

REGULAR MEETING OF THE BOARD OF DIRECTORS

Tuesday, May 8, 2018 ~ 5:00 p.m.

Ridgefield High School Room 311

AGENDA

- I. **CALL TO ORDER**
Our Purpose ~ Ridgefield School District aspires to be the state's premier district, leveraging strong community partnerships to provide each student personalized learning experiences, opportunities, and skills that ensure success and unlimited possibilities.
- II. **FLAG SALUTE**
- III. **CHANGES OR ADDITIONS TO THE AGENDA – Action**
- IV. **CONSENT AGENDA – Action**
 - A. Approve Board Minutes
 - 1) Regular Meeting on April 24, 2018
 - B. Approve Personnel Report
 - C. Approve Warrants
 - D. Monthly Donations
- V. **PUBLIC HEARING - Information Only / No Action**
None
- VI. **REPORTS – Information Only / No Action**
 - A. Students of the Month – May
 - South Ridge Elementary School – Brooklyn Browning – Grade 3
 - Union Ridge Elementary School – Viggo Bowen – Grade 6
 - View Ridge Middle School – Karis Garrison – Grade 8
 - Ridgefield High School – Michael Rapp – Grade 12
 - B. Employee of the Month – May
 - Margo Manke – South Ridge Elementary School
 - C. Ridgefield High School Student Leadership Class – Tyler Lehnertz
 - D. Superintendent – Dr. Nathan McCann
 - 1) Ridgefield High Expansion Ground Breaking Ceremony on May 30, 2018 at 10:00 a.m.
 - 2) District Surplus Sale on June 28-29, 2018 at 8:00-3:00 p.m. at View Ridge Middle School
 - 3) Financial Report – Paula McCoy
 - E. Board Members
- VII. **PUBLIC COMMENT – Agenda / Non Agenda Items**
- VIII. **OLD BUSINESS – Action**
None
- IX. **NEW BUSINESS – Action**
 - A. Approve Change Order Request No. 5 for Foundation Changes of Portables with Pacific Mobile Structures Job 09-18-004N Ridgefield High School Administration-Media Building in the amount of \$10,454.80
 - B. Approve Quote No. Q460620707 with Troxell Audio in the amount of \$112,005.00
 - C. Approve Adoption of Grade 12 AP Literature and Composition Curriculum
 - D. Approve Adoption of Grade 10-12 French 2 Curriculum
 - E. Approve Real Estate Purchase and Sale Agreement between the Ridgefield School District and City of Ridgefield for Ridgefield Outdoor Recreation Complex (RORC)
 - F. Hear First Reading Board Policy No. 4260 Use of School Facilities
 - G. Hear First Reading Board Policy No. 5401 Sick Leave
- X. **ADJOURNMENT**

Regular Board Meeting Agenda

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Board Agenda Item

Agenda Item Number:

IV. A. – D.

Meeting Date:

05/08/2018

Item:

Consent Agenda

Submitted By:

Dr. Nathan McCann, Superintendent

Will Be Presented By:

Dr. Nathan McCann, Superintendent

- A. Approve Board Minutes
 - 1) Regular Meeting on April 24, 2018
- B. Approve Personnel Report
- C. Approve Warrants
- D. Approve Monthly Donations

Recommended Action:

Approve XXX	Disapprove	Table	No Action Required
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Department Head

[Signature]

Superintendent:

[Signature]

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

CALL TO ORDER – The regular meeting of the Board of Directors of the Ridgefield School District was called to order by President Scott Gullickson at 5:00 p.m. on **Tuesday, April 24, 2018** in room 311, at Ridgefield High School, 2630 S. Hillhurst Road, Ridgefield, Washington. The purpose of the meeting was to conduct regular monthly business.

Voting Members Present: Scott Gullickson, Emily Enquist, Becky Greenwald, Steve Radosevich, and Joe Vance
 Voting Members Absent: None
 Others Present: Dr. Nathan McCann, Chris Griffith, Dr. Michael Baskette, Paula McCoy, Geoff Varney, Tiffany Gould, Scott Rose, Mike Lee, Bonnie Harris, and 6 visitors.

FLAG SALUTE

CHANGES OR ADDITIONS TO THE AGENDA – Action

Dr. McCann recommended Board add to the agenda an exempt session for the purpose to discuss collective bargaining. Motion was made by Directory Becky Greenwald, Board add to the agenda an exempt session for the purpose to discuss collective bargaining, seconded by Director Joe Vance. There was no discussion. All members voted in favor of the motion. Motion carried.

CONSENT AGENDA – Action

Approve Board Minutes

1) Regular Meeting on April 10, 2018

Approve Personnel Report

Approval of General Fund/ASB Fund/Capital Projects Fund/Payroll Warrants;

The written report was provided as listed:

Fund	Warrant / Micr Numbers	Warrant Date	Issue Amount	Authorization Number
General Fund - #6134				
Payroll				
	Electronic Transfer:		\$	
	Total payroll amount: (*includes payroll vendors)	#REF!		
Warrant Numbers	107367 - 107367			
Micr Numbers	127200 - 127200	4/11/2018	\$ 1,759.87	W-04112018-8
Warrant Numbers	107368 - 107368			
Micr Numbers	127203 - 127203	4/16/2018	\$ 3,403.27	W-04162018-6
Warrant Numbers	107369 - 107370			
Micr Numbers	127204 - 127205	4/16/2018	\$ 29,160.68	W-04162018-10
Warrant Numbers	107371 - 107381			
Micr Numbers	127217 - 127217	4/17/2018	\$ 23,735.37	W-04172018-13
Warrant Numbers	107382 - 107454			
Micr Numbers	127242 - 127314	4/25/2018	\$ 266,187.80	W-04252018-3
Warrant Numbers	19692 - 19694			

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Micr Numbers		127220	-	127220	4/17/2018	\$	2,320.53	W-04172018-15
Warrant Numbers		19695	-	19709				
Micr Numbers		127227	-	127241	4/25/2018	\$	10,571.87	W-04252018-2
Sub-Total of ASB Payable			-					
Capital Projects - #6135-04 (Bond)			-					
Capital Projects - #61351 (Impact)			-			\$		
Capital Projects-#6135			-					
Warrant Numbers	Electronic Transfer for payment of comp tax:					\$		
Micr Numbers						\$	12,892.40	
Warrant Numbers								
Micr Numbers						\$	#REF!	
Warrant Numbers						\$	26,848.38	
Micr Numbers						\$		
Warrant Numbers		2301	-	2301				
Micr Numbers		127201	-	127201	4/12/2018	\$	1,000.00	W-04122018-4
Warrant Numbers		2302	-	2302				
Micr Numbers		127202	-	127202	4/13/2018	\$	707.00	W-04132018-5
Warrant Numbers		2303	-	2303				
Micr Numbers		127206	-	127206	4/17/2018	\$	465.50	W-04172018-12
Warrant Numbers			-					
Transportation Vehicle Fund- #6198	Electronic Transfer for payment of comp tax:					\$		
Warrant Numbers						\$	2,172.50	
Micr Numbers			-			\$		

Motion was made by Director Becky Greenwald, Board approve the consent agenda, seconded by Director Joe Vance. There was no discussion. All members voted in favor of the motion. Motion carried.

REPORTS – Information

Superintendent –Dr. Nathan McCann

- 1) Community Forum May 2nd 6:00-8:00 p.m. RHS Commons – Capital Faculties Advisory Council
- 2) Ridgefield High School Expansion Ground Breaking Ceremony May 30th at 10:00 a.m.
- 3) Bond Project Monthly Update – Scott Rose, R & C Management Group

Board Members

Various Board members commented on activities and events taking place in the school district and community.

PUBLIC COMMENT – Agenda / Non Agenda Items

None

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OLD BUSINESS – Action

Second Reading Board Policy No. 3245 Students and Telecommunications Devices

Motion was made by Director Becky Greenwald, Board approve Board Policy No. 3245 Students and Telecommunications Devices, seconded by Director Joe Vance. There was no discussion. All members voted in favor of the motion. Motion carried.

NEW BUSINESS – Action

Approve Adoption of English and Language Art Curriculum for Grades K-5 – ReadyGen published by Pearson 2016 in the amount of \$375,950.27

Motion was made by Director Becky Greenwald, Board approve adoption of English and Language Art Curriculum for Grades K-5 – ReadyGen published by Pearson 2016 in the amount of \$375,950.27, seconded by Director Joe Vance. There was no discussion. All members voted in favor of the motion. Motion carried.

Approve the Ridgefield High School Addition Project Constructability Review Report Provided by Roen Associates

Motion was made by Director Becky Greenwald, Board approve the Ridgefield High School Addition Project Constructability Review Report Provided by Roen Associates, seconded by Director Joe Vance. There was no discussion. All members voted in favor of the motion. Motion carried.

Approve the Ridgefield High School Addition Project Value Engineering Report provided by Roen Associates and Implementation Plan by LSW Architects

Motion was made by Director Becky Greenwald, Board approve the Ridgefield High School Addition Project Value Engineering Report provided by Roen Associates and Implementation Plan by LSW Architects, seconded by Director Joe Vance. There was no discussion. All members voted in favor of the motion. Motion carried.

EXEMPT SESSION

President Scott Gullickson announced at 5:28 p.m. that the Board would hold an exempt session for 10-15 minutes for the purpose to discuss collective bargaining. President Gullickson announced that the exempt session would continue for 30 additional minutes.

RESUME REGULAR MEETING

The exempt session concluded at 6:14 p.m. No action was taken.

ADJOURN REGULAR MEETING

There being no further business to come before the Board, President Scott Gullickson adjourned the regular meeting at 6:15 p.m.

Scott Gullickson, President
Becky Greenwald, Vice-President

Bonnie Harris, Executive Secretary
to the Superintendent

Approved by the Board of Directors: May 8, 2018



PERSONNEL ACTION

TO: Dr. Nathan McCann, Superintendent
FROM: Jodi Fontyn, Human Resources Specialist
RE: Personnel Action

REVISED DATE: 05/04/2018
BOARD DATE: 05/08/2018

CERTIFIED/CLASSIFIED:

NAME	JOB TITLE	LOCATION	REASON
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HIRE:

To be announced	Principal	SRES	Vacancy
Christina Carr	Paraprofessional Class II	SRIS	Added Position 2018-19
Frances Camp	Paraprofessional Class II	SRIS	Added Position 2018-19
Joshua Cornwell	Counselor	VRMS	Vacancy 2018-19
Kristina Call	Teacher - Math	VRMS	Vacancy 2018-19
Kelly Primus	Teacher - Special Ed	RHS	Vacancy 2018-19
Kathy McNamara	Occupational Therapist	RSD	Added Position 2018-19
Linda Bauer	Paraprofessional Special Ed Class I	RHS	Vacancy

RESIGNATION/RETIREMENT:

Debbi Hinson	Paraprofessional Special Ed Class I	RHS	Resign
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LEAVE OF ABSENCE:
None

RELEASE FROM CONTRACT:
None

NONRENEWAL OF PROVISIONAL CONTRACT:
None

SUPPLEMENTAL CONTRACTS:
None

EXTRACURRICULAR:

NAME	JOB TITLE	LOCATION	REASON
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HIRE:
None

RESIGNATION:

Stefanie Foster	Head Cheer Coach	RHS	Resign
Nam Nguyen	Asst. Volleyball Coach	VRMS	Resign

RIDGEFIELD SCHOOL DISTRICT #122
Warrant Info



Date: 5/8/2018
To: Ridgfield School District Board of Directors
From: Lisa McGhee Accounting/Fiscal Clerk
Subject: Request for Warrant Authorization

Fund	Warrant / Micr Numbers	Warrant Date	Issue Amount	Authorization Number
General Fund - #6134				
Payroll				
Warrant Numbers	122372 - 122384			
Micr Numbers	127316 - 127328	4/30/2018	\$ 10,433.65	W-04302018-23
Electronic Transfer:			\$ 954,139.12	
Total payroll amount: (*includes payroll vendors)	\$1,627,746.32			
Warrant Numbers	107456 - 107489			
Micr Numbers	127330 - 127363	4/30/2018	\$ 663,173.55	W-04302018-37
Accounts Payable				
Warrant Numbers	107455 - 107455			
Micr Numbers	127329 - 127329	4/27/2018	\$ 32,102.66	W-04272018-14
Warrant Numbers	107490 - 107510			
Micr Numbers	127368 - 127388	4/30/2018	\$ 10,932.02	W-04302018-44
Warrant Numbers	107511 - 107511			
Micr Numbers	127389 - 127389	4/30/2018	\$ 41,118.53	W-04302018-45
Warrant Numbers	107512 - 107577			
Micr Numbers	127400 - 127465	5/9/2018	\$ 177,205.14	W-05092018-3
Warrant Numbers	-		\$	
Micr Numbers	-		\$	
Warrant Numbers	-		\$	
Micr Numbers	-		\$	
Electronic transfer for payment of comp tax			\$ 578.50	
Sub-Total of Accounts Payable			\$ 925,110.40	
ASB - #6158				
Warrant Numbers	19710 - 19713			
Micr Numbers	127364 - 127367	4/30/2018	\$ 4,040.10	W-04302018-43
Warrant Numbers	19714 - 19716			
Micr Numbers	127397 - 127399	5/9/2018	\$ 5,133.80	W-05092018-2
Warrant Numbers	-		\$	
Micr Numbers	-		\$	
Warrant Numbers	-		\$	
Micr Numbers	-		\$	
Warrant Numbers	-		\$	
Micr Numbers	-		\$	
Electronic Transfer for payment of comp tax:			\$ 148.86	
Sub-Total of ASB Payable			\$ 9,322.76	
Capital Projects - #6135-04 (Bond)			\$ 162,637.05	
Capital Projects - #6135I (Impact)			\$	
Capital Projects-#6135			\$	
Warrant Numbers	2310 - 2310			
Micr Numbers	127315 - 127315	4/23/2018	\$ 1,000.00	W-04232018-2
Warrant Numbers	2311 - 2311			
Micr Numbers	127390 - 127390	5/2/2018	\$ 66,443.23	W-05092018-4
Warrant Numbers	2312 - 2317			
Micr Numbers	127391 - 127396	5/9/2018	\$ 95,193.82	W-05092018-1
Warrant Numbers	-		\$	
Micr Numbers	-		\$	
Warrant Numbers	-		\$	
Micr Numbers	-		\$	
Warrant Numbers	-		\$	
Micr Numbers	-		\$	
Electronic Transfer for payment of comp tax:			\$	
Sub-Total of Capital Projects Payable			\$ 162,637.05	
Private Purpose Fund - #6178				
Warrant Numbers	-		\$	
Micr Numbers	-		\$	
Sub-Total of Private Purpose Payables			0.00	
Transportation Vehicle Fund- #6198				
Warrant Numbers	-		\$	
Micr Numbers	-		\$	

As of this date May 8th, 2018 THE BOARD, by a _____ vote.
Voted to approve the Funds listed above for payment.

Secretary, Board of Directors Director

President, Board of Directors Director

Vice President, Board of Directors Director

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 8, 2018, the board, by a _____ vote, approves payments, totaling \$663,173.55. The payments are further identified in this document.

