

**BOARD OF EDUCATION
TONAWANDA CITY SCHOOL DISTRICT
100 HINDS STREET, TONAWANDA, NY 14150**

**AGENDA ~ Draft Updated
OCTOBER 12, 2021**

REGULAR BOARD OF EDUCATION MEETING

*THS Library Media Center
TONAWANDA MIDDLE/HIGH SCHOOL
600 FLETCHER STREET*

6:30 P.M.

1.0 CALL TO ORDER:

- 1.1 Pledge of Allegiance
- 1.2 A Moment of Silence
- 1.3 Roll Call
- 1.4 Board of Education Disclaimer: Cell Phone Usage During Board Meetings
- 1.5 Board of Education Agenda Amendments/Agenda Confirmation

2.0 MINUTES OF PREVIOUS MEETING

2.1 REGULAR BOARD MEETING OF SEPTEMBER 14, 2021

ENC.

RESOLVED: That the minutes of the Regular Meeting of **September 14, 2021** of the Board of Education be approved and that they are hereby adopted in their entirety.

2.0.1 CONSENT AGENDA: MINUTES OF SEPTEMBER 14, 2021 BOARD MEETING

Moved by _____ and seconded by _____, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above minutes, Item 2.1 as presented.

Ayes _____ Nays _____ Abs _____ Pass _____ Fail _____

3.0 NEW/OLD BUSINESS

ENC.

4.0 SPECIAL RECOGNITIONS

RECOGNITION OF BOARD MEMBERS

Superintendent Timothy Oldenburg will recognize Board of Education members for service to the Tonawanda City School District as part of New York State School Board Recognition Week for 2021-2022.

5.0 VERBAL COMMUNICATIONS ON AGENDA ITEMS/RESOLUTIONS

- 5.1 RESPONSE TO PREVIOUS QUESTIONS
- 5.2 PUBLIC COMMENT SESSION #1

The Tonawanda Board of Education, in an effort to conduct district business in a timely fashion, and as part of its long-standing goal to maintain an open line of communication with the public, welcomes comments on topics relevant to the meeting and public education.

- Persons wishing to speak and be recognized by the **Board President** are to be courteous, respectful, well-prepared, non-repetitive and brief.

- All questions or comments should be addressed only to the **Board President** or to the **Superintendent**. No discussion of individual personnel matters will be discussed by the Board.
- Please state your name and address clearly for inclusion in the meeting Minutes. In the event any person wishes a response outside of the confines of a regular Board meeting, please leave all necessary contact information with the Clerk at the end of the meeting.
- Persons may address the Board of Education during two (2) separate sessions of the meeting for a total of twenty (20) minutes per session.
- Individuals may speak a total of three (3) minutes per speaker per session. The Board will adhere to this three (3) minute guideline in an effort to allow everyone an opportunity to speak who wishes to do so.
- The Board reserves its right to limit or expand upon these time limits as the Board may deem necessary and prudent.

6.0 SUPERINTENDENTS’ REPORTS/PRESENTATIONS

- 6.1 EXTERNAL AUDIT REPORT
Presented by Allied CPAs, PC
- 6.2 ANNOUNCEMENTS/COMMUNICATIONS

CONSENT AGENDA ITEMS

7.0 MANAGEMENT SERVICES NONE

7.1 FINANCIAL REPORTS: ENC.

- 7.1.1 Treasurer's Report –August 2021
- 7.1.2 Payment of Bills as Certified by Auditor –August 2021
- 7.1.3 Revenues – August 2021 – \$454,427 (Year-to-date \$798,480)
- 7.1.4 Expenditures – August 2021 – \$3,138,745 (Year-to-date \$3,713,828)
- 7.1.5 Fund Balance Projection Report – August 2021
- 7.1.6 Delinquent Tax Report – None
- 7.1.7 School Lunch Program – None
- 7.1.8 Capital Fund – None
- 7.1.9 Trust and Agency – August 2021
- 7.1.10 Budget Transfers – August 2021 – \$0 (Year-to-date \$0)
- 7.1.11 Central Treasurers Report – None
- 7.1.12 Wire Transfers and ACH Payments – August 2021
- 7.1.13 Claims Audit Report –August 2021

7.2 ACCEPT ANNUAL EXTERNAL AUDIT REPORT ENC.

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools accepts the external audit report on district financials by Allied CPAs, PC for the 2020-2021 school year.

