Meekins Middle School 2023-24 Ready for Learning Plan

Goal:

To facilitate a return-to-school process that ensures the best possible educational experience for students, yet allows for the maximum amount of safety precautions as mandated by federal and state directives.

Please note that this document is a fluid document and continues to change as new directives come out from the Governor, Sarah Huckabee Sanders, the Department of Elementary & Secondary Education, Centers for Disease Control and the Arkansas Department of Health.

In the event of an infectious disease outbreak the following protocols will be implemented in this document.

Resources:

ADE Response Levels for On-Site Learning
Arkansas Ready for Learning Guide
CDC Considerations for Schools

Teachers/Certified Staff:

All teachers are to report to their classrooms no later than 7:40 a.m. each morning. All teachers must have their temperatures taken prior to entering the building. A thermometer will be located in the front office and by the library. Teachers will record their temperature each day on the documentation sheet.

Classified Staff:

All classified staff such as paraprofessionals and custodial staff should report to campus no later than their scheduled contract hours each morning.

All classified staff must have their temperatures taken each morning in the office prior to going to their assigned post.

Cafeteria Staff:

All cafeteria staff should report to campus no later than their scheduled contract hours each morning. All cafeteria staff must have their temperatures taken and answer **health screening questions** each morning prior to entering the kitchen area.

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Schools should be prepared for COVID-19 outbreaks in their local communities and for individual exposure events to occur in their facilities. The Overall Level of Community Spread (active cases per population) as determined by the ADH will be an important factor in making response

determinations. The ADH COVID-19 Case Update lists the metrics for each county and the number of active cases. The level of virus transmission within the school will also be an important consideration when determining how to respond to school outbreaks.

The level of school spread will be determined by examining:

- Student and staff absentee levels and trends.
- Student and staff active cases (per school census)
- Evidence and severity of spread within the school community (active transmission within school setting vs unlinked cases)

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Schools will consult with the ADH for guidance when determining the level of response.

Learning On Campus (Blended Learning)

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Transportation

Students will arrive by bus, private transportation or walking. No student will be allowed on campus prior to 7:30 a.m.

What this will look like:	What this will accomplish:	Parent Resources:
Parents will be expected to screen their children using current screening guidelines from the Arkansas Department of Health prior to entering any school bus or building. Bus Transportation: Alternative modes of transportation are encouraged for students that have other options. Bus drivers will wear a face mask at all times on the bus. Disposable face masks will be provided to those students without a mask. It is recommended for all students to wear a face covering on the bus. Students will bring their own mask. All buses will have a hand-sanitizer located at the door of all bus for students to use before loading the bus in the morning and afternoon. Buses will drop off on the eastside of the building by the awning. Buses will not arrive before 7:30 a.m. If a bus should arrive before 7:30 a.m., the bus driver will be required to remain on the bus with the students until 7:30 a.m. Parent Drop Off Transportation: Parents are not allowed to drop off students before 7:30 a.m. Beginning at 7:55a.m. parents will need to sign their child in at the office.	What this will accomplish: Due to buses being in a confined area and physical spacing is not feasible, the use of face masks will help to reduce the spread of germs. Ensure adequate student supervision. Prevent student congregations in hallways, playground, or cafeteria. Parents dropping off students through the established drop area will limit parent contact with other staff and students.	Screening required DAILY by parents: 1. Students must have a temperature less than 100.4 degrees. 2. Students must have a temperature less than 100.4 degrees consistently for the last 48 hours (without fever reducer). 3. Students must have NO signs or symptoms of COVID-19. 4. Students must NOT have had close contact with someone who has a confirmed diagnosis of COVID-19 in the last 14 days. How to Safely Wear Face Coverings Hand Sanitizer Use Out and About Add District Transportation Plan

Arrival/Student Entry into Building
Students will enter the building immediately upon arrival at school. Students are to immediately go to their assigned class.

What this will look like:	hat this will accomplish:	Parent Resources:
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Arrival time for students is 7:30-7:55 a.m. After 7:55 a.m. parents will need to sign their child in the office.

Student drop off will be near the awning on the eastside of the building

Hand sanitizing stations will be placed at entrances for student and staff use.

