

The Regular Meeting of the Roxbury Central School District was held on November 13, 2019.

Present: Ed Fersch, Dawn Kalleberg, Kelli Winnie and Ed Dalski
Superintendent: Thomas J. O'Brien
Principal: Jill Ten Eyck
Treasurer: Wendy Sprague
Secretary: Marianne Schor
Absent: Denise Johnston

President Fersch called the meeting to order at 7:01 PM.

Jane Ware, STEAM Instructor, shared a PowerPoint presentation highlighting the projects her classes and CROP are doing in the Numann Center. From kindergarten through high school students are learning code, writing programs for apps and robotics, and using the 3-D printer. Ms. Ware discussed each project and shared how they were tied into the core classroom curriculum. Mr. Fersch thanked her for the work she's doing with the students.

STEAM Presentation

Laurie Andrews and Jo Hinkley gave the board an update on RCM activities and goals. Mrs. Andrews reported out on the last three months of RCM afternoons with a breakdown of the activities and trainings for each day. Mrs. Hinkley discussed where the RCM Team was with each of this year's goals and talked about the initiative and professional development that is being done. Mr. Fersch thanked them for their presentation.

RCM Presentation

Additions to agenda:

1. Executive session at the end of the meeting to discuss a student issue and a legal issue.

Public Comment: None

Ed Dalski moved, seconded by Kelli Winnie to approve the Audit Response. Motion approved by a vote of 4-0, 1 absent.

Audit Response

Dawn Kalleberg moved, seconded by Kelli Winnie to approve the treasurer's report for October, 2019. Motion approved unanimously.

Treas. Report

Dawn Kalleberg moved, seconded by Kelli Winnie, to approve the Collectors Report of Returned Taxes for the 2019 School Taxes. Motion approved unanimously.

Returned Taxes

Kelli Winnie moved, seconded by Dawn Kalleberg, to approve the 2020-2021 budget calendar. Motion approved unanimously.

20-21 Budget Calendar

Kelli Winnie moved, seconded by Ed Dalski, to approve the tax adjustments for 2017-2018 in the amount of \$273.58, 2017-2018 in the amount of \$271.24, and 2018-2019 in the amount of 515.94. Motion approved unanimously.

Tax Adjustments

There were no budget transfers this month.

Budget Transfers

The bills and the Claims Auditor's Report for October were reviewed.

Bills & Claims

Kelli Winnie moved, seconded by Dawn Kalleberg to approve the extra-classroom activity fund report for October, 2019. Motion approved unanimously.

Extra-Classroom Activity Fund

Kelli Winnie moved, seconded by Ed Dalski to approve the minutes for the October 9, 2019 regular meeting. Motion approved unanimously.

Minutes

President's Report:

1. Mr. Fersch thanked everyone who participated in the interview process last week. He stated that there were approximately 35 people on the interview committees, and about the same number of community members came out to the public forum that evening. The board is continuing to discuss their options.
2. Mr. Fersch reminded the board to have their Board Self-Evaluations in to Mrs. Kalleberg. She will talk about it at the December board meeting.

Superintendent's Search Process

Board Self-Evaluation

Superintendent's Report:

1. Mr. O'Brien shared that next week one of our students, Zoe Mattice, will be participating in the ADL Mission Trip. Ms. Mattice will join other students from across the country on this all-expense paid trip down south to walk in the footsteps of the Civil Rights movement.
2. Mr. O'Brien read a letter he received from Cheryl Ely thanking RCS for holding her husband Duane's memorial service here. She extended her thanks to all who were involved in planning the day, and said Duane would have been pleased to have his memorial here in the gym that bears his name.
3. The bids have gone out for the purchase of the new kitchen equipment and for the surplus of the existing kitchen equipment. Deb Bestwick from DCMO BOCES has been working with Mr. O'Brien on the bids. Bid opening will be on November 21st at 1:00 and 1:30 PM. The work should be able to be done over holiday break,

Z. Mattice ADL Mission Trip

Ely Thank You

Kitchen Update

with the possible exception of the outdoor stand-alone freezer. Mr. O'Brien has also gotten quotes to repair the two existing walk-ins. Treiffissen Electric will be submitting a price for the work.

