

Board of Education Meeting and Public Hearings, Tuesday, May 28, 2019

Generated by Rhonda Schaefer, District Clerk

Members present

Carol Bellavia, David Francis, Gary Stottler, Stephanie Templeton, Amy West, Larry Young, Dave Ghidiu

Meeting called to order at 7:07 PM

1. Meeting Called to Order

Procedural: A. Account for Absences

Action, Procedural: B. Call to Order

2. Proposed Executive Session, subject to Board Approval

Action: A. Motion to move to Executive Session

Discussion, Information: B. It is anticipated that the Board will act upon a resolution to convene an executive session for the purpose of discussions regarding collective negotiations pursuant to article 14 of the Civil Service Law, the employment history of specific individuals, and review of the Superintendent's Evaluation.

3. Return to Public Session

Procedural: A. Return to Public Session

4. Approval of the Agenda

Action: A. Motion to approve the agenda

Motion to approve the agenda, as presented.

Motion by Carol Bellavia, second by Gary Stottler.

Final Resolution: Motion Approved

Yea: Carol Bellavia, David Francis, Gary Stottler, Stephanie Templeton, Amy West, Larry Young, Dave Ghidiu

5. Approval of Consensus Agenda Items

Action (Consent): A. MOTION for Approval of Consensus Agenda Items

Motion to approve all items of the Consensus Agenda.

Motion by Gary Stottler, second by David Francis.

Final Resolution: Motion Approved

Yea: Carol Bellavia, David Francis, Gary Stottler, Stephanie Templeton, Amy West, Larry Young, Dave Ghidiu

Action (Consent): B. Board Meeting Minutes

Motion to approve all items of the Consensus Agenda.

Motion by Gary Stottler, second by David Francis.

Final Resolution: Motion Approved

Yea: Carol Bellavia, David Francis, Gary Stottler, Stephanie Templeton, Amy West, Larry Young, Dave Ghidiu

Action (Consent): C. Personnel Appointments

Motion to approve all items of the Consensus Agenda.

Motion by Gary Stottler, second by David Francis.

Final Resolution: Motion Approved

Yea: Carol Bellavia, David Francis, Gary Stottler, Stephanie Templeton, Amy West, Larry Young, Dave Ghidiu

Action (Consent): D. Committee on Special Education Placement & Pre-School Education Placement

Motion to approve all items of the Consensus Agenda.

Motion by Gary Stottler, second by David Francis.

Final Resolution: Motion Approved

Yea: Carol Bellavia, David Francis, Gary Stottler, Stephanie Templeton, Amy West, Larry Young, Dave Ghidiu

6. Public Comment

Procedural: A. Public May Address the Board of Education

No Comments

7. Hall of Fame Committee Nominations for 2019-20 Hall of Fame Inductees

Action: A. Hall of Fame Committee Nominations for 2019-20 Hall of Fame Inductees

Kelly Paganelli, HOF Committee Rep since 1995, presented HOF nominations for 2019-20 induction.

Five Nominees - Anonymous until announced. 93 men and 52 women have been elected to this point in time. HOF display upgrades are on the way within the capital project. This recognition will be considered as part of the 50-year anniversary of the HF-L School District, in September 2020.

Motion to amend the agenda to add approval of the nominations of the 2019-20 HOF Inductees.

Motion by Larry Young, second by Stephanie Templeton

Final Resolution: Motion Approved.

Yea: Carol Bellavia, David Francis, Gary Stottler, Stephanie Templeton, Amy West, Larry Young, Dave Ghidui

Motion to approve the 2019-20 Hall of Fame Inductee nominations, as presented.

Motion by Gary Stottler, second by David Francis

Final Resolution: Motion Approved.

Yea: Carol Bellavia, David Francis, Gary Stottler, Stephanie Templeton, Amy West, Larry Young, Dave Ghidui

8. Public Hearing and First Review Code of Conduct for 2019-20 School Year

Action: A. Motion to Open Public Hearing and First Review Code of Conduct for 2019-20 School Year

Motion to open Public Hearing for First Review of Draft 2019-20 Code of Conduct.

Motion by Stephanie Templeton, second by Gary Stottler.

Final Resolution: Motion Approved

Yea: Carol Bellavia, David Francis, Gary Stottler, Stephanie Templeton, Amy West, Larry Young, Dave Ghidui

Discussion, Information: B. Reading of the Notice of Public Hearing and First Review of Code of Conduct for 2019-20 School Year

Discussion, Information: C. Presentation and First Review Code of Conduct for 2019-20 School Year

Jim Nelson - High School Assistant Principal

Shawn Williams - Middle School Principal

Joelle Weaver - Dignity Act Coordinator

Bill Harvey - Director of Transportation and Security

4-Junior students also participated on this committee.

The Code has been reviewed by school attorneys and school law. The charge of the committee is to present what is believed to be current and relatable language.

Gender expression has been added as a protected class.

Prohibited Conduct now aligns to language in the full Code of Conduct.

Deleted electronic cigarettes and replaced with Juul and vapes as these are more current language.