Students will walk into the building and go directly to their assigned class. Before students enter the classroom they will use hand sanitizer.

Students who have fever/symptoms will sit in the hallway and the nurse will report to the student. The parent will be contacted.

Doorstops will be used to prevent spreading germs.

Floor markings will be installed to help with social distancing.

Ensure adequate supervision of students.

Prevent students from gathering in the hallways, on the playground, or in the cafeteria. Prevent students from roaming the hallways.

Decreases the chance of spreading the virus.

Prevent exposure from symptomatic or asymptomatic students.

Hand Sanitizer Use Out and About

Help Your Child Understand Social Distancing

Student Dismissal

Students will exit the building following the social distancing procedures.

What this will look like:	What this will accomplish:	Parent Resources:

Students will walk to their dismissal area with adult supervision. Markings will be placed in the dismissal area to assist with social distancing. Bus riders will be called out of class as their	Prevent students from gathering in the hallways, on the playground or in the cafeteria. Prevent students from roaming the halls. Lessen the chance of infection being spread	
bus arrives 5th grade car riders will report to the front of the building 6th grade car riders will report to the back of		
the building In the event of inclement weather students will remain inside. Students will sit in their designated spot until released by staff		

Visitors

What this will look like:	What this will accomplish:	Staff Resources:
Only visitors providing student services will be allowed at this time. Visitors will be required to enter through the main office and are encouraged	Maintain the health and safety of our students.	CDC Considerations for Schools
to wear a mask. Masks will not be provided to visitors.		If you need to meet with a parent, please notify the office of the meeting.
All visitors (providing student services) will be screened per ADH guidelines, including having temperature taken and answering the required questions. *These steps are not required IF checking out a student. *Visitors in the office must maintain a 6' distance from each other.		
Any visitor that fails the screening will not be allowed to enter the building and will be asked to leave the premises.		
Visitors are not allowed to eat lunch with their students at this time.		
We will hold virtual meetings/events/assemblies as much as possible.		
Signing Week will be July 27-31		

Blended Instruction (onsite Instruction 5 Days Per Week) *The first Wednesday of each month will be ALL VIRTUAL for all students in the district This will allow teachers time to plan and prepare for blended learning

LEVEL ONE: LIMITED RESPONSE

Students will receive onsite instruction with as much social distancing as possible and feasible with the number of students present each day.

Students will use Google Classroom as a part of their daily routine (blended instruction)

Students will use Google Classroom as a part of their daily routine (blended instruction)		
What this will look like:	What this will accomplish:	Parent Resources:
All students will be at school 5 days per week for		Home Access Center
onsite instruction. Social distancing and masks		
will be encouraged throughout the day.		Many Chromebook issues are resolved by
		restarting the device. Restart the
All MMS students will be 1:1 with chromebooks.		chromebook
If there should be a school closure students will		
have a device that they can use at home so that		Sign out of your account, the lower
instruction may continue. A computer user		right bottom of the screen (the Shelf).
agreement and acceptable use contract will be		. , ,
signed if using a school computer.		
		2. Then look for the power symbol
Students may use their own device and/or		along the bottom left of the shelf to shut
headphones. An acceptable use contact will be		down.
signed as well.		
Too shore will begin in cornerating Coogle		3. Turn The chrome book back on -Hold
Teachers will begin incorporating Google		down the power button on the
Classroom within the regular school day in order to prepare students for virtual learning.		keyboard.
to prepare students for virtual learning.		
		Chromebook Help
		NOTE: Transitions may return to activity
		classrooms at a later time.

Online Instruction (ONLINE INSTRUCTION IF SCHOOL IS CLOSED DUE TO COVID-19)

LEVEL THREE: CRITICAL RESPONSE

If remote instruction is required due to mandated closures, we will continue to use Google Classroom. This is NOT the same process as AMI.

Attendance will be taken, students will continue learning, and grades will be given.

