

Budget Study Session followed by Board of Education Meeting, Tuesday, January 14, 2020

Generated by Rhonda Schaefer, District Clerk

Members present

Joe Alati, Carol Bellavia, David Francis, Caralyn Ross, Gary Stottler, Stephanie Templeton, Amy West, Dave Ghidui

Members absent

Larry Young

Meeting called to order at 6:13 PM

1. Budget Study Session

Discussion, Information: A. Budget Process Overview

2. Transportation Program and Budget Overview

Discussion, Information: A. Transportation Program and Budget Overview Presentation

Director of Safety, Security & Transportation, Bill Harvey presented. All presentation materials are duly kept a part of the BoardDocs packet.

Questions were asked about the different fueling options available aside from gasoline or diesel. Mr. Harvey explained the continued research the District is conducting to consider all of the aspects of making a wide change - from training staff to maintain, to fueling costs, general rotational maintenance, etc. As technology emerges, the District will keep all options in mind.

Q - Manpower - issues with training mechanics? A - Young team, very talented and knowledgeable. The district is fortunate.

C - Co-op transportation is common, as Mr. Harvey explained. Sharing of services assists the District in various ways.

Q - Why are we busing so many outside the District? A - Mr. Harvey explained the State Laws about transporting students to private and parochial schools.

Q - How far away are walkers from the schools? A - 3/4 mile, and, everyone else is bused. Q - Has the district considered increasing the walking distance to reduce number of buses? A - This hasn't been examined in several years, but was done a few years ago. This would vary based on building, as Lima students likely would not qualify, and Manor would be somewhat limited. Because the housing drops off outside the village, increasing the walking distance would not change things much.

Q - Bus salaries, monitors, extra bus drivers hours. Why such an increase with declining enrollment? A - Steep increases on salary side as the District made decisions to adjust according to regional norms and keep HF-L competitive.

Q - WayFinder software - Are there experimental costs? Also, does the software analyze the efficiency of the routes? A - There is another system that does this. It would be optimal if both systems could talk. The ideal would be that they talk, eventually. State mandates are in the way currently. However, this is being considered at the state level.

Some follow-up information will be provided with regard to the following inquiries:

- Information about accountability software - badging on and off the bus.
- How often would the WayFinder benefit the District? Daily, weekly, number of hours? How many are needed?

3. Facilities Program and Budget Overview

Discussion, Information: A. Facilities Program and Budget Overview Presentation

Director of Facilities, Aaron Smith, provided his presentation, with all documents duly kept a part of the BoardDocs packet.

AS he prepares to depart the District for a different opportunity next week, Mr. Smith reflected on changes he has implemented since arriving in the District and encouraged everyone to keep him in mind and recall his approach to addressing core issues, versus chasing problems.

Q - Do you know the ages of the buildings? A - 50-70's for Manor and High Schools; Middle 90's; Lima Schools - Older.

Q - What is the lifespan of a turf field? A - From an aidability standpoint, 15-years. However, if maintained correctly, 20+ years if done correctly and with quality products.

Q - Are the improvements included in the technology budget? A - Yes, they are built into the proposed budget.

C - Equipment replacement plans are for 10-years, but are reviewed annually due to changing technologies.

C - FCC requirements have impacted the budget.

Q - With 115-acres to maintain, will the new equipment cover these? Electric or gas? A - It would involve some electric, gas and diesel.

Q - With regard to replacement of furnaces, Aaron provided some information.

Superintendent Mancuso suggested that PBAC members ask about why municipal vehicles are often at the transportation department getting fuel. He explained further that this is because we share resources with local municipalities. He also described the district having three separate counties and how each taxing structure varies. Also, there are seven negotiating contracts and the District is required to follow each as outlined.

4. Board of Education and Program Budget Advisory Council Feedback to:

5. Meeting Called to Order

Action, Procedural: A. Call to Order at 8:06pm

Motion by Joe Alati, second by Caralyn Ross.

Final Resolution: Motion Approved

Yea: Joe Alati, Carol Bellavia, David Francis, Caralyn Ross, Gary Stottler, Stephanie Templeton, Amy West, Dave Ghidui

Procedural: B. Account for Absences

6. Approval of Agenda

Action: A. Approval of Agenda

7. Approval of Consensus Agenda Items

Action (Consent): A. MOTION for Approval of Consensus Agenda Items

Motion to approve all items of the Consensus Agenda

Motion by Amy West, second by Gary Stottler.

Final Resolution: Motion Approved

Yea: Joe Alati, David Francis, Caralyn Ross, Gary Stottler, Stephanie Templeton, Amy West, Dave Ghidui

Abstain: Carol Bellavia

Action (Consent), Minutes: B. Board Meeting Minutes

Motion to approve all items of the Consensus Agenda

Motion by Amy West, second by Gary Stottler.

