

**GERMANTOWN SCHOOL DISTRICT
NOTICE OF BOARD OF EDUCATION MEETING**
Germantown High School
Performing Arts Center
W180 N11501 River Lane
Germantown, WI 53022

October 11, 2021
7:00 p.m.

AGENDA

The Germantown School District Board of Education will hold its Board Meeting at the District PAC. This meeting will be held with social distancing measures in place; i.e. limited audience, webcast, etc. As with past Board Meetings it will be recorded and provided for public viewing as soon as possible following the meeting. A link to the webcast will be available just prior to the scheduled meeting and can be located at <https://www.gsdwi.org>

- I. Meeting Called to Order and Pledge of Allegiance
 - A. Official Meeting Notification
 - B. Roll Call

- II. Approval of Agenda

- III. Reports
 - A. Return to School Update.
 - B. Special Education Parent Liaison
 - C. 4 Year Kindergarten Update.
 - D. Virtual Charter School 2022 Update.

- IV. Citizen Comments: **Community members/residents of the Germantown School District** are invited to share their questions, comments, or concerns with the School Board. When speaking, citizens should state their name and address for the record. The presentation time frame shall be determined by the Board President, once an indication of the number of people wishing to speak is made. Speakers should keep comments to **three minutes or less** to allow for others to speak. Wisconsin law authorizes the school board to receive information from members of the public. Where possible, the Board may answer factual questions immediately or may provide a written response if information is not available. If a response would involve discussion of Board Policy or decisions which might be of interest to citizens not present at the meeting, the Board may place the item on a future meeting agenda. Comments that may be injurious to school district personnel or other individuals will not be allowed.

- V. Approval of Minutes
 - A. September 27, 2021 Budget Hearing & Annual Meeting
 - B. September 27, 2021 Board of Education
 - C. September 27, 2021 Closed Session

- VI. Insurance Committee
 - A. Update from October 11, 2021 committee meeting.

- VII. Finance Committee
 - A. Update from October 11, 2021 committee meeting.
 - B. Discussion and action for the purchase of Chromebooks.
 - C. Discussion and action for technology lease buyout.
 - D. Discussion and action regarding 2021-2022 copy paper purchase/bid.

- VIII. Old Business
 - A. Staff quarantining when positive case in same household.

- IX. New Business
 - A. Discussion and action to approve teacher resignations.
 - B. Discussion and action to approve teacher contracts.
 - C. Discussion and action to approve donation.

- X. Adjourn

GERMANTOWN SCHOOL DISTRICT

TO: Board of Education

TOPIC: 4K Update

FROM: Brenda O'Brien

BOARD MEETING: October 11, 2021

DATE: October 5, 2021

AGENDA ITEM: III. C.

Staffing	
<p>When might the 4K teacher receive an aide? Regardless of class size, will there be an aide?</p> <p>Are there any 4K programs in the neighboring district without aides? What are legal requirements for student to adult ratios?</p> <p>What about if toilets are not in the room? Would that make a difference with an aide?</p>	<p>Next Steps: Establish a timeline for hiring</p>
Wrap-Around Care	
<p>How do we partner with area child care centers to provide wrap-around care?</p> <p>Does location of 4K restrict options for wrap-around care?</p>	<p>Next Steps: Follow up with area child care centers interested in providing wrap-around care</p>
Transportation	
<p>Will transportation cross "school boundaries" when the student is assigned to another school not within daycare regions? For Example, what happens when a student is assigned to County Line, for example, but needs wrap around care at St. Boniface?</p> <p>How does bussing work with the staggered start times? Will there be multiple runs during the day?</p>	<p>Next Steps: Establish transportation guidelines based on locations of 4K</p>

