

The Regular Meeting of the Roxbury Central School District was held on May 13, 2020 via Zoom.

Present: Ed Fersch, Dawn Kalleberg, Kelli Winnie, Denise Johnston and Ed Dalski

Superintendent: Jeffrey J. Bennett

Principal: Jill Ten Eyck

Secretary: Marianne Schor

Absent: Wendy Sprague, Treasurer

President Fersch called the meeting to order at 7:02 PM.

Brenda Hill, RCS Technology Support Specialist, gave a PowerPoint presentation on the next phase of the Smart Bond project. She reviewed the first phase, outlining the improvements that were made to our infrastructure and safety equipment. Ms. Hill stated that the Technology Committee would like to use the balance of the funds to purchase additional student devices for remote learning and additional security devices. The proposed plan and PowerPoint will be on the website for viewing. A Public Hearing will be held prior to the June 10, 2020 Board of Education meeting. The Plan will be available in draft form for 30 days for public comment, at which time the Board will adopt it at the July 8, 2020 Board meeting. A discussion followed.

Smart Bond Presentation

Mr. Bennett gave the 3rd and final PowerPoint presentation on the budget for 2020-2021. The annual Budget Hearing will be held on May 27, 2020 at 6:30 via Zoom. The PowerPoint presentation is available on the district Website.

2nd Public Budget Presentation

Additions to agenda:

1. Executive session at the end of the meeting for the purpose of discussing employee histories and the Superintendent's evaluation.

Kelli Winnie moved, seconded by Dawn Kalleberg to approve the treasurer's report for April, 2020. Motion approved unanimously.

Treas. Report

Dawn Kalleberg moved, seconded by Kelli Winnie, to approve the budget transfers to be effective 5/13/2020 in the amount of \$49,382. Motion approved unanimously.

Budget Transfers

Kelli Winnie moved, seconded by Ed Dalski, to approve the following BOCES Firm Commitments:

BOCES Firm Commitments

- Albany-Schoharie-Schenectady-Saratoga
- ONC BOCES

Motion approved unanimously.

Dawn Kalleberg moved, seconded by Kelli Winnie, to adopt the following DCMO BOCES resolutions:

**DCMO BOCES
Resolutions**

**COOPERATIVE PURCHASING
SCHOOL YEAR 2020-2021**

WHEREAS,

The Cooperative Purchasing Service is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly equipment, supplies and contract items, and

WHEREAS,

The Central School named below is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES

in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS,

The Central School named below wishes to appoint the Delaware-Chenango-Madison-Otsego BOCES to advertise for bid, accept, tabulate bids and award bids on their behalf; therefore

BE IT RESOLVED,

That the Board of Education of the Central School listed below hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED,

That the Board of Education of the Central School listed below authorizes the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

BE IT FURTHER RESOLVED,

That the Board of Education of the Central School listed below agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts; (3) abide by the Award of the BOCES Board; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

**RESOLUTION OF BOARD OF EDUCATION
FOOD and CAFETERIA SUPPLIES**

SCHOOL YEAR 2020-2021

WHEREAS,

It is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly Cafeteria supplies including but not limited to food and paper items, and

WHEREAS,

The Central School named below is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES Area in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS,

The Central School named below wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids and awarding bids and reporting the results to the schools; therefore;

BE IT RESOLVED,

That the Board of Education of the Central School listed below hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED,

That the Board of Education of the Central School listed below authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

BE IT FURTHER RESOLVED,

That the Board of Education of the Central School listed below agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts on quality standards; (3) that it will award contracts according to the recommendations of the committee; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

**GENERIC
SCHOOL YEAR 2020-2021**

WHEREAS,

It is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly equipment, supplies and contract items, and

WHEREAS,

The Central School named below is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES Area in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS,

The Central School named below wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids and providing the information to their Board of Education who will make the awards; therefore

BE IT RESOLVED,

That the Board of Education of the Central School listed below hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications and,

BE IT FURTHER RESOLVED,

That the Board of Education of the Central School listed below authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned items, and,

BE IT FURTHER RESOLVED,

That the Board of Education of the Central School listed below agrees to (1) abide by majority decisions of the participating districts on quality standards; (2) that it will award contracts based on information provided from the bid; (3) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

Motion approved unanimously.

The bills and the Claims Auditor's Report for April were reviewed.

Bills & Claims

Kelli Winnie moved, seconded by Ed Dalski to approve the extra-classroom activity fund report for April, 2020. Motion approved unanimously.

**Extra-Classroom
Activity Fund**

Kelli Winnie moved, seconded by Ed Dalski to approve the minutes for the April 8, 2020 special meeting and the April 15, 2020 regular meeting. Motion approved unanimously.

Minutes

President's Report: None

Superintendent's Report:

1. Mr. Bennett discussed the three plans that we are required to submit to State Ed: the Continuity of Learning plan, our meal plan and a child care plan. All three have been submitted, but the Continuity of Learning plan needs to be submitted again, after being submitted twice. Ms. Ten Eyck will be asking teachers to submit their plans so we can re-submit.
2. Mr. Bennett will be working with several different committees made up of staff members to start planning for the re-opening of the school in the fall. He has developed different categories including operations, safety, training, instructional practice, social emotional needs and communication. The meetings will start next week via Zoom.

