

BOARD OF EDUCATION
LINCOLN UNIFIED SCHOOL DISTRICT NO. 298
LINCOLN, KANSAS

REGULAR MEETING

MINUTES

BOARD OF EDUCATION CONFERENCE
ROOM
MONDAY, MARCH 5, 2018
7:00 P.M.

Board Members:

D. Bell
M. Breneman
J. Eckhart
TJ Jonsson
P. Winters
R. Wright
D. Zachgo

Others:

Kathy Robertson, Superintendent
Greta Obermueller, Clerk
Stephen Koch, LES Principal
Christi Walter, LJSHS Principal
Krista Biggs Brenda White
Amanda McGuire Nancy Knapp
Cody Wolting David Gerstmann
Hunter Meier Mona Gerstmann
Preston Howard Brecken Obermueller
Carson Walter Angela Ringler

1. The meeting was called to order at 7:00 p.m. by President, Monty Breneman.
2. Motion by Debora Zachgo, seconded by Rhonda Wright, to adopt the amended agenda. Aye-7 No-0

There were no delegations in attendance at the meeting tonight.

3. Motion by Jeana Eckhart, seconded by Patti Winters, to approve the minutes of the regular meeting of February 5, 2018. Aye-7 No-0
4. Motion by Rhonda Wright, seconded by TJ Jonsson, to accept the Treasurer's Report. Aye-7 No-0

Nancy Knapp was present to answer questions regarding the February 2018 Expenses sheet she had prepared, reminding everyone these figures are one month behind. She pointed out capital outlay balances and the remaining percentages are what is available through the end of the fiscal year for maintenance, repairs and upkeep.

5. Motion by Jeana Eckhart, seconded by Debora Zachgo, to accept the Clerk's Reports. Aye-7 No-0
6. Motion by TJ Jonsson, seconded by Rhonda Wright, to accept the bills for payment. Aye-7 No-0

7. Cody Wolting reported that on President's Day, he transported several students to attend the first KSDE Civic Engagement Day in Topeka, Kansas. There were over 300 in attendance with one-third of them being students, one half of the one-third being student presenters and the remaining speakers (one being the attorney general), teachers and attendees. Hunter Meier stated that his favorite session was on Mary Beth Tinker, who was famous for protesting the Vietnam War and wore the black arm band. She was expelled from school for her protest but eventually won that dispute. Brecken Obermueller shared her amusement with the suggestion that loud, annoying music be played throughout the school day with the money making option of students paying to have it discontinued. Preston Howard reported on the portion that dealt with Pride, and implementing back into the community. He concluded by stating that this Civic Engagement Presentation was enlightening and he hopes that students can attend each year.
8. Mr. Breneman stated the Facilities Committee had met last Wednesday evening regarding the Lincoln Elementary School HVAC system and was happy to report that it was a very productive meeting. Fred Malicoat, professional certified engineer, attended that meeting and answered many excellent questions. Mr. Gerstmann, sole representative of the Facilities Committee that is present this evening, was invited by Monty Breneman to share with board members information from the meeting. Mr. Gerstmann stated that the Board of Education had selected an engineer, Fred Malicoat, who had worked with the Board of Education previously. Mr. Malicoat was present last Wednesday evening with several different proposals and answered questions regarding proposed heating and cooling options for Lincoln Elementary School, various plans that would entail window replacements and approximate associated costs, better air quality, the lack of problems possibly associated with roof mounted units, and abandonment of boiler and leave intact in basement of LES. He reported on ventilation, efficiency, ease of maintenance and quietness of units that contained the fewest unknowns. Mr. Gerstmann suggested doing the HVAC / window replacement project in three sections. Next, TJ Jonsson shared that he had visited the Offerle School built in the 1950's that recently had the Bard system installed in their district. His goal was to personally see the Bard System they have in place and discuss with staff their personal satisfaction. Mr. Johnson received positive remarks from Kinsley-Offerle Public Schools staff on their like system. Mr. Breneman thanked Mr. Gerstmann for his time and his report.
9. Krista Biggs, USD #298 Coordinator, and Amanda McGuire, Parents as Teachers Educator and Supervisor were both in attendance at tonight's meeting. Amanda McGuire spoke to the program through a Power Point presentation. A handout with the mission statement of "Our Vision is that all Children will Learn, Grow and

