

**BOARD OF EDUCATION**  
**LINCOLN UNIFIED SCHOOL DISTRICT NO. 298**  
**LINCOLN, KANSAS**

**REGULAR MEETING**

**MINUTES**

**BOARD OF EDUCATION OFFICE**  
**MONDAY, FEBRUARY 5, 2018**  
**7:00 P.M.**

Board Members:

D. Bell  
M. Breneman  
J. Eckhart  
P. Winters  
R. Wright  
D. Zachgo

Others:

Kathy Robertson, Superintendent  
Greta Obermueller, Clerk  
Steve Koch, LES Principal  
Christi Walter, LJSHS Principal  
Fred Malicoat      Melodee Larsen  
Dan Metz      Allison Ford  
Dennis Pittenger      Shari Pittenger  
Brenda White      Meagan Wilson  
Kellie Obermueller      Nancy Knapp

1. The meeting was called to order at 7:00 p.m. by President, Monty Breneman. He reminded those present that the meeting would be recorded tonight, as it was last month.
2. Motion by Jeana Eckhart, seconded by David Bell, to adopt the agenda. Aye-6 No-0  
  
Mr. Breneman announced that TJ Jonsson would not be present at the meeting tonight.
3. There were no delegations to address the Board of Education.
4. Motion by Patti Winters, seconded by Rhonda Wright, to approve the minutes of the regular meeting of January 2, 2018. Aye-6 No-0
5. Motion by Jeana Eckhart, seconded by Debora Zachgo, to accept the Clerk's and Treasurer's Reports. Aye-6 No-0  
  
Nancy Knapp has provided monthly handouts of the expenses to compare balances and various line item expenditures in the 2018 fiscal year as compared to the 2017 fiscal year.
6. Motion by David Bell, seconded by Jeana Eckhart, to accept the bills for payment. Aye-6 No-0  
  
7:03 p.m. Gaylene Zier arrived.

7. Kellie Obermueller, Meagan Wilson and Allison Ford, 5<sup>th</sup> and 6<sup>th</sup> grade teachers at Lincoln Elementary School, presented on their departmentalized classes, which will hopefully prepare students for Junior High, and walked board members through a typical day for their classes. In addition to the classes outlined by teachers, their students also have the opportunity to take part in StarBase (science activities), Yohe House activities, assisting at the Historical Museum, managing their Gift Wrapping Project again this year with \$311 in profits used to purchase groceries for the food bank, completing a chair project (STEM) starting by researching and designing a prototype, to wood being cut at the high school and then high school students assisting pupils with cutting wood, construction and finishing chairs.
8. Dan Metz, USD #298 Board of Education Attorney, was welcomed by Monty Breneman. A Boardsmanship Review was conducted with attention to Kansas Open Meeting Act (KOMA), confidentiality, personal liability, executive sessions with the legal justifications for recessing into and general roles, and responsibilities of board members. He reminded members that the main role of a board member is to establish policy and entrust the Superintendent and staff to manage those policies. At the conclusion, Monty Breneman thanked Mr. Metz for his expertise and stated that it is always good to take a step back and look what the board has been entrusted with, and how important it is to fulfill duties accordingly.
9. Mrs. Robertson read the Influenza Update prepared by Elizabeth Sheldon, District School Nurse, in her absence. Influenza A and B are circulating as well as intestinal flu consisting of vomiting and diarrhea. Students and staff remaining home until they are well is key, and the biggest hurdle to overcome. Elizabeth remains in contact with the Lincoln County Health Department and Lincoln County Medical Clinic. Mrs. Sheldon expressed appreciation to custodians for being diligent in cleaning and disinfecting efforts.
10. A 2018 Legislative Update on the House and Senate bills proposed as they proceed through the legislature under the leadership of the new Governor was reported on by Mrs. Robertson: HB 2540 - KSHSAA activities participation; HB 2460 - Firearms; SB 333 - Suicide Prevention; SB 325 - Amending dates of board terms; HB 2570 - Bullying Policy; HB 2561 - State aid weighting; HB 2485 - students under 2.5 mile distance from school; HB 2483 - Due Process; and lastly students receiving high school credit and college credit for college classes taken at no cost.

