

**Board of Education Budget Workshop, Tuesday, March 31, 2020**

Generated by Rhonda Schaefer, District Clerk

**Members present**

Joe Alati, Carol Bellavia, David Francis, Caralyn Ross, Gary Stottler, Stephanie Templeton, Amy West, Dave Ghidiu, Chris Neff

**Meeting called to order at 7:04 PM**

## 1. Meeting Called to Order

Action, Procedural: A. Call to Order at 7:04pm  
Meeting called to Order.

Motion by David Francis, second by Joe Alati.

Final Resolution: Motion Approved

Yea: Joe Alati, Carol Bellavia, David Francis, Caralyn Ross, Gary Stottler, Stephanie Templeton, Amy West, Dave Ghidiu, Chris Neff

Procedural: B. Account for Absences

There were no absences.

## 2. Approval of Agenda

Action: A. Approve Tonight's Agenda  
Motion to approve the agenda as presented.

Motion by Caralyn Ross, second by Joe Alati.

Final Resolution: Motion Approved

Yea: Joe Alati, Carol Bellavia, David Francis, Caralyn Ross, Gary Stottler, Stephanie Templeton, Amy West, Dave Ghidiu, Chris Neff

## 3. Approval of Consensus Agenda Items

Action (Consent): A. MOTION for Approval of Consensus Agenda Items  
Motion to approve all items of the Consensus Agenda

Motion by David Francis, second by Gary Stottler.

Final Resolution: Motion Approved

Yea: Joe Alati, Carol Bellavia, David Francis, Caralyn Ross, Gary Stottler, Stephanie Templeton, Amy West, Dave Ghidiu, Chris Neff

Action (Consent), Minutes: B. Board Meeting Minutes

Motion to approve all items of the Consensus Agenda

Motion by David Francis, second by Gary Stottler.

Final Resolution: Motion Approved

Yea: Joe Alati, Carol Bellavia, David Francis, Caralyn Ross, Gary Stottler, Stephanie Templeton, Amy West, Dave Ghidiu, Chris Neff

## 4. Board President's Remarks

Discussion, Information: A. Board President's Remarks

## 5. Superintendent's Report

Discussion, Information: A. Announcements - Superintendent's Report  
Superintendent Mancuso presented a best-practice guide and shared it along with the board members. This report is duly kept a part of the BoardDocs packet under the Superintendent's Report.

Details were shared on the following topics:

BOARD GOVERNANCE

SCHOOL BUDGET VOTES AND ELECTIONS POSTPONED - (Possibly between the 9th & 30th of June)

STATE TESTING

PERSONNEL

SPECIAL EDUCATION

CAPITAL PROJECT

The hope is to continue construction during the closure in an attempt to complete projects before the official start to the 2020-2021 school year.

Q - Have we lost any workers? A - Yes, due to limited staffing and some vendor closures.

#### CDC GUIDELINES

U.S. DEPARTMENT OF LABOR

Occupational Safety and Health Administration - Guidance and Preparation Document

Q - AP testing - are we prepared? A - Further information to follow on Friday of this week.

Discussion, Information: B. Update on Proposed Action Items

Discussion, Information: C. Presentation - Overall Budget Review

Assistant Superintendent for Business and Operations, Dr. Bruce Capron, presented a preliminary budget overview, based on the governor's budget back in January.

Revenue and appropriations need to align, essentially.

Tax Levy Limit is 2.86%, or \$136. increase for the year for an average \$200k home.

State Aid Increase was estimated at only \$26,368.

Foundation Aid, Building Aid, Transportation, Excess Aid - All were highlighted and are maintained as part of the official record and powerpoint presentation in the BoardDocs packet.

Dr. Capron presented a recap of the PBAC recommendations, presented to the Board of Education on March 24, 2020. The details are maintained as part of the BoardDocs packet, and recommendations may be located in the March 24, 2020 board packet in BoardDocs.

Questions/Answers/Comments

Q - Cyber security software - where is it in the budget? A - Strictly a budget place holder via a BOCES Coser. Details are still being gathered.

The Capital Project Budget has been planned for and forecasted.

Dr. Capron highlighted that the Capital Outlay Project is this year's \$100k annual project. \$100K will net \$78K in aid next school year.

Appropriations budget of \$54,054,989

Budget Balancing action items were shared, with breakages explained due to anticipated retirements; use of Smart School Bond Act monies; deferment of backup internet connection; supply and contractual obligations.

A draft of Propositions #1 and #2 were shared and are duly kept a part of the BoardDocs permanent record.

Q - Are we realizing any cost savings this year? May we use reserves to fill gaps? A - The District has legal flexibility to apply reserves toward one time expenditures; however the caution in doing so, is if using for operations without a renewal option, this would create a gap the following year.