Total by Payment Type for Cash Account, SEA 1ST:
Warrant Numbers 107456 through 107489, totaling \$663,173.55

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
107456	AMER FAM LIFE ASSU	04/30/2018	20180430ADS0119	Payroll accrual	0	78.10	103.90
			20180430ADS1119	Payroll accrual	0	25.80	
107457	AMERICAN FIDELITY ASSUR. CO.	04/30/2018	20180430ADI0128	Payroll accrual	0	2,626.66	4,768.30
			20180430ADI1128	Payroll accrual	0	2,141.64	
107458	AMERICAN FIDELITY ASSURANCE	04/30/2018	20180430ADL0129	Payroll accrual	0	1,093.85	3,511.95
			20180430ADS0129	Payroll accrual	0	1,815.82	
			20180430ADS1129	Payroll accrual	0	602.28	
107459	AMERICAN FIDELITY HEALTH SERVI	04/30/2018	20180430ADHSAAF	Payroll accrual	0	250.00	250.00
107460	AMERICAN FIDELITY ASSURANCE CO	04/30/2018	20180430ADS1140	Payroll accrual	0	2,196.91	2,202.41
			20180430ADS2140	Payroll accrual	0	5.50	
107461	DEPT OF RETIREMENT SYSTEMS	04/30/2018	20180430AD1ReT3	Payroll accrual	0	47,496.03	47,496.03
107462	DEPT OF RETIREMENT SYSTEMS	04/30/2018	20180430AD1ReE0	Payroll accrual	0	0.00	41,734.40
			20180430AD1ReE2	Payroll accrual	0	8,001.86	
			20180430AF1ReE0	Payroll accrual	0	0.00	
			20180430AF1ReE2	Payroll accrual	0	14,836.97	
			20180430AF1ReE3	Payroll accrual	0	18,895.57	
107463	DEPT OF RETIREMENT SYSTEMS	04/30/2018	20180430AD1ReE3	Payroll accrual	0	10,557.73	10,557.73
107464	ESD #112 / UNEMP	04/30/2018	20180430AF1UC	Payroll accrual	0	2,648.39	2,648.39
107465	ESD112 WORK/COMP	04/30/2018	20180430AD1WC	Payroll accrual	0	1,979.14	14,806.71
			20180430AF1WC	Payroll accrual	0	12,827.57	
107466	IQ CREDIT UNION	04/30/2018	20180430ADJ0115	Payroll accrual	0	2,769.00	2,769.00
107467	KAISER FOUNDATION	04/30/2018	20180430ADM0	Payroll accrual	0	25,841.60	107,747.38
			20180430ADM0111	Payroll accrual	0	0.00	
			20180430ADM0250	Payroll accrual	0	192.80	
			20180430ADM025d	Payroll accrual	0	16.84	
			20180430ADM0500	Payroll accrual	0	1,736.95	
			20180430ADM050d	Payroll accrual	0	32.00	
			20180430ADM0ded	Payroll accrual	0	752.81	
			20180430ADMOEP	Payroll accrual	0	0.00	
			20180430AFM0	Payroll accrual	0	74,723.68	
			20180430AFM0111	Payroll accrual	0	0.00	
			20180430AFM0250	Payroll accrual	0	1,475.00	
			20180430AFM0500	Payroll accrual	0	2,975.70	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
107468	KAISER FOUNDATION	04/30/2018	20180430ADD2	Payroll accrual	0	0.00	8,002.53
			20180430AFD2	Payroll accrual	0	8,002.53	
107469	METLIFE SBC	04/30/2018	20180430ADD0	Payroll accrual	0	0.00	13,947.76
			20180430AFD0	Payroll accrual	0	13,947.76	
107470	MUTUAL OF OMAHA	04/30/2018	20180430ADL2	Payroll accrual	0	0.00	3,141.05
			20180430ADS0	Payroll accrual	0	0.00	
			20180430ADS01	Payroll accrual	0	0.00	
			20180430ADS02	Payroll accrual	0	0.00	
			20180430ADS03	Payroll accrual	0	0.00	
			20180430AFL1	Payroll accrual	0	41.60	
			20180430AFL2	Payroll accrual	0	199.23	
			20180430AFS01	Payroll accrual	0	2,016.74	
			20180430AFS02	Payroll accrual	0	646.03	
			20180430AFs03	Payroll accrual	0	237.45	
107471	OREGON DEPT OF JUSTICE	04/30/2018	20180430ADMISC2	REMITTANCE ID: 071DAX120841 OBLIGOR: CRAWFORD, EMILY ANNE	0	780.00	780.00
107472	PROVIDENT LIFE & ACCIDENT	04/30/2018	20180430ADS1148	Payroll accrual	0	5.96	5.96
107473	RIDGEFIELD PUBLIC SCHOOLS FOUN	04/30/2018	20180430ADRSDF	Payroll accrual	0	117.49	117.49
107474	RIDGEFIELD BOOSTERS	04/30/2018	20180430ADRSDB	Payroll accrual	0	125.50	125.50
107475	SCHOOL EMPLOYEES CU OF WASH	04/30/2018	20180430ADJ0120	Payroll accrual	0	2,991.00	2,991.00
107476	SOUTH RIDGE PTA	04/30/2018	20180430ADSRPTA	Payroll accrual	0	15.00	15.00
107477	STATE TREASURER	04/30/2018	20180430ADD1160	Payroll accrual	0	8,736.00	8,736.00
107478	TEACHER RET SYST	04/30/2018	20180430AD1ReT0	Payroll accrual	0	0.00	186,286.21
			20180430AD1ReT1	Payroll accrual	0	399.87	
			20180430AD1ReT2	Payroll accrual	0	28,161.14	
			20180430AF1ReT0	Payroll accrual	0	0.00	
			20180430AF1ReT1	Payroll accrual	0	1,012.99	
			20180430AF1ReT2	Payroll accrual	0	60,630.65	
			20180430AF1ReT3	Payroll accrual	0	96,081.56	
107479	THE OMNI GROUP	04/30/2018	20180430ADA1101	Payroll accrual	0	15,195.00	18,723.00
			20180430ADA2101	Payroll accrual	0	350.00	
			20180430ADA3101	Payroll accrual	0	3,178.00	
107480	THE STANDARD	04/30/2018	20180430ADVIS1	Payroll accrual	0	0.00	2,367.36
			20180430AFVIS1	Payroll accrual	0	2,367.36	
107481	VEBA TRUST	04/30/2018	20180430ADV0145	Payroll accrual	0	2,199.04	2,549.04
			20180430ADV0146	Payroll accrual	0	350.00	
107482	WASHINGTON STATE TREASURER	04/30/2018	20180430AFH1HA	Payroll accrual	0	14,239.56	15,392.81
			20180430AFH1HA2	Payroll accrual	0	384.44	
			20180430AFH1HA3	Payroll accrual	0	752.79	
			20180430AFH1HA4	Payroll accrual	0	16.02	
107483	Vendor Continued Void	04/30/2018					0.00
107484	WEA Aetna	04/30/2018	20180430ADABPO	Payroll accrual	0	943.74	116,593.38
			20180430ADABPOD	Payroll accrual	0	50.19	
			20180430ADACAO	Payroll accrual	0	3,901.67	
			20180430ADACAOD	Payroll accrual	0	204.70	
			20180430ADACAW	Payroll accrual	0	639.90	
			20180430ADACAWD	Payroll accrual	0	12.64	

Check Summary

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			20180430ADACBO	Payroll accrual	0	3,635.96	
			20180430ADACBOD	Payroll accrual	0	219.63	
			20180430ADACBW	Payroll accrual	0	0.00	
			20180430ADACBWD	Payroll accrual	0	13.14	
			20180430ADAE2O	Payroll accrual	0	3,521.72	
			20180430ADAE2OD	Payroll accrual	0	155.52	
			20180430ADAE3O	Payroll accrual	0	2,122.22	
			20180430ADAE3OD	Payroll accrual	0	115.88	
			20180430ADAE3W	Payroll accrual	0	0.00	
			20180430ADAE3WD	Payroll accrual	0	16.96	
			20180430ADAE5O	Payroll accrual	0	1,799.14	
			20180430ADAE5OD	Payroll accrual	0	45.40	
			20180430ADAEQO	Payroll accrual	0	638.71	
			20180430ADAEQOD	Payroll accrual	0	25.30	
			20180430ADAEQW	Payroll accrual	0	0.00	
			20180430ADAEQWD	Payroll accrual	0	4.86	
			20180430AFABPO	Payroll accrual	0	7,201.62	
			20180430AFACAO	Payroll accrual	0	25,743.29	
			20180430AFACAW	Payroll accrual	0	1,354.93	
			20180430AFACBO	Payroll accrual	0	27,924.14	
			20180430AFACBW	Payroll accrual	0	1,521.71	
			20180430AFAE2O	Payroll accrual	0	14,494.34	
			20180430AFAE3O	Payroll accrual	0	11,146.73	
			20180430AFAE3W	Payroll accrual	0	1,680.02	
			20180430AFAE5O	Payroll accrual	0	3,925.13	
			20180430AFAEQO	Payroll accrual	0	3,053.19	
			20180430AFAEQW	Payroll accrual	0	481.00	
107485	WEA PAYROLL DEDUCTIONS	04/30/2018	20180430ADH0110	Payroll accrual	0	13,252.82	13,558.82
			20180430ADH2110	Payroll accrual	0	306.00	
107486	WEA PAYROLL DEDUCTIONS	04/30/2018	20180430ADH0158	Payroll accrual	0	2,507.47	2,534.47
			20180430ADH2158	Payroll accrual	0	27.00	
107487	WEA UHC	04/30/2018	20180430ADUCAC	Payroll accrual	0	1,176.31	24,053.57
			20180430ADUCACD	Payroll accrual	0	50.01	
			20180430ADUCAN	Payroll accrual	0	21.11	
			20180430ADUCAND	Payroll accrual	0	6.26	
			20180430ADUCBC	Payroll accrual	0	439.14	
			20180430ADUCBCD	Payroll accrual	0	57.60	
			20180430ADUH2C	Payroll accrual	0	1,234.90	
			20180430ADUH2CD	Payroll accrual	0	21.59	
			20180430ADUH3C	Payroll accrual	0	54.65	
			20180430ADUH3CD	Payroll accrual	0	18.60	
			20180430ADUH5C	Payroll accrual	0	0.00	
			20180430ADUH5CD	Payroll accrual	0	11.94	
			20180430ADUHBC	Payroll accrual	0	0.00	
			20180430ADUHBCD	Payroll accrual	0	11.60	
			20180430ADUHBN	Payroll accrual	0	103.42	
			20180430ADUHBND	Payroll accrual	0	5.24	
			20180430ADUHQN	Payroll accrual	0	62.03	
			20180430ADUHQND	Payroll accrual	0	9.62	
			20180430AFUCAC	Payroll accrual	0	5,674.86	

Check Summary

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			20180430AFUCAN	Payroll accrual	0	807.83	
			20180430AFUCBC	Payroll accrual	0	6,228.46	
			20180430AFUH2C	Payroll accrual	0	1,638.17	
			20180430AFUH3C	Payroll accrual	0	1,786.17	
			20180430AFUH5C	Payroll accrual	0	1,182.48	
			20180430AFUHBC	Payroll accrual	0	1,148.04	
			20180430AFUHEN	Payroll accrual	0	854.56	
			20180430AFUHQN	Payroll accrual	0	1,448.98	
107488	WEA Willamette Dental	04/30/2018	20180430ADD3	Payroll accrual	0	0.00	4,651.40
			20180430AFD3	Payroll accrual	0	4,651.40	
107489	WSSRA	04/30/2018	20180430ADH0150	Payroll accrual	0	5.00	5.00
				34 Computer	Check(s) For a Total of	663,173.55	

Check Summary

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	34	Computer	Checks For a Total of	663,173.55
Total For	34	Manual, Wire Tran, ACH & Computer	Checks	663,173.55
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	663,173.55

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 8, 2018, the board, by a _____ vote, approves payments, totaling \$32,102.66. The payments are further identified in this document.

Total by Payment Type for Cash Account, SEA 1ST:
Warrant Numbers 107455 through 107455, totaling \$32,102.66

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
107455	COLUMBIA FORD, INC	04/27/2018	3-J1168	PURCHASE OF NEW SUV FOR STUDENT TRANSPORTATION/MOT OR POOL USE	501700481	32,102.66	32,102.66
				1 Computer	Check(s) For a Total of		32,102.66

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	32,102.66
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	32,102.66
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	32,102.66

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 8, 2018, the board, by a _____ vote, approves payments, totaling \$10,932.02. The payments are further identified in this document.

Total by Payment Type for Cash Account, SEA 1ST:

Warrant Numbers 107490 through 107510, totaling \$10,932.02

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
107490	ADVANCE EDUCATION, INC.	04/30/2018	105510	ADVANCED IMPROVEMENT NETWORK FEE	0	4,500.00	4,500.00
107491	Brown, Heather	04/30/2018	NTRC- APRIL 2018	PURCHASE OF EASY CBM-DATA COLLECTION TOOL	0	39.99	39.99
107492	CENTURYLINK Z-BILL	04/30/2018	360-Z11-0222 978B	ENCUMBRANCE FOR CENTURY LINK Z BILLS FOR PHONE LINES FOR FISCAL YEAR 17-18	501700158	1,659.99	1,659.99
107493	Cochran, Terri L	04/30/2018	NTRC- APRIL 2018	EMPLOYEE HEALTH AND WELLNESS PROGRAM SUPPLIES	501700579	111.20	111.20
107494	COMCAST CABLE	04/30/2018	8778101080009334	Encumbrance of Internet Services for RHS for 2017-2018 Fiscal Year	501700139	233.94	233.94
107495	Ferrin, Ellen Seager	04/30/2018	NTRC- APRIL 2018	RPSF Grant	501700217	218.90	218.90
107496	Gilliam, Trina Anne	04/30/2018	FOOD SERVICE REFUND	BALANCE ON FOOD SERVICE ACCOUNT	0	15.40	15.40
107497	Griffith, Christopher Jason	04/30/2018	NTRC- APRIL 2018	Assistant Superintendent meeting supplies	501700313	36.74	88.84
			TRC- APRIL 2018	MILEAGE FOR ASST. SUPERINTENDENT TO ATTEND MEETINGS	501700451	52.10	
107498	Hankins, Tylor J	04/30/2018	NTRC- APRIL 2018	Open purchase order for stem supplies	3401700001	69.78	128.76
			NTRCO- APRIL 2018	Open purchase order for STEM	3401700006	58.98	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
107499	Kane, Andrea	04/30/2018	TRC- APRIL 2018	supplies MILEAGE FOR TRAVEL TO ACADEMICS ARE COOL STATE COMPETITION.	0	329.18	329.18
107500	Kuhlman, Lisa C	04/30/2018	NTRC- MARCH 2018	LASPA CLASSROOM GRANT	501700286	92.25	92.25
107501	Lutes, Amber M	04/30/2018	NTRC- FEB. 2018	LASPA CLASSROOM GRANT	501700389	52.78	52.78
107502	Newell, Debbie	04/30/2018	TRC- APRIL 2018	MILEAGE FOR TRAVEL TO ACADEMICS ARE COOL STATE COMPETITION IN MOSES LAKE WA	0	325.92	325.92
107503	Nguyen, Nam H	04/30/2018	NTRC- APRIL 2018	PPGI FUNDS FOR CTE CERTIFICATION CLASSES	0	1,000.00	1,000.00
107504	O'BOYLE, KELLY	04/30/2018	TRC- APRIL 2018	MILEAGE AND HOTEL FOR STATE COMPETION MATH IS COOL IN MOSES LAKE WA.	0	498.50	498.50
107505	RIDGEFIELD HARDWARE	04/30/2018	A320595	Misc supplies for March	601700196	9.56	88.13
			A320877	Misc supplies for March	601700196	9.76	
			A320976	Misc supplies for March	601700196	2.15	
			A321380	Misc supplies for March	601700196	32.14	
			A321524	Misc supplies for March	601700196	6.44	
			A321644	Misc supplies for March	601700196	9.55	
			A322138	Misc supplies for March	601700196	8.78	
			A322145	Misc supplies for March	601700196	9.75	
107506	Rinard, Steven Joel	04/30/2018	TRC- APRIL 2018	TRAVEL TO PARK CITY UTAH FOR CTE PROGRAM- PER DEIM MEALS AND PARKING	0	215.00	215.00
107507	Ross, Jennifer	04/30/2018	TRC- APRIL 2018	MILEAGE FOR CPI CONFERENCE AT THE HILTON GARDEN AT PORTLAND AIRPORT HOTEL APRIL 10-13TH 2018	0	69.32	69.32

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
107508	SONITROL OF SW WASHINGTON, INC	04/30/2018	250659	SERCURITY AND FIRE MONITORING OF ALL DISTRICT BUILDING	501700063	584.11	759.34
			250660	SERCURITY AND FIRE MONITORING OF ALL DISTRICT BUILDING	501700063	175.23	
107509	UNITED SCHOOLS INSURANCE PROGR	04/30/2018	162968	INSURANCE FOR THE NEW FORD EXPLORER	0	277.63	277.63
107510	VERIZON	04/30/2018	9805582369	Encumbrance for Cell Phone Plan Services for Emergency Usage for 2017-2018 Fiscal Year	501700155	226.95	226.95
				21 Computer	Check(s) For a Total of		10,932.02

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	21	Computer	Checks For a Total of	10,932.02
Total For	21	Manual, Wire Tran, ACH & Computer	Checks	10,932.02
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	10,932.02

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 8, 2018, the board, by a _____ vote, approves payments, totaling \$41,118.53, and voids/cancellations, totaling \$42,043.49. The payments and voids are further identified in this document.

