



HESPERIA UNIFIED SCHOOL DISTRICT POSITION DESCRIPTION

VIRTUAL INDEPENDENT STUDY TEACHER GRADES TK-12

DEFINITION:

Under the direct supervision of the virtual independent study program principal, designs and teaches classes in basic education to students in grades TK through 12 (to be delivered both in a synchronous live format and asynchronously), maintains suitable classroom control, establishes realistic and appropriate goals and objectives for each student, assists in other school alternative programs as assigned, and creates a flexible program and environment favorable to learning and personal growth in accordance with each student's ability. All teaching assignments will follow credential requirements and established district placement practices.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

- Teaches knowledge and skills in basic education according to the standards and curriculum of the grade level and content area of assignment
- Utilizes best practices for virtual learning in both synchronous and asynchronous formats
- Maintains all required records for time-accounting and credit assignment
- Instructs students in basic subject matter specified in state law and administrative regulations and procedures of the District
- Develops instructional plans and organizes class time to provide a balanced program of instruction and independent practice
- Provides individual and/or small group instruction in order to adapt curriculum to the needs of the students with varying intellectual abilities, and to accommodate a variety of learning needs
- Establishes and maintains standards of student behavior required to provide an orderly and productive environment
- Instructs students in proper care and use of materials, organizes storage areas, and controls use of materials where applicable to prevent loss or abuse
- Assesses and evaluates student performance
- Selects and requisitions instructional materials and maintains inventory records
- Maintains professional competence through in-service education activities provided by the District and/or self-selected professional growth activities
- Communicates with parents and school administrators/counselors on student attendance and progress
- Cooperates in school-wide supervision of students during out-of-classroom activities
- Participates in faculty and/or District committees and the sponsorship of student activities

CREDENTIAL:

- Valid California Credential or license authorizing service in grade levels and areas assigned
- Valid English Learner Certification

EDUCATION:

Bachelor's degree including all courses to meet credential requirements

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand, walk, talk or hear, and taste or smell. The employee frequently is required to use hands to finger, handle, or feel objects, tools, or controls. The employee is occasionally required to sit; climb or balance; and stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually moderate.

COMMENTS:

Many duties may vary depending upon the work location and subject area.