11. David Bell, USD #298 Board of Education Foundation representative for U.S.D. #298 Board of Education, stated that at the last Foundation meeting, officers were elected, 501C3 status of the Foundation was addressed, worked on the mission statement; Katie Kitchen of the Greater Salina Community Foundation presented on the advantages of investing through the Post Rock Community Foundation, Jim Metz of Citizen's State Bank presented on the ability to do the same through a trust. The next meeting is scheduled for the third Monday of the month, March 19, 2018.
12. Dennis Pittenger spoke to the Lincoln Jr./Sr. High School Wood and/or Metal shop HVAC direct fire units. The alarms that go off are triggered after the flame is extinguished by the wind blowing through the units. Fred Malicoat explained that a standard roof top unit would have been a better choice for a shop and why the problems with the direct fire units as opposed to a standard roof top unit. The safety harness that was ordered for maintenance has arrived. It will be used when Mr. Pittenger is on the metal roof on the LJSHS. Additional projects that he has been working on include the following at the Lincoln Jr./Sr. High School: fixing light fixtures, reset direct fire units on the roof, hang an eye wash station in the Paw Prints room, replace flame roll out switch on room 116 furnace and shimmed up light poles in the parking lot. At the Lincoln Elementary School he has completed the following: replaced 150 gallon water storage tank, fixed steam leak in the south hallway attic, replaced thermostat in the Kindergarten building, fixed lights in the hallway going down to the kitchen, nurses office and preschool, and spreading ice melt at the school buildings.
13. Kathy Robertson reported that the L. Eileen Broberg Trust has gifted USD #298 Lincoln \$20,000 to be used solely for curriculum. Mrs. Robertson expressed her gratitude to Mr. Metz, executor of the Broberg estate, who was present at the meeting. Mr. Metz stated that Miss Broberg was very proud that she had attended and was an alum of Lincoln High School. After graduating from high school, she attended Kansas State University, where she graduated magna cum laude and went on to earn two masters degrees. Dan Metz related that education was very important to Miss Broberg.
14. Mrs. Robertson updated board members on the Special Education Coop budget with information from a meeting that she had attended in Beloit on January 24, 2018. Past superintendents that belonged to the Coop had encouraged the Coop Director to spend down cash instead of increasing their expected share in an effort to keep costs to districts down, but now the director is dealing with low cash balances. Kathy Robertson has invited Karen Niemcycek to come address USD 298 Board of Education to explain the impact that will have on the budget for the upcoming year.

Medicaid billing and reimbursement were briefly discussed and explained. Questions were directed to Mrs. Robertson about getting out of the Beloit Coop and joining the Salina Coop. Mrs. Robertson explained that this would need approval from the State of Kansas in addition to the districts currently in the Beloit Coop.

15. Under the Superintendent's report, Mrs. Robertson reported that the price for the football uniforms has been reduced by the company they are being purchased from by \$349.00; Mrs. Robertson is serving as the homeless liason and with that responsibility comes mandated training the end of the month in Hays; USD 298 Board of Education has been informed that they have been awarded an intern through Nex Generation for the summer months; 18 used Smartboards have been purchased from South Hutch Nickerson High School for \$250 a piece; the food service audit has been scheduled and is quickly approaching; the \$750,000 FEMA grant application has been resubmitted in a format now required; the district office is ready for the construction to begin on the new storefront for Paw Prints Store; the displays have been ordered and the embroidery machine has arrived; Brennan Johnson was the only bidder on the construction under the new procurement policy with a start date of late February; LHS shop students will assist Mr. Johnson on this project; the truancy policy has been under review with the county attorney, Judge Grace and administration, all expressing support, along with Steve Granzow stating that providers are being asked to provide documentation of absent students due to illness.
16. Mr. Koch, Lincoln Elementary School Principal, reported on the spelling bee and the geography bee that students had participated in; at inservices on January 2, and January 15, 2018, staff have identified two goals establishing Socio-Emotional and English Language Arts to align with the High School to improve ACT scores; LES Site Council met on January 17, 2018, and will do the Alumni meal again as a fund raiser; the Kindergarten field trip was rescheduled for January 24, 2018, to enjoy the Howe's train display at Barnard.
17. Mrs. Christi Walter, Lincoln Jr./Sr. High School Principal, reported that Junior High basketball season has finished up with the Junior High Girls placing third. Both boys and girls showed improvement over their seasons. The NPL tournament was a success with lots of support from staff and community. Both boys and girls finished the tournament at Tescott. After much thought, deliberation and discussion, it has been decided that the Morris-Stephens Tournament has outgrown Lincoln. LHS has tentatively joined the Thunderbolt Tournament for next year. All teams will play once at home and once away the first week and then the final week, all games will be played at Cloud County Community College. The wrestling team is battling sickness but gearing up for junior high season. LHS band is at League Band today