Total by Payment Type for Cash Account, SEA 1ST:
Warrant Numbers 107511 through 107511, totaling \$41,118.53
Voids/Cancellations, totaling \$42,043.49

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
107511	CLARK COLLEGE	04/30/2018	RS APRIL 2018	ENCUMBRANCE FOR ESTIMATED NON-CTE RUNNING START COSTS FOR SY 17-18	501700178	40,193.57	41,118.53
			RS-CTE APRIL 2018	ENCUMBRANCE FOR ESTIMATED CTE RUNNING START COSTS FOR SY 17-18	501700176	924.96	
				1 Computer	Check(s) For a Total of		41,118.53

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
107393	CLARK COLLEGE	04/30/2018	RS APRIL 2018	ENCUMBRANCE FOR ESTIMATED NON-CTE RUNNING START COSTS FOR SY 17-18	501700178	40,193.57	42,043.49
			RS-CTE APRIL 2018	ENCUMBRANCE FOR ESTIMATED CTE RUNNING START COSTS FOR SY 17-18	501700176	1,849.92	
				1 Void	Check(s) For a Total of		42,043.49

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	41,118.53
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	41,118.53
Less	1	Voided	Checks For a Total of	42,043.49
			Net Amount	-924.96

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 9, 2018, the board, by a _____ vote, approves payments, totaling \$177,205.14. The payments are further identified in this document.

Total by Payment Type for Cash Account, SEA 1ST:
Warrant Numbers 107512 through 107577, totaling \$177,205.14

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
107512	ACADEMICS ARE COOL	05/09/2018	35022577	Gen Funds 2017/2018 1 team to 4th Grade Masters (Math Is Cool)	1031700112	50.00	50.00
107513	AIRGAS USA, INC.	05/09/2018	9074985291	Woods/Industrial Supplies CTE - Supplies not to exceed \$1000 - Shipp	3101700003	92.29	92.29
107514	AKJ CONSULTING, INC.	05/09/2018	AKJ-APRIL 2018	Behavioral Intervention Training for SpEd staff, March 1, - June 30, 2018	2101700120	2,567.50	2,567.50
107515	AMERICAN BUILDING MAINTENANCE,	05/09/2018	12377845	ABM 2017-2018 Services	501700122	69,606.25	69,606.25
107516	Angvall, Tammera L	05/09/2018	NTRC- MARCH 2018	Gen Funds 2017/2018 Reimbursement for game - student motivator (Game Stop)	1031700111	27.09	27.09
107517	ARROW FENCE, INC.	05/09/2018	RHS-GATE	Gates at high school stadium	601700198	550.61	550.61
107518	BLICK ART MATERIALS	05/09/2018	9256736	2017-18 Art Supplies	1041700158	82.87	82.87
107519	Brown, Stephanie Rae	05/09/2018	NTRC-APRIL 2018	2017-18 PPGI Reimbursments - Brown	1041700165	500.00	500.00
107520	CENTRAL WASHINGTON UNIVERSITY	05/09/2018	23014156	Jazz Festival Registration - Meek	1021700165	300.00	300.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
107521	CENTURYLINK	05/09/2018	360-887-2135 703B	Encumbrance for Elevator Lines and Maintenance Fax Machine Charges for Fiscal Year 17-18	501700157	50.53	203.31
			360-887-2144 890B	Encumbrance for Elevator Lines and Maintenance Fax Machine Charges for Fiscal Year 17-18	501700157	100.50	
			360-887-3615 983B	Encumbrance for Elevator Lines and Maintenance Fax Machine Charges for Fiscal Year 17-18	501700157	52.28	
107522	Christopherson, Randi Rae	05/09/2018	NTRC- APRIL 2018	LASPA CLASSROOM GRANT	501700282	100.00	100.00
107523	CLARK COUNTY TREASURER	05/09/2018	120004307	SIF 1ST QUARTER 2018	0	240.00	240.00
107524	Vendor Continued Void	05/09/2018					0.00
107525	CLARK PUBLIC UTILITIES	05/09/2018	04202018	ELECTRICITY FOR THE SCHOOL DISTRICT	501700068	5,229.69	26,230.58
			7206-473-6	ELECTRICITY FOR THE SCHOOL DISTRICT	501700068	5,942.39	
			7206-474-4	ELECTRICITY FOR THE SCHOOL DISTRICT	501700068	2,057.03	
			7206-597-2	ELECTRICITY FOR THE SCHOOL DISTRICT	501700068	2,649.04	
			7206-599-8	ELECTRICITY FOR THE SCHOOL DISTRICT	501700068	2,417.30	
			7206-649-1	ELECTRICITY FOR THE SCHOOL DISTRICT	501700068	633.75	
			7206-650-9	ELECTRICITY FOR THE SCHOOL DISTRICT	501700068	6,702.59	
			7206-706-9	Encumbrance for Water and Sewer Services for the 2017-2018 Fiscal Year	501700135	479.23	
			7206-751-5	Encumbrance for	501700135	21.19	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			7449-036-8	Water and Sewer Services for the 2017-2018 Fiscal Year ELECTRICITY FOR THE SCHOOL DISTRICT	501700068	98.37	
107526	Cochran, Terri L	05/09/2018	TRC- APRIL 2018	ENCUMBRANCE TRAVEL AND MILEAGE	501700590	105.62	105.62
107527	COLUMBIA LANGUAGE SERVICES INC	05/09/2018	32846	TRANSLATION AND/OR INTERPRETERS FOR TEACHERS AT SCHOOL BUILDING - CONFERENCES/MEETING	5001700037	386.98	386.98
107528	CONSOLIDATED TECHNOLOGY SERVIC	05/09/2018	90112018040003	ENCUMBRANCE FOR LONG DISTANCE CHARGES FOR STAFF FOR FISCAL YEAR 17-18	501700161	203.40	203.40
107529	CORWIN BEVERAGE CO	05/09/2018	0466667	Maint. Dept. Water	601700021	53.55	53.55
107530	Dean, Caitlin	05/09/2018	LIBRARY REFUND	LIBRARY BOOK RETURNED FEE REFUNDED FOR MADDISEN DALBERTI	0	8.00	8.00
107531	DELL COMPUTER	05/09/2018	10234445130	Purchase evaluation Dell computer for the new 5-8 building project. Contract No: WN34AGW	501700559	664.59	664.59
107532	Vendor Continued Void	05/09/2018					0.00
107533	ESD 112	05/09/2018	135365-RYAM	POSTERS FOR YOUTH ARTS MONTH	0	143.87	34,138.14
			135365-U	2017-18 ESD Print Jobs - PBIS	1041700160	78.32	
			135365-UR	2017-18 PBIS Posters	1041700152	341.46	
			135411	REGISTRATION - SW WASHINGTON EDUCATOR JOB FAIR	501700467	100.00	
			135438	LPN NURSE SERVICES - CONTRACT #18077-019	501700436	5,220.00	
			135441	SCHOOL NURSING	501700074	6,234.90	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				SERVICES CONTRACT NUMBER 18078-019 FOR SCHOOL YEAR 17-18			
			135488	ESD 112 Contract #18000-019 COOPERATIVE INFORMATION MANAGEMENT SERVICES	501700204	9,311.96	
			135507	LEGAL SERVICES FOR DISTRICT'S CAPITAL FACILITIES PLAN, SCHOOL IMPACT FEES AND CLARK COUNTY COORDINATED LAND USE PLANNING FOR SY 17-18. CONTRACT NUMBER 18047-019	501700078	437.50	
			135530	Teacher of Hearing Impaired services for 2017-18 school year	2101700034	330.70	
			135532	HEARING SCREENING SERVICES	501700085	400.00	
			135547	BIRTH TO TWO SERVICES THROUGH SPED COOPERATIVE FOR SY 2017-18. CONTRACT NUMBER 18031-019	501700071	8,418.48	
			135634	Encumbrance of Open Doors Enrollment	501700154	3,120.95	
107534	EVERGREEN BASEBALL UMPIRE ASSN	05/09/2018	71 GF	Baseball Umpires for Boys Baseball Spring 2018	1021700241	237.50	237.50
107535	FOLLETT LIBRARY RESOURCES, INC	05/09/2018	816209	Gen Funds 2017/2018 Library Books *See attach list	1031700088	516.62	516.62
107536	FOLLETT SCHOOL SOLUTIONS, INC.	05/09/2018	1308153 819020	Library supplies Library - New Books - Fiction, non-fiction and graphic novels	1051700079 1021700247	305.35 904.69	3,592.91

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			819925	2017-18 Library Book Supply	1041700155	1,920.16	
			918825A	2017-18 Library Book Supply	1041700155	462.71	
107537	Fukuchi, Heather	05/09/2018	NTRC- APRIL 2018	Gen Funds 2017/2018 PTA GRANT FOR ART Open PO for art supplies (Heather Fukuchi) *Not to exceed \$500	1031700082	69.19	69.19
107538	GEORGE ELEVATOR SERVICE	05/09/2018	2515	RHS Elevator repairs on 1/29/18 and 1/30/18	601700204	1,199.18	12,741.67
			2516	RHS Elevator repairs on 1/29/18 and 1/30/18	601700204	1,199.18	
			2608	Elevator repack	601700142	4,292.85	
			2610	RHS Elevator repairs on 1/29/18 and 1/30/18	601700204	-1,706.76	
			2672	High School Elevator repairs - Proposal 18-005	601700182	7,757.22	
107539	Gutierrez, Laura Isabel	05/09/2018	TRC- APRIL 2018	Mileage reimbursement for school psychologist duties for the 2017-18 school year	2101700054	34.17	34.17
107540	Hagensen, Scott	05/09/2018	NTRC- APRIL 2018	PPGI FUNDS FOR MARKER FAIRE EVENT IN SAN MATEO CA MAY 18,19, 20TH STEM/SCIENCE CONFERENCE	0	73.60	262.00
			NTRC- APRIL 2018	PPG AIR FARE TO SFO FOR MARKER FAIRE EVENT IN MAY	0	188.40	
107541	Hankins, Tylor J	05/09/2018	TRC- APRIL 2018	PPGI FUNDS FOR MARKER FAIRE EVENT IN SAN MATEO MAY 18,19, 20TH, 2018 FOR	0	430.53	430.53

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
107542	Holter, Kris	05/09/2018	NTRC- APRIL 2018	STEM/SCIENCE CONFERENCE U-HAUL TRAILER RENTAL FOR ROBOTICS COMPETITION	1021700258	116.75	116.75
107543	Hoodenpyl, Tamara Anne	05/09/2018	NTRC- APRIL 2018	NATIONAL BOARDS REIMBURSEMENT	1021700255	72.96	192.74
			NTRC- APRIL 2018 ART	ART SUPPLY REIMBURSEMENT	1021700259	119.78	
107544	Hundley, Jared S	05/09/2018	307_RSD	MARKETING SERVICES FOR SY 2017-18	501700089	968.75	968.75
107545	IMAGINEERING, INC.	05/09/2018	18152	VOLLEYBALL AND TRACK T-SHIRTS	501700597	358.50	1,026.80
			18153	VOLLEYBALL AND TRACK T-SHIRTS	501700597	668.30	
107546	Johnson, Phillip	05/09/2018	PAM-APRIL 2018	Encumbrance for Auditorium Management Consultant Services for 2017-2018 Fiscal Year	501700156	1,603.80	1,603.80
107547	JW PEPPER & SON, INC.	05/09/2018	14696341	Band - Sheet Music - Greggerson	1021700203	130.10	309.04
			14697068	Band - Sheet Music - Greggerson	1021700203	32.60	
			14697493	Band - Sheet Music - Greggerson	1021700203	83.47	
			14697618	Band - Sheet Music - Greggerson	1021700203	62.87	
107548	Kenning JR, Michael D	05/09/2018	TRC- APRIL 2018	Tech Mileage 2017-2018 Fiscal Year	501700126	54.61	54.61
107549	Vendor Continued Void	05/09/2018					0.00
107550	KING COUNTY DIRECTORS ASSOCIAT	05/09/2018	300268372	Gen Funds 2017/2018 Office supplies *Please see attached	1031700095	300.18	2,127.64
			300269738	Walk off mats for stadium and misc supplies for maintenance office	601700184	193.53	
			300270611	KCDA Order for	1021700244	183.03	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				English Language Arts - Uhacz			
			300270612	Trash bags - KCDA	601700186	463.54	
			300270613	Walk off mats and feminine hygiene receptacle for new admin/media portables	601700187	266.08	
			300270614	Health Room - supplies replenishment - Nord	1021700245	245.07	
			300270840	KCDA Order for English Language Arts - Uhacz	1021700244	146.72	
			300271519	ELA Supplies	1051700076	132.22	
			300271887	General office and classroom supplies for the 2017-18 school year	2101700067	93.36	
			300274778	Gen Funds 2017/2018 Office Supplies *Please see attached list	1031700116	103.91	
107551	KORNEY BOARD AIDS INC	05/09/2018	178714	Sideline Chairs - RHS	501700525	3,774.00	3,774.00
107552	Kuzmenko, Elena V	05/09/2018	TRC- APRIL 218	Monthly mileage reimbursement for school psychologist duties during the 2017-18 school year	2101700065	25.83	25.83
107553	KYOCERA DOCUMENT SOLUTIONS NOR	05/09/2018	55T1037828	Gen Funds 2017/2018 Rizo Materials Open PO for toner and masters *Not to exceed \$1000.00	1031700065	169.90	169.90
107554	LAKESHORE LEARNING MATERIALS	05/09/2018	10707035	Gen Funds 2017/2018 Early Math Learning Center PTA Grant	1031700110	285.47	285.47
107555	LITERACY RESOURCES, INC.	05/09/2018	28251	PHONEMIC AWARENESS BOOKS FOR PD COURSE	501700593	389.95	389.95
107556	LOWER COLUMBIA COLLEGE	05/09/2018	51497	ENCUMBRANCE FOR ESTIMATED NON-CTE RUNNING START	501700177	1,542.67	1,542.67