Early Childhood	
<p>How do EC and 4K align to support the students' best interests?</p> <p>Need to think about students who will attend St. Boniface...</p> <p>Will parents be able to select the number of days per week that 4K students attend? Will walk-in speech continue to be an option (this pertains to students who only need speech, not EC)?</p>	<p>Next Steps: EC meeting on 9.28.21</p> <p>Big Picture: 4K service delivery model anticipated to be very similar to 5K, albeit within a shorter school day.</p>
Community Partnership	
<p>St. Boniface - Does the contractual agreement need to be verified by legal?</p> <p>What about religious artifacts in the school? Staffing? Curriculum?</p> <p>Need to think about EC students who will attend St. Boniface...</p> <p>What about Camp Minikani?</p>	<p>Next Steps:</p> <p>Legal agreement with St. Boniface Brenda to meet with Dr. Ries on 9.29.21</p> <p>Meet with Camp Minikani on 10.12.21</p>
Facilities	
<p>Mr. Stousland/Brenda indicated 5 spaces on 9.1.21</p> <p>Need to order FF&E</p>	<p>Next Steps: Determine locations for range of enrollment at principal meeting on 10.6.21</p> <p>Share with Board on 10.11.21</p>
Membership Count	
<p>0.5 vs 0.6</p> <p>0.5 = 349.5 hours of instruction and 87.5 hours of parent outreach/family engagement (437 hours total)</p> <p>0.6 = 437 hours of instruction and 87.5 hours of parent outreach/family engagement (544.5 hours)</p>	<p>Next Steps: Determine if we are going to count each student as 0.5 or 0.6.</p>

Curriculum	
<p>Recommendation of committee is to follow the <u>WMELS standards</u> for 4K.</p> <ul style="list-style-type: none"> ● Handwriting without Tears ● We Thinkers ● Play-based science and social studies ● Bridges math/NAEYC resources ● Jolly Phonics/Heggerty phonemic awareness/phonics ● F and P materials for reading/writing 	<p>Next Steps:</p> <p>4K Curriculum meeting - 9/30/21 to solidify the Guiding Principles document</p> <p>Look into Creative Curriculum</p>
Enrollment/Marketing	
Who creates the registration process/marketing materials?	<p>Next Steps:</p> <p>Website is live: https://www.gsdwi.org/page/4k</p>
Open Enrollment	
	<p>Next Steps:</p> <p>Determine number of available seats in the Open Enrollment program for 4K (January)</p>
Budget	
What about the WMELS books purchased? What account?	<p>Next Steps:</p> <p>Determine budget</p>

RECOMMENDATION: For information only.

GERMANTOWN SCHOOL DISTRICT

TO: Board of Education

TOPIC: Virtual School Update

FROM: Brenda O'Brien

BOARD MEETING: October 11, 2021

DATE: October 5, 2021

AGENDA ITEM: III. D.

Topic	Work Done	Next Steps
Budget	<ul style="list-style-type: none"> ● Completed and submitted to DPI and approved on 9/23 	<ul style="list-style-type: none"> ● Grant should be uploaded into WiseGrants soon
<u>Performance Measures</u>	<ul style="list-style-type: none"> ● Completed and submitted to dpi and approved on 9/23 	<ul style="list-style-type: none"> ● Submit a mid-year review for this planning year
Governance Board	<ul style="list-style-type: none"> ● Current GVS Governance Board <ul style="list-style-type: none"> ○ Carrie Rowe ○ Maureen Brock ○ Scott Parsons ○ Leslie Fee ○ Maureen Haeger ○ Brooke Relich (pending) 	<ul style="list-style-type: none"> ● First meeting is on October 21 at 5:00 pm via Zoom <ul style="list-style-type: none"> ○ Legal formation of the Board to GVS Governance Board, Inc. ○ Election of Officers ○ Expectations and Introductions ● Meetings will be the third Thursday of the month at 5:00 pm via Zoom ● Second Meeting <ul style="list-style-type: none"> ○ Approval of by-laws ○ Nick from WRRCS will come to the second meeting and set expectations about governing a charter school etc.
<u>By-Laws</u>	<ul style="list-style-type: none"> ● Drafted bylaws 	<ul style="list-style-type: none"> ● Approve draft at the November Gov. Bd meeting
School Design	<ul style="list-style-type: none"> ● Full-time and Hybrid enrollment options <ul style="list-style-type: none"> ○ Up to 2 brick-and-mortar classes for the hybrid option ● Grades 6-12 will engage in Capstone projects <ul style="list-style-type: none"> ○ Offered as a course offering ○ Community and interest/passion based ○ Crediting tbd ● Grades 11-12 will engage in Internships and work experience 	<ul style="list-style-type: none"> ● Continue to work on Course Offerings and a Course Catalog ● GPA and Class rank decisions ● Credit decisions on Capstone projects and Internships