NYSED Requirements

Re-Opening Plans

Principal's Report:

1. Ms. Ten Eyck announced that the Valedictorian for the Class of 2020 is Zoe Mattice. Laura Walker is the Salutatorian. Ms. Ten Eyck also announced that the girls ski team and the girls basketball team were named as New York State Scholar Athlete Teams.
2. Ms. Ten Eyck presented the Roxbury New York State report card for 2019. She gave a PowerPoint showing all aspects of the report.

Valedictorian & Salutatorian

2019 NYS Report Card

Board Committee Reports:

- RCMT Committee – None
- Policy Committee – None

RCMT Committee

Policy Committee

Board Comments and Questions: Mrs. Kalleberg stated that it has been very hard for parents, teachers and students to be teaching and learning from home. She wanted to highlight some of the things the PTSA has done during this time to encourage and support our community. The PTSA held a Facebook Spirit week; they delivered goodie bags to all the staff members working to deliver meals and work to students; they did a virtual Teacher Appreciation Week celebrating teachers; they put the billboards on Route 30 North as you come into town supporting our community; and have been available to support students and teachers. Mrs. Kalleberg also wanted to recognize all the teachers and support staff for the great work they've been doing to support our students and families.

Mr. Fersch asked Mr. Bennett about graduation plans. Mr. Bennett stated that there are discussions about doing it in house

or at Plattekill, but it will be decided by the Governor's orders. He stated that he has met via Zoom with seniors and their parents to discuss different options. There is also talk of a parade, and Jo Hinkley has talked with the fire department about that. Graduation is tentatively scheduled for July 12, 2020.

Old Business: None

New Business:

A. SUPERINTENDENT'S RECOMMENDATIONS

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| 1. Kelli Winnie moved, seconded by Dawn Kalleberg, to approve the revised 2019-2020 Budget Calendar. Motion approved unanimously. | Revised 19-20 Budget Calendar |
| 2. Dawn Kalleberg moved, seconded by Kelli Winnie to retroactively approve revised Annual Notice for Budget Vote, Proposition and Election. Motion approved unanimously. | Revised Annual Notice |
| 3. Ed Dalski moved, seconded by Kelli Winnie to approve the 2020-2021 School Budget in an amount not to exceed \$9,998,424. Motion approved unanimously. | 20-21 Budget |
| 4. Dawn Kalleberg moved, seconded by Ed Dalski to approve the Property Tax Report Card/6 Day Notice. Motion approved unanimously. | Prop. Tax Rpt. Card/ 6 Day Notice |

B. PERSONNEL:

- | | |
|---|---------------------------|
| 1. Ed Dalski moved, seconded by Kelli Winnie to accept the letter of retirement from Lisa Riley as an elementary/AIS teacher effective June 30, 2020 with thanks for her many years of service. Motion approved unanimously. | Riley Retirement |
| 2. Dawn Kalleberg moved, seconded by Kelli Winnie to accept the letter of retirement from Laurie Andrews as an elementary teacher effective June 30, 2020 with thanks for her many years of service. Motion approved unanimously. | Andrews Retirement |
| 3. Ed Dalski moved, seconded by Kelli Winnie to accept the letter of retirement from Joan Kemp as a reading teacher effective June 30, 2020 with thanks for her many years of service. Motion approved unanimously. | Kemp Retirement |
| 4. Kelli Winnie moved, seconded by Dawn Kalleberg to accept the letter of retirement from Jane Ware as a physical education teacher/technology teacher effective June 30, 2020 with thanks for her many years of service. Motion approved | Ware Retirement |

unanimously.

1. Dawn Kalleberg moved, seconded by Ed Dalski to accept the letter of resignation from Amanda George as a 7-12 English teacher effective June 30, 2020. Motion approved unanimously.
2. Dawn Kalleberg moved, seconded by Kelli Winnie to approve the following at a rate of \$60 per sitting:
 - Margaret Finch as substitute Chief Election Inspector
 - Robyn Vamosy as substitute Election Inspector
 - Sarah Cronk as substitute Election InspectorMotion approved unanimously.

George Resignation

Election Officials

C. OTHER:

1. There were no CSE Recommendations.
2. Dawn Kalleberg moved, seconded by Kelli Winnie to approve Cynthia Lawrence as the speaker at the Class of 2020 graduation ceremony. Motion approved unanimously.

CSE Recommendations

**Lawrence Grad.
Speaker**

Public Comments: None

Kelli Winne moved, seconded by Dawn Kalleberg to go into executive session at 8:03 pm for the purpose of discussing employee histories and the Superintendent's evaluation. Motion approved unanimously.

Into Exec. Session

Dawn Kalleberg moved, seconded by Kelli Winne to come out of executive session at 8:50 pm. Motion approved unanimously.

Out of Exec. Session

Kelli Winnie moved, seconded by Denise Johnston to adjourn the meeting at 8:50 pm. Motion approved unanimously.

Adjourn

Ed Fersch, BOE President

Jeffrey J. Bennett, Superintendent

Marianne Schor, Secretary