

BOARD OF EDUCATION
LINCOLN UNIFIED SCHOOL DISTRICT NO. 298
LINCOLN, KANSAS

REGULAR MEETING

MINUTES

BOARD OF EDUCATION OFFICE
TUESDAY, JANUARY 2, 2018
7:00 p.m.

Board Members:

D. Bell
M. Breneman
TJ Jonsson
P. Winters
R. Wright
D. Zachgo

Others:

Kathy Robertson, Supt.
Greta Obermueller, Clerk
Steve Koch, Principal
Christi Walter, Principal
Brenda White
Nikki Flinn Nate Naasz
Dylan Babcock John Baetz

1. January is School Board Appreciation Month. Mrs. Robertson had arranged for dinner to be brought in at 6:30 p.m., prior to the meeting, to thank board members for their time and diligence serving on the U.S.D. #298 Lincoln Board of Education.
2. The meeting was called to order at 7:00 p.m. by Monty Breneman, President.
3. Motion by TJ Jonsson, seconded by David Bell, that U.S.D. #298 Board of Education adopt the amended agenda. Aye-6 No-0

Mr. Breneman announced Jeana Eckhart will be absent this evening as she is ill. He also stated that the Board of Education meeting will be recorded and posted on the USD #298 Lincoln website.

4. Motion by Rhonda Wright, seconded by Patti Winters, to approve the minutes of the Regular Meeting of December 4, 2017. Aye-6 No-0
5. Motion by Patti Winters, seconded by TJ Jonsson, to accept the Clerk's and Treasurer's reports. In reviewing the December expense spreadsheet, it was noted that Capital Outlay is primarily higher due to the recent roof expense at the Lincoln Jr./Sr. High School. Accordingly, the balance available is reduced by that amount.
6. Motion by Rhonda Wright, seconded by David Bell, to accept the bills for payment. Aye-6 No-0

7. Nikki Flinn presented on the Youth Entrepreneurial Challenge that had been set forth by the PolyTechnic School at K-State along with Lincoln County Economic Development. Kelly Larson met with Christi Walter, the principal of Sylvan Unified, and Nikki Flinn the end of October, 2017, stating that Lincoln County Economic Development, the Masons and E-Commerce would all be involved in sponsoring this event that several other schools across the state have participated in in the past. They are coordinating students to participate, teams would be created of one or up to three students, the team would create a business, create a business plan and conclude with a three page executive summary. The tradeshow on March 6, which is open to the public, will be held at the Finch Theater and showcase students who will be giving their formal four minute presentation in front of three judges, question and answer session, followed with a final sales pitch. The winner will advance to state level competition representing Lincoln County. Prizes of \$500, \$300 and \$200 money would be awarded and the school of the winning team would also receive \$250.
8. Nate Naasz, Activity Director, stated football is up for new uniforms in the rotation that has been set within the district. The last time new uniforms were purchased for both Lincoln High School and Lincoln Jr. High School, the cost was approximately \$10,000. He had jerseys on hand from BSN Sports and GTM, accompanied with price quotes from both companies. He reminded board members that Russell, the company who had supplied uniforms in the past, is moving away from team uniforms and going to a general clothing line. Board members examined the different jerseys, discussing quality and customization. At this time, it is the recommendation of Mr. Naasz, Activity Director, that Russell Hake, salesman for BSN Sports, be awarded this NIKE uniform package bid. The quote contains a buy one, get one free promotion at the current time. Mr. Naasz suggests bumping the number of uniforms ordered to 45 for a larger assortment of sizes to fit all athletes.
9. TJ Jonsson gave a presentation on the KASB Conference held the first weekend in December, 2017, stating the effectiveness of interacting with board members from other districts, discussing resolutions and the realization that adversity is state wide. Monty Breneman, Jeana Eckhart, TJ Jonsson and Kathy Robertson attended and all agreed that the conference is informative and worth time for board members to participate. Monty Breneman reported that Shannon Kimball was elected as new president elect and will take office one year from now. He also stated that there was discussion with board members from other districts on how to proceed after bond issues have failed. The solution seems to be to continue to engage the public more and more, which our district is doing.