	<ul style="list-style-type: none"> ○ Work with businesses and students to match up passions/interests/needs ○ Offered as course offering ○ Crediting tbd 	
Platform	<ul style="list-style-type: none"> ● Florida Virtual Learning <ul style="list-style-type: none"> ○ Core classes with some electives, very minimal ○ BUZZ LMS ○ PD included ○ \$200/license ● Pearson <ul style="list-style-type: none"> ○ Extremely deluxe, hundreds of course offerings ○ A lot of levels of vendor teaching and tutoring ○ \$329 - \$3,399 per license ● WEN (Wisconsin eSchool Network) <ul style="list-style-type: none"> ○ A consortium of a lot of virtual schools in WI ○ Provide many options of platform vendors at a discounted rate (mix and match) <ul style="list-style-type: none"> ■ FLVS for core, eDynamic for electives ○ Options for LMS use ○ Provide Tier 2 Tech Support ○ \$8000 annual membership fee <ul style="list-style-type: none"> ■ Paid from grant ○ \$35-\$80 per license ● Overall cost estimate for 50 licenses: <ul style="list-style-type: none"> ○ FLVS <ul style="list-style-type: none"> ■ \$10000 + for licenses ■ Basic, core courses ○ Pearson 	Move forward with WEN

	<ul style="list-style-type: none"> ■ \$16,500-\$165,000 ■ All the bells and whistles ○ WEN <ul style="list-style-type: none"> ■ \$8000 membership fee ■ \$3500 (ave) for licenses 	
Communication	<ul style="list-style-type: none"> ● Website is live <ul style="list-style-type: none"> ○ About GVS ○ Flexible Curriculum ○ Flexible Pathways ○ FAQ 	<ul style="list-style-type: none"> ● Set a date for our first release of a video for "Information Night" ● Start marketing on Social Media etc.
Contract		<ul style="list-style-type: none"> ● A contract must be drafted that both the GVS Governance Board agrees to as well as the GSD Board of Education ● Due by January to DPI to be seen on OPAL
Registration		<ul style="list-style-type: none"> ● Make decisions on registration, how, when, how many, lottery method etc. <ul style="list-style-type: none"> ○ Registration window is usually Feb-April ● Must have a lottery policy

RECOMMENDATION: For information only.

**GERMANTOWN SCHOOL DISTRICT
MINUTES OF THE BUDGET HEARING AND
ANNUAL SCHOOL BOARD MEETING
September 27, 2021**

BUDGET HEARING

The Budget Hearing was called to order by Board Vice President Tom Barney at 7:00 p.m. in the Germantown High School Performing Arts Center. Board Vice President Barney and fellow Board members introduced themselves. Vice President Barney introduced District Administrator Brett Stousland and Director of Business Brittany Altendorf. Superintendent Stousland introduced Joel Farren, Principal Germantown High School, Marc Lehnerer Assistant Principal Germantown High School, Jennifer Johannsen Assistant Principal Germantown High School, Sara Unertl Director of Student Activities, Susan Climer Principal Kennedy Middle School, Brandon Kohl Assistant Principal Kennedy Middle School, Katie Kohel Principal Amy Belle Elementary, Andy Eisenbach Principal County Line Elementary, Tony Gonzales MacArthur Elementary, Dana Croatt Rockfield Elementary, Julia Leeson Director of Technology, Justin Baumgartner Director of Technology,

Brett Stousland read the official meeting notification.

Roll Call: Medved – Absent Excused, Barney – yes, Reinemann – yes, Soderberg – yes, Loth – yes, Borden – yes, Pawlak – yes.

Brittany Altendorf presented the Energy Exemption and Debt Notification, presenting the purpose of this, state statute 121.91, the expenses and potential revenue, the length of the loan and that the District will be required to legally present this for four more years at the annual meeting.

