

**POWELL COUNTY HIGH SCHOOL BOARD OF TRUSTEES
REGULAR MEETING – August 9, 2021 – 6:30 p.m.**

1. CALL TO ORDER:

Board Chair Maureen Mannix called the meeting to order at 6:35 p.m.

2. ROLL:

Board Chair: Maureen Mannix (Zoom)

Board Members: Amanda Bohrer, Baylee Brown, Will Graveley, David Miller, Jennifer Nicholson, and Bart Smith.

Administration: Rick Duncan, Katie Crofutt, and Annette Galahan.

3. PLEDGE OF ALLEGIANCE:

4. RECOGNITION OF VISITORS:

Dawn Hagan, Henry Huber, Jenn Logan, Clint Stevenson, and Dave Williamson (Zoom).

5. APPROVAL OF MINUTES:

The June 15, 2021 regular and reorganization meeting minutes were approved by consent, with corrections.

The June 28, 2021 special meeting minutes were approved by consent.

The July 12, 2021 special meeting minutes were approved by consent.

6. CORRESPONDENCE:

Rick Duncan received the following resignations letters:

July 11, 2021

Mr. Duncan,

I regret to inform you that I will not be able to assistant coach volleyball this season. Unfortunately I was unable to find reliable childcare for my kiddos this year. I wish this year's team all the best!

*Best regards,
Cassy Sime*

August 9, 2021

Dear PCHS Board,

I am resigning as PCHS Secretary effective 8/31/21. Thank you for a wonderful 10 years. I will truly miss all the students and staff.

Jennifer Logan

7. NEW BUSINESS:

Certified Master Agreement

Rick Duncan reviewed the proposed Certified Master Agreement and stated that the options offered were denied by the certified staff last month. The Gaining Committees met today where a new offer was proposed. Mr. Duncan stated that we will wait to hear back from the teachers. If it is not accepted then it will move into a mediation status.

Trustees Financial Summary FY21

Action: Jennifer Nicholson moved to approve the Trustees Financial Summary for 2020-21, seconded by Maureen Mannix.

FOR: Amanda Bohrer, Will Graveley, Maureen Mannix, David Miller, Jennifer Nicholson, and Bart Smith.

AGAINST: Baylee Brown

Final Budget FY22

Action: Will Graveley moved to approve the 2021-22 General Fund budget of \$2,373,651.51, seconded by David Miller.

The motion passed unanimously.

Action: David Miller moved to approve the 2021-22 Transportation Fund budget of \$132,250.00, seconded by Jennifer Nicholson.

The motion passed unanimously.

Action: David Miller moved to approve the 2021-22 Bus Depreciation Fund budget of \$25,353.40, seconded by Will Graveley.

The motion passed unanimously.

Action: Jennifer Nicholson moved to approve the 2020-21 Tuition Fund budget of \$35,000.00, seconded by Maureen Mannix.

The motion passed unanimously.

Action: Jennifer Nicholson moved to approve the 2021-22 Retirement Fund budget of \$280,000.00, seconded by Baylee Brown.

The motion passed unanimously.

Action: Amanda Bohrer moved to approve the 2021-22 Adult Education Fund budget of \$38,000.00, seconded by David Miller.

The motion passed unanimously.

Action: David Miller moved to approve the 2021-22 Technology Fund budget of \$72,979.00, seconded by Bart Smith.

The motion passed unanimously.

Action: Will Graveley moved to approve the 2021-22 Flexibility Fund budget of \$265.85, seconded by David Miller.

The motion passed unanimously.

Action: David Miller moved to approve the 2021-22 Building Reserve Fund budget of \$87,047.06, seconded by Will Graveley.

The motion passed unanimously.

Action: David Miller moved to approve the 2021-22 Debt Service Fund budget of \$419,150.00, seconded by Will Graveley.

The motion passed unanimously.

Board Policy 1900 Series

Action: David Miller moved to adopt BP 1905 – Option 1(3 ft. distance to the best of our ability), and Option 2 (face masks optional), per Rick Duncan’s recommendation, seconded by Bart Smith.

Discussion: Questions were asked regarding the 3 ft. distance requirement on buses, etc.

The motion passed unanimously.

Reopening of School Plan & Masking

Rick Duncan explained that the plan is a continuity of service plan, and that it is basically the same plan as last year, with the exception of no Wednesday’s off; student will be in school 5 days per week.

Action: David Miller moved to approve the Reopening of School Plan & Masking, seconded by Jennifer Nicholson.

Discussion: Topics discussed were deep cleaning times, any vaccine requirement, and remote learning. Mr. Duncan state that the custodians will clean earlier and later in the day, there is no vaccine requirement, and remote learning will be available for students/staff who are sick or quarantined.

The motion passed unanimously.

Employment Contracts:

Athletic Director

Action: Amanda Bohrer moved to hire Henry Huber as Athletic Director for 2021-22, seconded by Baylee Brown.

The motion passed unanimously.

Math

Postponed.

Secretary

Action: David Miller moved to hire Suzanne Smith as Secretary, seconded by Jennifer Nicholson.

The motion passed unanimously.

Assistant Volleyball

Postponed.

Student Attendance Agreements

Action: Will Graveley moved to approve 4 mandatory Student Attendance Agreements with Drummond High School, seconded by David Miller.

The motion passed unanimously.

Action: Will Graveley moved to acknowledge 2 discretionary Student Attendance Agreements with waived tuition and no transportation, seconded by Amanda Bohrer.

The motion passed unanimously.

Out of District Transportation Contract

Action: David Miller moved to approve an Out of District Transportation Contract for a student to ride the Sackman bus to Drummond, seconded by Bart Smith.

The motion passed unanimously.

Individual Transportation Contracts

Approved in June.

Eligibility Rule

Rick Duncan stated that last year our ineligible students decreased and our honor roll increased. Mr. Duncan doesn't recommend changing the eligibility rule, but is open for discussion.

8. PRINCIPAL'S REPORT:

Katie Crofutt reported an estimated enrollment of 170 students, which is an increase of 30 from June. Mrs. Crofutt also discussed Freshman/new-student orientation on August 16th, the fall sports meetings on August 11th, PIR Days, and the first day of school, which is Wednesday, August 25th. The Board stated that they would like Mrs. Crofutt to keep an eye on student retention, and students on the fringe.

9. SUPERINTENDENT'S REPORT:

Rick Duncan discussed BP 1511: Code of Ethics, the new Board member packets, and Board training opportunities. Maureen Mannix stated that we need to notice our trainings. Mr. Duncan also discussed MTSBA Board trainings, as well as the MCEL Conference in October.

10. BUSINESS MANAGER:

Action: Will Graveley moved to approve the August bills, as presented by Annette Galahan, seconded by David Miller.

The motion passed unanimously.

The Statement of Revenue and Expenditures vs. Actuals through June 30, 2021 was presented by Mrs. Galahan. No questions were asked.

11. FUTURE AGENDA ITEMS:

- Trustee term end dates.
- Eligibility

- Open trustee position in Garrison/Gold Creek as of August 29, 2021 (David Miller moving to Circle, MT).

12. PUBLIC COMMENT

None.

The meeting was adjourned at 8:55 p.m. by unanimous consent.

The next regular meeting will be Monday, September 13, 2021 at 6:30 p.m.

s/Annette Galahan, District Business Manager/Clerk

s/Maureen McMahon Mannix, Chairperson