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
107557	Lutes, Amber M	05/09/2018	NTRC- FEB 2018	COSTS FOR SY 17-18 2017-18 Reimbursement - Counselor Supplies	1041700163	9.98	91.93
			NTRC- MARCH 2018	2017-18 Reimbursement - Counselor Supplies	1041700163	23.29	
			NTRC- MARCH 2018	2017-18 Reimbursement - Counselor Supplies	1041700163	58.66	
107558	Margolin, Courtney Dawn	05/09/2018	NTRC- MARCH 218	2017-18 Reimbursement - Margolin	1041700164	77.87	77.87
107559	Maslyn, Melissa	05/09/2018	NTRC- JAN. 2018	Open purchase order for reimbursement for science supplies	1051700085	12.87	12.87
107560	McDonald, Jody L	05/09/2018	NTRC- APRIL 2018	LASPA CLASSROOM GRANT	501700292	100.00	100.00
107561	MISSOULA CHILDREN'S THEATRE, I	05/09/2018	23845	MCT DEPOSIT FOR MARCH 2019	501700596	500.00	500.00
107562	NASCO MODESTO	05/09/2018	956125	CCTE Engineering - Classroom supplies - Biel	3101700113	75.87	75.87
107563	Olson, Victoria	05/09/2018	TRC- MARCH 2018	MILEAGE BETWEEN BUILDINGS FOR ELPA21 TESTING	0	9.81	9.81
107564	Payette, David Vincent	05/09/2018	NTRC- APRIL 2018	LASPA CLASSROOM GRANT	501700273	100.00	100.00
107565	PDM	05/09/2018	747970-01	Steel Tubing supplies for CTE Metals - Shipp	3101700099	265.43	265.43
107566	ROGER D. FISHER	05/09/2018	HI CAP 2018	CONSULTANT SERVICES FOR 2017-2018 SCHOOL YEAR	5001700052	1,850.00	1,850.00
107567	SHRED-IT USA LLC	05/09/2018	8124462027	Annual Shred Pick Up	601700011	330.00	330.00
107568	SMITH MICRO SOFTWARE INC.	05/09/2018	90595080	Software Pro12 Single License - Marketing Class Services - Hundley	1021700249	959.96	959.96
107569	THERAPISTS UNLIMITED	05/09/2018	36478-438665	Contract Physical Therapist services for	2101700033	921.17	921.17

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				2017-18 school year			
107570	Vendor Continued Void	05/09/2018					0.00
107571	US BANK EQUIPMENT FINANCE, INC	05/09/2018	355655630	2017-18 Bldg A Copier Lease Agreement/ID# 4J515 & ID# 4J499	1041700000	264.22	1,459.69
			355865536	Office Copier Lease for 1 B&W Xerox & 1 Color Xerox Copy Machines	1021700046	336.31	
			355865767	Contract payment for copy machines	1051700011	223.59	
			356268813	2017-18 Bldg B Copier Lease Agreement - ID#7J194 (replacement for ID#4E983)	1041700001	206.81	
			356268946	Gen Funds 2017/2018 17/18 School year: lease for Konica 7J193 - lease agreement #1886055 (Replacement for ID #4E941) lease expires 08/25/2019 *Not to exceed \$2500.00	1031700029	205.47	
			356269035	Copier Agreement Services for 2017-2018 Fiscal Year	501700132	223.29	
107572	Vance, Teresa	05/09/2018	TRC- APRIL 2018	Monthly mileage for Behavior Intervention Specialist duties 2017-18 school year	2101700052	25.18	171.24
			TRC- APRIL 2018 ORTI	MILEAGE FOR ORTI CONFERENCE APRIL 26,27 2018 IN EUGENE OR	0	146.06	
107573	VARITRONICS, LLC	05/09/2018	94898	ANIMATION SUPPLIES	3101700115	464.86	464.86
107574	Varney, Geoffrey S	05/09/2018	TRC- APRIL 2018	Tech Mileage	501700125	46.65	46.65

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
107575	WASHINGTON STATE SCHOOL FOR TH	05/09/2018	2021	2017-2018 Fiscal Year Visually Impaired Itinerant teacher services for the 2017-18 school year	2101700035	945.00	945.00
107576	WAVE BUSINESS	05/09/2018	05215147	DARK FIBER LINES FOR SRES AND VRMS SY 2017-2018	501700062	1,800.00	1,800.00
107577	WSIPC	05/09/2018	1001701077	Charge for IEPOL Translation pages	2101700122	439.47	439.47
66	Computer	Check(s) For a Total of				177,205.14	

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	66	Computer	Checks For a Total of	177,205.14
Total For	66	Manual, Wire Tran, ACH & Computer	Checks	177,205.14
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	177,205.14

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 8, 2018, the board, by a _____ vote, approves payments, totaling \$4,040.10. The payments are further identified in this document.

Total by Payment Type for Cash Account, SEA 1ST:
Warrant Numbers 19710 through 19713, totaling \$4,040.10

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
19710	AMERICAN HEART ASSOCIATION	04/30/2018	JRFH 2017-2018	JUMP ROPE FOR HEART FUNDRAISER BY UNION RIDGE	0	2,458.39	3,239.39
			TGR-2017-2018	American Heart Association Fundraiser	4051700043	781.00	
19711	BIG AL'S INC	04/30/2018	RHS BOWLING BANQUET	George Black - Girls Bowling - End of Season Banquet	4021700155	340.00	340.00
19712	FRED MEYER INC	04/30/2018	17868	2017-18 Kindergarten Snacks	4041700004	310.71	310.71
19713	ZELAYA, LARRY	04/30/2018	DEPOSIT PROM	DEPOSIT FOR PROM MAY 12, 2018	0	150.00	150.00
			4	Computer	Check(s) For a Total of		4,040.10

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	4	Computer	Checks For a Total of	4,040.10
Total For	4	Manual, Wire Tran, ACH & Computer	Checks	4,040.10
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	4,040.10

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 8, 2018, the board, by a _____ vote, approves payments, totaling \$5,133.80. The payments are further identified in this document.

Total by Payment Type for Cash Account, SEA 1ST:
Warrant Numbers 19714 through 19716, totaling \$5,133.80

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
19714	ESD 112	05/09/2018	135365-VRMS	Open purchase order for socials, awards, ASB supplies, etc.	4051700031	16.80	16.80
19715	LEFTBANK ANNEX, LLC	05/09/2018	398	Corynn Fiechtner - Student Council - Prom Venue Final payment for venue at prom 5/12/2018	4021700239	4,068.00	4,068.00
19716	ZELAYA, LARRY	05/09/2018	DJ PROM 2018	Corynn Fiechtner - Student Council - Prom DJ May 12	4021700227	1,049.00	1,049.00
				3 Computer	Check(s) For a Total of		5,133.80

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	3	Computer	Checks For a Total of	5,133.80
Total For	3	Manual, Wire Tran, ACH & Computer	Checks	5,133.80
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	5,133.80

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 8, 2018, the board, by a _____ vote, approves payments, totaling \$1,000.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, SEA 1ST:
Warrant Numbers 2310 through 2310, totaling \$1,000.00

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
2310	CITY OF RIDGEFIELD	04/23/2018	MEA-VR/NEW DO	MASTER ENGINEERING APPLICATION-FOR REMOVING BASEBALL FIELD AND MAKING BUS TURNAROUND AND STAFF PARKING	0	1,000.00	1,000.00

1 Computer Check(s) For a Total of 1,000.00

Check Summary

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	1,000.00
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	1,000.00
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	1,000.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 8, 2018, the board, by a _____ vote, approves payments, totaling \$66,443.23. The payments are further identified in this document.

Total by Payment Type for Cash Account, SEA 1ST:
Warrant Numbers 2311 through 2311, totaling \$66,443.23

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
2311	QUADRANT CORPORATION	05/02/2018	TIF RHS	TIF CREDIT FOR THE RHS PROJECT	0	66,443.23	66,443.23

1 Computer Check(s) For a Total of 66,443.23

Check Summary

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	66,443.23
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	66,443.23
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	66,443.23

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 8, 2018, the board, by a _____ vote, approves payments, totaling \$95,193.82. The payments are further identified in this document.

Total by Payment Type for Cash Account, SEA 1ST:
Warrant Numbers 2312 through 2317, totaling \$95,193.82

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
2312	CITY OF RIDGEFIELD	05/09/2018	694	PLAN REVIEW PROFESSIONAL ENGINEERING SERVICES	0	285.00	285.00
2313	COLUMBIA WEST ENGINEERING INC.	05/09/2018	16364-20	COLUMBIA WEST ENGINEERING GEOTECHNICAL CONSTRUCTION MONITORING SPECIAL INSPECITON SERVICES	2501600033	1,272.50	5,152.50
			16364-20 RORC	GEOTECH MONITORING CITY OF RIDGEFIELD - RORC	2501700005	900.00	
			16364-21	COLUMBIA WEST ENGINEERING GEOTECHNICAL CONSTRUCTION MONITORING SPECIAL INSPECITON SERVICES	2501600033	2,980.00	
2314	EMERICK CONSTRUCTION COMPANY	05/09/2018	4	RELEASE OF RETAINAGE FOR PRE CONSTRUCTION CONTRACT	0	7,500.00	8,130.00
			5	PRECONSTRUCTION SERVICES FOR 5-8 SCHOOLS-RETAINAGE SALES TAX	0	630.00	
2315	FOLLETT LIBRARY RESOURCES, INC	05/09/2018	805415	LIBRARY ORDER FOR	2501700025	7,935.56	12,062.47

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			805415A	SUNSET RIDGE INTERMEDIATE SCHOOL LIBRARY ORDER FOR	2501700025	467.40	
			805415F	SUNSET RIDGE INTERMEDIATE SCHOOL LIBRARY ORDER FOR	2501700025	102.34	
			818078	SUNSET RIDGE LIBRARY ORDER FOR	2501700029	3,557.17	
2316	PBS ENGINEERING, INC.	05/09/2018	25605.000-2	RHS - ADDITION/RENOVATIO N HAZARDOUS MATERIALS TESTING AND SURVEY SERVICES	2501700018	1,350.00	1,741.85
			25605.001-2	VRMS REPURPOSING - HAZARDOUS MATERIALS TESTING AND SURVEY SERVICES	2501700019	391.85	
2317	R&C Management Group	05/09/2018	RSD_19	CONSTRUCTION MANAGEMENT SERVICES - 2017 BOND PROJECTS - 5-8 INTERMEDIATE SCHOOL	2501600015	47,800.00	67,822.00
			RSD_19 RHS	CONSTRUCTION MANAGEMENT SERVICES FOR RIDGEFIELD HIGH SCHOOL ADDITION. 2017 BOND PROJECT	2501600016	16,266.00	
			RSD_19 RORC	CITY OF RIDGEFIELD-RORC MANAGEMENT SERVICES	2501600063	3,756.00	

6 Computer Check(s) For a Total of 95,193.82

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	6	Computer	Checks For a Total of	95,193.82
Total For	6	Manual, Wire Tran, ACH & Computer Checks		95,193.82
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	95,193.82



RIDGEFIELD
 SCHOOL DISTRICT
unlimited possibilities

Donations Received - April 2018

<u>Building</u>	<u>Donor Name</u>	<u>Purpose</u>	<u>Type of Donation</u>	<u>Value/Amount</u>
District	Killa Bites	District Calendars	Cash	\$425.00
District	ABM	District Calendars	Cash	\$425.00
District	Emerick Construction	District Calendars	Cash	\$425.00
District	Scott Combs Realstate	District Calendars	Cash	\$425.00
District	Reser's Cares	RFRC	Cash	\$100.00
District	The Messiah Lutheran Church	RFRC	Cash	\$20.00
SR	SR PTO	Grants	Cash	\$419.91
SR	SR PTO	Grants	Cash	\$87.08
SR	SR PTO	Grants	Cash	\$118.58
SR	SR PTO	PBIS Assembly	Cash	\$492.34
SR	SR PTO	Grants	Cash	\$292.91
SR	SR PTO	Grants	Cash	\$39.30
UR	Anonymous	Fieldtrip	Cash	\$7.00
UR	Wells Fargo	General Classroom Supplies	Cash	\$107.66
UR	Wells Fargo	General Classroom Supplies	Cash	\$92.28
UR	Wells Fargo	General Classroom Supplies	Cash	\$92.28
UR	Wells Fargo	General Classroom Supplies	Cash	\$107.66



Board Agenda Item

Agenda Item Number:

VI. A.-B.

Meeting Date:

05/08/2018

Item:

Reports: Students of the Month and Employee of the Month Recognition

Submitted By:



Dr. Nathan McCann, Superintendent

Will Be Presented By:

Dr. Nathan McCann, Superintendent

- A. Students of the Month – May
 - South Ridge Elementary School – Brooklyn Browning – Grade 3
 - Union Ridge Elementary School – Viggo Bowen – Grade 6
 - View Ridge Middle School – Karis Garrison – Grade 8
 - Ridgefield High School – Michael Rapp – Grade 12
- B. Employee of the Month – May
 - Margo Manke – South Ridge Elementary School

Approve	Disapprove	Table	No Action Required
			XXX

Department Head:  Superintendent: 



Board Agenda Item

Agenda Item Number:

VI. C.

Meeting Date:

05/08/2018

Item:

Reports: Ridgefield High School Student Leadership Class

Submitted By:


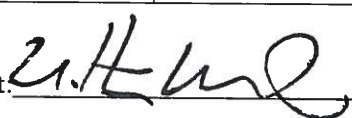
Dr. Nathan McCann, Superintendent

Will Be Presented By:

Dr. Nathan McCann, Superintendent

C. Ridgefield High School Student Leadership Class – Tyler Lehnertz

Approve	Disapprove	Table	No Action Required
			XXX

Department Head:  Superintendent: 



Ridgefield High ASB

Presentation to the Board of Directors

unlimited possibilities

Completed Events

Executive Council Elections:

President - Ian Abrams

Vice President - Caitlin Kong

Treasurer - Kylie Greenwald

Secretary - Kelli Paterson

Historian - Madison Syring

Activities Director - Tyler Lehnertz



unlimited possibilities



Prom!

- **May 12th**
- **Left Bank Annex in Portland**
- **Tickets are \$30**
- **Supporting Local Business - Killa Bites**
- **A Night Under the Stars**



unlimited possibilities



Upcoming Events / End of Year

- Talent Show
- Special Education Field Day
- Spudder Olympics
- Revising/Editing Constitution
- Spudder News



unlimited possibilities



Board Agenda Item

Agenda Item Number: VI. D. Meeting Date: 05/08/2018

Item: Reports: Superintendent Update

Submitted By: Dr. Nathan McCann, Superintendent

Will Be Presented By: Dr. Nathan McCann, Superintendent

Dr. McCann will provide an update of activities and events around the school district and community.

