

REGIONAL SCHOOL UNIT #38 BOARD OF DIRECTORS
Maranacook Community Middle School
September 15, 2021
Minutes of Meeting

Members Present: Chair Cathy Jacobs, Vice Chair David Twitchell (left 7:36), Keltie Beaudoin, Kim Bowie, Tyler Dunn, Patty Gordon, Betty Morrell, Shawn Roderick, Dane Wing
Member Absent: David Guillemette, Rebecca Lambert, Dennis Ruffing, Melissa Tobin
Administrators: Superintendent Jay Charette, Principals Dwayne Conway, Janet Delmar, Abbie Hartford, Kristen Levesque, Assistant Principal Tina Brackley, Director of Curriculum, Instruction and Assessment Karen Smith, Finance Manager Brigitte Williams

1. Call to order: Chair Jacobs called the meeting to order at 6:30 p.m.
2. Pledge of Allegiance:
3. Citizens' Comments: none
4. Additions/Adjustments to the Agenda by Board and/or Superintendent:
David Twitchell asked about the status of a new policy for conducting board meetings via zoom. Superintendent Charette responded that the Policy Committee will be considering that at their first policy committee meeting, yet to be scheduled.
5. Action Items:
 - a. Approval of Minutes of August 30, 2021
MOTION by Twitchell, second by Gordon to approve the minutes of August 30, 2021 as written. **Motion Carried:** 6 in favor, 0 opposed, 2 abstained (Bowie, Morrell)
Dane Wing arrived.
 - b. Approval of Minutes of September 1, 2021
MOTION by Twitchell, second by Dunn to approve the minutes of September 1, 2021 as written. **Motion Carried:** 8 in favor, 0 opposed, 1 abstained (Morrell)
 - c. Appointment of first probationary contract teacher, HS Science, Casey Spencer
MOTION by Morrell, second by Gordon to approve the appointment of first probationary contract teacher, Casey Spencer, as recommended by the Superintendent.
Motion Carried: unanimous
 - d. Appointment of Maine School Boards' Association Delegate for RSU 38
Chair Jacobs provided an overview of the responsibilities of the RSU 38 Delegate at the MSBA Delegate Authority. This year, the Delegate Assembly will meet on Saturday, October 30 via zoom. The draft resolutions provided in the Board's packet will be discussed at an October meeting by the Board.
MOTION by Gordon, second by Morrell to appoint Tyler Dunn as the RSU 38 representative to the MSBA Delegate Assembly. **Motion Carried:** 8 in favor, 0 opposed, 1 abstained (Dunn).
MOTION by Bowie, second by Morrell to appoint Cathy Jacobs as the alternate to the MSBA Delegate Assembly. **Motion Carried:** 8 in favor, 0 opposed, 1 abstained (Jacobs).

Superintendent Charette provided a brief overview of the MSMA Fall Conference, to be held October 28 and 29 via zoom. He asked that board members reach out to Donna if they would like to register for the conference.

6. Informational/Discussion Items:

a. Opening of Schools Update

Principals reported on the opening of school, focusing on mask breaks, lunch periods, and challenges and successes along the way. They also provided updated enrollment figures.

b. Sports Program Update

Student Services Director Brant Remington reported on student participation at the High School and Middle School sports. Mr. Remington expressed his concern with adhering with the MPA recommendations regarding close contacts and students not being allowed to take part in sports although they may be allowed to attend classes. Superintendent Charette added that pool testing will help in this regard. The nurses are getting training and permission slips will go home next week.

c. ESSER III Fund Grant review

Superintendent Charette reported that he took feedback from the last meeting into consideration in the revised ESSER Funds 3 projects. He added a column that addresses adjustments and reviewed the revisions.

Discussion ensued about the changes, of removing the long-term subs, and whether there was enough money allocated to the summer programming. Superintendent Charette responded that he believed the funds allocated for the summer programming are adequate, and the decision to remove the long-term subs from the grant was made because it was a lot of money for a quick fix.

Further discussions:

Addressing learning gaps - Superintendent Charette responded that there are meetings with curriculum teams to make best use of the interventionists, how we identify those students needing additional support and how to bring them together to make the most of resources.

Nurse and guidance staff – keep in the grant, but look at adding to the budget in future years;

Elementary principal – keep in the grant for 2 years; to be evaluated and considered for the budget in future years;

Laptops – how did laptops end up here? (**Correction to Superintendent's response.** The Board voted to move the laptops to the ESSER Funds Grant at the April 7th board meeting.) Laptops in this grant are additional devices needed due to increased enrollment and staffing.

Traversa – the initial cost included iPad and training; ongoing costs will be approximately \$6,000/year.

Space Reconfigurations - could the remaining projects be put off and included in the next budget so the remaining funds could be redistributed to help meet learning gaps.

d. Board Committees and Assignments

There remains a position open for the Awesome Bear Society Ad Hoc Committee. Kim Bowie indicated interest but is concerned with the conflict with the school board meetings during budget season.

Approved 10/06/21

7. Workshop: Meeting Norms and Goal Setting

The Board conducted an activity where they paired up and selected 5 top items from the Board Norms document. Chair Jacobs will take the information from this activity and come up with a draft Norms document for the board to consider (Morrell and Gordon offered to assist). She added that at the retreat Mr. Jack asked the board to determine how to hold themselves accountable to the norms that are agreed upon. Ideas were shared about how to best do this. Suggestions included briefly going through the norms at the end of each meeting; have one person keep watch on how the board is doing on the norms and report out at end of each meeting; adding to the Mission/Vision statement a text box with the norms to keep them in front of the members at the meetings. Suggestion was made to include the norms as part of the board's self-evaluation at the end of the school year.

Superintendent Charette added that the board packet included a summary of the Administrative Team's goals, which are aligned to the strategic plan, expressing the importance of connecting the board goals to the A-Team goals.

Chair Jacobs asked board members to come to the next meeting with some ideas of what the board wants for goals.

8. Adjournment: **MOTION** and second to adjourn at 8:18 p.m.

Respectfully submitted,
James Charette, Superintendent/Secretary
D. Foster, Recorder