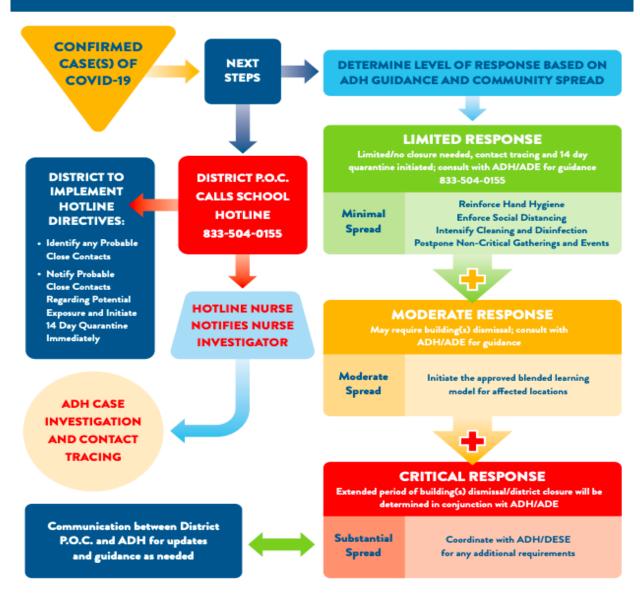
Teachers will be available to Zoom and Google Meet.

What this will look like:	What this will accomplish:	Parent Resources:
All instruction will be through Google classroom,	This will maximize student time being	
which will be taught to students. Your child is	taught by certified teachers and receiving	Online Learning Tips for Parents
considered to be present if work is completed as	full-time instruction.	
assigned by the teacher.		<u>Tips for Keeping Your Child on a Schedule</u>
	Online work may be downloaded by	While Learning at Home
Each student will be assigned a Chromebook. The	students during on campus days for	
computer usage agreement and acceptable use	completion during the off campus day if	<u>Chromebook Help</u>
contract will be signed if using a school computer.	there is a connection issue with Internet	Do sure to read page 12 for ettendance policies
	access.	Be sure to read page 13 for attendance policies during online learning.
Your child may use their own device and/or		during omine learning.
headphones. An acceptable use contract will be	Students will be expected to learn new	
signed during registration.	content in addition to reviewing material	
	that has previously been learned. The	
If the Internet is not available, there is an	school will carry on as a curriculum has	
OFFLINE option using Google. There will be	been planned with her students are on	
hotspots for students to download the content to	campus or participating in online learning.	
work offline and then submit when online again.		
WiFi Access List		
Teachers will use platforms such as Remind,		
Google meet, Zoom and/or phone conferencing		
for virtual instruction. Students will be expected to		
wear appropriate attire during live virtual learning.		

Communication: Transition of Instruction Through Levels of Response

What this will look like:	What this will accomplish:	Parent Resources:
Parent to School:	THE ONE THE COMPTION	I WI CHT IXEDUM CEN
If your student is sick, notify the MMS office by	Teachers will know which students are	District Facebook Page
8:30 AM at the number 870-673-3565. Student	attending school online that day versus	
work for the day will be available on Google	which students are absent.	Meekins Middle School Facebook Page
classroom.		
		Country 97.3 Facebook Page
If your child has tested positive for COVID	Nurses will need to maintain records on	
(student will be quarantined), keep your student at	positive tests and return dates for those	Need to update your phone number on the
home until he/she is released with a doctor's note.	students. This information will be kept	Automated Calling System? Call 673-3565.
This information will be sent to the school nurse.	confidential.	***************************************
Daily work during quarantine will be available		**Check with your child's teacher to see what
each day in google classroom.		app is being used for class communication.
		Keep teachers informed about phone number
It is imperative that parents keep the school	Utilize a variety of methods to keep our	or address changes.
updated on all communication methods, including	community members informed about our	
email, phone number, address, etc.	Ready for Learning Plans.	
School to Parent:		
School Website- updates under "News"	Use a variety of methods to let parents	
Local Radio Station 97.3	know about short-term or long-term pivots	
Automated Calling System	to virtual learning.	
Social Media: Facebook/Twitter		
Tools for Communication:		
Resources on the school website, Google		
Classroom, Google Voice, email, Ready for		
Learning Information, Remind, teacher contact		
information, COVID Resources, Essential		
Standards		

