

**Budget Study Session followed by Board of Education Meeting, Tuesday, March 10, 2020**

Generated by Rhonda Schaefer, District Clerk

**Members present**

Joe Alati, Carol Bellavia, David Francis, Caralyn Ross, Gary Stottler, Stephanie Templeton, Amy West

## 1. Budget Study Session

Discussion, Information: B. Budget Process Overview

## 2. Manor School Program and Budget Overview

Discussion, Information: A. Manor School Program and Budget Overview  
Manor School Principal, Jeanine Lupisella, and staff presented.

New Staff Members were introduced:

Matt Andres, School Counselor - Academic Career and Social Emotional Needs

Nicole Smith, Grade 3

Gabriella Balseca - Grade 2

Taylor Hudson, Physical Education

Included in the BoardDocs attachments are: Manor School Powerpoint, Program Overview, Budget Overview and Staffing projections for 2020-2021

Jeanine and team spoke about team collaboration, as well as

- Achievement Celebrations
- Reflection Upon Goals: Achievement, Nicole Smith and Nicole Swift reported as highlighted in the powerpoint presentation, duly kept a part of the BoardDocs packet. Habits of Mind
- Reflection Upon Goals: Engagement (Observation, Action Steps and Current Progress)
- Ideas, Themes and Learning
- Points of Pride: Rotations
- Goal for 2020-2021: Engagement
- Program Budgetary Needs

PBAC and Board members traveled to the Art Room and others to witness everyday learning opportunities in Manor School.

## 3. Districtwide Budget Overview

Discussion, Information: A. Districtwide Budget Overview Presentation

Providing the Districtwide presentation, as outlined in the BoardDocs packet.

Superintendent, Gene Mancuso covered introductions, his role in the District and an overview of day to day operations. Assistant Superintendent of Curriculum and Operations, Dr. Renee Williams outlined her direct responsibilities, points of Cougar Pride, Instructional Focus, The ILC- PLC Connection, Targeted Professional Development, Monitoring Outcomes. Assistant Superintendent of Business and Operations, Dr. Bruce Capron, outlined his direct responsibilities, Operational Focus, Capital Projects (Capital Outlay Project 2020-2021, Energy Performance Project 2020-2021, Director of Technology, Cindy Gorley highlighted the District's Safety and Security Focus, Cyber Security Focus, Technology Focus

And finally, the trio highlighted Maximizing Aid, and finally the Resources Needed.

The Superintendent closed the presentation by sharing the ideals of the District and the proactive, teamwork approaches of the Honeoye Falls-Lima Central School District, "Be Here, Be You, Belong"

Dr. Capron followed up with an overall Budget Overview.

Superintendent Mancuso highlighted the state aid slide (74% of the state budget goes to NYC). Past president Stottler spoke about the 2009-10 timeframe - a time of the recession, the District has done a great job and takes a leading role in the region and the state to maximize reserves and state aid.

## 4. Board of Education and Program Budget Advisory Council Feedback to:

Discussion, Information: A. Manor School Program Overview

Dr. Williams captured feedback from the BOE on the Manor School presentation.

## 5. Meeting Called to Order

Action, Procedural: A. Call to Order at 10:17pm

Motion by Stephanie Templeton, second by Amy West.

Final Resolution: Motion Approved

Yea: Joe Alati, Carol Bellavia, David Francis, Caralyn Ross, Gary Stottler, Stephanie Templeton, Amy West

Procedural: B. Account for Absences

Dave Ghidui

## 6. Proposed Executive Session, subject to Board Approval

Motion by Gary Stottler, second by Amy West.

Final Resolution: Motion Approved

Yea: Joe Alati, Carol Bellavia, David Francis, Caralyn Ross, Gary Stottler, Stephanie Templeton, Amy West

#### 7. Return to Public Session

Motion by David Francis, second by Caralyn Ross.

Final Resolution: Motion Approved

Yea: Joe Alati, Carol Bellavia, David Francis, Caralyn Ross, Gary Stottler, Stephanie Templeton, Amy West

#### 8. Approval of Agenda

Action: A. Approval of Agenda

Motion to approve the agenda, as presented.

Motion by Gary Stottler, second by David Francis.

Final Resolution: Motion Approved

Yea: Joe Alati, Carol Bellavia, David Francis, Caralyn Ross, Gary Stottler, Stephanie Templeton, Amy West

#### 9. Approval of Consensus Agenda Items

Action (Consent): A. MOTION for Approval of Consensus Agenda Items

Motion to approve all items of the Consensus Agenda

Motion by Gary Stottler, second by David Francis.

Final Resolution: Motion Approved

Yea: Joe Alati, Carol Bellavia, David Francis, Caralyn Ross, Gary Stottler, Stephanie Templeton, Amy West

Action (Consent), Minutes: B. Board Meeting Minutes

Motion to approve all items of the Consensus Agenda

Motion by Gary Stottler, second by David Francis.

Final Resolution: Motion Approved

Yea: Joe Alati, Carol Bellavia, David Francis, Caralyn Ross, Gary Stottler, Stephanie Templeton, Amy West

Action (Consent): C. Personnel Appointments

Motion to approve all items of the Consensus Agenda

Motion by Gary Stottler, second by David Francis.