Final Resolution: Motion Approved

Yea: Joe Alati, David Francis, Caralyn Ross, Gary Stottler, Stephanie Templeton, Amy West, Dave Ghidui

Abstain: Carol Bellavia

Action (Consent): C. Personnel Appointments

Motion to approve all items of the Consensus Agenda

Motion by Amy West, second by Gary Stottler.

Final Resolution: Motion Approved

Yea: Joe Alati, David Francis, Caralyn Ross, Gary Stottler, Stephanie Templeton, Amy West, Dave Ghidui

Abstain: Carol Bellavia

Action: D. CSE & CPSE Recommendations

8. Public Comment

Information: A. Public May Address the Board of Education

9. Board President's Remarks

10. Student Board Representative's Remarks

11. Superintendent's Report

Discussion, Information: A. Announcements- Capital Project Update

Superintendent Mancuso presented his report, which is duly kept a part of the BoardDocs packet.

His highlights included but were not limited to the following:

- The Monroe County school calendar committee is underway for 2020-2021 and will be reviewed and approved by the BoE in the month of March, as always.
- Course selections are continuing to be considered as options for 8th - 11th graders. This will be ongoing and will likely come to the board as a recommendation to be considered. Considerations will need to be taken as enrollment declines.
- End of the First Semester is January 24, 2020.
- Brassie Scholarship is inspirational as well as the continued community service around the District.
- Career Exploration Opportunity - Job Shadowing and paid internships available and some may pay for higher education. Students asked great questions and the number of students attending this event has grown. Fewer families are completing and submitting FAFSA forms, which may be an indication of students and families considering options other than college. Board members echoed the importance of realizing that being a life-long learner is necessary in today's world and optimal to maximize opportunities.
- Lindsay Ali, Director of Pupil Personnel Services - highlighted an event being organized. Hidden in Plain Sight Telling Their Secrets, with Delphi Rise. 30-seats guaranteed for parents.
- NYSSBA's OnBoard article highlighted Home and Careers teacher, Terri Northrup for becoming a certified bus driver to assist with the driving shortage while also coaching, and in addition to her extracurricular involvement.
- 1.8% CPI that has now come out from the governor's office will make for an interesting budget season. Every District will be needed for a unified conversation with state leaders.
- Congratulations on the culmination of PBAC members with an increase of approximately 20-members.
- Gift to the School - Manor School gift of \$18,000 from the Manor PTA to complete the repairs and improvements to the playground and equipment.
- Sunday graduation time on June 28 is now 2:30pm instead of 7pm.

Campus Construction and SEI Design personnel presented their report. Dave Levchuk, Mike Ebertz, Mark Esposito, and Bruce Knapp reported.

Dave Levchuk presented the powerpoint presentation and highlighted the change orders and contingencies. He provided an update on the project status and schedule at Manor, High School and Transportation. All are outlined in the materials duly kept a part of the BoardDocs packet.

Q - Lima elevator? A - There were issues with the contractor and elevator measurements. The additional pieces have been ordered with a 4-6 week lead time. They are working to get this expedited. Q - Are we being reimbursed? A - This District will not incur additional costs aside from steel work that is now required as a result of opening up the space.

Q - Manor - what is left to be done? A - Stage, kitchen, six classrooms that still require some adjustments.

Q - What is the timeline for the facilities building to be demolished? A - Over spring break.

Q - Robotics Lab - what is the anticipated completion date? A - Hopefully in the spring, however there are some other timely completions to be finished first. Special thanks to Mrs. Knox for sharing the space.

Q - With regard to field conditions - what was your favorite condition to run into? A - Asbestos is easily remedied. Also, the sanitary lines under concrete which need to have a grade change for flow optimization.

Q - The change orders seem to be high for this project. A - These primarily result from additions, and prior conditions being realized.

- Traffic pattern corrections at the high school were realized over time by addressing issues in temporary ways.
- Wall of Fame was added, which was decided along the way.
- Drywall adjustments to high school cafeteria were realized during construction.
- Asbestos work was required as construction uncovered areas needing to be addressed.
- Bottle filling station was a wise addition.
- Charging station prep work was minimized and reduced due to parking lot changes.

Board members requested drawings of layout and prints of parking lot design and others.

With regard to the departure and resignation of the Director of Facilities, Aaron Smith, leadership changes in the interim will be as follows:

C Gorley will be a team leader for the capital project during the interim.

B. Capron and D. Leahy will address staffing and are interviewing a strong pool of candidates. A recommendation is anticipated in February.

B. Capron and G. Mancuso are handling capital project change orders.

It was agreed that the intent of the project was large in scope. Adjustments will be needed as construction continues.

Q - How have we gathered 16 strong candidates from a Civil Service List? A - This is a statewide list. Some are from smaller districts, several are from outside the region. Those who could qualify to take the exam if they've not already done so, would risk being cut if they don't score well when the exam is given in three years from now. Everyone above them also would need to decline.