School Communication Flow Chart: COVID-19



Attendance

Attendance		
What this will look like:	What this will accomplish:	Parent Resources:
Blended Learning On Campus	It is important to keep records of students'	What to Do If You Are Sick
(Five days a week of in-person instruction)	engagement with learning materials.	
Attendance procedures will be the same as in		If your student is sick, notify the MMS office
previous years. See the handbook for	Schools will be allowed flexibility with	by 8:30 a.m. at 870-673-3565. Student work
policies/procedures.	attendance. Attendance will be measured by	for that day will be available on Google
	the completion of assignments. If student(s) are not completing assignments then the online	Classroom.
Online Learning	teacher will contact the parent. Students will be	If your student has tested positive for
(Students are sick/quarantined or school has	given a time limit to complete assignments.	COVID-19 (student will be quarantined), keep
been temporarily closed)	given a time mint to complete assignments.	your student at home until he/she is released
		with a doctor's note. This information will be
Attendance will be based on students completion of		sent to the school nurse. Daily work during
assignments as assigned by each teacher.		quarantine will be available in Google
		Classroom.
Attendance may be tracked with:		
Completing online daily assignments, responding to		**Parents need to keep the school updated on
teacher emails, following behavior expectations for		all communication methods, including email,
online platforms, wearing acceptable attire, taking		phone number, address, etc.
care/charge school-issued devices, and contacting		
the school office with technology issues.		
Attendance may be collected through the use of		
Zoom videos, completion of assignments, or other		
communication methods (email, phone call, or		
Google Classroom check-in).		
Soon Substanting.		
Then the technology issue will be directed to the		
technology department.		

Water Fountains

What this will look like:	What this will accomplish:	Parent Resources:
Water fountain spouts have been turned off.	This will help reduce the spread of germs by not allowing anyone to place their mouth on	Water Systems CDC Consideration for Schools
Two (4) water bottle filling stations are available for students and staff use. Students may bring CLEAR water bottles to use throughout the day and refill at the stations.	the water fountain spout when getting a drink.	

Face Masks

What this will look like:	What this will accomplish:	Parent Resources:
Stuttgart School District requires everyone to	Wearing face masks follows CDC guidelines	How to Safely Wear Face Coverings
wear a mask	and this will help reduce the spread of germs.	
Face Mask Information	CDC Considerations for Wearing Face Cloth Coverings	
		Prepare Your Child to Wear a Facemask

Transition/Bathroom

What this will look like:	What this will accomplish:	Parent Resources:
Markings will be placed on the floor to help students with social distancing while	This will limit the number of students during dismissal and allow for efficient social	Maintaining Healthy Environments
transitioning in the hallway.	distancing.	Practice Hand Washing With Your Child
Students and staff will use hand sanitizer upon entering and exiting the classroom.	Staff members will monitor that students are sanitizing their hands properly.	What My Child Needs to Know About Using Hand Sanitizer
Students will transition with their pods and the number of pods transitioning at one time will be limited to minimize the number of students in the hallway. Doorstops we use during transitions to prevent multiple people from touching the handles. Teachers will schedule restroom breaks to avoid congregating.		Stop the spread of germs that can make you and others sick! Wash your hands often Wear a cloth face cover
		Cover your coughs and sneezes Keep 6 feet of space between you and your friends
		cdc.gov/coronavirus

Recess

What this will look like:	What this will accomplish:	Parent Resources:
Social distancing will be observed as much as	This will limit the number of students on	Maintaining Healthy Environments
feasibly possible.	the playground at one time and allow for	
	effective social distancing.	
Masks will be encouraged if social distancing is		
not possible.	This will limit the number of students on	
	the playground at a time	
Playground equipment will not be used.		
	Recess guidelines may change as the year	
PE coach will provide exercises for students to	progresses	
keep them busy and promote social distancing		
For inclonant weather record will be held in the		
For inclement weather recess will be held in the		
two gyms and some classrooms.		

BreakfastBreakfast will be served in the classroom.

What this will look like:	What this will accomplish:	Parent Resources:
The cafeteria staff will distribute breakfast to	This will keep students from gathering in the	
students as they enter the building.	cafeteria. (This is not a new practice for our	
	building, we have done it in years past.)	
Students will walk into the building and go directly to their assigned class. Before students enter the classroom they will use hand sanitizer.		
Teachers will use procedures to ensure social		
distancing while dispersing and taking up breakfast.		
Breakfast trash will be immediately removed from		
the classroom once all students finish eating.		

