

The Regular Meeting of the Roxbury Central School District was held on February 12, 2020.

Present: Ed Fersch, Dawn Kalleberg, Kelli Winnie, Denise Johnston and Ed Dalski

Superintendent: Jeffrey J. Bennett

Principal: Jill Ten Eyck

Treasurer: Wendy Sprague

Secretary: Marianne Schor

President Fersch called the meeting to order at 7:00 PM.

Two of the 7-12 grade science teachers gave presentations on what is happening in the science department this year. Mr. Neil Snedeker talked about the new New York State Science Learning Standards, how he's working with elementary teachers to help implement the new standards into curriculum, and programs that are available to teachers. He discussed his acceptance into the Fulbright Teacher Global Classrooms program and shared what this program involves. Mr. Snedeker also shared some projects that his students have been working on this year. Ms. Jessica Boyer then shared a PowerPoint about her classes, showing pictures of students doing experiments, and shared her process for the students' projects. She discussed her school webpage, and talked about Science Olympiad and the Science Teachers Association of New York State (STANYS). Mr. Fersch thanked both teachers for their presentations.

**Science Team
Presentation**

Mr. Greg Beall, School Business Administrator from the ONC BOCES Central Business Office, gave a fund balance and school district reserves review.

**G. Beall Fund
Balance Review**

Jo Hinkley and Laurie Andrews gave an update on the goals of Roxbury Collaborative Model (RCM). They distributed the new Social Emotional Learning Guide that they've been using with staff on the RCM days and discussed what has been covered and what they expect to complete this year. They shared what the team has been doing over the last few months and outlined the programs that are slated through the end of the year. Mrs. Hinkley and Mrs. Andrews will give another presentation in a few months to give more updates.

**RCM
Presentation**

Additions to agenda:

1. Executive session immediately following the Treasurer's Report for the purpose of discussing employee histories.

2. Executive session at the end of the meeting for the purpose of discussing the Superintendent's evaluation and legal issues.

Public Comment: None

Kelli Winnie moved, seconded by Dawn Kalleberg to approve the treasurer's report for January, 2020. Motion approved unanimously.

Treas. Report

Wendy Sprague shared the results for the BOCES fuel bid for 2020-2021. Bottini will be supplying our diesel and fuel oil; Main Care will provide unleaded gas.

20-21 Fuel Bid

Kelli Winnie moved, seconded by Dawn Kalleberg, to approve the budget transfers to be effective 2/12/2020 in the amount of \$9,350.00. Motion approved unanimously.

Budget Transfers

The bills and the Claims Auditor's Report for January were reviewed.

Bills & Claims

Kelli Winnie moved, seconded by Ed Dalski to approve the extra-classroom activity fund report for January, 2020. Motion approved unanimously.

**Extra-Classroom
Activity Fund**

Dawn Kalleberg moved, seconded by Ed Dalski to approve the minutes for the January 8, 2020 regular meeting as corrected. Motion approved unanimously.

Minutes

Dawn Kalleberg moved, seconded by Kelli Winnie to go into executive session at 8:20 for the purpose of discussing employee histories. Motion approved unanimously.

Into Exec. Session

Ed Dalski moved, seconded by Kelli Winnie to come out of executive session at 8:37. Motion approved unanimously.

Out of Exec. Session

President's Report:

1. Mr. Fersch reviewed the Board Goals for the 2019-2020. He went over each goal and reviewed what the board has done so far to meet or complete each one.
2. Mr. Fersch reminded the Budget Committee to look at our reserves and assess if we have the funds to do what we would like to accomplish.

Review Board

Budget Committee

Superintendent's Report:

1. Mr. Bennett stated that the rest of the kitchen supplies were scheduled to arrive over break. However, he stated that we were told there needed to be things in place prior to installing the walk-in freezer that we had not

Kitchen Update

been made aware of. Mr. Bennett will talk to the company and ask to put delivery off until April break.

2. Mr. Bennett stated that Mr. Beall had already included information regarding Governor's Executive Budget in his presentation this evening.
3. Mr. Bennett referred to the presentation in December by Lilly Golden regarding the SPARK magazine. He stated that SPARK has received a grant in the amount of \$2,500, and we will be matching that with a budget line of \$2,500.
4. Mr. Bennett read a letter from Mrs. Elaine Smith, our Family and Consumer Science teacher, stating she is retiring at the end of the year. RCS shares Mrs. Smith with Stamford, which is her home school, and where she's already given notice about her retirement. As Mrs. Smith is an employee of Stamford Central School, and not technically a Roxbury teacher, the board does not need to accept her letter of intent to retire but acknowledges her decision. Mr. Fersch asked Mr. Bennett to write Mrs. Smith a letter thanking her for her time here at Roxbury.
5. On March 16, 2020, there will be a forum at SUNY Oneonta on looking at new graduation requirements. The presentation is being sponsored by the New York State Education Department and the Catskill Area School Study Council. They are suggesting districts send a team made up of a school leader, board member, parent, student, and teacher. The Board of Regents and State Education Department are holding regional meetings to help inform the work of their Blue Ribbon Commission. Meeting attendees will have the opportunity to break into smaller groups to discuss and provide feedback to the Department. Mrs. Johnston stated that she would like to go.
6. The BOCES budget hearing will be on March 16th at ONC BOCES. Mr. Bennett stated that he was going to talk to Nick Savin about coming here to give a presentation to the board instead, but several board members said they were willing to go to ONC BOCES on the 16th. The decision will be made at a later time.
7. Brenda Hill, Wendy Sprague and Mr. Bennett attended a workshop on January 30th on the new Cyber-Security Part 121. Mr. Bennett stated that it was a good workshop,

Governor's Executive

SPARK Grant

**Smith Retirement
Letter**

**Grad. Requirements
Forum**

BOCES Budget Hearing

**Cyber-Security Part
121 Workshop**

with a lot of information ahead of the new requirements that will be put into place in a few years. He shared a document with an overview of what the requirements will be. He also stated that our IT person, Ms. Hill, is on top of this and does a wonderful job protecting our building.

