

**LAKE CITY AREA SCHOOLS  
BOARD OF EDUCATION  
BUDGET WORKSHOP  
June 22, 2022**

**A. CALL TO ORDER**

The meeting was called to order by Vice President Helsel at 6:11 p.m.

**B. PLEDGE OF ALLEGIANCE**

**C. ROLL CALL**

Members Present: Tamara Helsel, Kristin Kent, Dale Rainier, Dana Venhuizen

Members Absent: Craig Ardis, Ona Booms, Brian Kunkel

**D. APPROVE AGENDA**

Motion by Venhuizen, seconded by Rainier, to amend the agenda to eliminate verbal committee reports and approve the agenda as amended.

Motion Carried 4-0

**E. CONSENT AGENDA**

- Approve Minutes of Board Workshop May 4, 2022
- Communications
- Activity Report
- Approval of Bills

Bills paid (General Fund)	779,576.77
Bills paid (Food Service)	72,963.01
Bills paid (Capital Projects Fund)	1200.00
Bills paid (Sinking Fund)	<u>1260.00</u>
Bills paid (Student Activities)	<u>17,515.75</u>
Total	<u><u>\$872,515.53</u></u>

Motion by Venhuizen, seconded by Kent, to approve the consent agenda as presented.

**F. BUDGET HEARING**

Vice President Helsel postponed the regular meeting at 6:14 p.m. to hold the Budget Hearing.

Tracy Reitz, Business Manager, reviewed the required amendments to the 2021-2022 budget. Additionally, she presented the budget assumptions and 2022-2023 proposed budgets for General fund, food service and special revenue.

Vice President Helsel reconvened the regular meeting at 6:21 p.m.

G. COMMENTS FROM PUBLIC – Maria Grgurich gave a list of books regarding gender identity to the Board to see if they are in the school District library. She also informed the Board of teenagers at the playground on Russell Street. There are rumors of teens being naked inside of the blue tube.

H. ADMINISTRATIVE REPORTS

1. Elementary School – Mr. Hamilton stated that everyone finished the end of the school year strong and students left on a good note. There is still one teaching position not filled at the Elementary.
2. Middle School, High School – Mrs. VanderBrook stated they too had a good finish to the school year. The MS/HS went on field trips to South Higgins Lake Park for swimming, fishing and cookouts. The teachers came in two days for Professional Development. They had over 43 students in credit recovery, bussing was provided.
3. Superintendent – Dr. Hejnal stated that there are not a lot of people in favor of the staggered start/stop times. It has helped in previous years. The challenge is we have more students riding buses. We would have to add 3 more runs which would cost the District over \$240,000.00. With that knowledge, looking at the world as it is, it is hard to recommend ending the staggered start/stop times. The responsible thing to do is make it work, by forming a committee to make things work better.

I. COMMITTEE REPORTS – *Verbal reports were removed from the agenda.*

1. Curriculum – Mrs. Venhuizen
2. Personnel – Mr. Ardis
3. Student Affairs – Mrs. Booms
4. Operations – Mr. Kunkel
5. Finance – Mr. Rainier
6. Policy – Mrs. Kent

J. INFORMATION

1. Policy Recommendations

Superintendent Hejnal has presented the Board with the following policies as presented:

Policy 1616	Staff Dress And Grooming
Policy 3216	Revised Staff Dress And Grooming
Policy 4216	Revised Support Staff Dress And Grooming
Policy 5511	Revised Dress And Grooming
Policy 6110	Copy of Grant Funds
Policy 6114	Revised Cost Principles Spending Federal Funds
Policy 6325	Copy of Procurement – Federal Grants/Funds

These recommendations are submitted as a **second reading** with adoption scheduled for tonight's meeting. Copies are available for review at Central Office.

K. ACTION ITEMS

1. Approve Payments from Sinking Fund

Motion by Kent, seconded by Rainier, that the Board approve the following payments from the Sinking Fund.

Middle/High School Kitchen/Cafeteria:

Cornerstone Architects	\$5,000.00
Cornerstone Architects	\$3,300.00
Cornerstone Architects	\$2,500.00
Cornerstone Architects	\$1,740.00
Cornerstone Architects	\$3,000.00
Cornerstone Architects	\$4,000.00

Auditorium Renovations:

Cornerstone Architects	\$600.00
Cornerstone Architects	\$400.00

Motion Carried 4-0

2. MHSAA Resolution

Motion by Rainier, seconded by Venhuizen, that the Board adopt the "Membership Resolution" for membership in the Michigan High School Athletic Association for the 2022-2023 school year.

Motion Carried 4-0

3. MHSAA Required 7 Day Summer "Dead Period" for Athletic Activities

Motion by Kent, seconded by Venhuizen, that the Board designate July 2nd through July 8<sup>th</sup>, 2022, as our District's "dead period" for athletic activities as recommended.