Develop to Realize Their Full Potential” was distributed on a fact sheet with documented reasons for districts and parents investing in Parents as Teachers. Some statistics highlighted were that research shows that 80 percent of the brain is developed by the time children are age 3; there is a good return on money invested in early childhood programs, Kindergarten readiness is a big focus right now within the state and looking at even earlier programs; changes are occurring within the KSDE Children’s Cabinet for the 3-5 year old PAT group with additional funding being needed from districts. Board members thanked the two for their diligence in a worthwhile program for the two districts that share their PAT Coordinator.

7:32 p.m. John Battenhoff arrived during the above presentation.

10. David Bell reported that there was no update on the freezer for Beef Donation project. Farm Bureau will be meeting soon and this topic will be brought back for further discussion.
11. Kathy Robertson updated board members on the Food Service Audit by reporting that the district had received a good review on their three year audit. We actually passed with flying colors she stated. Our cooks run a good program.
12. Under the E-Rate portion of the meeting, Brenda White, Technology Coordinator, stated that the 470 must be filed by March 22, 2018. E-Rate is complicated as you are always working within a three year window of time - the one prior, the one you are currently in and the next one. The actual application can not be approved until after March 12, 2018. Costs of eligible services are reimbursed at 70 percent. Eagle Communications, Inc. is currently providing us with internet access and maintenance is running \$110 per hour. Switches will be installed over spring break at the Lincoln Jr./Sr. High School.
13. The Lincoln Preschool Handbook, the Lincoln Elementary Handbook, the Lincoln Jr. High School Handbook, and the Lincoln Senior High School Handbook are available for review and will be brought back next month for discussion in April and action in May.
14. Mrs. Robertson delivered a draft of the USD 298 Lincoln Crisis Overview and Management Plan. For one reason or another, they have not been able to meet. Members were asked to review and come back prepared to discuss. This is preliminary information.
15. Dr. Lori Taylor and Jason Willis are completing the K-12 cost function analysis study for the Legislature in its response to the Gannon V decision; a joint meeting was

held with House K-12 Education Budget Committee and the Senate Select Committee on Education presenting on their methods, data and analysis plan; Mrs. Taylor's final report will be presented to the Legislature on March 15; HB 2561 and HB 2697 deal with transportation weighting and high density enrollment; lastly a new bill that increases state wide property mills.

16. David Bell, representing USD #298 Board of Education on the Board of Education Foundation Board reported that the Foundation continues to organize. They are meeting monthly and have elected officers. The Foundation voted to put \$4,000 in a savings account and invest the remaining \$10,000 in the Trust Department of Citizens State Bank. Discussion was held at the previous meeting about hoping to give out small teacher grants for classroom supplies.
17. Mrs. Robertson covered the following under her Superintendent's Report: She is working with Sheriff Weigel and Undersheriff Florence. Deputies are walking through both buildings in the morning. * Wind damage to the Kindergarten roof has been repaired. The invoice was under the district's deductible. * The panic bar on the east doors of LES is being replaced. * American Boiler will be repairing the boiler steam traps at LES during Spring Break. * The district has received \$2,528.58 Perkins money to be used for cameras for Journalism. * The donated dirt was been moved to Mettner Field last Thursday to begin the Mettner Field Project. * April 16, 2018, has been scheduled for Active Shooter Training at the buildings for staff.
18. Under the Principal's Report, Mr. Koch stated that intramural basketball has concluded; the late start on February 27, 2018, was dedicated to PDP, ACT Aspire webinar; What Works training dealing with gender, socio-economic problems, and Wellness; Mrs. Pittenger has started a March Madness Run; the Sylvan Music Contest was held today and the 5th and 6th graders earned a 1 rating.
19. Under the Principal's Report, Mrs. Walter stated that winter sports have wrapped up; baseball and softball have started; track will officially start the week after spring break but some athletes are working out on their own; Elizabeth Huskey was selected to KMEA All State Honor Choir which was an honor; JH and HS students attended the Joe Carlin Suicide Prevention at Sylvan; the High School Basketball boys continue to read to the Kindergarten class on a weekly basis; tomorrow the Personal Finance Class will be competing in a four minute business presentation at the Finch and Art Center, then host question and answer sessions and the top three winners announced with prizes awarded; spring break is approaching, student led conferences are scheduled and at hand; the Athletic Banquet will be held March 28, in the Lincoln Jr./Sr. High School Commons;

