

A public hearing for the purpose of discussing the Smart Schools Investment Plan was held on June 10, 2020 at 7:00 PM via Zoom.

Present: Ed Fersch, Ed Dalski, Denise Johnston and Kelli Winnie
Absent: Dawn Kalleberg
Superintendent: Jeffrey J. Bennett
Principal: Jill TenEyck
Treasurer: Wendy Sprague
Secretary: Marianne Schor

Mr. Fersch called the public hearing to order at 7:05 PM.

Brenda Hill gave a PowerPoint presentation on Phase 2 of the Smart Schools Investment Plan (SSIP). She gave the background of the Smart Bond Act, and explained the six categories the Investment Plan was allowed to be used for. The RCS Tech Committee had determined to use the remaining funds left over from Phase One to purchase student devices and security devices. The plan will be available on the RCS website for 30 days, after which the board will approve it and it can be sent to the State Education Department for final approval. Ms. Hill stated that we are hoping to complete the project in the summer of 2021.

Smart Bond Public Hearing

Hearing adjourned at 7:15 PM.

The Regular Meeting of the Roxbury Central School District was held on June 10, 2020 via Zoom.

Present: Ed Fersch, Ed Dalski, Denise Johnston and Kelli Winnie
Absent: Dawn Kalleberg
Superintendent: Jeffrey J. Bennett
Principal: Jill TenEyck
Treasurer: Wendy Sprague
Secretary: Marianne Schor

Mr. Fersch called the meeting to order at 7:15 PM

Mr. Thomas Murphy, the new Director of the BOCES Central Business Office, along with Greg Beall, who is retiring from that position, gave the fund balance report. The board welcomed Mr. Murphy and thanked Mr. Beall for his time working with Roxbury Central School.

Fund Balance Report

Additions to agenda: None

Kelli Winnie moved, seconded by Denise Johnston to approve the treasurer's report for May, 2020. Motion approved

Treas. Report

unanimously.

Kelli Winnie moved, seconded by Denise Johnston to approve the following Year-End Reserve Appropriation:

**Year-End Reserve
Appropriation**

RESOLVED, that the Board of Education of Roxbury Central School District hereby authorized the funding of the District approved reserves with the excess of 4% from unassigned fund balance on June 30, 2020. The allocation of such fund balance will be determined subsequent to June 30, 2020 and prior to setting the tax levy.

Motion approved unanimously.

Ed Dalski moved, seconded by Kelli Winnie, to approve the budget transfers to be effective 6/10/2020 in the amount of \$95,373. Motion approved unanimously.

Budget Transfers

Kelli Winnie moved, seconded by Ed Dalski to award the following:

- Milk and milk products bid for 2020-2021 fiscal year as conducted by DCMO BOCES to Sinon Farms.
- Ice cream products bid for 2020-2021 fiscal year as conducted by DCMO BOCES to Gilette Creamery

Milk Bid

Ice Cream Bid

Motion approved unanimously.

Kelli Winnie moved, seconded by Denise Johnston to approve the cafeteria budget for 2020-2021. Motion approved unanimously.

**20-21 Cafeteria
Budget**

The bills and the Claims Auditor's Report for May were reviewed.

Bills & Claims

Kelli Winnie moved, seconded by Denise Johnston to approve the extra-classroom activity fund report for May, 2020. Motion approved unanimously.

**Extra-Classroom
Activity Fund**

Kelli Winnie moved, seconded by Denise Johnston to approve the minutes for the May 4, 2020 special meeting, the May 13, 2020 regular meeting and the May 27, 2020 special meeting. Motion approved unanimously.

Minutes

President's Report:

1. Mr. Fersch set the date for the annual organizational meeting for July 1, 2020. He added that he would like the meeting to include a special meeting for any additional items that may come before the board.

Org. and Special BOE Meeting

2. Mr. Fersch reviewed the 19-20 Board Goals as follows:

Review 19-20 Board Goals

- Assess the board's performance and find ways to improve its effectiveness.
The board had a workshop sponsored by NYSSBA on this topic and will continue to work with NYSSBA in the future.
- Complete the Superintendent Search as outlined in the timeline.
The board followed the timeline and hired Mr. Bennett who started in January.
- Revise and adopt the Policy Manual based on the recommendations of the Policy Committee and policy updates provided by Erie 1 BOCES.
The Policy Committee is still reviewing the new Policy Manual and is hoping to have a first draft done over the summer for review by the board in the fall.