D. Superintendent – Dr. Nathan McCann

- 1) Ridgefield High School Expansion Ground Breaking Ceremony on May 30th at 10:00 a.m.
- 2) District Surplus Sale on June 28-29, 2018 at 8:00-3:00 p.m. at View Ridge Middle School
- 3) Financial Update – Paula McCoy

Approve	Disapprove	Table	No Action Required
			XXX

Department Head: _____ Superintendent: _____

10--General Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2017 (September 1, 2017 - August 31, 2018)

For the RIDGEFIELD SCHOOL DIST #122 School District for the Month of March, 2018

A. REVENUES/OTHER FIN. SOURCES	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1C 0 LOCAL TAXES	6,257,464	482,014.11	3,028,778.57		3,228,685.43	48.40
2C 0 LOCAL SUPPORT NONTAX	922,820	90,863.58	603,671.88		319,148.12	65.42
3C 0 STATE, GENERAL PURPOSE	20,890,787	1,869,898.75	12,404,933.67		8,485,853.33	59.38
4C 0 STATE, SPECIAL PURPOSE	4,552,018	391,631.52	2,586,589.81		1,965,428.19	56.82
5C 0 FEDERAL, GENERAL PURPOSE	0	.00	8.19		8.19-	0.00
6C 0 FEDERAL, SPECIAL PURPOSE	1,113,858	94,052.44	518,352.84		595,505.16	46.54
70 0 REVENUES FR OTH SCH DIST	13,000	1,300.00	7,800.00		5,200.00	60.00
8C 0 OTHER AGENCIES AND ASSOCIATES	0	.00	.00		.00	0.00
90 0 OTHER FINANCING SOURCES	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	<u>33,749,947</u>	<u>2,929,760.40</u>	<u>19,150,134.96</u>		<u>14,599,812.04</u>	<u>56.74</u>
<u>B. EXPENDITURES</u>						
0C Regular Instruction	18,974,216	1,456,671.55	10,203,909.91	6,911,805.16	1,858,500.93	90.21
10 Federal Stimulus	0	.00	.00	0.00	.00	0.00
20 Special Ed Instruction	3,990,711	303,939.66	2,205,529.48	1,563,049.60	222,131.92	94.43
30 Voc. Ed Instruction	1,177,333	82,245.03	543,886.13	369,349.60	264,097.27	77.57
40 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
50 60 Compensatory Ed Instruct.	857,395	58,530.09	389,758.21	348,199.06	119,437.73	86.07
70 Other Instructional Pgms	214,465	15,124.95	94,752.30	23,244.85	96,467.85	55.02
80 Community Services	240,187	5,978.67	70,303.21	33,044.13	136,839.66	43.03
90 Support Services	7,579,601	599,115.51	4,084,014.58	2,878,814.07	616,772.35	91.86
<u>Total EXPENDITURES</u>	<u>33,033,908</u>	<u>2,521,605.46</u>	<u>17,592,153.82</u>	<u>12,127,506.47</u>	<u>3,314,247.71</u>	<u>89.97</u>
C. OTHER FIN. USES TRANS. OUT (GL 536)	677,000	.00	159,128.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN. SOURCES (VER(Under)EXP/OTH FIN USES(A-B-C-D))	39,039	408,154.94	1,398,853.14		1,359,814.14	> 1000
F. TOTAL BEGINNING FUND BALANCE	3,624,622		4,110,241.90			
G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-) (E+F + OR - G)	XXXXXXX		357.35-			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)	3,663,661		5,508,737.69			

51

20--Capital Projects-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
 Fiscal Year 2017 (September 1, 2017 - August 31, 2018)

F r the RIDGEFIELD SCHOOL DIST #122 School District for the Month of March, 2018

A. REVENUES/OTHER FIN. SOURCES	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
10 0 Local Taxes	0	.00	.00		.00	0.00
20 0 Local Support Nontax	1,814,000	307,289.32	1,254,719.46		559,280.54	69.17
30 0 State, General Purpose	0	.00	.00		.00	0.00
40 0 State, Special Purpose	10,000,000	.00	.00		10,000,000.00	0.00
50 0 Federal, General Purpose	0	.00	.00		.00	0.00
60 0 Federal, Special Purpose	0	.00	.00		.00	0.00
70 0 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
80 0 Other Agencies and Associates	5,000,000	96,257.50	1,782,158.26		3,217,841.74	35.64
90 0 Other Financing Sources	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	16,814,000	403,546.82	3,036,877.72		13,777,122.28	18.06
<u>B. EXPENDITURES</u>						
10 Sites	725,000	5,686.50	28,177.27	19,343.50	677,479.23	6.55
20 Buildings	68,108,625	6,408,451.25	33,403,478.03	22,945,724.69	11,759,422.28	82.73
30 Equipment	3,166,375	3,078.56	77,268.36	2,000,421.28	1,088,685.36	65.62
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	0	.00	.00	0.00	.00	0.00
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	72,000,000	6,417,216.31	33,508,923.66	24,965,489.47	13,525,586.87	81.21
C. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	300,000	.00	104,172.00			
D. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
E. <u>EXCESS OF REVENUES/OTHER FIN. SOURCES</u> (OVER/UNDER)EXP/OTH FIN USES(A-B-C-D)	55,486,000-	6,013,669.49-	30,576,217.94-		24,909,782.06	44.89-
F. <u>TOTAL BEGINNING FUND BALANCE</u>	73,000,000		72,123,277.75			
G. <u>3/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXXXX		.00			
H. <u>TOTAL ENDING FUND BALANCE</u> (E+F + OR - G)	17,514,000		41,547,059.81			

30--Debt Service Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2017 (September 1, 2017 - August 31, 2018)

For the RIDGEFIELD SCHOOL DIST #122 School District for the Month of March, 2018

A. REVENUES/OTHER FIN. SOURCES	ANNUAL BUDGET	ACTUAL		ENCUMBRANCES	BALANCE	PERCENT
		FOR MONTH	FOR YEAR			
10 0 Local Taxes	4,862,950	449,834.08	1,844,460.36		3,018,489.64	37.93
20 0 Local Support Nontax	5,000	644.82	11,837.94		6,837.94-	236.76
30 0 State, General Purpose	0	.00	.00		.00	0.00
50 0 Federal, General Purpose	2,000	.00	.00		2,000.00	0.00
90 0 Other Financing Sources	357,000	.00	156,499.00		200,501.00	43.84
<u>Total REVENUES/OTHER FIN. SOURCES</u>	<u>5,226,950</u>	<u>450,478.90</u>	<u>2,012,797.30</u>		<u>3,214,152.70</u>	<u>38.51</u>
B. EXPENDITURES						
Matured Bond Expenditures	1,523,300	.00	1,523,260.14	0.00	39.86	100.00
Interest On Bonds	4,781,451	.00	2,430,716.81	0.00	2,350,734.19	50.84
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	500	.00	.00	0.00	500.00	0.00
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	<u>6,305,251</u>	<u>.00</u>	<u>3,953,976.95</u>	<u>0.00</u>	<u>2,351,274.05</u>	<u>62.71</u>
C. OTHER FIN. USES TRANS. OUT (GL 536)						
	0	.00	.00			
D. OTHER FINANCING USES (GL 535)						
	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN. SOURCES						
<u>VER(UNDER) EXPENDITURES (A-B-C-D)</u>	<u>1,078,301-</u>	<u>450,478.90</u>	<u>1,941,179.65-</u>		<u>862,878.65-</u>	<u>80.02</u>
F. TOTAL BEGINNING FUND BALANCE						
	2,873,459		2,945,842.21			
G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)						
	XXXXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE						
<u>(E+F + OR - G)</u>	<u>1,795,158</u>		<u>1,004,662.56</u>			

40--Associated Student Body Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2017 (September 1, 2017 - August 31, 2018)

For the RIDGEFIELD SCHOOL DIST #122 School District for the Month of March, 2018

A. REVENUES	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
10 0 GENERAL STUDENT BODY	178,140	11,202.70	71,734.70		106,405.30	40.27
20 0 ATHLETICS	370,492	17,125.62	112,816.41		257,675.59	30.45
30 0 CLASSES	0	.00	.00		.00	0.00
40 0 CLUBS	164,880	1,959.00	21,754.93		143,125.07	13.19
60 0 PRIVATE MONEYS	42,000	1,882.00	5,280.39		36,719.61	12.57
<u>Total REVENUES</u>	755,512	32,169.32	211,586.43		543,925.57	28.01
B. EXPENDITURES						
10 0 GENERAL STUDENT BOD	186,075	10,787.95	31,718.88	3,456.08	150,900.04	18.90
20 0 ATHLETICS	300,429	16,917.39	109,243.28	43,403.83	147,781.89	50.81
30 0 CLASSES	0	.00	.00	0.00	.00	0.00
40 0 CLUBS	131,132	3,503.41	23,512.25	5,443.94	102,175.81	22.08
60 0 PRIVATE MONEYS	41,300	759.00	759.00	0.00	40,541.00	1.84
<u>Total EXPENDITURES</u>	658,936	31,967.75	165,233.41	52,303.85	441,398.74	33.01
C. EXCESS OF REVENUES						
VER (UNDER) EXPENDITURES (A-B)	96,576	201.57	46,353.02		50,222.98	52.00-
D. TOTAL BEGINNING FUND BALANCE	202,803		232,142.34			
E. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)	XXXXXXXXXX		.00			
F. TOTAL ENDING FUND BALANCE	299,379		278,495.36			
C+D + OR - E)						

90--Transportation Vehicle Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2017 (September 1, 2017 - August 31, 2018)

For the RIDGEFIELD SCHOOL DIST #122 School District for the Month of March, 2018

<u>A. REVENUES/OTHER FIN. SOURCES</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL FOR MONTH</u>	<u>ACTUAL FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
100 Local Taxes	0	.00	.00		.00	0.00
200 Local Nontax	0	.01	6.43		6.43-	0.00
300 State, General Purpose	0	.00	.00		.00	0.00
400 State, Special Purpose	0	.00	.00		.00	0.00
500 Federal, General Purpose	0	.00	.00		.00	0.00
600 Federal, Special Purpose	0	.00	.00		.00	0.00
800 Other Agencies and Associates	0	.00	.00		.00	0.00
900 Other Financing Sources	0	.00	.00		.00	0.00
<u>A. TOTAL REV/OTHER FIN.SRCS(LESS TRANS)</u>	0	.01	6.43		6.43-	0.00
<u>B. 9900 TRANSFERS IN FROM GF</u>	620,000	.00	106,801.00		513,199.00	17.23
<u>C. Total REV./OTHER FIN. SOURCES</u>	620,000	.01	106,807.43		513,192.57	17.23
<u>D. EXPENDITURES</u>						
Ty e 30 Equipment	620,000	.00	106,801.00	0.00	513,199.00	17.23
Ty e 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Ty e 90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	620,000	.00	106,801.00	0.00	513,199.00	17.23
<u>E. OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
<u>F. OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>G. EXCESS OF REVENUES/OTHER FIN SOURCES</u>						
<u>VER(UNDER)EXP/OTH FIN USES(C-D-E-F)</u>	0	.01	6.43		6.43	0.00
<u>H. TOTAL BEGINNING FUND BALANCE</u>	0		.00			
<u>I. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXXXX		.00			
<u>J. TOTAL ENDING FUND BALANCE</u>	0		6.43			
<u>(G+H + OR - I)</u>						



Board Agenda Item

Agenda Item Number: V. E. Meeting Date: 05/08/2018

Item: Reports: Board Members



Submitted By: Dr. Nathan McCann, Superintendent

Will Be Presented By: School Board Members

The Board of Directors will have an opportunity to provide an update of activities and events around the district and community.

E. Board Members

Approve	Disapprove	Table	No Action Required
			XXX

Department Head:  Superintendent: 



RIDGEFIELD
SCHOOL DISTRICT

unlimited possibilities

Board Agenda Item

Agenda Item Number: IX. A.

Meeting Date: 05/08/2018

Item: New Business: Approve Change Order Request No. 5 for Foundation Changes of Portables

Submitted By: Dr. Nathan McCann, Superintendent

Will Be Presented By: Dr. Nathan McCann, Superintendent

A. Approve Change Order Request No. 5 for Foundation Changes of Portables with Pacific Mobile Structures Job 09-18-004N Ridgefield High School Administration-Media Building in the amount of \$10,454.80

Recommended Action:

Approve	Disapprove	Table	No Action Required
XXX			

Department Head: Superintendent:



P.O. Box 1404
Chehalis, WA 98352-0350
Ph : 855-701-5968

Change Order

Project:
09-18-004N Ridgefield HS Admin-Media
2630 S Hillhurst Rd
Ridgefield, WA 98642

Change Order: 5
Date: 4/10/2018

Architect's Project:

To Contractor:
Pacific Mobile Structures, Inc.
P.O. Box 1404
Chehalis, WA 98352-0350

Contract Date:

Contract For:

The Contract is changed as follows:

Foundation Changes

11 Add crane to set building	\$7,366.18
12 Changes to foundation for occupancy changes	\$2,512.12
13 Substitute bark dust in lieu of gravel around building	\$-1,055.10
14 Passthrough and new interior door	\$1,631.60
Total	\$10,454.80

ALL VALUES BELOW LISTED WITHOUT APPLICABLE SALES TAX.

The original Contract Amount was	\$368,579.23
Net change by previously authorized Change Orders	\$270,901.26
The Contract Amount prior to this Change Order was	\$639,480.49
The Contract will be increased by this Change Order in the amount of	\$10,454.80
The new Contract Amount including this Change Order will be	\$649,935.29

The date of Substantial Completion as of the date of this Change Order therefore is

NOT VALID UNTIL SIGNED BY THE CONTRACTOR AND OWNER.

Pacific Mobile Structures, Inc.
CONTRACTOR
P.O. Box 1404
Chehalis, WA 98352-0350

OWNER

(Signature)

(Signature)

By _____

By _____

04/27/2018

Date _____

Date _____



P.O. Box 1404
Chehalis, WA 98532
Ph : 855-701-5968

Change Request

To: Neil Brinson
Ridgefield School District
2724 S Hillhurst Rd
Ridgefield, WA 98642
Ph: 360-619-1390 Fax: 360-619-1397

Number: 11
Date: 4/5/18
Job: 09-18-004N Ridgefield HS Admin-Media
Phone:

Description: Add crane to set building

We are pleased to offer the following specifications and pricing to make the following changes:

Credit back for roll setting in lieu of crane setting = \$(2,831.77)

Cost of crane setting buildings including setup and dismantling of crane and rigging as well as shuttling of building from staging to crane using truck = \$10,050.63


The price included for bond is \$147.32.

Washington State sales tax is not included.

The total amount to provide this work is \$7,366.18

If you have any questions, please contact me at 360-572-5007.

Submitted by: Mike Aldous
Pacific Mobile Structures, Inc

Approved by: 
Date: 4/27/2018

Cc:



P.O. Box 1404
Chehalis, WA 98532
Ph : 855-701-5968

Change Request

To: Neil Brinson
Ridgefield School District
2724 S Hillhurst Rd
Ridgefield, WA 98642
Ph: 360-619-1390 Fax: 360-619-1397

Number: 12
Date: 4/10/18
Job: 09-18-004N Ridgefield HS Admin-Media
Phone:

Description: Changes to foundation for occupancy changes

We are pleased to offer the following specifications and pricing to make the following changes:

Add 18 pads, concrete, rebar, PA 18 straps, and labor for additional concrete pads per revised foundation drawing dated March 15, 2018.