8. Mr. Bennett stated that there are two companies coming in after break to walk through the building and give us ideas and quotes for upgrading the phone system. More information to follow.

Phone System Update

9. Mr. Bennett stated that the Wellness Committee met for a short term discussion regarding food allergies in the building after the presentation in December. He added that he has put out an email requesting a larger committee be formed to look at the issue.

Allergy Discussion Update

Principal's Report:

1. Ms. Ten Eyck gave a PowerPoint presentation containing 1st and 2nd quarter data comparisons as well as STAR data updates. She stated that the data could be skewed due to large numbers of absences due to sickness over the last few months. Ms. Ten Eyck will give another update at the end of the 3rd quarter.

1st & 2nd Quarter & STAR Data

Board Committee Reports:

- RCMT Committee – Mr. Dalski stated that Mrs. Hinkley and Mrs. Andrews already covered what had been discussed at the last RCMT meeting. He added that there was good attendance at the meeting. Mr. Dalski also wanted to recognize Kelly Kalleberg, who was the student speaker at the meeting, for giving an excellent, well thought out presentation.
- Policy Committee –
Dawn Kalleberg moved, seconded by Denise Johnston, to approve the following policies:
 - 6121 – Sexual Harassment in the Workplace
 - 7440 – Student Voter Registration and Pre-Registration
 - 5610 – InsuranceMotion approved unanimously.

RCMT Committee

Board Comments and Questions: Mr. Dalski stated that the ski team had sectionals today at Bellayre Mountain, and our boys varsity ski team came in first, becoming Delaware League and Section IV Champions. Three students will be going to Lake Placid the end of the month to participate in the State finals.

Old Business: None

New Business:

A. SUPERINTENDENT'S RECOMMENDATIONS

1. Denise Johnson moved, seconded by Ed Dalski, to approve Jeffrey J. Bennett as a New York State Teacher Lead Evaluator, and as a New York State Principal Lead Evaluator. Motion approved unanimously.
2. Dawn Kalleberg moved, seconded by Kelli Winnie, to award the bid for the Bunn Coffee Maker to Beth Teuber, Margaretville Central School, in the amount of \$25. Motion approved unanimously.
3. Dawn Kalleberg moved, seconded by Kelli Winnie, to approve the new Eastern Copier and Maintenance Agreement for three new printers. Motion approved unanimously.
4. Ed Dalski moved, seconded by Kelli Winnie, to authorize the Superintendent to sign the Memorandum of Agreement with the CSEA regarding family medical leave for Wendy Greene. Motion approved unanimously.

Bennett Lead Eval.

Teuber Bid Award

Eastern Copier Agreement

CSEA MOA

B. PERSONNEL:

Ed Dalski moved, seconded by Kelli Winnie, to approve the following personnel items:

1. Approve the following Spring coaches:
 - Boys varsity baseball: Greg Funck with a stipend as per the RTA contract; Rick Funck as a volunteer assistant coach with no stipend.
 - Girls varsity softball: Jane Ware with a stipend as per the RTA contract; Brenda Hill as a volunteer assistant coach with no stipend.
 - Modified baseball: Anthony Camillone with a stipend as per the RTA contract.
 - Modified softball: Kendal Darling with a stipend of \$2,021.
 - Tennis: Tom Faraci with a stipend as per the RTA contract.
2. Approve one day of leave without pay for Stacey Vasta on February 14, 2020.
3. Approve Sharon Curcio, 705 10th Avenue, E. Northport, NY 11731, as a substitute bus driver at a rate of \$18.80/hr

Personnel

Spring Coaches

Vasta Unpaid Leave

Curcio Sub Bus-Driver & Sub Bus Aide

and a substitute bus monitor at a rate of \$11.80/hr pending fingerprint clearance and the completion of bus driver training and requirements.

Motion approved unanimously.

OTHER:

1. Dawn Kalleberg moved, seconded by Denise Johnston to approve the following CSE Recommendations:

#’s 3098, 4175, 4352

Motion approved unanimously.

CSE Recommendations

Public Comments: None

Kelli Winnie moved, seconded by Dawn Kalleberg to go into executive session at 9:13 pm for the purpose of discussing the Superintendent’s evaluation and legal issues. Motion approved unanimously.

Into Exec. Session

Dawn Kalleberg moved, seconded by Kelli Winnie to come out of executive session at 9:45 pm. Motion approved unanimously.

Out of Exec. Session

Kelli Winnie moved, seconded by Ed Dalski to adjourn the meeting at 9:45 pm. Motion approved unanimously.

Adjourn

Ed Fersch, BOE President

Jeffrey J. Bennett, Superintendent

Marianne Schor, Secretary