Final Resolution: Motion Approved

Yea: Joe Alati, Carol Bellavia, David Francis, Caralyn Ross, Gary Stottler, Stephanie Templeton, Amy West

Action: (Consent) D. CSE & CPSE Recommendations

Motion to approve all items of the Consensus Agenda

Motion by Gary Stottler, second by David Francis.

Final Resolution: Motion Approved

Yea: Joe Alati, Carol Bellavia, David Francis, Caralyn Ross, Gary Stottler, Stephanie Templeton, Amy West

#### 10. Public Comment

Information: A. Public May Address the Board of Education

No public comments.

#### 11. Board President's Remarks

#### 12. Superintendent's Report

Discussion, Information: A. Announcements - Capital Project Update

The Superintendent highlighted the need for board members to take District issued laptops home tonight in preparation for the pending closures and in the event of implementation. Limiting numbers in a crowd. Athletics events with no guests. Corona Virus updates will follow. Pay attention to reports from the superintendent. There are currently no diagnosis in MC, however, there are no tests here in MC for the virus. Director of Safety, Security & Transportation, Bill Harvey echoed the state and county level guidance documents being reviewed by the District daily.

Q - Spring break cancellation? A - More information to follow. DOH is currently diagnosing and providing notes to nurses.

Examples were provided re New Rochelle, NY. Educational documents are challenging, but are being considered. All students grades 6-12 will be asked to take their laptops home tomorrow.

School trips are under consideration.

There was debate and discussion about the virus itself and because of the lack of testing, we lack a comprehensive outlook. Tremendous benefit in a non-anxious leader and appreciation was expressed in the superintendent's office.

Will take questions on the Capital Project report.

Discussion, Information: B. Update on Proposed Action Items

#### 13. Board of Education New Business - Action Items

Action: A. SEQR Resolution, Declaration, and Appropriation of Contingent Expense and Emergency Capital Project at Manor School

Cofirmed that project is complete.

Motion to approve the Resolution, Declaration, and Appropriation of Contingent Expense and Emergency Capital Project at Manor School, as presented.

Motion by Caralyn Ross, second by David Francis.

Final Resolution: Motion Approved

Yea: Joe Alati, Carol Bellavia, David Francis, Caralyn Ross, Gary Stottler, Stephanie Templeton, Amy West

Action: B. Approval of Administrative Unit Contract

Motion to approve the Administrative Unit Contract, as presented.

Motion by Gary Stottler, second by David Francis.

Final Resolution: Motion Approved

Yea: Joe Alati, Carol Bellavia, David Francis, Caralyn Ross, Gary Stottler, Stephanie Templeton, Amy West

Action: C. Approval of Contract for the Emergency Service Replacement Capital Project

Motion to approve the Contract for the Emergency Service Replacement Capital Project, as presented.

Motion by Gary Stottler, second by David Francis.

Final Resolution: Motion Approved

Yea: Joe Alati, Carol Bellavia, David Francis, Caralyn Ross, Gary Stottler, Stephanie Templeton, Amy West

Action: D. Approval of Capital Project Phase II.V Contract with Campus Construction Management Group

Motion to approve the Capital Project Phase II.V Contract with Campus Construction Management Group, as presented.

Motion by Gary Stottler, second by David Francis.

Final Resolution: Motion Approved

Yea: Joe Alati, Carol Bellavia, David Francis, Caralyn Ross, Gary Stottler, Stephanie Templeton, Amy West

Action: E. Approval of Capital Project Phase II.V Contract with The SEI Design Group

Motion to approve the Capital Project Phase II.V Contract with The SEI Design Group, as presented.

Motion by Gary Stottler, second by David Francis.

Final Resolution: Motion Approved

Yea: Joe Alati, Carol Bellavia, David Francis, Caralyn Ross, Gary Stottler, Stephanie Templeton, Amy West

Action: F. Proposed Installment Purchase Agreement with BOCES

Motion to approve the Installment Purchase Agreement with BOCES, as presented.

Motion by Gary Stottler, second by David Francis.

Final Resolution: Motion Approved

Yea: Joe Alati, Carol Bellavia, David Francis, Caralyn Ross, Gary Stottler, Stephanie Templeton, Amy West

Action: G. Second Review/Approval of Proposed 2020-21 School Calendar

Motion to approve the Proposed 2020-21 School Calendar, as presented.

Motion by Gary Stottler, second by David Francis.

Final Resolution: Motion Approved

Yea: Joe Alati, Carol Bellavia, David Francis, Caralyn Ross, Gary Stottler, Stephanie Templeton, Amy West

Action: H. Disposal of District Equipment

Motion to approve the Disposal of District Equipment, as presented.

Motion by Gary Stottler, second by David Francis.

Final Resolution: Motion Approved

Yea: Joe Alati, Carol Bellavia, David Francis, Caralyn Ross, Gary Stottler, Stephanie Templeton, Amy West

14. Board President's Update

15. Board of Education Discussion - Review Only Items

16. Questions from the Audience Regarding Agenda Items

Discussion, Information: A. Questions from the Audience

17. Adjournment

Action: A. Motion to Adjourn the Meeting at 10:52pm

18. Next Board of Education Meeting Topics

Information: A. Next Board of Education Meeting Topics