in Tescott. Forensics has placed third and fifth in their two meets. Community service continues with delivery of meals for the Senior Center and assistance at the museum when needed. Students participated in the Spelling Bee and Geography Bee. Lincoln Jr./Sr. High School goals selected are Relationships and Relevance.

18. Debora Zachgo, representing Lincoln County Recreation Commission, reported that there are 116 kids (15 teams) participating in Rec Basketball. Joe Biggs and Jessica Clay hosted a basketball skills clinic on January 6, 2018, for the Little Dribblers (the youngest children involved in basketball) with 29 participating. Jessica Clay applied for an additional grant for Frisbee Golf in an attempt to move this project along. Tiny Tumblers had 11 participate the first week and 8 the following week. They are hoping to boost those numbers in coming weeks. The director continues to encourage participation in adult activities.
19. Fred Malicoat of Malicoat-Winslow Engineers, P.C., Columbia, Missouri, was present to distribute proposals and different options to address the Lincoln Elementary School HVAC needs. After discussion, Mr. Malicoat encouraged board members to visit schools in the communities that have the different systems in place. He stated that he is always just a call or an email away and conference calls are always encouraged. He spoke to the best bid as opposed to always just the lowest bid.
20. Mrs. Robertson reported that the KASB Policy Update was distributed last month.
21. Kathy Robertson distributed draft information for board members on the Request for USD 298 Commercial Insurance Program Proposal. She encouraged them to take home, read through and come back prepared to take action.
22. Christi Walter, LJSHS Principal, distributed a proposed Addendum to the LJSHS Handbook. This draft Addendum outlines new guidelines and requirements for students to be exempt from taking finals at the end of each semester. She voiced her support for all students to take finals, such as college readiness and the ability for any student to their improve grades.
23. Melodee Larsen, representing the 2018-19 Calendar Committee, distributed the latest proposal. She stated that the proposal would have fewer student contact days but in order to get KESA in place in the district, it is going to take time. She suggested that sometimes you have to take time to invest in making things better. Board members questioned cutting six student contact days in order for teacher collaboration on new requirements. Mrs. Larsen responded that staff continue to wear a lot of hats at the current time with continued cuts in

education. Burnout lays on the fringes of long school days with meetings following to comply with the new KESA requirements. Mr. Breneman asked board members to come back ready to make a decision at the March meeting as the calendar will be an action item.

24. Kathy Robertson distributed information on the proposed Three Year Old Program. Mitchell County Partnership would assist getting the program started in USD 298 Lincoln. Tuesday and Thursdays from 8:03 to 11:15 a.m. and 12:25 to 3:08 p.m. have been suggested times. A part-time lead teacher and a para would be needed and a place to house the program. Mrs. Robertson stated that USD 298 Lincoln data (soft skills) supports this program. Board discussion followed.
25. Under the KESA /MTSS through TASN portion of the meeting, Mrs. Robertson stated that staff was surveyed. 10.3 percent chose *Gemini II* and 17.2 percent chose *Champs* (where teachers build their own policies around framework). 73 percent MTSS with TASN – will be our KESA redesign if accepted into the program. This will be our application three year process.
26. Mrs. Robertson stated that the check for \$52,500 from the Lincoln County Treasurer for Windfarm Donation has been received. The Kansas State Department of Education has been consulted and it will be deposited in the Gifts line of the budget. Since these monies were not budgeted for this year, they cannot be spent this year.
27. Motion by David Bell, seconded by Jeana Eckhart, that U.S.D. #298 Board of Education adjust the mileage rate reimbursement rate to .535 per mile for the remainder of the 2017-18 school year. Aye-6 No-0
28. Motion by Debora Zachgo, seconded by Rhonda Wright, that U.S.D. #298 Board of Education accept check number 008545 from the Lincoln County Treasurer in the amount of \$52,500. Aye-6 No-0
29. Motion by David Bell, seconded by Patti Winters, that U.S.D. #298 Board of Education accept check number 1442 from L. Eileen Broberg Trust in the amount of \$20,000 to be used on curriculum for U.S.D. #298 Lincoln. Aye-6 No-0