Brittany Altendorf led discussion on the 2021-2022 budget by describing the purpose of the budget hearing and the annual meeting, and presented the summary of the budget with Fund 10, revenues, and expenditures, and General Fund balance. Altendorf showed fund balance history, Fund 21 which are donations, and Fund 27 which is special education budget, debt, capital projects which are Fund 41 and Fund 46, and Fund 50 Food Service, which is self-sustaining, and Fund 80 which is Community Service Fund, also discussing enrollment history.

District resident Scott Hefle expressed appreciation with a balanced budget, refinancing the referendum debt and enrollment trends. District resident Richard Biank mentioned a drop in student population, making the district more attractive, and school board salaries. District resident Dennis Myers asked several referendum debt loan and interest rate questions.

Board Vice President Barney declared the Budget Hearing adjourned at 7:30 p.m.

ANNUAL MEETING

The Annual Meeting of the Germantown School District was called to order by Board Vice President Tom Barney at 7:30 p.m. in the high school Performing Arts Center. Board Vice President Barney and the Board of Education introduced themselves. Board Vice President

Barney introduced Superintendent Brett Stousland and Director of Business & Auxiliary Service Brittany Altendorf.

Superintendent Stousland read the official meeting notification.

Motion by Barney, second by Pawlak to elect Bob Soderberg as the chairperson of the Annual Meeting. Motion carried unanimously.

Roll Call: Barney – yes, Reinemann – yes, Soderberg – yes, Loth – yes, Borden – yes, Pawlak – yes, Medved - No

Superintendent Brett Stousland presented the Report from the District Administrator, thanking students, staff, and parents, acknowledging the School Board for continuing to engage in the decision that impact the student, staff and community. The District will continue to move forward and focus areas will be writing, comprehensive writing initiative, student engagement is a constant focus, virtual charter school, starting four year old kindergarten, and closing with mentioning the positive programs outside of our school sponsored programs such as PTA's, Germantown Scholarship Foundation, and Youth programs.

Soderberg mentioned that with Board President Medved's absence there will not be a Report of the Board of Education, but spoke briefly about the number of students in Germantown, family residences in the District, balanced budget, the fund balance, high school report card, and thanking the parents attending Board meetings.

Director of Business & Auxiliary, Brittany Altendorf presented the Treasurer's Report to provide a high level of the budget and reviewed the 2021-2022 Budget, summarizing information presented during the Budget Hearing

RESOLUTIONS

G1: VOTE A TAX IN THE AMOUNT OF \$150,000 FOR THE PURPOSE OF OPERATING A COMMUNITY SERVICES FUND (FUND 80).

Motion by Pawlak, second by District resident Dennis Myer...NOW, THEREFORE, BE IT RESOLVED by the electors of the Germantown School District, Washington County, State of Wisconsin, that a tax be levied in the amount of \$150,000 to operate a community services fund for the purpose of offsetting costs associated with general community use of the districts' buildings and sites. Motion carried.

G2: AUTHORIZE A TAX LEVY FOR THE 2021-2022 SCHOOL YEAR.

Motion by Pawlak, second by District resident Dennis Myer...NOW, THEREFORE, BE IT RESOLVED by the electors of the Germantown School District, Washington County, State of Wisconsin, that a school tax be assessed against all taxable property within the Germantown School District in the sum of \$38,108,424 necessary to operate and maintain the district

school system and to finance the recommended general operating fund, the debt service funds (*including the energy exemption non-referendum and referendum debt levies*), the capital expansion fund, the community service fund, and all obligations for the 2021-2022 school year. Resident discussion on property taxes, with Altendorf mentioning that they do not expect property taxes to go up. Motion carried.

G3: AUTHORIZE THE BOARD OF EDUCATION TO SELL OR LEASE DISTRICT OWNED PROPERTY.

Motion by Pawlak, second by Barney...NOW, THEREFORE, BE IT RESOLVED that the electors of the Germantown School District, Washington County, State of Wisconsin, authorize the Board of Education to acquire, by purchase real estate and structures and facilities appurtenant to such real estate necessary for school district educational purposes or no longer needed for district educational purposes. Resident discussion on striking condemnation from this resolution, Pawlak accepts the friendly amendment, second by Barney to strike condemnation from the resolution. Motion carried.

