \$240.00
Olivia Forman – HS School Improvement – 10 hrs @ \$24.00/hr - \$240.00
Shai Randall – K-8 Colony Paraprofessional – 7.5 hrs/day, \$12.85/hr
Linda Jensen – K-8 Colony Instructor - \$52,784.00, 180 day contract, \$40,175.00

Kari Lohr moved the approval of the contract recommendations/addendums as presented. Jean Moulton seconded. Five votes yes. Motion carried.

ACTION 22065

Darrell Stacey, Assistant Superintendent, presented for Board approval a Leave of Absence request for Gretchen Koopmans. Kari Lohr moved the approval of the Leave of Absence as presented. Jean Moulton seconded. Five votes yes. Motion carried.

ACTION 22066

Darrell Stacey, Assistant Superintendent, presented the 2021-22 Volunteer List and thanked the many volunteers for their assistance to the Watertown School District. Kari Lohr moved the approval of the Volunteer List as presented. Jean Moulton seconded. Five votes yes. Motion carried. (A complete copy of the list can be viewed in the office of the Business Manager.)

ACTION 22067

Heidi Clausen, Business Manager, presented for Board approval the 2020-2021 Annual Financial Report. Kari Lohr moved the approval of the Annual Financial Report as presented. Jon Iverson seconded. Five votes yes. Motion carried. (A complete copy of the Annual Financial Report can be viewed in the office of the Business Manager.)

ACTION 22068

Superintendent Dr. Jeff Danielsen presented for its second reading and approval Policy IHBH – Participation of Alternative Instruction Students. Kari Lohr moved that Policy IHBH – Participation of Alternative Instruction Students be approved as presented. Jon Iverson seconded. Five votes yes. Motion carried.

ACTION 22069

Superintendent Dr. Jeff Danielsen presented for its second reading and approval Policy IHBH-A – South Dakota High School Activities Association Eligibility Checklist for Alternative Instruction Students. Kari Lohr moved that Policy IHBH-A – South Dakota High School Activities Association Eligibility Checklist for Alternative Instruction Student, be approved as presented. Jean Moulton seconded. Five votes yes. Motion carried.

ACTION 22070

Jean Moulton moved the approval of the student assignment requests pursuant to SDCL 13-28-10 involving two (2) students as presented. Jon Iverson seconded. Five votes yes. Motion carried.

COMMUNICATIONS

Superintendent Dr. Jeff Danielsen presented the School Board with an Enrollment Report, Nutrition Report and the Grapevine. Dr. Jeff Danielsen noted the ASBSD Legislative Night's in Aberdeen on October 13th and in DeSmet on October 27th. Superintendent Danielsen also noted the special Board meeting to be held on October 25th at 5:30 p.m.

WATERTOWN SCHOOL DISTRICT
BULK FUEL QUOTES

September 13, 2021

<u>Company Name</u>	<u>No. 2 Diesel Price Per Gallon</u>	<u>Regular Fuel with Ethanol Price Per Gallon</u>
Sioux Valley Coop	\$2.69	\$2.77
Moe Oil Company	\$2.75	No Bid

Sioux Valley Coop provided the lowest price per gallon at \$2.69 for No. 2 Diesel and \$2.77 for Regular Fuel with Ethanol.

September 30, 2021

<u>Company Name</u>	<u>No. 2 Diesel Price Per Gallon</u>	<u>Regular Fuel with Ethanol Price Per Gallon</u>
Sioux Valley Coop	\$2.8442	\$2.7062
Moe Oil Company	\$2.89	No Bid

Sioux Valley Coop provided the lowest price per gallon at \$2.8442 for No. 2 Diesel and \$2.7062 for Regular Fuel with Ethanol.

ADJOURNMENT

Tammy Rieber moved that the Watertown School Board adjourn its regular meeting at 6:23 p.m. Kari Lohr seconded. Five votes yes. Motion carried.

By: Heidi Clausen, Business Manager