Mike Ebertz of SEI Design architects reported the following:

Errors and omissions result due to a variety of reasons. Often to fix something that wasn't realized was wrong, until things happen. For example, shop drawings matched, however, product arrived a smaller size. These were cubbies at Manor School that were reimbursed last fall.

Another example is the glass door in the cafeteria, which needs some structural work added to support it.

Another is some design work that required adjustments after completion.

Telephone poles are within new construction areas and existing, where engineers and contractors did not have necessary conversations.

Several lessons were learned and improvements will be made going forward.

Three standards for acceptable range - errors and omissions on this project are less than 1% thus far.

The architect expressed the disappointment in issues that have occurred however, with all the parts and pieces required to complete a project of this size, the issues are somewhat small.

Superintendent Mancuso reminded members and guests to consider the spaces that have been completed that are beautiful and done well with much consideration, design and planning.

Discussion, Information: B. Update on Proposed Action Items

12. Board of Education New Business - Action Items

Action: A. Approval of additional 2020-21 Program Budget Advisory Council Members

Motion to approve additional 2020-21 Program Budget Advisory Council Members, as presented.

Motion by Gary Stottler, second by David Francis.

Final Resolution: Motion Approved

Yea: Joe Alati, Carol Bellavia, David Francis, Caralyn Ross, Gary Stottler, Stephanie Templeton, Amy West, Dave Ghidui

Action: B. Gift to the School - Grant for District-wide Field Trips

Motion to approve a Gift to the School for a Grant for District-wide Field Trips, as presented.

Motion by Caralyn Ross, second by Amy West.

Final Resolution: Motion Approved

Yea: Joe Alati, Carol Bellavia, David Francis, Caralyn Ross, Gary Stottler, Stephanie Templeton, Amy West, Dave Ghidui

Action: C. Gift to the School - Playground Upgrades at Manor School

Motion to approve a Gift to the School of Playground Upgrades at Manor School, as presented.

Motion by Amy West, second by Stephanie Templeton.

Final Resolution: Motion Approved

Yea: Joe Alati, Carol Bellavia, David Francis, Caralyn Ross, Gary Stottler, Stephanie Templeton, Amy West, Dave Ghidui

Action: D. Approval to Dispose or Recycle District Property

Motion to approve dispose or recycle of District Property, as presented.

Motion by Stephanie Templeton, second by Caralyn Ross.

Final Resolution: Motion Approved

Yea: Joe Alati, Carol Bellavia, David Francis, Caralyn Ross, Gary Stottler, Stephanie Templeton, Amy West, Dave Ghidui

13. Board President's Update

14. Board of Education Discussion - Review Only Items

Discussion, Information: A. Health Services Contract - Speech Therapy Services with CAFL (Clinical Associates of the Fingerlakes)

Discussion, Information: B. Revised Safety-Security Consultant Agreement
The security consultant is the same person Mr. Harvey spoke about during his presentation.

The civil service requirements are under consideration in how to continue his work next year.

Discussion, Information: C. Updates on Board Committee Meetings
Legislative Committee - Joe, Renee & Bruce attended the latest meeting. MCSBA will not be attending the Albany trip this year. Advantages will be that local visits award more one on one time. Phyllis Wickerham will visit from Senator Gallivan's office on 1/28 and Marjorie Byrnes is at the Village Hall on Friday of this week.

Art Boosters expressed concerned about a location for Cougar Creations during the budget vote with the 'B' gymnasium being used as a cafeteria presently.

ILC Committee Meeting - Dave Francis attended. Chapter six of the book is currently being read. R. Williams reported that protocols were reviewed of learning standards to understand targets for students. Dave added that this was the first he attended. Collaboration was seen, encouraged, and appreciated.

District Safety Committee Meeting - Dave Francis attended. Updates were given on the capital project, update on the emergency drills highlighted that HF-L now schedules in excess of the number required by the state, updates re Emergency Response Plan, update on local law enforcement visit, high school traffic pattern is working quite well and will be continued into the future.

Board President's Meeting - Carol Bellavia attended. Update on legislative meetings. MCSBA taking a different approach to visits as highlighted previously. Foundation aid, and mental health and safety and security will be two main focus areas. Challenger, formerly at the RMSC is now moved to a much larger venue and districts were encouraged to send students for field trips.

March 4 - Art Boosters meeting will need a calendar update to Manor School Art Room.

Sports Boosters - Gary Stottler is creating a corrective action plan for his attendance going forward for attendance improvements.

15. Questions from the Audience Regarding Agenda Items

Discussion, Information: A. Questions from the Audience
Danny Bassette - Significant errors for capital proejct.

16. Adjournment

Action: A. Motion to Adjourn the Meeting 9:35pm

Motion by Stephanie Templeton, second by Joe Alati.

Final Resolution: Motion Approved

Yea: Joe Alati, Carol Bellavia, David Francis, Caralyn Ross, Gary Stottler, Stephanie Templeton, Amy West, Dave Ghidui

17. Next Board of Education Meeting Topics

Information: A. Next Board of Education Meeting Topics