C - It seems highly likely that aid will be diminished, so within the current structure adding to the reserve fund will need to be strategic.

Q - With the stock market as it is and unemployment, perhaps saving toward TRS reserve. A - There is a five-year trailing average with stocks, which would not help next year, but preparing is a smart thing to do.

C - Certainly considering forecasts will be important.

Q - Backup internet connections, how critical is this? A - It is recommended based on standards recommendations, but we rarely experience breaks in our service through our BOCES provider. Would like to do it eventually, of course. There is also some redundancy in connections at BOCES.

Q - Do we need to consider replenishment of emergency capital project funds based on the power failure at Manor earlier in the year? A - Emergency capital project refunds at 75% aid have been successful in the past. So, the District is in good financial standing in this reserve.

Q - Reduction in one elementary teaching position? Will someone lose their job? Are they being reassigned? A - There is a retirement there, so no loss.

Q - What is the projected savings in fuel costs this year? A - Dr. Capron estimated there would be a savings, however, the buses continue to run, delivering materials to students, and are also running weekly to maintain mechanical systems.

Q - For Chris Neff, were there areas the PBAC was focused on? Where do you see them shaking out in the budget? A - There were questions about the timing of needs. And at the time, no one saw the present scenario coming.

Q - Technology expenses, why have we not used Smart Schools Bond Act funds in the past? A - The first submission of the Smart Schools Bond Act was for whiteboards and Record X boards. The District remains strategic and will use this whenever possible. C - These are essentially grant funds, we must be judicious.

Thanks were extended to Dr. Capron for his hard work and dedication.

Superintendent Mancuso reminded all that requirements in the recent executive orders have all been waived. So there is a waiting pattern in this territory that we've never known, for what is next. We are being mindful about this rainy day situation, and need to be prepared to address issues ahead.

Q - Have heard both April 15 or April 30 for a possible reopening. Who supercedes whom with orders such as this? A - Monroe County closed our schools first. Now that the president has shifted the order to April 30, we must now wait for orders to roll down from the Governor and local leaders. However, there is a belief that April 30 will be the soonest that schools might reopen.

6. Board of Education - Action Items

Action: A. Declaring Capital Project Work Essential

Q - The District must continue with everything in the capital project, is that an accurate interpretation of this resolution? A - Yes, the District is attempting to get the schools ready and safe for students and staff to return.

Motion to approve the resolution Declaring Capital Project Work Essential, as presented.

Motion by Gary Stottler, second by Chris Neff

Final Resolution: Motion Approved

Yea: Joe Alati, Carol Bellavia, David Francis, Caralyn Ross, Gary Stottler, Stephanie Templeton, Amy West, Dave Ghidui, Chris Neff

Action: B. Energy Performance Capital Project

C - If the community is pondering capital project fatigue, it will be important for board members to advise the community about the ongoing cost savings that are highly supported by the state with aid reimbursement.

C - There is no cost for the auditing.

Q - Following this year's NYSSBA convention, there was discussion about solar installation as it is qualified for state aid. How would we proceed? A - CNS discussions would need to occur and hot water solar is part of the conversation. Following the energy audit, the agency will bring forth the recommendations to the full board. C - Great, looking to keep it on the table.

Action: C. Second Review/Approval of Policy Recommendations

No changes since the first review on March 24, 2020.

Motion to approve the Policy and Agreement recommendations, as presented. (All materials are duly kept as part of the permanent record as attachments in BoardDocs under this agenda item.)

Motion by Caralyn Ross, second by Amy West.

Final Resolution: Motion Approved

Yea: Joe Alati, Carol Bellavia, David Francis, Caralyn Ross, Gary Stottler, Stephanie Templeton, Amy West, Dave Ghidui, Chris Neff

#### 7. Board President's Update

Discussion, Information: A. Board President's Update

Carol Bellavia shared that there is a document in the March 24 executive session packet for all board members to review.

OSC Audit questions have been sent to the board via email and each board member needs to respond by April 7. Any questions, let Carol know.

#### 8. Board of Education - Review Only Items

#### 9. Next Board of Education Meeting Topics

Information: A. Next Board of Education Meeting Topics

#### 10. Questions from the Audience

Discussion, Information: A. Questions from the Audience

No questions.

#### 11. Adjournment

Action: A. Motion to Adjourn the Meeting at 8:00pm

Motion to Adjourn the Meeting

Motion by David Francis, second by Amy West.

Final Resolution: Motion Approved

Yea: Joe Alati, Carol Bellavia, David Francis, Caralyn Ross, Gary Stottler, Stephanie Templeton, Amy West, Dave Ghidui, Chris Neff