

A special meeting of the Roxbury Board of Education was held on November 21, 2019 at 7:00 pm.

Present: Ed Fersch, Dawn Kalleberg, Kelli Winnie, Ed Dalski, Thomas J. O'Brien, Marianne Schor  
Absent: Denise Johnston, Jill Ten Eyck, and Wendy Sprague

Mr. Fersch called the meeting to order at 7:00 pm.

Additions to agenda: None

#### SUPERINTENDENT'S REPORT

1. Mr. O'Brien gave a report on the bid opening for kitchen supplies. He stated that his recommendation will be to accept the bid from Main Ford General Supply in Rochester, as they are the lowest bidder with setting fees included and have included all items. Mr. O'Brien stated that there are two ways to go with the project: If the steamer is included, we will be approximately \$5,000 over budget. If we don't get the steamer we will have a surplus of \$10,000 that would have to go back into the general fund. Mr. O'Brien stated that we will be getting some money from surplus of the old equipment, but it wouldn't be \$5,000 worth. However, his recommendation is to get the steamer, as the one we have is old and would have to be replaced in the near future.

#### **Kitchen Update**

#### NEW BUSINESS

1. Kelli Winnie moved, seconded by Dawn Kalleberg, to accept the surplus kitchen bid by Greg Funck, 39476 State Highway 23, Grand Gorge, NY to purchase the following kitchen items:
  - Convection Oven - \$1,550
  - Cold Unit Bar - \$500
  - 16 Case Milk Cooler - \$400
  - 12 Case Milk Cooler - \$300
  - Toaster - \$20

Total Bid - \$2,770

Motion approved unanimously.

#### **Funck Surplus Bid Award**

2. Kelli Winnie moved, seconded by Ed Dalski, to apply funds from the surplus kitchen sale of \$2,770 to the cafeteria fund. Motion approved unanimously.
3. Dawn Kalleberg moved, seconded by Kelli Winnie to authorize the DCMO Cooperative Bidding Office to sell the remaining kitchen surplus items on EBay. Motion approved unanimously.
4. Kelli Winnie moved, seconded by Ed Dalski to apply funds from remaining kitchen surplus sales through the DCMO EBay account to the cafeteria fund upon receipt. Motion approved unanimously.

#### **Surplus Funds to Cafeteria Fund**

#### **Remaining Kitchen Surplus on EBay**

#### **Remaining Surplus Kitchen Sales**

5. Dawn Kalleberg moved, seconded by Kelli Winnie, to award the bid for kitchen equipment to Main Ford General Supply, 366 Lyell Av., Rochester, NY, 14606 for the amount of \$83,169.25. Motion approved unanimously.

**Kitchen Supply Bid  
Awarded**

6. Dawn Kalleberg moved, seconded by Kelli Winnie to approve the following resolution:

**Bennett Superintendent**

**WHEREAS**, the Board of Education has conducted a thorough search process to select a new Superintendent of Schools; and

**WHEREAS**, after careful consideration and consultation, has determined that Jeffrey J. Bennett, currently serving as the Middle School Principal for the Schenectady City School District, possesses the necessary qualifications and experience to serve as the Roxbury Central School District's Superintendent of Schools and to continue the orderly administration of the District's ongoing programs and projects; and

**WHEREAS**, Mr. Bennett has agreed to accept the Board's offer of appointment for a 3½ -year term to serve as the Superintendent, effective on January 2, 2020;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education hereby appoints Jeffrey J. Bennett as the Superintendent of Schools of the Roxbury Central School District for an initial term of three and one half (3½) years, commencing January 2, 2020 through June 30, 2023 at an initial annual base salary of One Hundred Twenty Four Thousand Dollars (\$124,000) (prorated for actual time of service through June 30, 2020) and hereby ratifies and adopts a written contract of employment (attached hereto as Exhibit "A"), containing all of the relevant and applicable benefits, terms and conditions of employment for the Superintendent; and

**BE IT FURTHER RESOLVED** that the Board of Education authorizes the President of the Board, or the Vice President in his absence, to execute said Agreement on behalf of the District and to file same with the District Clerk.

Motion approved unanimously.

Mr. Fersch read a letter from Denise Johnston stating that she was unable to attend tonight's meeting, but affirming she had been a part of the interview process and would vote yea in favor of appointing Mr. Bennett as Superintendent of Roxbury Central School. Letter is attached to the minutes.

7. Kelli Winnie moved, seconded by Ed Dalski, to approve the following resolution:

This Education Law 2-d Opt-In (“Opt-In”) is executed and entered into as of (“Effective Date”), by the School District identified below (“District”).

WHEREAS, Google LLC (“Vendor”), a corporation having its principal offices at 1600 Amphitheatre Parkway, Mountain View, CA, 94043, provides certain services to the District pursuant to certain contractual arrangements and Vendor Terms of Service (“TOS”) entered into between District and Vendor; and,

WHEREAS, the State of New York has enacted New York Education Law 2-d; and,

WHEREAS, Erie 1 Board of Cooperative Educational Services (“Erie 1 BOCES”), a municipal corporation organized and existing under the Education Law of the State of New York having its principal offices at 355 Harlem Road, West Seneca, NY 14224, has entered into an EDUCATION LAW 2-d Agreement (“Agreement”) in order to address and give binding effect to the terms of New York Education Law 2-d and Section 1.8 of which Agreement provides that school districts can become party to the Agreement by executing a written opt-in to do so; and,

WHEREAS, District wishes to become party to the Agreement;

NOW THEREFORE, District attests and agrees as follows:

1. District has evaluated its needs with respect to New York Education Law 2-d and wishes to become subject to the terms of the Agreement;
2. District hereby formally notifies Erie 1 BOCES and confirms that it is opting into the Agreement in accordance with Section 1.8 thereof.
3. By executing this Opt-In, District agrees to be bound by and to comply with the terms of the Agreement.

Motion approved unanimously.

**PERSONNEL:**

Dawn Kalleberg moved, seconded by Kelli Winnie, to approve the following personnel items:

1. Approve one day of unpaid leave for Elizabeth Cowan on December 2, 2019.
2. Approve the following CROP personnel:
  - Mario D’Antoni – Peer Tutor

**Personnel**

**Cowan Unpaid Leave**

**CROP Personnel**

- Max Curtis – Peer Tutor

Motion approved unanimously.

Kelli Winnie moved, seconded by Ed Dalski to adjourn the meeting at 7:35 pm. Motion approved unanimously.

**Adjourn**

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Ed Fersch, BOE President

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Thomas J. O'Brien, Superintendent

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Marianne Schor, Secretary