G4: APPROVE SALARIES AND EXPENSE REIMBURSEMENT OF SCHOOL BOARD MEMBERS.

Motion by Pawlak, second by District resident Dennis Myers...NOW, THEREFORE, BE IT RESOLVED that the electors of the Germantown School District, Washington County, State of Wisconsin, that the yearly School Board salaries as established at the September 27, 2021 School District Annual Meeting for the period of July 1, 2021 through June 30, 2022, should be as follows: President \$5,480 Vice President \$5,480 Treasurer \$5,480 Clerk \$5,480 Other Board Members \$5,480. Be it further resolved that the board members be paid \$40.00 for full-day special functions outside of the district and for the annual tour of the schools, and \$20.00 for half-day special functions or evening functions outside of the district. Out-of-district mileage shall be reimbursed at the current IRS per mile rate. Reimbursement shall be made for other actual necessary expenses (meals, lodging, etc.). Motion carried.

G5: AUTHORIZE THE SCHOOL BOARD TO ESTABLISH THE ANNUAL MEETING DATE AND LOCATION FOR 2022.

Motion by Pawlak, second by Reinemann...NOW, THEREFORE, BE IT RESOLVED that the electors of the Germantown School District, Washington County, State of Wisconsin, authorize the Germantown Board of Education to establish the date and place for the 2022-2023 Annual Meeting with the Annual Meeting starting at 7:30 p.m., excluding the evening of the first school day of the 2022-2023 school year. Motion carried.

District resident Richard Biank commented on the vaccine mandate and consider that the District will not enforce the vaccine mandate for school employees.

Annual Meeting Chair Bob Soderberg thanked staff and members of the public for attending and declared the Annual Meeting adjourned at 7:54 p.m.

Billie Jo Mohn
Recording Secretary

Amanda Reinemann
School District Clerk

**GERMANTOWN SCHOOL DISTRICT
GERMANTOWN, WISCONSIN 53022
MINUTES OF THE BOARD OF EDUCATION
September 27, 2021**

1. The meeting of the Board of Education was called to order by Board Vice-President Tom Barney in the High School Performing Arts Center at 8:03 p.m. with the Pledge of Allegiance. Roll call: Medved – Absent Excused, Barney – yes, Reinemann – yes, Soderberg – yes, Loth – yes, Borden – yes, Pawlak – yes
2. Superintendent Brett Stousland read the official meeting notification.
3. Motion by Reinemann, second by Pawlak to approve the agenda. Motion carried.
4. The following citizens addressed the Board regarding masks, transparency, busing, budget, performance incentives for teachers, parental choice, vaccinations, keeping masks optional, curriculum, and COVID. Kevin Curtis, Monica Curtis, Krista Ewert, Kelly Becherer, Theresa Schneider, Scott Hefle, Alyssa Pollow, Chad Holly, Richard Biank, Sara Larson, Jodi Graf, Alex Hardin, Gary Poindexter, Tyce Kearl.
5. Motion by Borden, second by Reinemann to approve the September 13, 2021 Board of Education meeting minutes. Motion carried.
6. Director of Pupil Services, Todd Lamb led discussions on the annual seclusion and restraint report, providing the Board with the number of incidents, and buildings where they occurred.
7. Borden led discussions on the topics that were discussed at the Transportation Committee meeting that took place on September 27, 2021, along with information provided by GoRiteway representatives that attended the meeting. Borden described the policy of GoRiteway regarding masks, students who enter the bus without wearing a mask, will be provided with a mask, but if the student refuses to wear the mask, the student will not be refused transportation.
8. Director of Business & Auxiliary, Brittany Altendorf led discussions on the request for the line of credit resolution. Motion by Pawlak, second by Loth to approve the resolution authorizing a taxable tax and revenue anticipation promissory note for cash flow purposes in an amount not to exceed \$8,500,000. Motion carried.
9. Director of Human Resources, Mike Nowak led discussions on the teacher contract for Julie Mach. Motion by Reinemann, second by Borden to approve the 1.0 FTE (163 day) limited-term contract for Julia Mach at \$37,123. Motion carried.
10. Director of Human Resources, Mike Nowak led discussions, along with the Director of Student Activities, Sara Unertl on the request for advisor, spring and winter co-curricular coaching contracts as provided in the packet. Motion by Borden, second by Pawlak to

approve the Advisor, DI, Winter & Spring Coaching Contracts as presented. Motion carried.