7.3 APPROVE DONATION OF SCHOOL SUPPLIES AND BACKPACKS ENC.

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of schools approves the acceptance of school supplies and backpacks from VFW Ladies’ Auxiliary at an estimated value of \$50.

7.4 APPROVE RECOMMENDATION FOR PAY RATE ADJUSTMENT- NEW YORK STATE MINIMUM WAGE INCREASE**ENC.**

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, increase hourly pay rates as indicated below to comply with the NYS Minimum Wage adjustment as of January 1, 2022:

SEIU EMPLOYEES	Current Rate	Proposed Rate
Santi Bastoli	\$12.50	\$13.20
Cheryl Dellavalle	\$12.85	\$13.20
Henry Johnson	\$12.85	\$13.20
Adam Miles	\$12.50	\$13.20
Rebecca Miles	\$12.80	\$13.20

Substitute Positions	Current Rate	Proposed Rate
Custodial/Cleaner Substitute	\$12.50	\$13.20
Part-Time Cleaner Substitute	\$12.50	\$13.20
Clerical Substitute	\$12.50	\$13.20
Teacher Assistant Substitute (Elementary)	\$12.50	\$13.20
Teacher Assistant Substitute (Secondary)	\$12.50	\$13.20
Teacher Aide Substitute	\$12.50	\$13.20
School Monitor Substitute w/o Law Enforcement	\$12.50	\$13.20

7.5 APPROVE DESIGNATION OF OBSOLETE PROPERTY - TECHNOLOGY **ENC.**

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools designates obsolete technology materials as excess and obsolete for disposal.

7.6 AUTHORIZE TRANSFER OF FUNDS TO CAPITAL RESERVE FUND

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, authorizes the transfer of \$2.7 million to be placed into the Capital Reserve Fund effective June 30, 2021, increasing the balance to \$2.7 million.

7.7 AUTHORIZE TRANSFER OF FUNDS TO RETIREMENT CONTRIBUTION RESERVE FUND

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, authorizes the transfer of \$200,000 to be placed into the Retirement Contribution Reserve Fund effective June 30, 2021, increasing the balance to \$600,000.

7.8 AUTHORIZE TRANSFER OF FUNDS TO EMPLOYEE BENEFIT ACCRUED LIABILITY RESERVE FUND

RESOLVED: That the Board of Education upon the recommendation of the Superintendent of Schools, authorizes the transfer of \$250,000 to be placed into the Employee Benefit Accrued Liability Reserve Fund effective June 30, 2021, increasing the balance to \$750,000

7.9 AUTHORIZE TRANSFER OF FUNDS TO THE TAX CERTIORARI RESERVE FUND

RESOLVED: That the Board of Education upon the recommendation of the Superintendent of Schools, authorizes the transfer of \$100,000 to be placed into the Tax Certiorari Reserve Fund effective June 30, 2021, increasing the balance to \$350,000

7.0.1 CONSENT AGENDA: FINANCIAL REPORTS/RESOLUTIONS

Moved by _____ and seconded by _____, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above Management Services Items 7.1 through 7.9 as presented.

Ayes _____ Nays _____ Abs _____ Pass _____ Fail _____

8.0 INSTRUCTIONAL PERSONNEL

8.1 REDUCTION OF ONE (1) TEACHER ASSISTANT POSITION

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools hereby abolishes **ONE (1) Teacher Assistant** position as of October 13, 2021.

RESIGNATIONS/APPOINTMENTS/UNPAID LEAVES/TENURE/ETC.

ENC.

