

# Old Bridge Township Public Schools

Patrick A. Torre Administration Building

4207 Route 516

Matawan, New Jersey 07747

Fax (732) 583-4644

## Out of Country – District TRANSFER OUT Form

### TRAVELING OUT OF THE COUNTRY – EXTENDED LEAVE OF ABSENCE

As per OBBOE 5200 Attendance Regulation Policy. If a parent(s)/guardian(s) choose to travel during the school year and to remove a student in any grade from school for a period of ten (10) or more consecutive school days, such student shall be removed from the district rolls. Absence from school after removal shall not be recorded.

If such a student returns to Old Bridge School District, there is no guarantee that the child will return to the same exact class but every effort to do so for continuity of the student and teacher will be made.

If the student returns within three (3) months current proof of residency must be submitted to the school secretary. Once received the nurse will be informed for approval, once approved it will take 1-3 school days to re-register your child.

If the student returns after three (3) months, the parent must register the student through Central Registration. [www.oldbridgeadmin.org](http://www.oldbridgeadmin.org) This can take up to one week to re-register your child.

### TRAVEL INFORMATION

Child's Last Day of School in Attendance:

Expected Date of Return:

Country Visiting:

### STUDENT INFORMATION

Today's Date:

Student's Name:

Grade:

Birth Date:

IN ORDER TO COMPLY WITH THE RULES ADOPTED BY THE STATE BOARD OF EDUCATION- NEW JERSEY ADMINISTRATIVE CODE TITLE 6:3 – 2.1, I AUTHORIZE THE ABOVE-MENTIONED SCHOOL TO RELEASE ALL SCHOOL RECORDS AND ANY OTHER PERTINENT INFORMATION ON THE ABOVE-NAMED STUDENT.

PLEASE RELEASE ANY PSYCHOLOGICAL, PSYCHIATRIC, MEDICAL AND ANY OTHER PERTINENT INFORMATION REGARDING THE ABOVE-MENTIONED STUDENT.

### AUTHORIZATION

Printed Name:

Signature:

Relationship To Child (Parent/Guardian)