Motion Carried 4-0

4. Amend 2021-2022 Budget

Motion by Kent, seconded by Rainier, that the Board approve the following amendments to the 2021-2022 budgeted expenditures: General Fund \$14,855,525 and Food Service \$786,014, Special Revenue \$133,000.

Motion Carried 4-0

5. Adopt 2022-2023 Budget

Motion by Venhuizen, seconded by Rainier, that the Board approve the 2022-2023 budgeted expenditures: General Fund \$15,339,329 and Food Service \$773,616, Special Revenue \$135,000.

Motion Carried 4-0

6. Policy Recommendations

Motion by Rainier, seconded by Kent, that the Board approve the following policies as presented:

Policy 1616	Staff Dress And Grooming
Policy 3216	Revised Staff Dress And Grooming
Policy 4216	Revised Support Staff Dress And Grooming
Policy 5511	Revised Dress And Grooming
Policy 6110	Copy of Grant Funds
Policy 6114	Revised Cost Principles Spending Federal Funds
Policy 6325	Copy of Procurement – Federal Grants/Funds

Motion Carried 4-0

7. Renewal of Liaison Officer Position

Motion by Venhuizen, seconded by Rainier, that the Board authorize the Superintendent to pursue and renew the contract for the Liaison Officer Position for the 2022-2023 school year.

Motion Carried 4-0

8. Administrators' Contracts

Motion by Kent, seconded by Venhuizen, that the Board approve the renewal of the Administrators' contracts for Joseph Blaszak, Tracy Reitz, Tyler Hamilton and Dawn Eising.

Motion Carried 4-0

9. Approve Preschool Teacher Position

Motion by Rainier, seconded by Venhuizen, that the Board approve the hiring of an additional Preschool Teacher.

Motion Carried 4-0

10. Hire Elementary & Preschool Teachers

Motion by Rainier, seconded by Kent, that the Board approve the hiring of the following teachers effective 8/15/2022: Erin Gardner and Alyssa Dieterman,

Motion Carried 4-0

11. Hire MS/HS Teachers

Motion by Venhuizen, seconded by Kent, that the Board approve the hiring of the following teachers effective 8/15/2022: Cindy Hern, Holly Maddox, Hannah Vranish and Nathaniel Metzger.

Motion Carried 4-0

12. Band Uniforms Bid

Motion by Venhuizen, seconded by Rainier, that the Board approve the bid from Orefice LTD for band uniforms in the amount of \$43,888.75 plus shipping.

Motion Carried 4-0

13. ESSER III American Rescue Plan

Motion by Venhuizen, seconded by Kent, that the Board approve the ESSER III American Rescue Plan as presented.

Motion Carried 4-0

**PUBLIC INPUT IN REGARDS TO THE ESSER III AMERICAN RESCUE PLAN.  
(NONE)**

Maria Grgurich asked the Board if some of the funds were being used for mental health issues. Dr. Hejnal stated that some funds are being used for mental health. There is a program that helps students feel connected and that they belong. The Leader in me program teaches leadership components. Tammy Blaszak asked if the District is following a curriculum for social and emotional learning. Dr. Hejnal stated that the Elementary is using the Friendly curriculum and the MS/HS is using the Habits for the Mind curriculum.

14. District Wellness Policy Triennial Assessment

Motion by Venhuizen, seconded by Rainier, that the Board approve the District Wellness Policy Triennial Assessment as presented.

Motion Carried 4-0

**L. OTHER ITEMS**

1. Board Workshop – In Lieu of Committee Meeting  
Wednesday, July 6<sup>th</sup> @ 6:00 p.m.  
Superintendent's Office
2. Next Regular Board Meeting  
Wednesday, July 13<sup>th</sup> @ 6:00 p.m.  
Superintendent's Office

**M. CLOSED SESSION - SUPERINTENDENT EVALUATION**

Motion by Rainier, seconded by Kent, that the Board go into closed session for the purpose of discussing the Superintendent's annual evaluation. Material exempt from discussion or disclosure by state and federal statute. (MCL 15.268, Section 8)

ROLL CALL: Yes: Helsel, Kent, Rainier, Venhuizen  
No: None

The Board went into closed session at 7:12 p.m.

Motion by Kent, seconded by Rainier, that the Board exit the closed session and resume the regular meeting.

ROLL CALL: Yes: Helsel, Kent, Rainier, Venhuizen  
No: None

Resume Regular Board Meeting at 8:43 p.m.

**N. ADJOURNMENT at 8:43 p.m.**

Respectfully Submitted,  
Kristin Kent, Secretary  
Dawn Eising, Recording Secretary