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Board Actions, **pending official clearance by the New York State Commission of Education of fingerprint/background check WHERE APPLICABLE and upon successful completion of probationary period**, where applicable. For new teacher hires, it is hereby further resolved that such probationary expiration date shall depend upon their individual APPR ratings and in order to receive tenure they must receive overall APPR ratings of effective or highly effective in at least three of composite or overall APPR rating in their final year of probation, they shall not be eligible for tenure at that time.

Item No.	Name	New or Replacing	Position/Tenure Area/ Certification	BOE ACTION REQUESTED	Step Level/Degree/Effective Date(s) Italics/Highlighted - Correction
8.2	Mandy Sampson	N/A	Teacher Assistant	Accept Resignation	Effective October 19, 2021
8.3	Catherine Clark	N/A	ENL	Tenure Appointment	Effective October 10, 2021
8.4	Joelle Labert	N/A	CAP-T Coordinator	Approve Appointment	Stipend of \$5,000 Effective July 1, 2021 through June 30, 2022

8.5	Melissa Keem	Hamm	Social Worker	Approve Four-Year Probationary Appointment	Masters \$37,420 Effective October 13, 2021 through October 13, 2025
8.6	Sarah Golas	N/A	Student Observer from Daemon College at High School	Approve Appointment	At No Stipend and without pay Effective October 11, 2021 through December 10, 2021
8.7	Courtney Metzger	N/A	Student Observer from NCCC at Mullen 2 nd Grade	Approve Appointment	At No Stipend and without pay Effective September 30, 2021 through December 30 2021

DEPARTMENT CHAIR APPOINTMENT FOR – 2021-2022**ENC.**

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the following resolution and approves the Department Chair appointment for the 2021-2022 school year and the corresponding stipend as per Article 19.10 of the TEA Contract.

Item No.	Name	Department	Stipend	BOE Action Requested
8.8	Amy Feldman	Special Ed K-4 Department Chair	\$850 (Pro Rated)	Approve Appointment October 1, 2021

EXTRA-CURRICULAR ADVISOR APPOINTMENTS 2021-22**ENC.**

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the following resolutions and approves the Class Advisor appointment for the 2021-22 school year and the corresponding stipend as per Article 19.05 of the TEA Contract.

Item No.	Name	Extra-Curricular Club/Program	Stipend	BOE Action Requested
8.9	Robin D'Amato	FBLA	\$826	Approve Amendment
8.10	Cindy Gregoretti	HS French Club	\$826	Approve Amendment
8.11	Denise Kaufman	Announcer's Club – Riverview	\$826	Approve Appointment

COACHING APPOINTMENTS/ RESIGNATIONS –**ENC.**

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the following resolutions and approves the Athletic Coach appointments , per the attached, **pending official clearance by the New York State Commissioner of Education of fingerprint/background check of all those applicable**

Item No.	Name	Sport	BOE ACTION REQUESTED	Step Level/Rate/Effective Date(s)
8.12	Steven Stich	Junior Varsity Boys Basketball	Accept Resignation	Effective October 6, 2021
8.13	Roderick Middleton	Varsity Boys Basketball	Approve Appointment	Effective November 15, 2021 Stipend Step 1 \$6,880
8.14	Amanda Souter-Jaworski	Varsity Girls Basketball	Approve Appointment	Effective November 15, 2021 Stipend Step 3 \$7,507
8.15	Glen Gast	Junior Varsity Girls Basketball	Approve Appointment	Effective November 15, 2021 Stipend Step 1 \$4,352
8.16	Lenny Frears	Modified Girls Basketball	Approve Appointment	Effective November 15, 2021 Stipend Step 1 \$4,352
8.17	Daryl Macro	Varsity Boys Bowling	Approve Appointment	Effective November 15, 2021 Stipend Step 3 \$ 4,343
8.18	Timothy Harroun	Varsity Boys Swimming	Approve Appointment	Effective November 15, 2021 Stipend Step 3 \$7,507
8.19	Patrick Ball	Assistant Varsity Boys Swimming	Approve Appointment	Effective November 15, 2021 Stipend Step 3 \$5,120
8.20	Jaclyn Kiera	Co-Ed Modified Swimming	Approve Appointment	Effective November 15, 2021 Stipend Step 3 \$5,120