Superintendent's Report:

1. Mr. Bennett read a report submitted by Karen Hinkley, school nurse and head of the Wellness Committee, on what the committee has accomplished this year.
2. Mr. Bennett stated that the Governor has said the we need to continue to provide meals and childcare to essential workers over the summer. He stated that he has put a survey out on the webpage for parents to complete to get their input on several aspects of the last several months, including online learning, our use of technology, the social-emotional state of both the parents and children, and whether they would be interested in continuing meals for the summer. The program would only run once a week and parents would pick up the food here instead of having it delivered as we've done the last several months. The cost of the meals and staffing is included in the cafeteria budget.
3. There are no results yet for the budget vote and board member election. The Governor has delayed counting by one week in order for districts to get ballots back that are delayed by the mail. Results will be counted on June 16, 2020.

Wellness Monitoring

Summer Food Program

Budget Vote and BOE Results

Summer Programs

4. Mr. Bennett discussed the tentative plans for the Special Education summer school and a possible summer enrichment program. The Governor stated that we can now do an in-school summer school program. We currently have 8 students who will be attending summer school, but Mr. Bennett stated that our hope is to get the entire Special Education population into the building this summer to support them and make sure they don't fall behind because of the last 3 months. The enrichment program would be for our non-classified students with the same idea of catching them up and making sure students aren't behind when they come back in the fall. This is also a question on the survey and it will only happen if there is interest in students attending. Mrs. Johnston asked how it would work with students from all grades attending. Mr. Bennett answered that it is just an idea at this point and the details will be worked out if there is an interest in the program.

Principal's Report: None

Board Committee Reports:

Policy Committee:

1. There was a first reading of the following policy:
 - 5676 – Privacy and Security for Student Data and Teacher and Principal Data

Policy 1st Reading

Board Comments and Questions:

Mr. Fersch shared a statement thanking everyone has been working so hard during the past few months to make sure things still got done. He specifically thanked Marianne Schor and Wendy Sprague for keeping some kind of normalcy in the work they have done.

Mr. Fersch also thanked the PTSA for organizing the wonderful Retiree Parade that happened yesterday and was so well attended by staff members, the Roxbury and Grand Gorge Fire Departments and community members. MR. Fersch stated that it was a wonderful way to honor those who have given so much to RCS.

Mr. Fersch asked Ms. Ten Eyck to confirm when the bulk food delivery is. Ms. Ten Eyck stated that it will be held on June 26th, and families will need to come to the school to pick up the food. Mr. Fersch thanked her for continuing to work to provide food to our students.

Old Business: None

New Business:

A. SUPERINTENDENT'S RECOMMENDATIONS

1. Kelli Winnie moved, seconded by Denise Johnston to approve the following resolution:

BE IT RESOLVED, that the Board of Education of the Roxbury Central School is hereby authorized to fund the established TRS reserve with \$68,246 of fund balance which is the allowable level based on education law.

Motion approved unanimously.

**TRS Reserve Fund
Balance:**

2. Denise Johnston moved, seconded by Kelli Winnie to approve a tentative summer food service program from July 6, 2020 through August 14, 2020, and two food service workers for approximately 10 hrs./week. Motion approved unanimously.

**Summer Food Service
Program**

B. PERSONNEL:

1. Kelli Winnie moved, seconded by Ed Dalski to approve the contract amendment for C. Jill Ten Eyck with a 4.5% salary increase for the 2020-2021 school year at \$98,263, and maintaining the percentage of health and dental insurance premium paid by the district at 86%. Motion approved unanimously.
2. Kelli Winnie moved, seconded by Denise Johnston to approve request from C. Jill Ten Eyck to compensated for the balance of ten (10) unused vacation days as per her contract. Motion approved unanimously.
3. Denise Johnston moved, seconded by Kelli Winnie to approve the CSE Chairperson contract with Mary Hinkley for July 1, 2020 through June 30, 2021 with a stipend of \$11,000. Motion approved unanimously.
4. Kelli Winnie moved, seconded by Denise Johnston to approve the contract for Wendy Sprague for the 2020-2021 school year with a 4.5% salary increase for a total amount of \$62,356, with an employee insurance contribution of 13% family/10% individual. Motion approved unanimously.
5. Denise Johnston moved, seconded by Kelli Winnie to approve contract for Brenda Hill for the 2020-2021 school year with a 4.5% salary increase for a total amount of \$54,358 with an employee insurance contribution of 13% family/10% individual. Motion approved unanimously.

