

**MEDFIELD SCHOOL COMMITTEE**  
**Regular Meeting**  
**Medfield High School Library Media Center**  
**September 9, 2021**

**PRESENT:** Jessica Reilly - Chair  
Leo Brehm -Vice-Chair  
Meghan Glenn - Financial Secretary  
Anna Mae O'Shea Brooke - Member at Large

**ALSO PRESENT:** Jeffrey Marsden - Superintendent of Schools  
Michael LaFrancesca - Director of Finance and Operations  
Andrea Moores - Secretary

**NOT PRESENT:** Timothy Knight - Recording Secretary  
Kerry White - Student Representative

The meeting was called to order at 7:15pm by Ms. Jessica Reilly after the Executive Session to discuss issues related to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body. (Medfield Teachers Association Units A & B, School Secretaries, Custodians and Cafeteria Workers)

The chair asked for a roll call to begin the meeting

- Leo Brehm-yes
- Meghan Glenn-yes
- Anna Mae O'Shea Brooke-yes
- Jessica Reilly-yes

**PUBLIC INPUT**

There was no public input at this time.

**APPROVAL OF MINUTES**

A motion was made by Ms. Anna Mae O'Shea Brooke, seconded by Mr. Leo Brehm to approve the Regular Meeting Minutes from 8/16/2021. **The motion passed unanimously.**

**NEW BUSINESS**

**Summer Projects Update (Agenda Out of Order) - presented by Mr. Michael LaFrancesca**

Mr. LaFrancesca provided the School Committee with an update on the following 2021 summer projects:

- High School Bus Canopy
- High School Library
- High School Rooftop Unit
- Blake Middle School Gymnasium Renovation
- Wheelock School Nurse's Office

**FY22 Budget Update (Agenda Out of Order) - presented by Michael LaFrancesca**

Mr. LaFrancesca provided an update on the FY22 Budget to the School Committee. He informed the committee that the business office is in the process of closing out the FY21 Budget and finishing the year end report which will be submitted to the state in October. Mr. LaFrancesca also informed the committee of the grants awarded to the district for fiscal year 2022

**Ms. Jessica Reilly opened the meeting to public comment on the Summer Projects Update or the FY22 Budget Update.**

There was no public comment at this time.

**2021 Subcommittee Appointments – presented by Ms. Jessica Reilly**

Ms. Jessica Reilly stated that she had individual conversations with the committee and the members would like to continue on their current subcommittee assignments, with the exception of Ms. Anna Mae O’Shea Brooke, who would prefer to step down from the Budget Subcommittee. Ms. Reilly reported that she would act as the second member of the budget subcommittee, at the will of the Committee.

A motion was made by Mr. Leo Brehm, seconded by Ms. Anna Mae O’Shea Brooke to appoint Mr. Timothy Knight and Ms. Meghan Glenn to the Policy Subcommittee. **The motion passed unanimously.**

A motion was made by Mr. Leo Brehm, seconded by Ms. Anna Mae O’Shea Brooke to appoint Ms. Jessica Reilly and Ms. Meghan Glenn to the Budget Subcommittee. **The motion passed unanimously.**

A motion was made by Ms. Meghan Glenn, seconded by Mr. Leo Brehm, to appoint Mr. Leo Brehm and Ms. Anna Mae O’Shea Brooke to the School Building Subcommittee. **The motion passed unanimously.**

**Ms. Jessica Reilly opened the meeting to public comment on the 2021 Subcommittee Appointments**

There was no public comment at this time.

**Medfield/MASCPolicy recommendations 1<sup>st</sup> Reading (Agenda Out of Order) – presented by the Policy Subcommittee**

The Policy Subcommittee presented the following policies and reviewed and discussed the policies with the School Committee for the first reading:

- JB - Equal Educational Opportunities
- JBB - Educational Equity
- JC- Attendance Areas
- JCA -Assignment of Students to Schools
- JF - School Admissions
- JFABC - Students Attending the Medfield Public Schools
- JHD - Exclusions and Exemptions from School Attendance
- JIC - Student Conduct
- JICFA-E- Hazing
- JICG - Tobacco Use by Students
- JICH - Alcohol Use by Students
- JIE - Pregnant Students

- JJ-E - Co-Curricular and Extra Curricular Activities

**Ms. Jessica Reilly opened the meeting to public comment Medfield/MASCPolicy recommendations  
1<sup>st</sup> Reading**

There was no public comment at this time.

**School Committee & Public Communication Overview/Next Steps - presented by Ms. Jessica Reilly**  
The School Committee engaged in a discussion pertaining to communication with the community and its public participation with the School Committee. The Committee was in agreement to continue offering a Zoom option for meetings even though the meetings have returned to an in-person format. The goal is to livestream all the meetings on the Medfield Youtube channel once the credentials to do so are recieved. The School Committee did discuss the possibility of holding office hours again but will revisit this again in a few months. The School Committee will continue to send emails to all families prior to meetings that include the meeting agenda so that families know in advance what topics will be discussed at the meeting.