and Senior, Dylan Babcock, was selected as Kansas Student Journalist of the Year for 1-2A Schools.

20. Jeana Eckhart, Lincoln County Recreation Commission representative, reported that Jessica Clay had applied for and received a web fund grant for \$900 for signs for a Frisbee Golf Course; Adult Volleyball is being held every Wednesday evening at Lincoln Elementary School; the soccer fields were marked yesterday in the blowing wind; Emmet Howg will replace Mitch Obermueller for the upcoming K-18 baseball season; the Rec Board is searching for a part time employee; Elizabeth Sheldon, School Nurse, has requested that the Recreation Commission not use U.S.D. #298 District basketballs due to trying to keep them wiped down and clean so the Recreation Commission will be purchasing their own; and Goals and Expectations of board members was discussed.
21. Kathy Robertson updated board members on the requirement for a Certificate of Insurance for Facilities Use. Mrs. Robertson explained that when people or groups use district facilities, the district should have proof of that group's insurance. Dale Chaffin, Agent of Record, explains that this is customary and in the best interest of the district. If the facility is used by a person and not a group, their homeowner's insurance would cover this requirement.
22. Monty Breneman stated that Mr. Gerstmann did a good job of reporting on the Facilities Committee meeting. There are several projects with different solutions that need to be addressed and now the board needs to find a way to move forward. Jeana Eckhart added that if the district chooses to do the HVAC system in three phases, it would be required to get the installation equipment here three different times translating to increased expenses. Monty stated that the threat still rests with no storm shelter at the Lincoln Jr./Sr. High School. Revisiting a bond was suggested, as the challenge of generating the money for this project still remains as Capital Outlay is not a viable option. This item will be brought back for further discussion at the April meeting.
23. Data supports the U.S.D. #298 Lincoln Three Year Old Program and district surveys have indicated need but at this point in time, there is not available space to house or the needed start up funds. It was the consensus of the board not to move forward with this program at this time.
24. Under the KESA/MTSS topic, Mrs. Robertson stated that USD #298 outside visitation is scheduled for April 12, 2018. A walking luncheon will be held with site council members invited as well as board members. The application

for MTSS was completed by both buildings and submitted on February 22, 2018, and the district is awaiting approval.

25. Motion by Rhonda Wright, seconded by Jeana Eckhart, that U.S.D. #298 Board of Education approve holding the LHS Athletic Banquet on Wednesday, March 28, 2018, at 6:30 p.m. in the Lincoln Jr./Sr. High School Commons. Aye-7 No-0
26. Motion by TJ Jonsson, seconded by Debora Zachgo, that U.S.D. #298 Board of Education approve the Commercial Insurance Request for Proposal. Aye-7 No-0
27. Motion by Patti Winters, seconded by Rhonda Wright, that U.S.D. #298 Board of Education approve KASB Policy BCBK (Executive Session) as presented at last month's meeting. Aye-7 No-0
28. Motion by Debora Zachgo, seconded by David Bell, that U.S.D. #298 Board of Education accept check number 046538 from Mahaska Bottling Co. in the amount of \$26.01 for Lincoln Jr./Sr. High School. Aye-7 No-0
29. Motion by David Bell, seconded by TJ Jonsson, that U.S.D. #298 Board of Education approve the Addendum to the LJSHS Handbook regarding Finals Exemption. Aye-7 No-0
30. Motion by TJ Jonsson, seconded by Jeana Eckhart, that U.S.D. #298 Board of Education approve the USD #298 Lincoln School District Health and Wellness Plan effective immediately. Aye-7 No-0
31. Motion by Debora Zachgo, seconded by Rhonda Wright, that U.S.D. #298 Board of Education approve the Out-of-State LHS Band Trip to Worlds of Fun in Kansas City, Missouri, on Saturday, May 26, 2018. Aye-7 No-0
32. Motion by David Bell, seconded by Jeana Eckhart, that U.S.D. #298 Board of Education accept check number 9476 in the amount of \$12.50 from the District Court of Lincoln County, Case No. 2017-JV-000004. Aye-7 No-0
33. Motion by David Bell, seconded by Debora Zachgo, that U.S.D. #298 Board of Education accept check number 9477 in the amount of \$12.50 from the District Court of Lincoln County, Case No. 2017-JV-000002. Aye-7 No-0