8.21 FALL SEASON PAID SUPPORT STAFF FOR ATHLETICS – 2021-2022**ENC.**

RESOLVED: That the Board of Education upon the recommendation of the Superintendent of Schools approves the following individuals who are eligible to perform paid support staff duties for athletics for the Fall 2020-2021 Athletic Season at the rates per event of \$30 for Scoreboard Operator, \$35 for Clock Operators and Scorekeepers, \$25 for Announcers, and the TEA supervisory rate for Event Security.

Matthew Mysliwy
Timothy Harroun

ADDITIONS TO THE INSTRUCTIONAL SUBSTITUTE LIST(S)**ENC.**

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, approves the **Additions to the Instructional Substitute Teacher List(s)**, as listed on the attachment(s), **pending official clearance by the New York State Commission of Education of fingerprint/background check.** The Board of Education also approves the **EMERGENCY CONDITIONAL APPOINTMENT** of all substitute additions as listed on the attachment(s) for a period not to exceed twenty (20) calendar days.

Item No.	Name	Certification Area	BOE Action Requested	Rate/Effective Date(s)
8.22	Sheryl Garippo	Bachelor's	Approve Addition to Secondary List	\$90 per day Effective October 13, 2021
8.23	Jennifer Battista	Bachelor's	Approve Addition to Elementary List	\$95 Per Day Effective October 1, 2021

8.0.1. CONSENT AGENDA: INSTRUCTIONAL PERSONNEL ITEMS

Moved by _____ and seconded by _____, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the Instruction Personnel Action Items 8.1 through 8.23 as presented.

Ayes _____ Nays _____ Abs _____ Pass _____ Fail _____

9.0 NON-INSTRUCTIONAL PERSONNEL**RESIGNATIONS/APPOINTMENTS/UNPAID LEAVES/ETC.****ENC.**

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Board Actions, **pending official clearance by the New York State Commission of Education of fingerprint/background check as applicable** and upon successful completion of probationary period where applicable.

Item No.	Name	Position	BOE Action Requested	Step Level/Rate/Effective Date(s) Italics/Highlighted = Correction
9.1	Aaron Updegrove	Custodian	Approve Permanent Appointment	Effective September 10, 2021
9.2	Justin Morrison	Custodian	Approve Provisional Appointment	\$30,226.39 per year Effective September 27, 2021
9.3	Matthew Kenney	Custodian	Approve Provisional Appointment	\$30,226.39 per year Effective October 18, 2021
9.4	Adam Miles	Cleaner	Approve Amendment	Extended Probation through June 23, 2022
9.5	Natya Dockery	Teacher Aide	Approve Six- Month Probationary Appointment	\$15.02 per hour Effective September 20, 2021
9.6	Joelle Drexelius	Teacher Aide	Approve Six- Month Probationary Appointment	\$15.02 per hour Effective October 3, 2021
9.7	John Jackson	School Monitor (part time)	Approve Appointment	\$15.04 per hour Effective October 13, 2021
9.8	Ashley Brown	School Monitor (part time)	Approve Appointment	\$15.04 per hour Effective October 13, 2021
9.9	Amy Castro	Clerk Typist	Approve Six-Month Probationary Appointment	Effective October 13, 2021
9.10	Natya Dockery	Teacher Aide	Accept Resignation	Effective October 13, 2021
9.11	Daniel Kasbaum	Stationary Engineer	Accept Resignation due to Retirement	Effective October 30, 2021

ADDITIONS TO THE NON- INSTRUCTIONAL SUBSTITUTE LIST(S)**ENC.**

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, approves the **Additions to the Non-Instructional Substitute List(s)**, as listed on the attachment(s), **pending official clearance by the New York State Commission of Education of fingerprint/background check**. The Board of Education also approves the **EMERGENCY CONDITIONAL APPOINTMENT** of all substitute additions as listed on the attachment(s) for a period not to exceed twenty (20) calendar days.