LunchLunch will be served in the cafeteria, attached classrooms and stage.

What this will look like:	What this will accomplish:	Parent Resources:
Students will eat lunch in the cafeteria	Social Distancing and following ADH Guidelines	
Staff will scan students and administer milk while students begin to eat	Maximize the amount of time students get to eat.	
Students may bring their own lunch to school. Parents may drop off lunch, but students will need to know to pick it up in the office. The office is not responsible for delivering lunches or notifying students as stated in the handbook.	Minimize what students can touch	

Nurse

	- I VUI SC	
What this will look like:	What this will accomplish:	Parent Resources:
If your student is sick, notify the office by 8:30 AM at the number 673-3565. Student work for the day	This will minimize those who are exposed to students who are ill.	Coronavirus Information for Parents
will be available on Google classroom. The nurses office will have an isolation room for students who are displaying symptoms of COVID-19 and a separate room for students who are coming for medicine or other needs.		What to Do if You Are Sick\ CDC Checklist for Parents Symptoms of Coronavirus ADE Response Levels for On-Site Learning
Students who are sick and being sent home will remain in the isolation room across from the nurses office.		Families are encouraged to practice these lessons at home for reinforcement:
A district liaison will be assigned for all information concerning COVID-19 as well as communication with the CDC (Centers for Disease Control) and Department of Health.		 The Right Way to Cover Your Cough Cover Your Mouth and Nose Video How to Wear Your Mask Properly Proper Hand washing Videos
If a student is sick the teacher will call the office. The nurse will report to the hallway and screen the student		

Custodial Staff:

What this will look like:	What this will accomplish:	Parent Resources:
Custodial staff will need to take trash to dumpsters	This will keep food from sitting in classrooms or	Families are encouraged to help with
immediately after breakfast and lunch.	hallways causing smells or drawing pests.	disinfecting by using proper disinfecting
	This ill had a realistic to the control of control	methods while at home.
Custodial staff will be trained to thoroughly	This will help to eliminate the spread of germs	- II (D 1 W 1 M 1
sanitize classrooms, restrooms, hallways and classrooms.	among groups.	 How to Properly Wash Masks
Classioonis.		 Disinfecting At Home
Custodial staff will frequently disinfect frequently		Bisinteeting 1tt Home
touched areas such as light switches, faucet levers,		 Top Five Things to Disinfect Daily
paper towel dispensers and flush levers.		
Custodial staff will walk through classrooms after		
students have left for the day and spray sanitizer on desks and chairs.		
on desks and chairs.		
Electrostatic fogging machines have been		
purchased and will be used throughout the day		
and after school.		
Teachers will be asked to disinfect with spray		
between student rotations to classes, along with		
disinfecting door knobs and light switches.		
Teachers will be incorporating lessons on		
handwashing and social distancing in all		
classrooms		

Instruction: (Stuttgart Digital Academy- All Online Instruction for those NOT Wishing to Send Students Back in the Fall)

Minimum Commitment: Nine Weeks

Students will receive all online instruction through the Edgenuity Learning Management System.

STUTTGART DIGITAL ACADEMY.

USE THIS LINK TO SEE THE CHART BELOW COMPARING VIRTUAL LEARNING AND ONSITE LEARNING.