4. There are two leaks in the slate rood, and Mr. O'Brien referred to resolutions later in the meeting to release funds from the Repair Reserve Fund to repair them. Titan Roofing has given an estimate of \$15,000 for the repair, but the recommendation is to authorize up to \$50,000 for unforeseen repairs once they get started. The extra funds will not be used unless necessary.

Roof Repair

Principal's Report:

1. Ms. Ten Eyck gave a report on our curriculum mapping progress. She stated that ten out of 13 teachers have completed their ELA mapping, with the remaining three 75% done. Middle and high school teachers have started the math curriculum mapping, and elementary teachers have started but have put things on hold until they meet with Envision in December and make sure the program aligns with the requirements.
2. Ms. Ten Eyck discussed a new program spearheaded by Karen Hinkley, our school nurse, There will be for students who do not participate in the ski program. Students will be able to join a swim program at the Rec Center in Arkville that will run at the same times the ski program runs. The cost will be \$25 per student, and there will be a scholarship program available. Ms. Ten Eyck has talked to the transportation department and busses will be available to transport the students.

New Curriculum Updates

Rec Center Swim Program

Board Committee Reports:

- RCMT Committee – Mr. Dalski stated he had nothing to add to the RCM presentation at the beginning of the meeting except to agree that there needs to be a line item in the budget next year for RCM to continue to do their work and get the programs needed for professional development.
- Other – Mr. Fersch stated that the Policy Committee will be meeting next week to continue the work of updating the entire Policy Manual.

RCMT Committee

Board Comments and Questions: Mr. Dalski want to recognize Mr. Neil Snedeker, high school science teacher, on the launching of the weather station. He added that he hoped it would be utilized by the students, and thanked him for his work.

Mrs. Kalleberg stated she went to the play both Friday and Saturday night and congratulated the students and directors for doing a fantastic job. She also stated that after hearing about the report by Mrs. Andrews about the educational programs available at the Cooperstown Baseball Hall of Fame, maybe it's a trip 7th graders can take next year since they now go to Washington in the 8th grade.

Mr. O'Brien added that he appreciated seeing a lot of younger students involved in the play, and also stated that the students did a great job with a lot of dialogue.

Old Business: None

New Business:

A. SUPERINTENDENT'S RECOMMENDATIONS:

1. Dawn Kalleberg moved, seconded by Kelli Winnie to approve the Superintendent as the designated bid opener for the purchase of new kitchen equipment and the sale of the kitchen equipment to be excessed. Motion approved unanimously.
2. Dawn Kalleberg moved, seconded by Ed Dalski, to hold the Special Board of Education meeting for the expected purpose of accepting bids for the purchase of new kitchen equipment and the sale of the kitchen equipment to be excessed and any other items that come before the board on November 21, 2019 at 7:00 PM. Motion approved unanimously.
3. Kelli Winnie moved, seconded by Dawn Kalleberg, to approve the following resolution:

**Superintendent Bid
Opener**

Document Disposal

RESOLVED, By the Roxbury Central School Board of Education, that *Records Retention and Disposition Schedule ED-1*, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:

- (a) only those records will be disposed of that are described in *Records Retention and Disposition Schedule ED-1* after they have met the minimum retention periods described therein;
- (b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Motion approved unanimously.

4. Dawn Kalleberg moved, seconded by Kelli Winnie, to approve the following resolution:

Roof SEQR Resolution

WHEREAS, the Board of Education of the Roxbury Central School District (the “Board”) has considered the effect upon the environment of the following scope of work:

Repairs to the slate roof areas at the School:

- Procure 80’ articulating boom lift;
- Investigate leaking areas on slate roof areas on the front of the school and repair;
- Replace broken and/or missing slate over the entire slate roofed portion of the school;
- Cleanup any debris and dispose of offsite.

