

The Regular Meeting of the Roxbury Central School District was held on March 11, 2020.

Present: Ed Fersch, Dawn Kalleberg, Kelli Winnie, Denise Johnston and Ed Dalski

Superintendent: Jeffrey J. Bennett

Principal: Jill Ten Eyck

Treasurer: Wendy Sprague

Secretary: Marianne Schor

President Fersch called the meeting to order at 7:00 PM.

Mr. Bennett gave a PowerPoint presentation on the preliminary budget for 2020-2021. The next Public Presentation will be on March 25<sup>th</sup>

**1<sup>st</sup> Public  
Budget  
Presentation**

Ms. Kristi Hadden, CROP Site Coordinator, gave a Powerpoint presentation on the CROP program. She discussed both the summer and school-year programs, talked about different projects and programs they run throughout the year, and discussed future goals for the program. Mr. Fersch thanked her for her presentation.

**CROP Presentation**

Additions to agenda:

1. Executive session at the end of the meeting for the purpose of discussing employee histories.

Public Comment: A member of the audience read a statement regarding his request for Roxbury to have full-day Pre-K.

Dawn Kalleberg moved, seconded by Kelli Winnie to approve the treasurer's report for February, 2020. Motion approved unanimously.

**Treas. Report**

Kelli Winnie moved, seconded by Dawn Kalleberg, to approve the budget transfers to be effective 3/11/2020 in the amount of \$35,130.00. Motion approved unanimously.

**Budget Transfers**

The bills and the Claims Auditor's Report for February were reviewed.

**Bills & Claims**

Dawn Kalleberg moved, seconded by Denise Johnston to approve the extra-classroom activity fund report for February, 2020. Motion approved unanimously.

**Extra-Classroom  
Activity Fund**

Kelli Winnie moved, seconded by Denise Johnston to approve the minutes for the February 12, 2020 regular meeting. Motion approved unanimously.

**Minutes**

President's Report:

1. Mr. Fersch referred to the invitation in the packets to Annual Meeting and Dinner to be held on April 1, 2020 at OAOC in Milford. He asked anyone who was interested in going to let Mrs. Schor know by March 12<sup>th</sup>.
2. Mr. Fersch stated that Nick Savin or Jennifer Avery will be presenting the BOCES Budget at our March 25<sup>th</sup> board meeting.
3. Mr. Fersch introduced Dr. Deboruah Fox, who is a Roxbury resident and running for the BOCES Board of Education. Mr. Fersch stated that the RCS board has to approve her nomination to run. Dr. Fox discussed her background and her desire to serve on the BOCES Board.

**BOCES Annual Meeting**

**BOCES Budget Presentation**

**D. Fox BOCES BoE Nomination**

Ed Dalski moved, seconded by Kelli Winnie, to approve the following resolution:

**RESOLVED** that the Roxbury Central School District hereby nominates Deborah Fox for the position of board member of the Otsego Northern Catskills BOCES Board of Education.

Motion approved unanimously.

4. The Catskill Area School Study Council (CASSC) is will be holding a School Board Institute (SBI) workshop on Friday, April 17<sup>th</sup> on Superintendent's Evaluations. It is a full day workshop, and anyone who wishes to go should let Mrs. Schor know by Wednesday, April 1<sup>st</sup>.
5. Mr. Fersch asked if there was a group going from Roxbury to the discussion in Oneonta on new graduation requirements on March 16<sup>th</sup>. Mr. Bennett stated that yes, we have three people going.

**CASSC SBI**

**New Grad Requirement Discussion**

Superintendent's Report:

1. Mr. Bennett stated that everything is in except for the freezer which is in pieces in the garage. He stated that we applied for permission from the Department of Health to install the freezer, and we have to build a pad and an overhang before it's installed. Mr. Bennett will be checking with our Safety Risk BOCES person, Josh Reiss, regarding those items. He is hoping to have the project done during April break.

**Kitchen Update**

2. Mr. Bennett stated that there was an error on the 19-20 and we have an extra day. He stated that he would like to add May 1<sup>st</sup> as a give-back day to remedy the situation.