Blended Learning	n Onsite	Stuttgart Virtual Academy
Curriculum		Curriculum:
State Standards/Essential Standard		State standards taught in an order recommended by our
course offerings remaini	ng the same.	staff to align as much as possible with onsite instruction.
	_	
Instruction		Instruction
 Face to face with teachers (live 		Online learning
 required to separate students t Some teachers may record les 		Platforms for learning: K-8: Edgenuity
watch in the classroom and/or		9-12: Virtual Arkansas
Instruction will be blended thro		U-12. Villadi / Villadi
example, teachers will post as		Edgenuity
videos, resources, and/or activ		K-5 video introduction
Classroom for students to acco		https://www.edgenuity.com/video-
classroom. This will prepare st		library/?vid=6073377315001
learning should the school hav to be guarantined.	e to close or a child has	6-8 video introduction
 PAE/MMS: Activity teachers (a 	ert P.E. music library	https://www.edgenuity.com/video-
etc.) will rotate to the classroor		library/?vid=3049988246001
In some schools, teachers and		
rotate between rooms for social		Virtual Arkansas
will provide the instructional co		https://virtualarkansas.org/200690_2
 Many of our classrooms will no 		Education Income and evaluation and a 24.77
distancing; however, we will di		 Edgenuity lessons are available online 24/7; parent/guardian can decide schedule for student.
 possible and require masks for Grades/tests will be taken and 		Edgenuity has text translation for all students.
Grades/tests will be taken and hasis.	recorded on a regular	A parent/guardian must be available to assist the
Meals will be served in the cafe	eterias or classrooms	student in accessing the lessons for K-5.
depending on space for social		 The District will purchase the workbooks for K-5.
 Each principal will provide a bu 		 Online teachers will be provided. The number of virtual
information regarding the safet	y and learning in the	students may influence whether our district teachers or
schools.		 the teachers Edgenuity or Virtual Arkansas are used. The district will provide a staff member to serve as the
 Each building plan will include 		 The district will provide a staff member to serve as the virtual coordinator to help support families and students
precautions that will be taken v to students with special needs		with the Virtual Academy.
to students with special fleeds.		Virtual students will be provided with a device if
	I	needed.
	I	 Grades will be taken on a regular basis, considering
	I	accuracy, deadlines, etc.
		Tests are taken online.
Interventions/Spec		Interventions/Special Services
 Interventions will be provided p however, locations may be cha 		Many interventions will occur virtually. Our district Special Education Director will work with
distancing requirements.	iges out to social	Dur district Special Education Director will work with parents and teachers to make sure students receive
Dyslexia: students will receive r	egular support.	the support needed for success.
 504/IEP: plans will be used as it 		Virtual Academy platforms will allow for some
learning.		accommodations for students as needed in their
 All SpEd services will be provid 		individual education plans.
Supplies/Equ		Supplies/Equipment
 Each student will be issued a d 		Each student will be given a device to use if needed.
and at home when needed. Thi Students will be expected to tur		This will include a charger. Students will be expected to keep that device clean and take care of the device.
contract, keep device clean, an		Families must commit to supporting their children with
device.		Virtual Academy instruction. Checking to ensure work
 Each child will keep his/her own 	supplies to use each	is done on time, setting up support if needed, and/or
day. Supplies may NOT be sha	red between students.	corresponding with the virtual coordinator in the
There will be no class boxes of		building for assistance.
share.	I	 The district will not provide individualized Wi-Fi.
 Each family is being asked to p the provided supply list from the 		 Some labs may require additional supplies (most of which may be available in the home.)

UPDATED APRIL 3, 2023

Safety measures outlined in the Ready for Learning plan will continue to be in effect throughout the duration of the school year. In addition, we will be following End-of-Year COVID-19 Guidance.

This guidance document addresses updates to the public health directives and is based on the public health situation with COVID-19 as it is understood today. Updated guidelines continue to focus on successful practices that resulted in onsite learning for students and limited disruptions throughout the year. Therefore, continued practices to mitigate the likelihood of COVID-19 spread inside the schools will be followed.

Mask/Face Coverings Mask wearing continues to be a very important and effective way to prevent the spread of the virus. When masks are worn, individuals and others are protected and masks work best when everyone is wearing one. Therefore, the Stuttgart School District will continue to require the use of masks for adults and students.

•Maintain 6 ft Between adults or adults and students when masks cannot be worn, during activities with increase exhalation and in common areas such as lobbies and auditoriums

Physical Distancing CDC now recommends that, with universal masking, students should maintain a distance of at least 3 feet in classroom settings. The CDC still recommends social distancing of 6 feet between adults, as well as adults and students, in common areas, when masks can't be worn (such as while eating), during activities with increased inhalation like sports or band practice and in community settings outside the classroom.

The Stuttgart School District will accept public comments on these changes to be taken into consideration. To submit any public comments concerning the Ready for Learning Plan please use the email address below.

An email address has been created to be used for receiving public comments. plancomment@stuttgartschools.org