11. Superintendent Brett Stousland led discussions and described the return to school mitigation plan, providing updated information from the Washington/Ozaukee County Health website, describing the school transmission levels and changes, discussions that have taken place with surrounding districts regarding masks, confirmed new cases, still having masks optional in Germantown, daily monitoring, meetings that take place when needed with himself, the principals, and the District nurse, with the goal to keep kids in school as much as possible. Discussion about pulling information from Skyward, but how to differentiate between a vacation day versus an illness for an absence, an additional column that will be added to the dashboard, and that concerns will be handled on a school by school or case by case basis. Stousland mentioned that average attendance was at 96%, prior to COVID. Soderberg mentioned the District's policy on quarantining, negative tests, and the amount of days a student must quarantine. Stousland mentioned that he and the District nurse had met this morning to discuss the discrepancies between the schools on quarantining, and they hope to have those issues resolved. Reinemann asked about the number of staff that have been out with COVID, substitutes, and the stress of staff filling in for those absences. Loth discussed a change that he would like to see from the motion on September 13, 2021 regarding quarantining. Motion by Loth, second by Soderberg to add the mitigation adjustments for positive COVID-19 cases in the same household to quarantine students for 10 days, this differs from the September 13, 2021 motion in that vaccinated and unvaccinated students will be treated equally, with friendly amendment for the effective date of this motion to be September 29, 2021. Board discussion that this is for students only, not staff, and that further discussions need to take place regarding negative tests and when a student can return after that negative test. Pawlak led discussions on when to implement this motion, giving schools enough time to contact the students that fall within the motion approved on September 13, 2021 and tonight's motion, with the friendly amendment of an effective date. Motion carried.
12. Motion by Reinemann, second by Pawlak to enter into closed session. Motion carried at 9:15 p.m.

Billie Jo Mohn
Recording Secretary

Amanda Reinemann
School Board Clerk

American Capital Financial Services

2015 Ogden Ave. Suite 400

Lisle, IL 60532

630-512-0066

Invoice

Date	Invoice #
9/20/2021	10701

Bill To
Germantown School District ATT: Justin Baumgartner N104 W13840 Donges Bay Road Germantown, WI 53022-4499

P.O. No.	Terms
	Due Upon Receipt

DESCRIPTION	AMOUNT
Schedule D Ref No. 2017359188 Sale of Equipment (124) Monitors \$25/each \$3,100.00 (70) Desktops \$185/each \$12,950.00	16,050.00
PLEASE REMIT TO: American Capital Financial Services, Inc. 2015 Ogden Ave., Suite 400 Lisle, IL 60532	
Total	\$16,050.00

GERMANTOWN SCHOOL DISTRICT

TO: Board of Education

TOPIC: Teacher Contracts

FROM: Michael Nowak

BOARD MEETING: October 11, 2021

DATE: October 7, 2021

AGENDA ITEM: IX. B.

The administration is recommending the approval of the following limited-term contract for the 2021-22 school year.

Employee Assignment/Location	Rationale	FTE	Contract Type	Salary
Charlies Ritzenthaler Science Teacher Germantown High School	Charles is being recommended for this position as a result of an FMLA leave	1.0	Limited-Term (58 days)	\$18,850

RECOMMENDATION:

Approve the 1.0 FTE limited-term contract for Charles Ritzenthaler at \$18,850

GERMANTOWN SCHOOL DISTRICT

TO: Board of Education

TOPIC: Donations

FROM: Brett Stousland

BOARD MEETING: October 11, 2021

DATE: October 7, 2021

AGENDA ITEM: IX. C.

Please act on the donation request described below.

The Board of Education should consider acceptance of the donation in accordance with Board Policy 7230 – Gifts, Grants, and Bequests.

Approve the donation of \$565.50 from the Soderberg Family for a copyright music license for the Germantown High School.

RECOMMENDATION: Thank the donor for their generosity and approve the donation as listed.