WHEREAS, the Board has reviewed the scope of the project and has further received and considered the advice of its Architects with respect to the potential for environmental impacts resulting from the proposed action; and

WHEREAS, the Board has reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR part 617.5(c), now therefore;

BE IT RESOLVED, by the Board of Education as follows:

1. The Proposed Action does not exceed thresholds established under 6 NYCRR Part 617, State Environmental Quality Review Act, (SEQRA).
2. The Board hereby determines the Proposed Action as a Type II action in accordance with the SEQRA

regulations.

3. No further review of the Proposed Action is required under SEQRA.
4. This resolution shall be effective immediately.

Motion approved unanimously.

5. Kelli Winnie moved, seconded by Dawn Kalleberg, to approve the following resolution:

Roof Repair

WHEREAS, the Roxbury Central School District's Architect, William Taylor, has determined that the slate roof at the School District is leaking and is in need of immediate repair; and

WHEREAS, the Board of Education has consulted its Architects regarding the necessity for the repair of the slate roof; and

WHEREAS, the Board of Education has received an estimate for the repair of the slate roof from Titan Roofing, Inc. in an amount of \$15,000, plus time and material work; and

WHEREAS, the emergency project work is required in order to preserve the health and safety of the students and staff and for protection of the School District's property; and

WHEREAS, the Board of Education determined that this scope of work is a Type II SEQR action by resolution dated November 13, 2019.

NOW THEREFORE BE IT RESOLVED as follows:

1. The Board of Education hereby finds pursuant to the Education Law, the repair of the slate roof is necessary to preserve the health and safety of students and staff and for the protection of the school property and that the project is an ordinary contingent expense.
2. The funding source for the project will be the existing Repair Reserve Fund. The cost will not exceed \$50,000.
3. The Superintendent of Schools and all officers and employees of the District are hereby authorized and directed to take all steps reasonably necessary or appropriate to complete the Project and to carry out the intent of this Resolution and to apply for any eligible state building aid and to recover the insurance proceeds.
4. This Resolution shall take effect immediately.

Motion approved unanimously.

B. PERSONNEL:

Dawn Kalleberg moved, seconded by Kelli Winnie to approve the following personnel items:

Personnel

1. Approve two days of unpaid leave for Wendy Greene retroactive to November 8 and November 12, 2019.
2. Approve the following winter coaches retroactive to November 11, 2019:
 - Boys Varsity Basketball – Neil Snedeker at a rate as per the RTA contract
 - Girls Varsity Basketball – Thomas Faraci as head coach at a rate as per the RTA contract, and Mike Hynes as a volunteer assistant coach with no stipend.
3. Approve the following substitutes:
 - Larry Borst – K-12 – reappointment from last year
 - Kelly Weishar – Teacher’s Aide pending fingerprint clearance
 - Pablo Arce Gutierrez – K-12 – fingerprint clearance has been received
 - Pat Keith - Per diem bus aide retroactive to 10/7/19 at a rate of \$11.80/hr.

Greene Unpaid Leave

Motion approved unanimously.

OTHER:

1. Kelli Winnie moved, seconded by Dawn Kalleberg to approve the following CSE Recommendations:
#’s 4036, 4040, 4113, 4085
Motion approved unanimously.

CSE Recommendations

Public Comments: None

Kelli Winnie moved, seconded by Ed Dalski to go into executive session at 8:01 pm to discuss a student issue and a legal issue.
Motion approved unanimously.

Into Exec. Session

Kelli Winnie moved, seconded by Dawn Kalleberg to come out of executive session at 8:12 pm. Motion approved unanimously.

Out of Exec. Session

Kelli Winnie moved, seconded by Dawn Kalleberg to adjourn the meeting at 8:12 pm. Motion approved unanimously.

Adjourn

Marianne Schor, Secretary