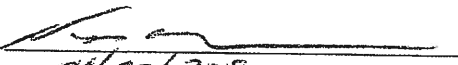
The price included for bond is \$50.24.

Washington State sales tax is not included.

The total amount to provide this work is \$2,512.12

If you have any questions, please contact me at 360-572-5007.

Submitted by: Mike Aldous
Pacific Mobile Structures, Inc

Approved by: 
Date: 04/27/2018

Cc:

60

Change Request

To: Neil Brinson
Ridgefield School District
2724 S Hillhurst Rd
Ridgefield, WA 98642
Ph: 360-619-1390 Fax: 360-619-1397

Number: 13
Date: 4/10/18
Job: 09-18-004N Ridgefield HS Admin-Media
Phone:

Description: Substitute bark dust in lieu of gravel around building

We are pleased to offer the following specifications and pricing to make the following changes:


Spread bark dust instead of gravel around building as shown on plans.

Credit included for bond amount is \$(21.10).

The total amount to provide this work is \$-1,055.10

If you have any questions, please contact me at 360-572-5007.

Submitted by: Mike Aldous
Pacific Mobile Structures, Inc

Approved by: 
Date: 04/27/2018

Cc:

Change Request

To: Neil Brinson
Ridgefield School District
2724 S Hillhurst Rd
Ridgefield, WA 98642
Ph: 360-619-1390 Fax: 360-619-1397

Number: 14
Date: 4/16/18
Job: 09-18-004N Ridgefield HS Admin-Media
Phone:

Description: Passthrough and new interior door

We are pleased to offer the following specifications and pricing to make the following changes:

Engineering for passthrough between admin and media buildings. New door, door frame, hinges, passage lever to match existing, trim, prep and paint to be installed by others.

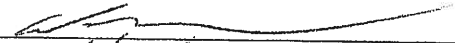
The price included for bond is \$32.63.

Washington State sales tax is not included.

The total amount to provide this work is \$1,631.60

If you have any questions, please contact me at 360-572-5007.

Submitted by: Mike Aldous
Pacific Mobile Structures, Inc

Approved by: 
Date: 04/27/2018

Cc:



Board Agenda Item

Agenda Item Number: Meeting Date:

Item:


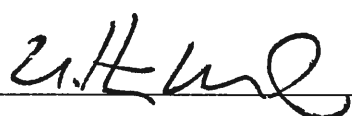
Submitted By:

Will Be Presented By:

B. Approve Quote No. Q460620707 with Troxell Audio in the amount of \$112,005.00

Recommended Action:

Approve	Disapprove	Table	No Action Required
XXX			

Department Head:  Superintendent: 



Audio•Video•Sales•Design•Service•Installation
 7829 Center Blvd SE
 Suite 213
 Snoqualmie, WA 98065

Quote Number Q460620707

April 23, 2018

QUOTED TO **TROXELL CONTACT**

Account: Ridgefield School District
 Contact: Geoff Varney
 Address:
 Ridgefield, WA 98642
 (360)619-1310

Account Executive: Andy Lusk
 Email: andy.lusk@trox.com
 Phone: (800)578-8858 x4606
 Fax: (425)831-8591

I'm pleased to provide you with the following quote. For audit verification, please be sure you include any applicable contract # on your order.

Andy Lusk 360-621-1755 andy.lusk@trox.com

Terms Net 30 FOB Destination Customer # 25587 Expires 05/24/18

Item #	Description	Unit Price	Qty	Ext. Price
1	75UV340C LG 75UV340C 75" 4k commercial panel <small>pricing per NCPA contract 01-48</small>	2195.00	45	98775.00
2	CT75E20000U 5 YR TTL Term Coverage (75" TV Signage) <small>pricing per NCPA contract 01-48</small>	294.00	45	13230.00

Thank You,

Andy Lusk
 Account Executive

Total 112005.00
Plus Applicable Tax

Don't forget we are a great source for mounting hardware, screens, replacement lamps, carts, cables, etc...
WE CAN HELP YOU ACHIEVE YOUR GOALS!



We offer competitively priced extended warranties on much of the equipment we sell. Please contact your account executive for more details.



Board Agenda Item

Agenda Item Number:

IX. C.

Meeting Date:

05/08/2018

Item:

New Business: Approve Adoption of Grade 12AP Literature and Composition Curriculum

Submitted By:

Dr. Nathan McCann, Superintendent

Will Be Presented By:

Dr. Nathan McCann, Superintendent

C. Approve Adoption of Grade 12AP Literature and Composition Curriculum

Recommended Action:

Approve	Disapprove	Table	No Action Required
XXX			

Department Head:

Superintendent:



MEMORANDUM

TO: Ridgefield School District Board of Directors
Dr. Nathan McCann, Superintendent
FROM: Chris Griffith, Assistant Superintendent
SUBJECT: Adoption of Grade 12 AP Literature and Composition Curriculum
DATE: May 8, 2018
TYPE: Action

Background: Due to a higher demand for AP Lit/Comp a more up to date textbook is needed.

Considerations: This text is designed specifically for the AP Lit/Comp course, it is arranged thematically to foster critical thinking.

Recommendation: It is recommended that the Board approve this curriculum for use in AP Literature and Composition classes.



Board Agenda Item

Agenda Item Number:

Meeting Date:

Item:



Submitted By:

Will Be Presented By:

D. Approve Adoption of Grade 10-12 French 2 Curriculum

Recommended Action:

Approve XXX	Disapprove	Table	No Action Required
----------------	------------	-------	--------------------

Department Head:  Superintendent: 



MEMORANDUM

TO: Ridgefield School District Board of Directors
Dr. Nathan McCann, Superintendent
FROM: Chris Griffith, Assistant Superintendent
SUBJECT: Adoption of 10-12 French 2 Curriculum
DATE: May 8, 2018
TYPE: Action

Background: For the 2017-2018 school year French was added as a language offering at RHS. French 2 curriculum will need to be adopted for students to continue the second year of the course.

Considerations: T'es Branche, French Level 2, published by EMC World Languages, is the continuation of T'es Branche, French Level 1, which was approved for adoption earlier this school year.

Recommendation: It is recommended that the Board approve this curriculum for use in French 1 classes.



Board Agenda Item

Agenda Item Number: IX. E.

Meeting Date: 05/08/2018

Item: New Business: Approve Real Estate Purchase and Sale Agreement

Submitted By: Dr. Nathan McCann, Superintendent

Will Be Presented By: Dr. Nathan McCann, Superintendent

E. Approve Real Estate Purchase and Sale Agreement between the Ridgefield School District and City of Ridgefield for Ridgefield Outdoor Recreation Complex (RORC)

Recommended Action:

Approve	Disapprove	Table	No Action Required
XXX			

Department Head: Superintendent:

REAL ESTATE PURCHASE AND SALE AGREEMENT

THIS REAL ESTATE PURCHASE AND SALE AGREEMENT (“Agreement”) is effective on the last day of execution below (“Effective Date”) and is between the City of Ridgefield, a Washington code city (“Purchaser” or “City”), and the Ridgefield School District No. 122, a Washington quasi-municipal corporation (“Seller” or “District”), as identified in Section 2.

WHEREAS, the parties entered into an interlocal agreement regarding construction, shared use, and operation of the Ridgefield Outdoor Recreation Complex (“RORC”) in April 2017 (“Interlocal Agreement”), which was subsequently amended;

WHEREAS, in order to site and complete the RORC as collaboratively designed by both parties and enter into a shared-use agreement for its facilities as jointly desired, the parties have determined that it is necessary and in the public interest for the City and the District to exchange, pursuant to Chapter 39.33 RCW, real property presently owned by each party;

WHEREAS, the parties have determined that the real property exchange will be accomplished using two purchase and sale agreements: this Agreement, which will convey the District’s real property to the City, and a related agreement (attached as Exhibit C), which will convey the City’s real property to the District.

NOW, THEREFORE, Purchaser and Seller agree as follows:

1. **Purchase and Sale.** Purchaser will purchase and Seller will sell the Property described in Section 3 under the terms and subject to the conditions set forth in this Agreement.
2. **Parties.** The name, address, phone number, and email address of Purchaser and Seller are:

2.1. Purchaser.

City of Ridgefield
Steve Stuart, City Manager
230 Pioneer Street
Ridgefield, Washington 98642
Phone: (360) 887-3557
Email: steve.stuart@ci.ridgefield.wa.us

2.2. Seller.

Ridgefield School District No. 122
Nathan McCann, Superintendent
2724 South Hillhurst Road
Ridgefield, Washington 98642
Phone: (360) 619-1301

Email: nathan.mccann@ridgefieldsd.org

3. **Property.** The Property is that certain portion of real property, located on South Hillhurst Road in the City of Ridgefield, Washington, legally described on Exhibit A and depicted on Exhibit B attached hereto and incorporated herein by this reference (the “Property”). The Property will include: the land, together with any easements, appurtenances, rights, privileges, reversionary rights, fixtures, buildings, structures, and any other improvements located on or appurtenant to the Property; all apparatus, equipment, and appliances used in connection with the operation or occupancy of the Property, with the exception of any apparatus, equipment, and appliances belonging to the District or its contractors or subcontractors related to construction of the RORC pursuant to the Interlocal Agreement; all timber and plants now in or on the Property; all rights, title, and interest of Seller in and to all alleys, strips, or gores of land, if any, lying adjacent to the Property; and all utilities serving the Property.
4. **Purchase Price and Consideration.** The Purchase Price is Ten Dollars (\$10.00). Additional consideration will be provided by Purchaser’s conveyance to Seller of fee simple title to the real property that is the subject of Exhibit C to this Agreement (“Kennedy Property”).
5. **Payment of Purchase Price and Other Consideration.** The Purchase Price will be paid all in cash at Closing via cashier’s check, wire transfer, or other immediately available funds. In addition to the Purchase Price, Buyer will deliver good and marketable fee simple title to the Kennedy Property that is the subject of Exhibit C to this Agreement at Closing.
6. **Title Matters.**
 - 6.1. **Conveyance.** At Closing, Seller will deliver a statutory warranty deed conveying good and marketable fee simple title to the Property to Purchaser, subject only to Permitted Exceptions (Section 6.2). In addition, at Closing, Seller will assign and deliver to Purchaser original copies of all Review Materials (Section 7) in connection with the Property, which assignment and delivery will include the right to use the same, free and clear of any claims for payment arising as a result of preparation or completion of such Review Materials.
 - 6.2. **Title Review.**
 - 6.2.1. Not later than ten (10) days following the execution of this Agreement by Seller, Seller will provide Purchaser with a preliminary commitment for an ALTA Standard Coverage Owner’s Policy of Title Insurance (“Title Commitment”) from Clark County Title Company (“Title Company”). The Title Commitment will be accompanied by complete documentation of any exceptions identified in Schedule B thereof. The Title Commitment will list the Purchaser as the prospective named insured and show as the policy amount the appraised value of the Property.

- 6.2.2. Purchaser will have fifteen (15) days after its receipt of the Title Commitment in which to notify Seller of its approval or disapproval of each exception in Schedule B. Failure to notify Seller of approval of any exception will constitute Purchaser's disapproval of that exception. Exceptions approved by Purchaser will be Permitted Exceptions.
- 6.2.3. Seller will have ten (10) days after its receipt of Purchaser's notice, or after expiration of the fifteen (15) days provided for in Section 6.2.2 if Purchaser fails to deliver such notice, in which to notify Purchaser whether it will remove the disapproved exceptions. Seller's failure to notify Purchaser regarding whether it will remove any disapproved exception within ten (10) days will constitute Seller's election to remove any such exception. Seller will remove all exceptions it elects to remove, or has been deemed to have elected to remove, on or before Closing. Seller will pay any monetary liens (including all prorated taxes as of the Closing Date) affecting title to the Property and thus eliminate any such disapproved title exception.
- 6.2.4. If Seller does not elect to remove all title exceptions disapproved by Purchaser, Purchaser may, within ten (10) days after Seller's notice, elect to terminate this Agreement, in which case no further rights or obligations will exist for either party. If Purchaser does not so elect to terminate this Agreement, disapproved title exceptions that Seller has not elected to remove will become Permitted Exceptions.
- 6.2.5. The notice and response procedure (including timelines) of this Section 6.2 will be repeated for any title exceptions brought to Purchaser's attention after Purchaser's receipt of the Title Commitment. If the time period for delivery of any notice contained in this Section's review procedure extends beyond the Closing Date, the Closing Date will be deemed extended until the last of such notices is due or received, whichever is earlier.
- 6.3. **Title Insurance Policy.** At Closing, Seller will cause the Title Company to issue to Purchaser an ALTA Standard Coverage Owner's Policy of Title Insurance ("Title Policy"), insuring Purchaser in the amount of the appraised value against any loss or damage by reason of defects in the title to the Property delivered at Closing, other than Permitted Exceptions. Purchaser will bear the cost of said Title Policy.
- 6.4. **Title Not Insurable.** If title is not insurable at Closing in accordance with this Agreement, Purchaser may elect to proceed to Closing despite such non-insurability or may terminate this Agreement.
7. **Review Materials.** On or before ten (10) days after the Effective Date of this Agreement, Seller will provide Purchaser with copies of all plans, permits, and specifications relating to development of the Property, including, but not limited to, any environmental

determination made pursuant to Washington's State Environmental Policy Act, any environmental studies or surveys of the property, any ALTA Survey of the Property, any geotechnical reports covering the Property, any wetland studies affecting the Property, copies of all correspondence with governmental agencies regarding the Property, and any other information regarding the Property that Seller has access to (including those in the possession of third parties) or has in its possession (collectively, the "Review Materials").

8. **Possession and Right of Entry.** Purchaser will be entitled to Possession of the Property upon Closing. Prior to Closing, Purchaser will have the right for itself and its agents, employees, contractors, and other representatives to enter onto the Property and to conduct such inspections and studies as Purchaser may deem necessary and appropriate at Purchaser's sole cost and expense.
9. **Seller's Cooperation.** Seller will reasonably cooperate with and assist Purchaser, at Purchaser's request and expense, in Purchaser's investigation of the Property and in any efforts Purchaser may take to obtain necessary governmental approvals or permits for development of the Property.
10. **Closing.** Closing of the Purchase and Sale will occur when the Statutory Warranty Deed has been delivered and recorded, the Purchase Price has been delivered to Seller or is available to Seller, and closing of the property sale addressed in Exhibit C to this Agreement occurs. Closing will be conducted through escrow at the offices of Clark County Title Company ("Closing Agent"). This Agreement, together with such other instructions as either party may submit that are consistent with this Agreement, will be the escrow instructions to the Closing Agent. Closing will occur on that date mutually established by Purchaser and Seller which is after Title Review (Section 6) has been completed ("Closing Date"). The Closing Date will be May 15, 2018.
 - 10.1. **Documents to be Delivered.** The parties will each timely deposit with the Closing Agent all instruments, documents, and payments necessary to enable the purchase and sale of the Property to close in accordance with this Agreement. For Seller, this includes, but is not limited to, a Statutory Warranty Deed conveying the Property to Purchaser, an excise tax affidavit for filing with the Clark County Auditor at the time of recording the Statutory Warranty Deed, a FIRPTA affidavit as described in Section 12.6 of this Agreement, and copies of any surveys, studies, site plans, or other plans or specifications related to the Property in possession of the Seller.
 - 10.2. **Taxes, Assessments, and Utility Charges.** Real property taxes, ad valorem property taxes, water and sewer charges, any other utility charges, and assessments of any kind for the current year will be prorated as of midnight of the date prior to Closing. Any and all assessments and other charges against the Property, including Washington State, county, or city excise taxes, will be paid in full by Seller at Closing. Seller will obtain a final reading of any utility meters as of the Closing Date and will pay the final billings directly to the appropriate utility companies.