30. Motion by Patti Winters, seconded by Jeana Eckhart, that U.S.D. #298 Board of Education accept check number 0163280 from Mahaska Snack Express in the amount of \$200.43 for Lincoln Jr./Sr. High School. Aye-6 No-0
31. Motion by David Bell, seconded by Jeana Eckhart, that U.S.D. #298 Board of Education accept check number 009456 in the amount of \$1,458.00 from the District Court of Lincoln County, Case No. 2017-CR-000064. Aye-6 No-0
32. Motion by Jeana Eckhart, seconded by Rhonda Wright, that U.S.D. #298 Board of Education accept check number 009435 in the amount of \$43.55 from the District Court of Lincoln County, Case No- 2015-JV-000004. Aye-6 No-0
33. Motion by Rhonda Wright, seconded by Patti Winters, that U.S.D. #298 Board of Education extend the Use of Facilities for the Rec Basketball schedule through March 3, 2018. Aye-6 No-0
34. Motion by Debora Zachgo, seconded by David Bell, that U.S.D. #298 Board of Education go into executive session at 9:35 p.m. for 25 minutes with the Superintendent for the purpose of discussion of personnel matters for non-elected personnel; and that the board return to open meeting at 10:00 p.m. in the Board of Education meeting room. The executive session is required to protect the privacy interests of an identifiable individual(s). Aye-6 No-0

9:35 p.m. Mr. Koch joined executive session.

9:40 p.m. Mrs. Christi Walter joined executive session

10:00 p.m. The Board returned to open meeting.

Motion by David Bell, seconded by Jeana Eckhart, that U.S.D. #298 Board of Education go back into executive session at 10:00 p.m. for 15 minutes with the Superintendent for the purpose of discussion of personnel matters for non-elected personnel; and that the board return to open meeting at 10:15 p.m. in the Board of Education meeting room. The executive session is required to protect the privacy interest of an identifiable individual(s). Aye-6 No-0

10:00 p.m. Mr. Koch and Mrs. Walter joined executive session.

10:05 p.m. Mr. Koch left executive session.

10:12 p.m. Mrs. Walter left executive session.

10:15 p.m. The Board returned to open meeting.

Motion by Rhonda Wright, seconded by Jeana Eckhart, that U.S.D. #298 Board of Education go back into executive session at 10:15 p.m. for 10 minutes with the Superintendent for the purpose of discussion of personnel matters for non-elected personnel; and that the board return to open meeting at 10:25 p.m. in the Board of Education meeting room. The executive session is required to protect the privacy interests of an identifiable individual(s). Aye-6 No-0

10:25 p.m. The Board returned to open meeting.

35. Motion by Patti Winters, seconded by Rhonda Wright, that U.S.D. #298 Board of Education accept the resignation of Kevin Feldkamp, 7-12 Social Studies Teacher including coaching for the district, effective at the end of the 2017-18 school year. Aye-6 No-0
36. Motion by Jeana Eckhart, seconded by David Bell, that U.S.D. #298 Board of Education accept the resignation of Alyson Jones, custodian, effective January 18, 2018. Aye-6 No-0
37. Motion by Patti Winters, seconded by Debora Zachgo, that U.S.D. Board of Education hire Jacque Greenwood to fill the District Custodian position, effective immediately. Aye-5 No-1
38. Motion by Debora Zachgo, seconded by Rhonda Wright, that U.S.D. Board of Education accept the resignation of Terry Lilak, Lincoln High School assistant Softball coach for the 2018 softball season, effective immediately. Aye-6 No-0
39. Motion by Jeana Eckhart, seconded by Patti Winters, that the meeting be adjourned. Aye-6 No-0

Time: 10:30 p.m.

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Greta Obermueller, Clerk

Approved:

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Monty Breneman, President