34. Motion by David Bell, seconded by Rhonda Wright, that U.S.D. #298 Board of Education accept check number 9468 in the amount of 43.55 from the District Court of Lincoln County, Case No. 2015-JV-000004. Aye-7 No-0

35. Motion by Debora Zachgo, seconded by Jeana Eckhart, that U.S.D. #298 Board of Education approve the 2018-19 School Calendar as proposed with the expectation that all teachers be present and participate in the increased days set aside for collaboration for KESA and MTSS. Aye-7 No-0

8:56 p.m. The President called for a short break in the meeting.

8:58 p.m. The Board returned to open meeting.

36. Motion by Debora Zachgo, seconded by David Bell, that U.S.D. #298 Board of Education go into executive session at 8:59 p.m. for 5 minutes with the Superintendent for the purpose of discussing matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency, and return to open meeting at 9:04 p.m. in the Board of Education Conference Room. The executive session is required to protect the district right to the confidentiality of its negotiating position, and the public interest. Aye-7 No-0

9:04 p.m. The Board returned to open meeting.

37. Motion by Jeana Eckhart, seconded by David Bell, that U.S.D. #298 Board of Education go into executive session at 9:06 p.m. for 25 minutes with the Superintendent for the purpose of discussing personnel matters for non-elected personnel; and that the Board return to open meeting at 9:31 p.m. in the Board of Education Conference Room. The executive session is required to protect the privacy interests of an identifiable individual. Aye-7 No-0

9:06 p.m. Christi Walter and Steve Koch joined executive session.

9:20 p.m. Steve Koch left executive session.

9:27 p.m. Christi Walter left executive session.

9:31 p.m. The Board returned to open meeting.

38. Motion by Debora Zachgo, seconded by David Bell, that U.S.D. #298 Board of Education accept the resignation of Jennifer Feldkamp, K-6 Vocal Instructor at the end of the 2017-18 school year. Aye-7 No-0

39. Motion by Jeana Eckhart, seconded by Rhonda Wright, that U.S.D. #298 Board of accept the resignation of Meagan Wilson, Elementary Teacher, at the end of the 2017-18 school year. Aye-7 No-0
40. Motion by Patti Winters, seconded by TJ Jonsson, that U.S.D. #298 Board of Education accept the resignation of Marylyn Bell as 7-12 Vocal Instructor at the end of the 2017-18 school year. Aye-7 No-0
41. Motion by Rhonda Wright, seconded by Jeana Eckhart, that U.S.D. #298 Board of Education accept the resignation of Mindy Wiebke, Assistant HS Volleyball Coach at the end of the 2017-18 school year. Aye-7 No-0
42. Motion by Debora Zachgo, seconded by David Bell, that U.S.D. #298 Board of Education accept the resignation of Debbie Breneman, HS Cheerleading Coach at the end of the 2017-18 school year. Aye-7 No-0
43. Motion by Jeana Eckhart, seconded by Debora Zachgo, that U.S.D. #298 Board of Education hire Dustin Patee, Health and P.E. Teacher for the 2018-19 school year. Aye-7 No-0
44. There were no board information requests.
45. Motion by Jeana Eckhart, seconded by David Bell, that the meeting be adjourned. Aye-7 No-0

Time: 9:48 p.m.

Greta Obermueller, Clerk

Approved:

Monty Breneman, President