## **19-20 Calendar Discussion**

Dawn Kalleberg moved, seconded by Denise Johnson, to add May 1, 2020 as a give-back day. Motion approved unanimously.

### Principal's Report:

1. Ms. Ten Eyck stated that we had a van go to the United Way in Oneonta and pick up pallets of food. A team of employees volunteered to come in and sort the food, and we then delivered the boxes to 42 families in our district. She added that there was an abundance of fresh foods including meats, fruit and vegetables. Ms. Ten Eyck stated that the next date for pick up will be March 18<sup>th</sup>, and that will be the last date for the program this year. We will be taking a bus out to get the pallets so we can bring more food back for our families.
2. Ms. Ten Eyck stated that the 3-8 ELA and Math tests are coming up, and she discussed how each one of the teachers in those grades is sharing with her how they are preparing for the tests.

## **Food Bank Delivery**

## **State Testing Update**

### Board Committee Reports:

- RCMT Committee – Mr. Dalski stated that they had an RCMT meeting and discussed the RCMT days. Mr. Dalski also wanted to recognize another student speaker, Corey Bink, for presenting at the meeting.
- Policy Committee – Mr. Fersch stated that the committee is still going through policies for the new policy manual.

## **RCMT Committee**

## **Policy Committee**

Board Comments and Questions: None

Old Business: None

New Business:

### A. SUPERINTENDENT'S RECOMMENDATIONS

1. Denise Johnson moved, seconded by Kelli Winnie, to approve the annual notice for the budget vote, proposition and election. Motion approved unanimously.

## **Annual Notice**

2. Kelli Winnie moved, seconded by Denise Johnston, to approve the calendar for the 2020-2021 school year. Motion approved unanimously.

## **20-21 Calendar**

### **B. PERSONNEL:**

1. Kelli Winnie moved, seconded by Denise Johnston to accept the letter of resignation from Paul Shultis as Transportation Director effective June 30, 2020. Motion approved unanimously.

## **P. Shultis Resignation**

Dawn Kalleberg moved, seconded by Ed Dalski, to approve the following personnel items:

## **Personnel**

2. Approve one day of unpaid leave for Wendy Greene on April 3, 2020.
3. Approve Belle Bourke, 85 Lake St., Roxbury, NY as a substitute teachers K-12. Fingerprint clearance has been received.
4. Approve Laura O'Brien as the garden coordinator from April 15, 2020 through November 30, 2020 at a rate of \$15/hour up to a maximum of \$5,000.

## **Greene Unpaid Leave**

## **Bourke K-12 Sub**

## **O'Brien Garden Coord.**

Motion approved unanimously.

### **OTHER:**

1. Kelli Winnie moved, seconded by Denise Johnston to approve the following CSE Recommendations:  
#’s 3037, 3081, 4039, 4304, 3061, 4043, 4175,  
4328, 4352, 3018, 4059

## **CSE Recommendations**

Motion approved unanimously.

2. Denise Johnston moved, seconded by Kelli Winnie to approve the 5<sup>th</sup> grade trip to Boston and Cape Cod on May 7-8, 2020. Motion approved unanimously.
3. Dawn Kalleberg moved, seconded by Denise Johnston, to approve the purchase of the surplus 3-well steam table in the amount of \$150 by the Stamford Fire Department. Motion approved unanimously.

## **5<sup>th</sup> Grade Boston Trip**

## **Stamford FD Steam Table Purchase**

Public Comments: None

Kelli Winnie moved, seconded by Denise Johnston to go into executive session at 8:05 pm for the purpose of discussing employee histories. Motion approved unanimously.

**Into Exec. Session**

Kelli Winnie moved, seconded by Ed Dalski to come out of executive session at 9:00 pm. Motion approved unanimously.

**Out of Exec. Session**

Dawn Kalleberg moved, seconded by Ed Dalski to adjourn the meeting at 9:00 pm. Motion approved unanimously.

**Adjourn**

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Ed Fersch, BOE President

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Jeffrey J. Bennett, Superintendent

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Marianne Schor, Secretary