(NM) 10.3 **Closing Costs.** Seller will pay the real estate excise tax, one half (1/2) fees of the Closing Agent, ~~the premium for the Title Policy,~~ its own attorneys' fees, and other closing costs customarily borne by sellers. Purchaser will pay one half (1/2) fees of the Closing Agent, the premium for the Title Policy, the cost of recording the deed, its own attorneys' fees, and other closing costs customarily borne by purchasers.

11. **Taxes.** Seller will pay all taxes on the Property attributable to any period of time prior to the Closing Date.

12. **Seller's Representations.** Seller makes the following representations and warranties to Purchaser, and acknowledges that Purchaser is relying on such representations and warranties in entering into this Agreement. Such representations and warranties are true as of the date of this Agreement, will be true at the Closing, will survive Closing, and will not be waived or diminished by reason of any investigation made by Purchaser or its agents.

12.1. **Existence, Power, and Authority.** Seller is a duly organized and validly existing school district under the laws of the State of Washington. The execution of this Agreement by the undersigned signatory and performance of the transactions contemplated by this Agreement have been duly authorized by all necessary actions on the part of such entity.

12.2. **Parties in Possession.** There are no parties or trespassers in possession or which have a right to possession of all or any portion of the Property, and there are no leases or licenses affecting the Property, with the exception of any license by the District to the City or the City's agents or contractors to use the Property for purposes of construction of the RORC.

12.3. **Condemnation or Assessment; Access.** There is no pending condemnation or similar proceeding affecting the Property, nor, to Seller's knowledge, is there any such proceeding or assessment contemplated by any governmental authority. The Property has full and free access to and from any adjoining public highways, streets, or roads, and there is no pending or threatened governmental proceeding which would impair or curtail such access.

12.4. **Compliance with Law.** Seller has, to the best of its knowledge, complied with all laws, ordinances, regulations, statutes, and rules applicable to the Property including, but not limited to, those relating to zoning, use, environmental standards, flood control, planning, building, fire, health, traffic, and disabled persons. Seller has not received nor is it aware of any notification from any governmental authority requiring any work to be done on the Property nor received advice of any condition (including, without limitation, hazardous substances or wastes) that would render the Property unusable or affect the usability of the Property or any part thereof for the purposes of Purchaser.

- 12.5. **Option to Acquire Premises.** No person or entity has any right of first refusal or option to acquire any interest in the Property or any part thereof, and Seller has not sold or contracted to sell the Property or any portion thereof or interest therein other than as set forth in this Agreement.
- 12.6. **Foreign Person.** Seller is not a foreign person and is a “United States Person” as such term is defined in Section 7701(a)(30) of the Internal Revenue Code of 1986, as amended (the “Code”) and will deliver to Purchaser prior to or at Closing a Foreign Investment In Real Property Tax Act (FIRPTA) affidavit evidencing such fact and such other documents as may be required under the Code.
- 12.7. **Sole Legal Owner.** Seller is the sole legal fee owner of the Property and is not holding fee title as a nominee for any other person or entity.
- 12.8. **Litigation.** There is no litigation or threatened litigation which could now or in the future in any way constitute a lien, claim, or obligation of any kind on the Property, affect the use, ownership, or operation of the Property, or otherwise adversely affect the Property. For purposes of this clause, litigation includes lawsuits, actions, administrative proceedings, governmental investigations, and all other proceedings before any tribunal having jurisdiction over the Property.
- 12.9. **Abutting and Underlying Rights.** The Property will include all abutting rights in existing municipal improvements in any street bounding the Property; all right, title, and interest of Seller to the land underlying any street, road, avenue, or alley bordering on the Property, to the center line thereof (unless law prohibits private ownership of such underlying land); and all right, title, and interest of Seller in any award hereafter made for such underlying interest and estate, and in any unpaid award for damage to the Property, or right to such award, by reason of change of grade of any adjoining street or alleyway by public authority.
- 12.10. **No Conflict.** The execution of this Agreement and the carrying out of the transactions contemplated hereby will not conflict with or result in a breach of any agreement, contract, commitment, undertaking, order, judgment, or decree that is binding on Seller. Except as may have been specifically disclosed in writing by Seller to Purchaser prior to this Agreement, there is no litigation or other proceeding pending or threatened against Seller that could have an adverse effect on the ability of Seller to perform its obligations under this Agreement, or otherwise involving the Property.
- 12.11. **Hazardous Substances.** Except as may have been specifically disclosed in writing by Seller to Purchaser, to the best of Seller’s knowledge, the Property is not in violation of any law, ordinance, rule, or regulation relating to the environmental conditions on the Property. To the best of Seller’s knowledge, there is no hazardous waste or other substance, including but not limited to, those that would be a hazardous waste, material, or substance, toxic substance or pollutant, as defined

under the federal Comprehensive Environmental Response, Compensation, and Liability Act of 1980, as amended, 42 U.S.C. Section 9601 *et. seq.*; the Hazardous Materials Transportation Act, 49 U.S.C. Section 1801 *et. seq.*; the Resource Conservation and Recovery Act, 42 U.S.C. Section 6901 *et. seq.*; the Clean Water Act, 42 U.S.C. Section 1251 *et. seq.*; the Washington Environmental Policy Act, RCW Ch. 43.21; the Washington Water Pollution Control Act, RCW Section 90.48.010 *et. seq.*; the Washington Hazardous Waste Management Act, Ch. 70.105 RCW; the Washington Model Toxics Control Act, Ch. 70.105D RCW; and the regulations promulgated thereunder or under any applicable local or state environmental ordinance, statute, law, or rule on the Property. Further, to the best of Seller's knowledge: (i) there has been no release, spill, leak, discharge, emission, or disposal of hazardous substances on the property, (ii) there are no substances or conditions, in or on the Property or any other parcels of land that may affect the Property or use of the Property, or which may support a claim or cause of action under any federal, state, or local environmental statute, regulation, ordinance, or other environmental regulatory requirements, and (iii) there is no asbestos, PCBs, or underground storage tank located on the Property or which have been removed therefrom.

12.12. Disclosures. Seller has disclosed to Purchaser all material facts concerning the Property and this Agreement, and any facts which are necessary to make those that have been disclosed not misleading, of which Seller is aware. The Review Materials are complete, accurate, true, and correct.

12.13. Liens. All persons and entities supplying labor, materials, and equipment to the Property have been paid, and there are no claims of liens, no potential claims of liens, and no service contracts applicable to the Property. All monetary liens created by or arising through Seller on or with respect to any portion of the Property have been paid, including, but not limited to, mortgages, deeds of trust, security agreements, assignments of leases, rents and/or easements, judgment liens, tax liens (other than those for taxes not yet due and payable), and financing statements.

12.14. Violations. The Property does not violate any applicable laws, regulations, or ordinances.

13. Covenants of Seller. Seller covenants and agrees as follows:

13.1. From the date of this Agreement to the Closing Date, Seller will not grant, create, voluntarily allow the creating of, amend, extend, modify, or change any easement, right-of-way, encumbrance, restriction, covenant, lease, license, option, or other right affecting the Property or any part thereof without Purchaser's written consent first having been obtained;

- 13.2. From the date of this Agreement to the Closing Date, Seller will notify Purchaser of each event of which Seller becomes aware affecting the Property or any part thereof promptly upon learning of the occurrence of such event;
 - 13.3. Seller will not enter into any leases, trust deeds, mortgages, restrictions, encumbrances, liens, licenses, or other instruments or agreements affecting the Property without the prior written consent of Purchaser from and after the date of this Agreement;
 - 13.4. From the date of this Agreement to the Closing Date, Seller will perform all of its monetary and non-monetary obligations, if any, under all indebtedness (whether for borrowed money or otherwise) and the liens securing same pertaining to the Property or any portion thereof; and
 - 13.5. Seller will maintain in force all policies of fire and other casualty and liability insurance maintained as of the date hereof with respect to the Property until the Closing Date.
 - 13.6. In the event of a default by Seller in the performance of its obligations under this Section 13, Purchaser (without any obligation to do so) may, upon ten (10) days prior to written notice to Seller and Seller's failure to cure said default prior to the expiration of said ten (10) day period, cure such default and offset the cost of doing so against the Purchase Price payable at Closing.
14. **Purchaser's Representations.** Purchaser makes the following representations and warranties to Seller, and acknowledges that Seller is relying on such representations and warranties in entering into this Agreement.
- 14.1 **Status and Authority.** Purchaser is a duly organized and validly existing code city under the laws of the State of Washington. The execution of this Agreement by the undersigned signatory and performance of the transactions contemplated by this Agreement have been duly authorized by all necessary actions on the part of such entity.
 - 14.2 **No Conflict.** The execution of this Agreement and the carrying out of the transactions contemplated hereby will not conflict with or result in a breach of any agreement, contract, commitment, undertaking, order, judgment, or decree that is binding on Purchaser. Except as may have been specifically disclosed in writing by Purchaser to Seller prior to this Agreement, there is no litigation or other proceeding pending or threatened against Purchaser that could have an adverse effect on the ability of Purchaser to perform its obligations under this Agreement, or otherwise involving the Property.
 - 14.3 **Litigation.** There are no pending or, to the knowledge of Purchaser, threatened actions or proceedings against Purchaser that, if determined adversely to Purchaser, would materially adversely affect Purchaser's ability to perform its obligations

under this Agreement or that would enjoin or prevent Closing.

15. **Risk of Loss; Casualty.** Pending close of this transaction, the risk of loss or damage to the Property by fire or other casualty, or its taking or damage by condemnation, will be on Seller. If any loss or damage occurs during such period, then Purchaser will have the option of (i) canceling and rescinding this Agreement and receiving a refund of all Earnest Money, or (ii) accepting the Property. If Purchaser chooses to accept the property and proceed with the purchase after such casualty, Seller will, prior to the Closing Date, assign to Purchaser, by an assignment agreement in form and substance satisfactory to Purchaser, its entire right, title, and interest in and to all insurance claims and proceeds to which Seller may be entitled in connection with such casualty. Purchaser will have the right at all times to participate in all negotiations and other deals with the insurance carrier providing such coverage and to approve or disapprove any proposed settlement in respect to such matter. Seller will forthwith notify Purchaser in writing of any such casualty respecting the Property.
16. **Assumption of Liabilities.** Purchaser, by virtue of the purchase of the Property, will not be required to satisfy any obligation of Seller arising prior to the Closing Date. Seller, after the Closing Date, will pay and discharge any and all liabilities of each and every kind arising out of or by virtue of the possession, ownership, or use of the Property prior to the Closing Date, with the exception of any liabilities arising from construction of the RORC that the parties have allocated through written contracts between them, and will indemnify, defend, and hold Purchaser harmless therefrom, including any and all liabilities for unpaid taxes arising prior to the Closing Date. This provision will survive Closing.
17. **Notices.** All approvals, notices, or other communications required or permitted hereunder will be in writing, and will be personally delivered or delivered overnight commercial carrier, sent by certified mail, postage prepaid, return receipt requested, delivered or sent by fax, or delivered and sent by email, and will be deemed effective upon the earlier of: (i) if personally delivered, the date of delivery to the address of the person set forth below; (ii) if delivered by overnight commercial carrier, one (1) business day following the receipt of such communication by such carrier from the sender, as shown on the sender's delivery receipt from such a carrier; (iii) if mailed, on the date of delivery as shown by the sender's certification receipt; or (iv) if given by email, when sent. Any approval, notice, request, demand, direction, or other communication sent by email must be confirmed within forty-eight (48) hours by letter mailed or delivered in accordance with the foregoing in order to be deemed effective. Each such notice will be deemed given only if properly addressed or sent by email in accordance with the contact information set forth in Section 2.
18. **Default: Remedies.** If either party fails to perform its obligations when due under this Agreement, such party will be in default. If Purchaser is in default, Seller's exclusive remedy will be an action for specific performance. If Seller is in default, Purchaser may maintain an action for specific performance.
19. **Attorneys' Fees.** In any litigation or other proceeding arising out of this Agreement, declaratory or otherwise, the substantially prevailing party will be entitled to an award of

its reasonable attorneys' fees, paralegals' fees, other professional or consultants' fees, and other costs incurred in connection therewith, and on any appeal thereof.

20. General Provisions.

20.1. Time is of the essence for this Agreement.

20.2. This Agreement is the entire agreement of the parties concerning its subject matter, and may not be modified except in writing signed by both parties. Any and all prior agreements, understandings, or representations with respect to its subject matter are hereby canceled in their entirety and are of no further force or effect, with the exception of the Interlocal Agreement between the parties and agreements between the parties on shared-use and maintenance of the RORC.

20.3. This Agreement will be binding upon and inure to the benefit of the parties and their respective heirs, successors, and assigns.

20.4. If the date for any performance under this Agreement falls on a weekend or a holiday, the time for such performance will extend to the next business day.

20.5. Any Exhibits identified in the Agreement are incorporated into and made a part of this Agreement.

20.6. This Agreement may be signed in counterparts, and all of such counterparts when properly executed by the appropriate parties thereto together will serve as a fully executed document, binding upon the parties.

20.7. This Agreement will, in all respects, be governed by the laws of the State of Washington.

21. **Further Acts.** The parties will execute such further documents and take such other further actions as may be reasonably necessary to carry out the intent and provisions of this Agreement.

EXECUTED as of the dates indicated below.

PURCHASER:

CITY OF RIDGEFIELD

Date

By: Steve Stuart, City Manager

SELLER:

RIDGEFIELD SCHOOL DISTRICT NO. 122

Date

By: Nathan McCann, Superintendent

EXHIBIT A
TO REAL ESTATE PURCHASE AND SALE AGREEMENT
LEGAL DESCRIPTION

A parcel of property located in the Southwest quarter of the Southeast quarter of Section 29, and the Northwest quarter of the Northeast quarter of Section 32, Township 4 North, Range 1 East of the Willamette Meridian in Clark County, Washington, described as follows:

COMMENCING at the Southeast corner of said Southwest quarter of Section 29;

THENCE North 88° 53' 05" West along the South line of said Southwest quarter 40.00 feet to the Southwest corner of that tract conveyed by deed to Ridgefield School District No. 122 recorded under Auditor's File No. 3927356, records of Clark County;

THENCE North 01° 35' 10" East along the West line of said tract 80.49 feet;

THENCE South 88° 24' 50" East 200.80 feet to the TRUE POINT OF BEGINNING;

THENCE North 36° 41' 38" East 145.92 feet to a point on a 279.50 foot radius curve to the left;

THENCE around said 279.50 foot radius curve to the left 22.30 feet;

THENCE North 08° 18' 21" West 101.39 feet to the South line of NW Hillhurst Road;

THENCE South 53° 18' 21" East along said South line 337.43 feet to a point on a 4970.00 foot radius curve to the right;

THENCE around said 4970.00 foot radius curve to the right and along said South line 460.12 feet;

THENCE South 48° 00' 06" East along said South line 362.77 feet;

THENCE leaving said South line, South 41° 59' 54" West 14.31 feet;

THENCE South 38° 10' 34" West 32.63 feet;

THENCE South 40° 05' 14" West 50.00 feet;

THENCE South 41° 59' 55" West 137.68 feet;

THENCE North 69° 05' 26" West 80.18 feet to a point on a non-tangent 355.00 foot radius curve to the right with the radial bearing being South 83° 23' 09" East at said point;

THENCE around said 355.00 foot radius curve to the right 208.82 feet;

THENCE North 43° 53' 05" West 360.00 feet;

THENCE North 88° 51' 56" West 254.31 feet;

THENCE South 01° 06' 55" West 353.00 feet;

THENCE South 43° 53' 05" East 73.50 feet;

THENCE South 46° 06' 55" West 73.30 feet;

THENCE North 43° 53' 05" West 73.50 feet;

THENCE North 88° 53' 05" West 251.50 feet;

THENCE North 01° 06' 55" East 461.15 feet;

THENCE North 88° 53' 05" West 46.34 feet;

THENCE North 02° 52' 34" East 14.56 feet to a point on a 213.50 foot radius curve to the right;

THENCE around said 213.50 foot radius curve to the right 126.02 feet to a point which bears South 88° 24' 50" East from the TRUE POINT OF BEGINNING;

THENCE North 88° 24' 50" West 24.45 feet to the TRUE POINT OF BEGINNING.