**Ms. Jessica Reilly opened the meeting to public comment School Committee & Public  
Communication Overview/Next Steps.**

Ms. Chris McCue Potts, 7 Curve Street, expressed her appreciation for the effort of the School Committee to broaden communications with the community. Ms. Potts discussed the citizens' \*petition that was brought forth prior to the pandemic asking for a mechanism for citizens to request a public forum or hearing. Ms. Potts shared her thoughts on the importance of having the community inform the School Committee on agenda items and public forums based on what stakeholders feel is important.

\*Ms.McCue Potts submitted this petition to the Board of Selectmen and not to this Committee.

**Other items since posting on September 3, 2021- None**

**OLD BUSINESS**

**Medfield/MASC Policy recommendations 2<sup>nd</sup> Reading - presented by the Policy Subcommittee**

The Policy Subcommittee presented the following policies for a second reading:

- AB - The People and their School District
- ADC - Tobacco Products on School Premises
- ADDA -Background Checks
- ADDA-R - DCJIS Model CORI Policy
- ADF - Wellness Policy

**Ms. Jessica Reilly opened the meeting to public comment Medfield/MASC Policy recommendations  
2<sup>nd</sup> Reading.**

There was no public input at this time.

**Donations - presented by Dr. Jeffrey Marsden**

Dr. Marsden asked the School Committee to approve the following donations

- \$219.56 to the Blake Gift Account from the Stop & Shop A+ School Rewards Program

- \$359.34 to the Wheelock Gift Account from the Stop & Shop A+ School Rewards Program

A motion was made by Mr. Leo Brehm, seconded by Ms. Anna Mae O'Shea Brooke to present the donations as presented by Dr. Marsden.. **The motion passed unanimously.**

#### **New Elementary School Project Update – presented by Dr. Jeffrey Marsden**

Dr. Marsden discussed the MSBA Schematic Design Submission with the School Committee. The 1600 page document was submitted and received by MSBA and can be viewed on the New Elementary Project Website. The School Building Committee is now waiting on the feedback from MSBA on the submission and will attend the MSBA meeting in October. Dr. Marsden also discussed the Budget Projections with the School Committee. Dr. Marsden stressed the importance of communicating the tax implications of the new building to the community. Ms. Anna Mae O'Shea Brooke informed the Committee that the School Building Committee will hold a Community Forum on September 22, 2021 on the cost of the project and tax impact.

#### **Ms. Jessica Reilly opened the meeting to public comment New Elementary School Project Update**

Ms. Chris McCue Potts, 7 Curve Street, wanted to make the School Committee aware that there is a project scope and budget conference and the School Committee Chair and core members of the School Committee have the ability to be at the project scope and budget conference.

#### **Logo Update – presented by Dr. Jeffrey Marsden**

Dr. Marsden updated the committee progress on the removal of the old logo throughout the school campuses. He also explained that it will take a few years for all of the athletic uniforms to no longer have the old logo because uniforms get handed down to the lower grades as the Varsity Teams receive new uniforms. The High School uniforms are the main focus at this time and there has been a clear directive given that the M logo should only be used going forward. The district is getting pricing to remove the mascot on the turf field which has been estimated at \$10,000. The logo has been part of the fabric of the community for a long time so it will take some time to remove all the logos in the community. The DEI Task Force will have its first meeting at the end of October and Dr. Marsden expects that the mascot name will be part of those discussions, as well as parent/community workshops for engagement. Dr. Marsden explained that this work will continue on for years to come and it's a progression that takes time.

#### **Ms. Jessica Reilly opened the meeting to public comment on the Logo Update.**

There was no public input at this time.

#### **INFORMATIONAL ITEMS**

Ms. Jessica Reilly announced that Student Representative Kerry White and the HS Advisory will attend the next School Committee meeting on October 7th.

Mr. Leo Brehm reported that his children were very excited about returning to school. He commended the school administration and faculty on a very smooth school reopening.

Dr. Marsden stated that the schools all had a great reopening and there has been a lot of excitement in all of the buildings to be back at school. Faculty and students are in full support of wearing masks because it enables them to be in school five days a week.

**FUTURE AGENDA ITEMS (anticipated schedule)**

- FY21 Budget Closeout (October)
- School Updates (October/November)
- Blake Middle School Standards Based Reporting Follow-Up (November)
- MHS NEASC Evaluation Follow Up (November)
- Superintendent's Evaluation (December)

**Next Meeting** – Thursday, October 7, 2021

A motion was made by Mr. Leo Brehm, seconded by Ms. Anna Mae O'Shea Brooken to adjourn the meeting.

A Roll Call Vote was taken to adjourn the meeting.

- Leo Brehm-yes
- Meghan Glenn-yes
- Anna Mae O'Shea Brooke-yes
- Jessica Reilly-yes

**The motion passed unanimously.**

The meeting was adjourned at 8:53 pm.

**EXHIBITS AND DOCUMENTS**

- Meeting Narrative 9/9/2021
- Summer Projects 2021
- DRAFT Section J Policies 1st Reading 9/9/2021
- DRAFT Section A 2nd Reading - 9/9/2021
- Donations 9/9/21
- MSBA SD Submission\_Budget Presentation
- School Committee Meeting Video:  School Committee (09-09-2021)

Respectfully Submitted,  
Andrea Moores  
Secretary