10. Kathy Robertson gave a 2018 Legislative Update as follows:
 - State-wide district enrollment is up for the first time in years, mostly in suburbs.
 - Statistics show school district expenditures are increasing, therefore districts across the state of Kansas are feeling the pressure to draw down on their cash reserves.
 - Special Education costs increase significantly each year as the state is not contributing the percent required.
 - The four equity issues listed by the Supreme Court.
 - Schools are not to call law enforcement unless it is an actual emergency. That was enacted in 2015.
 - The financial infusion last year resulted in wages going up across the state.
 - Oral arguments are set for April 30, 2018.
 - Districts are being paid \$4,006 per student this year.
 - A firm has been hired at the state level to study the cost of adequately funding education.
 - There has been a request to study consolidation as a cost saving measure.
11. Mrs. Robertson distributed a draft Request for Proposal for district insurance quotes. She stated the office will be soliciting bidders for this bidding process for insurance this time instead of hiring someone. This will be a new venture for all involved. Kathy Robertson said this will come back for further discussion next month and she will provide a list of vendors for board member review. The quotes are typically only valid for 60 days so formal bids will be gathered closer to insurance renewal time. All local people will be asked to bid.
12. Christi Walter distributed an LJSHS Handbook Addendum that she has recently drafted. She stated that for several years now, students have been released from school early based on grades, attendance, etc. without having to take final tests in most classes. She feels that this needs to be earned by complying with more provisions. Mrs. Walter would like to see all students, no matter if they are being released early or not, be required to take finals unless exempt each semester. She stated that this would also ready our students for college. She concluded by saying that exempt requirements will be more stringent. Mrs. Walter also added that students taking college classes will be expected to take finals even if they have attained an exempt status through LJSHS. This item will be brought back next month.
13. Mrs. Robertson stated that the district currently has a procurement plan in place that we are required to adhere to. Greenbush Cooperative has offered to do a food service cost analysis for the district at no charge, whereby grocery items would be in a

- compare and contrast study. Mrs. Robertson reported that she will be meeting with the cooks next week to obtain feedback on purchasing through the Coop if 70 percent of food items are purchased through the consortium. The district would still have the ability to buy locally as long as it did not exceed 30 percent. Mrs. Robertson also informed board members that the state food service audit for the Lincoln Jr./Sr. High School is scheduled in February and we are ready.
14. U.S.D. #298 Education Foundation had a meeting on December 20, 2017, at noon in the Board of Education meeting room. Items up for discussion and reorganization at the foundation meeting included the following: new members, new brochure, new mission statement, new goals, new representative from the Board of Education to sit on the foundation board, available night of the month for monthly meeting and possibly looking at where funds will yield the greatest dividends. David Bell agreed to be the representative and report back at the monthly Board of Education meetings to keep board members informed of foundation happenings. Kathy Robertson will contact both Lincoln Elementary School and Lincoln Jr./Sr. High School for staff to serve on the foundation.
 15. Under the Superintendent's Report, Mrs. Robertson informed board members that the 2017-18 tax notice had to be published in the *Lincoln Sentinel-Republican* as required by law since the amount of carryover funds were less than the previous year; the Lincoln Elementary School boilers are up and running well; Dennis Pittenger reported that the LHS gym lights have been left on all night on more than one occasion after community members or access cardholders have left; Mrs. Robertson gave a quick reminder that the weight room is closed until after wrestling season concludes on April 2, 2018; Lincoln High School Gym is closed for rec basketball games on Saturday and practices - schedules are posted on the website; sex education curriculum is on the agenda for the upcoming Lincoln Jr./Sr. High School Site Council meeting; Street Plumbing has provided a bid on the Lincoln Elementary School boiler of \$30,710 minus a new burner assembly; the Chamber Dinner is February 17, 2018, and Kathy Robertson asked if any board member is interested in attending, as she has a conflict that night. In conclusion, she thanked board members and expressed her personal appreciation to each of them for their service and dedication for the betterment of our schools.
 16. Under the Principal's Report, Mr. Steve Koch, Lincoln Elementary School Principal, stated that the Lincoln Elementary School Christmas Program was held on Monday, December 18, 2017. He stated that Mrs. Feldkamp presented a good program with great student participation. The sound system was a little weak that night but students did well. Under the AR Fall Reward Program, 32 students went to Salina on Wednesday, December 20, 2017, to swim at the YMCA for completing their requirements.