**Ten Eyck 20-21
Contract Amend.**

**Ten Eyck Unused
Vacation Days**

**20-21 Hinkley CSE
Chair**

20-21 Sprague Contract

20-21 Hill Contract

6. Denise Johnston moved, seconded by Kelli Winnie to approve contract for Marianne Schor with a 4.5% salary increase for the 2020-21 school year at \$ 40,277, with an employee insurance contribution of 13% family/10% individual. Motion approved unanimously.

20-21 Schor Contract

Denise Johnston moved, seconded by Kelli Winnie to approve the following items:

Personnel

7. Approve the following summer positions:

Summer Positions

Special Education Summer Program –7/6/20 through 8/14/20
(5 days/6 weeks 8:00 am – 3:00 pm pending enrollment)

- 1 Special Ed Teacher
 - Barb Spanhake
 - 2 Teacher Remedial Math
 - Greg Funck
 - Lisa Faraci
 - 3 Teachers Remedial Reading
 - Laurie Andrews pending fingerprint clearance
 - Lisa Faraci
 - Joan Kemp pending fingerprint clearance
 - 2 Licensed Teacher Assistants:
 - Elizabeth Cowan
 - Nelta Miller
 - 1 Nurse
 - Karen Hinkley
 - Substitute Teachers:
 - Amy Kauffman
 - Mary Hinkley
- (Salary – 1/200 of annual salary per day)

Tentative Summer Enrichment Program – 7/6/20 through 8/14/20
(5 days/6 weeks 8:00 am – 3:00 pm pending enrollment)

Tentative Summer Enrichment Prog.

- 2 Teachers 8:00 am – 3:00 pm:
 - Neil Snedeker
 - Amy Kauffmann
- (Salary – 1/200 of annual salary per full day; 1/200 of annual salary x .5 per half day)

8. Approve the following 2020-2021 positions:

- Class/Club Advisors:
 - Class of 2021 – Tina Peters and Stefani Albano as per the RTA contract
 - Class of 2022 – Amy Kauffmann and Lisa Faraci as per the RTA contract

Class/Club Advisors

- Class of 2023 – Erin Lyke and Robyn Vamosy
as per the RTA contract
 - Class of 2024 – Kristi Hadden at a rate as per the
RTA contract; Heather Slauson @
\$1,184
 - Class of 2025 - Elizabeth Cowan at a rate as per
the RTA contract; Wendy Greene
@ \$1,184
 - Class of 2026 – Stephanie Shapiro and Ashley
Pettersen at a rate as per the RTA
contract
 - Student Council – Stephanie Shapiro at a rate as per
the RTA contract
 - Work-Based Learning Club – Mary Hinkley with no
stipend
 - Honor Society – Jessica Boyer at a rate as per the
RTA contract.
- Other Positions:
 - Homework Help Club Elementary : **Homework Help Club**
 - Rachel Andrews
 - Barbara Cella
 - Karen Bramley
 - Homework Help Club Jr/Sr High:
 - Amy Kauffmann
 - Brian Kuhnau
 - Rachel Andrews
 - Stephanie Shapiro
 - Julia Manetta
 - Neil Snedeker
 - RCMT Coordinator – Jo Hinkley at a rate as per
the RTA contract **J. Hinkley RCMT
Coordinator**
 - Mentoring Coordinator – Jo Hinkley at a rate as
per the RTA contract **J. Hinkley Mentoring
Coordinator**
 - HS RIST – Amy Kauffmann at a rate as per the
RTA contract **Kauffmann HS RIST
Coordinator**
 - Battle of the Books – Maria Johnson and Tina
Peters at a rate as per the RTA contract **Johnson & Peters
Battle of the Books**
 - Science Olympiad Coordinator – Jessica Boyer
at a rate as per the RTA contract **Boyer Sci. Olympiad
Coordinator**
 - HS Science Olympiad Coordinator – Jessica Boyer **Boyer HS Sci. Olympiad
Coordinator**
at a rate as per the RTA contract

