

May 23, 2022

NOTICE
POSITION OPENING

DUAL ENROLLMENT / INTERVENTIONIST

Lake City Area Schools is currently seeking a DUAL ENROLLMENT / INTERVENTIONIST.

Responsible for providing an educational atmosphere where students have the opportunity to fulfill their potential for intellectual, emotional, physical, and psychological growth. Facilitator will be responsible for organizing and implementing an instructional program that results in students achieving academic success in accordance with District and state policies and laws.

DESIRED QUALIFICATIONS:

1. Experience in a similar position
2. Professional development in the areas of:
 - a. Research-based exemplary practices in curriculum, instruction, and assessment
 - b. Communication skills
 - c. Monitoring for student achievement
 - d. Student and parent conferencing skills
 - e. Learning Focused Strategies

KNOWLEDGE, SKILLS, AND ABILITIES

1. Ability to communicate effectively with all stakeholders in the Virtual Instruction Program in written and oral form, including electronic media, using positive interpersonal skills.
2. Highly skilled at implementing exemplary educational practices resulting in demonstrated student achievement gains.
3. Ability to organize, prioritize, manage and carry out duties efficiently and within established timeframes.
4. Ability to use effective strategies in differentiating instruction.
5. Knowledge of curriculum and instructional best practices for online learning.
6. Exhibit knowledge of standards-based curriculum and instructional programs and practices for elementary, middle and high school levels.
7. Demonstrate operational knowledge of Internet and Web-related technologies.
8. Ability to establish and maintains cooperative working relationships with students, parents, and schools.

Please submit letter of interest and resume to: Mrs. Jessica VanderBrook, MS/HS Principal Lake City Area Schools PO Box 900 Lake City, MI 49651 Or send electronically to: **jvanderbrook@lakecitytrojans.org**

Deadline – June 7, 2022