Over 70 K-6 grade students earned ice cream as a reward in the same program. Mrs. Liggett held a very nice 6th grade Christmas band assembly on December 21, 2017. Mrs. Dohl, owner of Post Rock Dance Academy, used Lincoln Elementary School for her December dance recital. Mr. Koch reported good news that staff has been notified that since Christmas, eight new students will be enrolling at Lincoln Elementary School tomorrow with the start of the second semester and possibly four more by Friday. The 120 gallon water storage tank that sprang a leak was replaced; the guarantee rolled over with the new one so there are three years left. Jude Stecklein will be hosting the Lincoln County Spelling Bee on Wednesday, January 31, 2018, in Sylvan Grove. Mr. Koch has bids from a couple of different vendors for the sound system at Lincoln Elementary, but is aware that this could only be replaced with acquisition of a grant or funds from an outside source.

17. Under the Principal's Report, Mrs. Christi Walter, Lincoln Jr./Sr. High School Principal, reported that basketball is in full swing for both Junior High and High School teams. She reported that the Morris Stephens Tournament was a success thanks to those taking tickets at the gate, scorekeepers, those running the clock, Nate Naasz, Cody Wolting, Mr. Koch and all of his school staff and complete community effort. Lincoln High School boys basketball team members continue to read to Lincoln Elementary School students; High School Wrestling has a big month coming up in January; Band and Vocal teachers took students to Lincoln Park Manor for performances on separate occasions; students continue to deliver Senior Citizen meals; Last day before break activities included a Dance Off held in the Lincoln Jr./Sr. High School gym along with movies; community service arts and crafts time at Lincoln Park Manor; and a downtown scavenger hunt and caroling; a \$1,000 donation from a community member to be used for students was used to purchase Lincoln Leopard Blue T-shirts for all students, which were gift wrapped and presented to students the last 30 minutes of the day and worn for an all school picture before dismissal on December 21, 2017.
18. Debora Zachgo, representing Lincoln County Recreation, stated that the Rec Commission will meet tomorrow night. The last day for student athlete enrollment for winter sports is on January 5, 2018. Jessica Clay is hosting a basketball clinic on January 6, 2018, that will be conducted by Joe Biggs for student athletes encouraging fundamental basketball skills. Paw Prints has once again printed the t-shirts for all Rec teams. Frisbee Golf continues to move forward with a walk through scheduled with Jesse Meyer, City Superintendent, for an outline of the projected course.
19. Kathy Robertson updated board members on KASB Policy regarding the 2017 Kansas Legislature pertaining to Kansas Open Meeting Act under House Bill 203.