Item No.	Name	Position	BOE ACTION REQUESTED	Step Level/Rate/Effective Date(s) Italics/Highlighted = Correction
9.12	Mary Jane Fremont	Substitute Teacher Aide	Approve Appointment	\$12.62 per hour Effective September 16, 2021

9.13 APPROVAL OF CREATION OF POSITION IN CIVIL SERVICE OF ONE (1) FTE CLERK TYPIST

RESOLVED: That the Board of Education upon the recommendation of the Superintendent of Schools hereby approve the creation of **ONE (1) CLERK TYPIST** position effective October 13, 2021.

9.14 APPROVE CREATION OF TWO (2) TEACHER AIDE POSITIONS

RESOLVED: That the Board of Education upon the recommendation of the Superintendent of Schools hereby creates **TWO (2) Teacher Aide** position effective October 13, 2021.

9.0.1 CONSENT AGENDA: NON-INSTRUCTIONAL PERSONNEL

Moved by _____ and seconded by _____, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the Non-Instructional Personnel Action Items 9.1 through 9.14 as presented.

Ayes _____ Nays _____ Abs _____ Pass _____ Fail _____

10.0 CURRICULUM/INSTRUCTION

10.1 COMMITTEES ON SPECIAL EDUCATION (CSE)

ENC.

COMMITTEE TYPE	DESCRIPTION	MEETING DATES
<i>District Committee on Special Education</i>	Annual Review	<i>09.08.21, 09.20.21, 09.23.21, 09.28.21, 09.29.21, 09.30.21, 10.05.21, 10.06.21, 10.07.21</i>
<i>District Committee on Special Education</i>	Re-evaluation/Annual Review	<i>10.04.21, 10.07.21, 10.08.21</i>
<i>District Committee on Special Education</i>	Amendment – Agreement No Meeting	<i>09.09.21, 09.23.21, 09.27.21, 09.28.21</i>
<i>District Committee on Special Education</i>	Transfer Student – Agreement No Meeting	<i>09.07.21, 09.08.21, 09.15.21</i>
<i>District Committee on Special Education</i>	Requested Review Transfer	<i>09.16.21</i>
COMMITTEE TYPE	DESCRIPTION	MEETING DATES
<i>District Committee on Pre-School Special Education</i>	Amendment – Agreement No Meeting	<i>09.21.21</i>

<i>District Committee on Pre-School Special Education</i>	Initial Eligibility	<i>09.13.21, 09.14.21, 10.01.21</i>
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10.0.1 CONSENT AGENDA: CURRICULUM/INSTRUCTION

Moved by _____ and seconded by _____, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above Item 10.1 as presented.

Ayes _____ Nays _____ Abs _____ Pass _____ Fail _____

11.0 POLICY ITEMS **NONE**

12.0 OTHER **NONE**

13.0 ATTENDANCE REPORT **ENC.**

14.0 BOARD INFORMATIONAL ITEMS **ENC.**

- 14.1 Riverview Calendar – October 2021
- 14.2 Mullen Calendar - October 2021

15.0 PUBLIC COMMENT SESSION #2 FOLLOWING BOARD RESOLUTIONS
(Same guidelines as those found in Item 5.1. Three (3) minutes per speaker for a 20 Minute Session.)

16.0 BOARD OF EDUCATION ROUND-UP

The Tonawanda Board of Education members would like to take an opportunity to share news regarding the school district since the prior Board of Education Meeting, (*e.g., Board of Education school visits or school events*)

17.0 ADJOURNMENT

Moved by _____ and seconded by _____, that the Board of Education adjourns the meeting at _____ PM.

Ayes _____ Nays _____ Abs _____ Pass _____ Fail _____