CONTAINING 319,433 square feet, more or less.

Insert Exhibit C
Signed Purchase and Sale Agreement - City to District



Board Agenda Item

Agenda Item Number:

Meeting Date:

Item:



Submitted By:

Will Be Presented By:

F. Hear First Reading of Board Policy 4260 Use of School Facilities
 G. Hear First Reading of Board Policy 5401 Sick Leave

Recommended Action:

Approve	Disapprove	Table	No Action Required
			XXX

Department Head:  Superintendent: 

Use of School Facilities

The board subscribes to the belief that public schools are owned and operated by and for the community. The public is encouraged to use school facilities, but will be expected to reimburse the district for such use to ensure that funds intended for education are not used for other purposes. On recommendation of the superintendent, the board will set the rental rates schedule. Lease agreements with individually-negotiated exceptions to this rate schedule may be presented to the board for approval for use of facilities with unusual lengths or intensities (e.g., use of a facility all day for several days in a row) when such use furthers district financial or program interests. **The Board authorizes the superintendent to enter into agreements regarding fees with specific users when that use is deemed to be mutually beneficial for the school district and the facility user.**

The superintendent is authorized to establish procedures for use of school facilities, including rental rates, supervisory requirements, restrictions, and security. Those using school facilities will maintain insurance for accident and liability covering persons using the district's facilities under the sponsorship of the organization.

The district does not discriminate based on race, creed, religion, color, national origin, age, honorably-discharged veteran or military status, sex, sexual orientation including gender expression or identity, marital status, the presence of any sensory, mental or physical disability or the use of a trained dog guide or service animal by a person with a disability and provides equal access to Boy Scouts of America and other designated youth groups.

Community athletics programs that use district facilities will not discriminate against any person on the basis of sex in the operation, conduct or administration of their programs. The district will provide copies of the district's nondiscrimination policy to all third parties using district facilities.

For rental rate purposes, organizations seeking the use of school facilities have been divided into four categories:

School and School-Related Groups

School and School-related Groups include organizations in the district whose main purpose is to promote the educational programs, safety and welfare of children. Examples are: parent/teacher organizations, parent booster groups, and school related groups. When facilities are used outside of regular school hours, or when the district incurs extra utility, cleaning or supervision costs, a fee, established by the superintendent, will be charged to recoup those costs.

Nonprofit In-District Groups

Nonprofit In-District Groups are general and civic in nature and their primary reason for existence is the betterment of children and adults, the community and the state. Examples are: Athletic groups, service clubs, scouts, 4-H groups, church, church-related groups, government agencies, neighborhood associations, fire and police departments, and non-professional athletic groups. Groups that fall under this classification must have 70% of their membership residing within the boundaries of the district. Additionally, youth organizations engaged in sports activities and using school facilities must provide a statement of compliance with the policies for the management of concussion and head injury in youth sports as required by state law.

Nonprofit Out of District Groups

Nonprofit Out of District Groups are those who meet the definition of nonprofit above but have less than 70% residency. The district will charge a rental rate in excess of costs incurred.

Excess charges may be waived when a service club or other nonprofit group is raising funds for charitable purposes. To be granted this exception, the charitable organization must be recognized by the Philanthropic Division of the Better Business Bureau. Professional fund raisers representing charities must provide evidence that they are registered and bonded by the state of Washington. Such fund- raisers must provide evidence that the charity will receive at least sixty (60) percent of the gross revenues received from the public prior to approval to use the facilities.

Similar treatment may be granted public universities and colleges when offering college courses within the community or when any university/college is offering a course for staff at the request of the district.

For Profit

For Profit groups include non-local athletic groups, professional groups, conventions, and purely social gatherings. While the district would prefer these organizations use commercial or private facilities, facilities may be rented for non-regular use at the prevailing rate charged by commercial facilities in the area.

District-sponsored activities, including curricular and co-curricular functions, retain first priority in use of facilities. Authorization for use of school facilities will not be considered as endorsement or approval of the activity, group or organization.

Legal References:	RCW 4.24.660	Liability of school districts under contracts with youth programs
	RCW 28A.320.510	Night schools, summer schools, meetings, use of facilities for
	RCW 28A.335.150	Permitting use and rental of playgrounds, athletic fields, or athletic facilities
	RCW 28A.335.155	Use of buildings for youth programs- Limited immunity
	20 USC Sec. 7905	Boys Scout of America Equal Access Act
	34 CFR Sec. 108.6	Equal Access to Public School Facilities for The Boy Scouts of America and Other Designated Youth Groups
	AGO 1973 No. 26, Initiative No. 276	School districts — Use of school facilities for presentation of programs — Legislature — Elections

Management Resources: *Policy News*, August 2009 Concussion and Head Injuries Legislation

Adoption Date: 05.08.18 1st Reading
Ridgefield School District
Revised: 12.00; 08.09; 12.11; 03.12
Classification: Essential

Sick Leave

I. Paid Sick Leave for Certificated and Classified Employees

The District will grant each certificated and classified employee sick leave days annually in accordance with RCW 28A.400.300 and applicable collective bargaining agreements.

Unused sick leave days may be accumulated from year-to-year up to a maximum of 180 days for purposes of RCW 28A.400.210 and RCW 28A.400.220, and for leave purposes up to a maximum of the number of contract days agreed to in a given contract, but not greater than one year.

The District may require a signed statement from a healthcare provider for any absence in excess of five consecutive days. Pursuant to WAC 296-128-660, if the District requires such verification from a nonexempt employee and the employee believes obtaining verification would result in an unreasonable burden or expense, the employee may contact the Human Resources Department orally or in writing. A nonexempt employee must provide verification to the District within 10 calendar days of the first day he/she used paid sick leave to care for himself/herself or a family member.

Use of accrued paid sick leave will be concurrent with any unpaid leave to which the employee is entitled under the federal Family Medical Leave Act (FMLA), in accordance with Policy 5404. If paid sick leave benefits are exhausted, the Board may grant leave without pay for a given period of time, such as the balance of the year, upon the recommendation of the superintendent/designee, in accordance with District policy/procedure.

II. Attendance Incentive Program for Certificated and Classified Employees

In January of the year following any year in which a minimum of 60 days of sick leave is accrued, and each January thereafter, any eligible employee may exercise an option either:

- A. To receive remuneration for unused sick leave accumulated in the previous year in an amount equal to one day's monetary compensation of the employee for each four full days of accrued sick leave in excess of 60 days; or
- B. To add that year's accrued sick leave to the employee's accumulated sick leave.

All such leave for which the employee receives compensation will be deducted from accumulated sick leave at the rate of four days for every one day's monetary compensation.

An employee may cash out all accrued sick leave at the above rate at the time of an eligible separation from employment, as set forth in RCW 28A.400.210 and Chapter 392-136 WAC. Pursuant to WAC 392-136-020, an employee seeking compensation for unused sick leave by virtue of retirement must submit application for cash out within 60 calendar days from his/her termination date.

The administrator of the estate of a deceased employee may also cash out all accumulated sick leave at the rate of one day's monetary compensation for every four days of leave. A certified copy of the death certificate and proper documentation of court appointment as administrator of the estate must be submitted to the District office.

If an employee is rehired by the District into a nonexempt position within 12 months after separation of employment, the District will reinstate the employee's prior accrued, unused sick leave in accordance with RCW 49.46.210(1)(k) and WAC 296-128-690.

III. Additional Paid Sick Leave Provisions

A. Nonexempt Employees

Nonexempt employees are covered by the paid sick leave provisions of RCW 49.46.210 and Chapter 296-128 WAC beginning January 1, 2018. Such employees include regular hourly employees of the District, as well as substitute employees who do not meet any exemption from Chapter 49.46 RCW. Regular hourly employees are also covered by the sick leave provisions of RCW 28A.400.300, discussed above in Section I.

In general, the sick leave benefits provided under RCW 28A.400.300 are more generous than those required by RCW 49.46.210 and Chapter 296-128 WAC. However, below are some of the rights to which nonexempt employees are entitled under RCW 49.46.210 and Chapter 296-128 WAC:

1. Nonexempt employees must accrue at least one hour of paid sick leave for every 40 hours worked. This minimum applies to all hours worked, regardless of whether the hours are worked in different assignments or included in the employee's base pay for a regular assignment.
2. Nonexempt employees are entitled to use their accrued paid sick leave beginning on the 90th calendar day after the commencement of their employment. "Commencement of employment" means no later than the beginning of the first day on which the employee is authorized or required by the District to be on duty on the District's premises or at a prescribed workplace. After this 90-day period, accrued paid sick leave will be available for an employee's use not more than one month after the date of accrual. If a nonexempt employee previously met the 90-day waiting period required to use accrued paid sick leave, he/she will not be required to wait another 90 days to use accrued sick leave. If a nonexempt employee did not previously meet the 90-day requirement, the previous period of time the employee worked for the District will count toward the 90 days for purposes of determining his/her eligibility to use paid sick leave.
3. Nonexempt employees may use paid sick leave to care for themselves or their family members, when the employees' workplace or children's school or place of care has been closed by a public official for any health-related reason, or for absences that qualify for leave under the Domestic Violence Leave Act.
4. Nonexempt employees must be permitted to carry over at least 40 hours of paid sick leave from year to year. The work year for purposes of this provision commences on September 1 and ends on August 31.
5. The District requires nonexempt substitute employees to use paid sick leave in increments of full- or half day. All other non-exempt employees may use paid sick leave in increments of 1 hour.
6. Nonexempt employees will be paid their "normal hourly compensation" for each hour of paid sick leave used, meaning the hourly rate that an employee would have earned for the time during which the employee used paid sick leave. This amount does not include holiday pay or other premium rates, unless required by a collective bargaining agreement. For nonexempt employees who use paid sick leave for hours that would have been overtime if worked, the District is not required to apply overtime standards to an employee's normal hourly compensation, unless required by a collective bargaining agreement.
7. The District will pay sick leave used by a nonexempt employee not later than the payday for the pay period in which the paid sick leave was used by the employee, or, if verification was required, not later than the payday for the pay period during which verification was provided to the District.
8. At least once per month, the District will provide notice to its nonexempt employees of the amount of paid sick leave accrued since notice was last made, the amount of paid sick leave reductions since the last notice, and the total amount of unused paid sick leave available for use by the employee. The District may provide this notification on regular payroll statements.

9. Retaliation against a nonexempt employee for lawful exercise of paid sick leave rights is prohibited.

At the start of employment, the District will provide new, nonexempt employees with notice of their paid sick leave rights. This notice will include information regarding an employee's entitlement to paid sick leave, the rate at which the employee will accrue paid sick leave, the authorized purposes under which the employee may use paid sick leave, and the prohibition on retaliation for lawful use of paid sick leave and exercise of other rights provided under the Washington Minimum Wage Act. The District will make this information readily available to all nonexempt employees.

B. Reasonable Notice for the Use of Paid Sick Leave

Nonexempt employees must provide reasonable advance notice of an absence from work for the use of paid sick leave to care for themselves or a family member. Reasonable notice should be provided to the employee's building administrator or department director. Any information provided will be kept confidential consistent with applicable privacy and public records laws. If a nonexempt employee's absence is foreseeable, the employee must provide notice to his/her building administrator or department director at least 10 days, or as early as possible, before the first day paid sick leave is used. If a nonexempt employee's absence is unforeseeable, the employee must contact his/her building administrator or department director as soon as possible.

A nonexempt employee must give advance oral or written notice to his/her building administrator or department director as soon as possible for the foreseeable use of paid sick leave to address issues related to the employee or the employee's family member being a victim of domestic violence, sexual assault, or stalking. If a nonexempt employee is unable to give advance notice because of an emergent or unforeseen circumstance related to the employee or the employee's family member being a victim of domestic violence, sexual assault, or stalking, the employee or a designee must give oral or written notice to their building administrator or department director no later than the end of the first day on which the employee takes such leave.

This provision will not apply to the extent it conflicts with the provisions of any collective bargaining agreement.

C. Substitute Employees

Nonexempt substitute employees will accrue leave at the rate of one hour of leave for every 40 hours worked for the District commencing on their first day of employment that occurs on or after January 1, 2018. However, day-to-day substitutes are not entitled to use accrued leave except as set forth below.

Unless notified otherwise by the District in writing, substitute employees commence employment with each daily assignment, are not required by the District to attend work on any subsequent work days, and do not have any expectation of future employment. Such employees are not eligible to utilize accrued sick leave in lieu of accepting a day-to-day substitute assignment or to utilize a partial day of leave after accepting an assignment.

Substitute employees hired into a regular position or granted a written assignment as a leave replacement employee for a specified time period exceeding a day-to-day assignment are eligible to utilize leave on the 90th calendar day following the employee's first day of employment as a substitute, or on such earlier date as leave may be available under a collective bargaining agreement.

A substitute who is hired into a regular position will be eligible upon such hire to receive the amount of leave available under the applicable collective bargaining agreement and Section I of this Policy, or to receive the minimum amount to which the employee is entitled under this Section III, whichever amount is greater. Such employee will not receive both amounts cumulatively.

Sick leave accumulated by substitute employees is not available for cash out when accrued solely under this Section III.

Cross References:

5404 – Family Maternity & Military Caregiver Leave
5406 – Leave Sharing

Legal References:

RCW 49.46.200 Paid sick leave
RCW 49.46.210 Paid sick leave – Authorized purposes – Limitations –
“Family member” defined
Chapter 296-128 WAC Minimum Wages
RCW 28A.400.210 Employee attendance incentive program –
Remuneration or benefit plan for unused sick leave
RCW 28A.400.300 Hiring and discharging of employees – Written leave
policies – Seniority and leave benefits, of employees transferring
between school districts and other educational employers
Chapter 392-136 WAC Finance – Conversion of Accumulated Sick Leave
AGO 1964 No.98 Sick leave for certificated and noncertificated
employees
AGO 1980 No.22 Limitation on compensated leave for school district
employees

Adoption Date: 05.08.18 1st Reading
Classification: **Essential**
Revised Dates: **10.00; 01.08**