20. Mrs. Robertson reported that Fred Malicoat, Malicoat Winslow Engineers, P.C., will be getting back with her toward the end of January regarding the Lincoln Elementary School HVAC system. He will be presenting his proposals at the February 5, 2018, board meeting.
21. Kathy Robertson distributed the 2018-19 Calendar for board members to review. Questions were asked and answered. David Bell had asked Mrs. Robertson to get information from districts on a four day work week. She had gathered information on this subject last year. It was not completely current but she felt still contained good information. The four day work week has been touted as a cost cutting venture for districts. If this district chose this route, it would not be for that. It would be for meaningful training for staff with follow up. Melodee Larsen, LTA President, will survey staff about the need for one-half day per month or one day per month for KESA training.
22. The results of the Three Year Programming Survey were distributed. There is parental interest in the Three Year Old Preschool but not in the daycare portion. Mrs. Robertson will contact MCPC in Beloit, Kansas. Kelly Larson had shared a study with Kathy Robertson showing a tremendous need for daycare in Lincoln, Kansas.
23. Mrs. Robertson met all day with District Leadership Team on December 13 regarding new KESA standards and coming up with goals and an action plan. Progress was made and Kathy reported it was a good day.
24. Motion by Debora Zachgo, seconded by Rhonda Wright, that U.S.D. #298 Board of Education approve holding the 2018 LHS Academic Banquet on Wednesday, May 09, 2018, at 6:00 p.m. at the Lincoln Jr./Sr. High School. Vote: Aye-5 No-1
25. Motion by Patti Winters, seconded by TJ Jonsson, that U.S.D. #298 Board of Education approve early dismissal for both Lincoln Elementary School and Lincoln Jr./Sr. High School at 2:30 p.m. for the Lincoln High School Forensics Invitational Meet on March 12, 2018. Aye-6 No-0
26. Motion by David Bell, seconded by Debora Zachgo, that U.S.D. #298 Board of Education accept the \$500 donation from Insurance Planning, Incorporated. Aye-6 No-0
27. Motion by Patti Winters, seconded by Rhonda Wright, that U.S.D. #298 Board of Education approve the Maintenance Job Description as presented. Aye-6 No-0
28. Motion by TJ Jonsson, seconded by Patti Winters, that U.S.D. #298 Board of Education approve the Custodian Job Description omitting Part J (full range of motion under Essential Functions). Aye-6 No-0

29. Motion by David Bell, seconded by Debora Zachgo, that U.S.D. #298 Board of Education accept check number 009417 in the amount of \$43.55 from the District Court of Lincoln County, Kansas, pursuant to Case No. 2015-JV-000004 for U.S.D. #298 Lincoln. Aye-6 No-0
30. Motion by Patti Winters, seconded by David Bell, that U.S.D. #298 Board of Education increase the mileage rate reimbursement from \$.535 to \$.545 per the KSDE School Finance printout on January 2, 2018. Aye-6 No-0

8:35 p.m. The President called for a short break in the meeting.

8:40 p.m. The meeting resumed.

31. Motion by Debora Zachgo, seconded by David Bell, that U.S.D. #298 Board of Education go into executive session at 8:40 p.m. for 25 minutes with the Superintendent for the purpose of discussing personnel matters for non-elected personnel; and that the board return to open meeting at 9:05 p.m. in this board meeting room. The executive session is required to protect the privacy interests of identifiable individual(s). Aye-6 No-0.

8:40 p.m. Christi Walter joined executive session.

9:00 p.m. Christi Walter left executive session.

9:05 p.m. The Board returned to open meeting.

Motion by Rhonda Wright, seconded by TJ Jonsson, that U.S.D. #298 Board of Education go back into executive session at 9:05 p.m. for 10 minutes with the Superintendent for the purpose of discussing personnel matters for non-elected personnel; and that the board return to open meeting at 9:15 p.m. in the board meeting room. The executive session is required to protect the privacy interests of identifiable individual(s). Aye-6 No-0

9:05 p.m. Steve Koch joined executive session.

9:15 p.m. The Board returned to open meeting.

32. Motion by Debora Zachgo, seconded by Patti Winters, that U.S.D. #298 Board of Education accept the resignation of Mindy Wiebke, as Junior High girls basketball coach effective immediately. Aye-6 No-0
33. Debora Zachgo asked if the Lincoln County WEB check had arrived. Response was that the mail had been picked up today but there was no check.

34. Motion by Patti Winters, seconded by David Bell, that the meeting be adjourned.
Aye-6 No-0

Time: 9:17 p.m.

Greta Obermueller, Clerk

Approved:

Monty Breneman, President