

**PINE RIVER AREA SCHOOLS  
BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
September 13, 2021**

A Regular Meeting of the Pine River Area Schools Board of Education was held Monday, September 13, 2021, at Pine River Middle/High School Media Center.

**I. ROLL CALL**

Vice President Delancey called the meeting to order at 6:00 p.m.

Members present: 6-Kim Dean, Kevin Delancey, Katy Draper, Rob Kulpa, Tom Shook (arrived at 6:03 p.m.), Heather Smith

Members Absent: Jim Peterson

Administrators/Directors present: Matt Lukshaitis, Josie Hill, Jeff Hattendorf, Cody Wagatha, Heidi Hayes, Aaron Schab, Brent Ruppert, and Rob Sibary

Administrators/Directors absent: N/A

**II. APPROVE AGENDA**

Motion by Mrs. Draper, seconded by Mrs. Dean to approve the agenda as amended.

*Ayes 5, Nays – 0, Motion carried. Mr. Shook arrived after this vote took place.*

**III. SUPERINTENDENT'S REPORT**

Mr. Lukshaitis provided updates from the ISD-wide superintendents meeting he attended including:

- Area schools impacted by COVID
- No legal guidance available yet in regard to the President's vaccine mandate
- Bond and ESSERS updates
- Emergency operations updates

**IV. PRESIDENT'S REPORT**

Vice President Delancey applauded the tailgate party noting the beautiful weather and community turnout for the event.

**V. PRINCIPALS/DIRECTORS UPDATES**

Principals Hattendorf, Hayes and Ruppert, along with Business Manager, Josie Hill and Transportation Director, Rob Sibary provided building updates, financial updates and transportation updates.

**VI. COMMUNICATION AND PUBLIC COMMENT**

One community member addressed the Board questioning the Board's knowledge of local area Health Departments and asking the Board to reach out to local HD regarding not imposing masking mandates.

One community member addressed the Board questioning the Board's decisions regarding spending ESSER funding on updates to our HVAC system.

## **VII. CONSENT AGENDA**

Motion by Mrs. Smith, seconded by Mr. Kulpa to approve the consent agenda, including the General Fund and Lunch Fund invoices, Capital Projects Fund Accounts Payable, and meeting minutes from the following Board meetings:

- August 9, 2021 Regular Meeting
- August 23, 2021 Board workshop
- August 23, 2021 Closed Session

*Ayes 6, Nays – 0, Motion carried.*

## **VIII. OLD BUSINESS**

### **1. Elementary Handbook Changes**

Motion by Mrs. Draper, seconded by Mr. Kulpa to approved the K-3 (Elementary) Student Handbook changes regarding morning drop-off and academic time as recommended by the elementary principal and superintendent.

*Ayes 6, Nays – 0, Motion carried.*

## **IX. NEW BUSINESS**

### **A. Resignations/Retirements**

1. Motion by Mr. Kulpa, seconded by Mrs. Smith to approve the immediate resignation of Varsity softball coach, Mike Nelson, as recommended by the athletic director and the superintendent.

*Ayes 6, Nays – 0, Motion carried.*

2. Motion by Mrs. Draper, seconded by Mr. Kulpa, to approve the resignation of Brienne Fogal, Instructional Paraprofessional, effective September 24, 2021, as recommended by the superintendent.

*Ayes 6, Nays – 0, Motion carried.*

### **B. New Hires**

1. Motion by Mrs. Dean, seconded by Mrs. Smith to approve the hiring of Joe Mendenhall, middle school head football coach at a rate of 3.34% per schedule B of the master contract, and Andrew Denike/Joel Felsk as middle school co-assistant coaches, at a rate of 3.33% each per schedule B of the master contract, effective for the 2021-2022 season, as recommended by the athletic director and superintendent.

*Ayes 6, Nays – 0, Motion carried.*

2. Motion by Mrs. Draper, seconded by Mr. Kulpa to approve the hiring of Mr. Joel Felsk as the MS girls basketball coach, effective for the 2021-2022 season, at a coaching step 1, as recommended by the athletic director and superintendent.

*Ayes 6, Nays – 0, Motion carried.*

3. Motion by Mrs. Dean, seconded by Mr. Kulpa to approve the hiring of Mr. Robert Harris, am/pm bus driver, effective September 13, 2021, at a driver step 3, as recommended by the transportation director and superintendent.

*Ayes 6, Nays – 0, Motion carried.*

**C. MASB Delegate and Alternate**

Motion by Mrs. Smith, seconded by Mr. Kulpa to nominate Tom Shook as the delegate and Katy Draper as the alternate for the MASB 2021 Delegate Assembly to represent the Board in deciding MASB's positions on a wide variety of issues affecting education.

*Ayes 6, Nays – 0, Motion carried.*

**D. New Position: Special Assistant to the High School Principal**

Motion by Mrs. Dean, seconded by Mr. Shook to approve the creation of a special assistant to the high school principal, temporary position for the remainder of the 2021-2022 school year as well as the 2022-2023 and 2023-2024 school years, funded through ESSER II/III, for the purpose of helping students overcome and deal with acquired trauma as a result of COVID-19 and the negative impact the pandemic has had on the lives of students, at a contracted rate of \$140 per day, scheduled for five (5) hours daily, Monday through Friday, as recommended by high school principal and the superintendent.

*Ayes 6, Nays – 0, Motion carried.*

**E. Approve HVAC Negotiation with Architect**

Motion by Mr. Shook, seconded by Mrs. Dean to authorize the superintendent to negotiate and enter into contract with Anthony Esson, Architect, to provide planning, design, bidding, and construction contract administration services in connection with HVAC Improvements at Pine River Area Middle/High Schools and Pine River Area Elementary School as outlined in the letter dated September 10, 2021, at a cost not to exceed \$160,000.00 as recommended by the superintendent.

*Ayes 6, Nays – 0, Motion carried.*

**X. OTHER**-No other discussions occurred at this meeting

**IX. ADJOURNMENT**

The meeting was adjourned at 7:13 p.m. after a motion was made by Mr. Shook.

**CERTIFICATION**

I hereby certify the attached is a true copy of the proposed minutes of a Regular Meeting held on the 13th day of September, 2021, and that said proposed minutes have been approved and made available to the public at the address designated on the posted public notice of said meeting from and after the 11th day of October, 2021.



Secretary, Board of Education

