

Grading

Current Year Report Card Grades & Current Report Card

The Grading screen gives you access to your student's Marking Period grades and teacher comments and possibly the student's most recent actual report card.

The screenshot shows the 'Grading' screen for a student named 'Daily, Ed'. The top navigation bar includes links to Summary, Assessments, Attendance, Grading (selected), Discipline, Fees And Fines, Gradebook, Scheduling, Documents, Forms, Course Pages, Conferences, Letters, Check Ins, and School Information. Below the navigation bar, there are tabs for 'CURRENT GRADES', 'GRADE HISTORY', and 'AVAILABLE REPORT CARDS'. The 'CURRENT GRADES' tab is active, showing a table of grades for the student.

COURSE	SEM	SCHOOL	TEACHER	MP1	MP2	ME	MP3	MP4	FE	FG	ATT.	EARNED
NEWSPAPER PROD	FY	2002	Abernathy, Woody Email: wikisample@wikisample.com	A							5.00	0.00
ENGLISH 4 AP	FY	2002	Aufry, Al Email: wikisample@wikisample.com	A							5.00	0.00
SPANISH 4*	FY	2002	Anderson, Matt	A							5.00	0.00
CALCULUS AP	FY	2002	Antonelli, John	A+							7.00	0.00
*PHYSICS HON	FY	2002	Barrett, Bob	A+							6.00	0.00
ACCOUNTING	FY	2002	Barkley, Sam	B+							5.00	0.00
MUSIC THEORY 1*	FY	2002	Amaro, Ruben	A+							2.50	0.00
PE 4/SCI	FY	2002	Rose, Danielle Email: wikisample@wikisample.com	A-							3.00	
HEALTH 4	Q2	2002	Rose, Danielle Email: wikisample@wikisample.com								1.25	

Comments Legend: 02 Attentive in Class, 03 Completes Assignments Promptly, 09 Exceeds Requirements, 10 Excellent Attitude and Effort, 13 Excellent Work Habits.

The Student's Grading screen contains lots of information and a link to their current report card. The numbers below each grade are the comments the student has received for the Marking Period.

Place your cursor on a comment number and the corresponding text is highlighted in yellow – the text of the comment is also displayed in a Tool Tip. A link to the current report card is at the top of the screen and links to email teachers may appear below the teacher's name.

The Grading Screen

This screen summarizes your student's Report Card grades for the current year.

The current Marking Period is highlighted in green.

Each box shows the grade and comment codes that your student has received in the corresponding class for the selected Marking Period. If you place your cursor on a comment code, the corresponding comment will be highlighted (e.g. 15 Follows Directions Well). In addition, the text of the comment will appear in a tooltip (e.g. Follows Directions Well).

In addition, as outlined below, you can access and view your student's most recent report card.

Viewing your Child's Current or Most Recent Report Card

If you are able to view your child's actual report card, a [Please click here to view the MP1 form for Ed in Genesis High School.](#) message will appear between your child's name and their list of grades:

If this message appears, click it to view the actual report card displayed in Adobe Reader (Adobe Reader must be installed on your computer). A sample report card is shown below.

GENESIS PUBLIC SCHOOLS


School Name: Genesis High School Phone #: High School Report Card

Student No.	Student Name	Grade	Homeroom	Date	Year	Counselor's Name
20180081	Danvers, Alex	09	111	10/22/2017	2017-18	Smith, John

#	Comments	#	Comments

Subject	Course	Instructor	Per	1 st MP	2 nd MP	Mid Exam	3 rd MP	4 th MP	Final Exam	Final Grade	Comments	MP ABS	Total ABS	Earned Credits
SOCIOLOGY	15315-1	Appleton, Evan	1	A+										
WOMENS ENSEMBLE	25705-1	Bando, Sal	1	B+										
FRENCH I	12205-2	Anderson, Andy	2	A										
NEWSPAPER PROD	10075-2	Abernathy, Woody	3	A+										
ENGLISH I AC	10165-2	Anderson, John	4-5	C										
*PHYSICS AP	14595-1	Aardama, David	4-5	C										
PE 4/5CI	27944-18	Angley, Tom	9	B-										
HEALTH 2/SCI	28012-14	Adlesh, Dave	9	A+										
GRPHC DES 2	25522-2	Anderson, Bill	10	A+										

To Print a Copy of the Report Card

1. Click on the **'Grading'** tab.
2. If the "Please click here to view" message appears, click it. If it does not appear, you will **not** be able to view your child's actual report card at this time.
3. When the report card appears, locate the Adobe printer icon  at the upper left of the Adobe Reader's border. Click it to access a regular Print dialog and print the report card. (Newer versions of Adobe Reader may display the printer icon differently. Please refer to the Adobe Reader user guide.)

To Save a Copy of the Report Card








1. Click on the **'Setup'** tab.
2. If the "Please click here to view" message appears, click it. If it does not appear, you will not be able to view your child's actual report card at this time.
3. When the report card appears, locate the Save icon at the upper left of the Adobe Reader's border. Click it to access a regular File dialog and print the report card.

To Return to the Genesis Parents Portal

1. When you are done viewing the report card, click the browser "Back" button.

Prior Year Report Cards

The **AVAILABLE REPORT CARDS** tab brings up Report Cards from previous years that your child's school has made visible through Genesis. Report Cards will **not** be available for years **before** your District began using Genesis:

AVAILABLE REPORT CARDS				
Daily, Ed				
YEAR	SCHOOL	NAME	MARKING PERIOD	VIEW
2017-18	Genesis High School	Marking Period 1	MP1	
2016-17	Genesis High School	Marking Period 1	MP1	
	Genesis High School	Marking Period 2	MP2	
	Genesis High School	Marking Period 3	MP3	
	Genesis High School	Marking Period 4	MP4	
2015-16	Genesis High School	Marking Period 1	MP1	
	Genesis High School	Marking Period 2	MP2	

List of Available Prior Year Report Cards. Click the PDF icon to the right to see a Report Card.