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| ○ Science Olympiad HS/Jr. High Coach – Neil Snedeker at a rate as per the RTA contract | Snedeker Jr/Sr HS Sci Olympiad Coach |
| ○ Science Olympiad Asst. Coach – Barbara Cella at a rate as per the RTA contract | Cella Sci. Olympiad Asst. Coach |
| ○ Sub Calling – Wendy Greene with a stipend of \$1,440 | Greene Sub Calling |
| ○ After School Office Bus Monitor – Tabled | After School Office Bus Monitor Tabled |
| • <u>Fall Sports Coaches</u> | Fall Sports Coaches |
| ○ Girls Varsity Soccer – Lisa Faraci at a rate as per the RTA contract | |
| ○ Boys Varsity Soccer – Tom Faraci at a rate as per the RTA contract | |
| ○ Girls Modified Soccer Coach – Wendy Greene with a stipend of \$3,672 | |
| ○ Boys Modified Soccer Coach – Anthony Camillone at a rate as per the RTA contract | |
| ○ Golf – Greg Funck with a stipend as per the RTA contract | |
| ○ Scorekeeper – Varsity Girls and Boys Soccer – Greg Muehl at a rate as per the RTA contract | |
| 9. Approve Student Fund advisors as follows: | Student Fund Advisors |
| • Class of 2021 - Tina Peters and Stefanie Albano | |
| • Class of 2022 - Amy Kauffmann and Lisa Faraci | |
| • Class of 2023 - Erin Lyke and Robin Vamosy | |
| • Class of 2024 – Heather Slauson and Kristi Hadden | |
| • Class of 2025 – Elizabeth Cowan and Wendy Greene | |
| • Class of 2026 – Stephanie Shapiro and Ashley Pettersen | |
| • RCS Athletic Club – Tom Faraci | |
| • Science Olympiad – Jessica Boyer | |
| • RCS Music Club – Julia Manetta | |
| • Honor Society – Jessica Boyer | |
| • Work Based Learning Club – Mary Hinkley | |
| 10. Approve summer bus drivers as follows at their usual rate of pay: | Summer Bus Drivers |
| • Cheryl Hinkley | |
| • Alan Davis | |
| • Cindy Whitney | |
| • Patty Agostinello | |
| • Sharon Buckler | |
| • Magdy Bahnas | |
| • AJ Vamosy - Sub Bus Driver | |

- Janice Ballard - Sub Bus Driver
- Maryellen Schuman – Sub Bus Driver
- Marlene Wright – Sub Bus Driver
- Chris Shultis – Sub Bus Driver

Motion approved unanimously.

C. OTHER:

1. Denise Johnston moved, seconded by Kelli Winnie to approve the CSE recommendations for the following students:
#’s 4336, 3063, 4025, 4180, 4015, 4065, 4205, 4085, 4262, 3049, 4084, 4064, 4304, 4179, 2993, 4377, 3061, 4082, 3058, 4040, 3002, 3019, 3018, 4303, 4114, 4352, 4347, 4347, 4034, 4233, 4112, 4036, 2960, 4048, 4145, and 4059.

CSE Recommendations

Motion approved unanimously.

Public Comments: None

Mr. Fersch asked Mr. Bennett to give an update on graduation. Mr. Bennett stated that graduation will be held on June 27th outside under a tent. He outlined the protocols that will be discussed in a parent meeting next week, and walked the board through the ceremony.

Mr. Fersch stated that he would like to go into executive session at the end of the meeting to discuss the Superintendent’s evaluation and employee histories.

Denise Johnston moved, seconded by Kelli Winnie to go into executive session at 8:05 pm for the purpose of discussing the Superintendent’s evaluation and employee histories. Motion approved unanimously.

Into Exec. Session

_____ moved, seconded by _____ to come out of executive session at _____ pm. Motion approved unanimously.

Out of Exec. Session

_____ moved, seconded by _____ to adjourn the meeting at _____ pm. Motion approved unanimously.

Adjourn

Ed Fersch, BOE President

Jeffrey J. Bennett, Superintendent

Marianne Schor, Secretary