Q - Loitering - on school property without permission, and with no real reason. This includes adults and students. Definition from State Education Law was read by the superintendent. Loitering without purpose is punishable by NYS Law 220, ticketed. Connections to legitimate school activities are the starting point. This provides a safeguard for students who are not being respectful and responsible.

Under Letter L - skateboarding should be changed to skateboard. Q - There was a problem with skateboards on school property at one time. It was dangerous and was damaging property. There was debate among members about whether or not to leave as written. Perhaps language should be added to improve the language.

F & G are now aligned with the abridged version.

Insubordination was more clearly identified. All adults employed by the District are District Officials.

S - Language on specific behavior on school buses is now aligned and will ensure that customers (parents and students) are sometimes determined on a case by case basis by bus drivers and their judgment calls. The Code helps to match our actual practices on a day to day basis.

Changes: top of page 10 -

Pages 14 & 15 - reordered some of the letterings.

Page 19 - Blue font means now aligned with the abridged code.

Page 20 - at the bottom, consequences are now more clearly defined by guidelines.

Page 22 - Offenses toward teachers by students, required language changes to align with differing age groups and judgment calls based on the situation. Page 29 firearms, is an example of this. There was a suggestion to add self-reporting and response to that. Similar to the athletic code of conduct language. It was expressed that being the size district that HF-L is, there are advantages to knowing the students. Administrators also rely on each other when applying the code.

* With regard to skate-boarding, there was consensus that language centered around dangerous actions versus banning the devices was agreeable by all board members.

Page 22 - Harassment and bullying section - should be aligned to page 10 definition.

Day to day, the abridged version is most widely used by students, parents, and staff.

Both the full and abridged versions are on the website. There was a suggestion about adding a QR code in the abridged which would direct users directly to the full Code of Conduct.

Page 32 - There was a suggestion about how long (15-minutes) is - a reasonable amount of time... there was a suggestion about removing the 15-minutes and leave in a reasonable amount of time.

Cheating Section - e.g

June 11 will be a second reading, followed by approval on June 25.

Action: D. Motion to Close Public Hearing of Code of Conduct Review

Motion to close Public Hearing on First Review of Draft 2019-20 Code of Conduct.

Motion by Stephanie Templeton, second by Carol Bellavia.

Final Resolution: Motion Approved

Yea: Carol Bellavia, David Francis, Gary Stottler, Stephanie Templeton, Amy West, Larry Young, Dave Ghidiu

9. Public Hearing District Emergency Response Plan

Action: A. Motion to Open Public Hearing District Emergency Response Plan

Motion to open Public Hearing on District Emergency Response Plan.

Motion by Stephanie Templeton, second by Carol Bellavia.

Final Resolution: Motion Approved

Yea: Carol Bellavia, David Francis, Gary Stottler, Stephanie Templeton, Amy West, Larry Young, Dave Ghidiu

Discussion, Information: B. Reading of the Notice of Public Hearing of District Emergency Response Plan

Discussion, Information: C. Public Presentation District Emergency Response Plan

Presenters:

Joelle Weaver - Manor School Assistant Principal

Aaron Smith - Director of Buildings and Grounds

Bill Harvey - Director of Transportation and Security

All members were acknowledged and were a part of preparing the accompanying powerpoint presentation, duly kept a part of the BoardDocs packet.

As required by law, the umbrella plan is posted on the District website and is available to the public.

The presenters shared a unified message that practice and procedures evolve over time and improve as a result of the many drills that occur on a regular basis. They also clarified that the plan is a guiding document that is continually improved, whether it be language changes or additional language. It must meet NYS standards. HF-L's plans are all accepted and submitted to the state on time. All hazards plan does not give specific instruction, but overall response guidelines. We use the state's recommended plan as a guide. SHELL drill language has established common-language across the state so that all agencies follow the same language. Designation to Monroe County has been given as the lead agency in a response situation. Section 3.

Sections 4 & 5 - It was clarified that the Director of Security is more clearly defined as an advisor to the commander. This is a model used throughout fire and other response services.

Section 5 - Common language in Easy Alert and School Messenger has been added. Also, two-way radios and standardized radio format are instrumental and aligned.

Section 7 - Drills and exercises. Sequencing is spelled out. Functional annexes.

C - State Audit - Noted that 50% or fewer districts have a complete plan. The team extended compliments to all who follow this guidance document on a day to day basis as part of everyday business. A Board member participant on the committee extended appreciation for being a part of the process and learning all the pieces involved in developing and maintaining the plan.

The superintendent applauded the fact that all buildings are very well prepared due to drills. Also, the Rapid Responder and Easy Alert systems allow open communication in one place between all key commanders and communicators. The presenters extended appreciation for the collective participation of the committee.

A Board member commented as a parent who was on site during the gas leak at the primary school, about how well it was handled, executed and communicated.

Action: D. Motion to Close Public Hearing on the District Emergency Response Plan

Motion to close Public Hearing on District Emergency Response Plan.

Motion by Stephanie Templeton, second by Larry Young.

Final Resolution: Motion Approved

Yea: Joe Alati, Carol Bellavia, David Francis, Gary Stottler, Stephanie Templeton, Amy West, Larry Young, Dave Ghidiu

10. Board President's Remarks

Procedural: A. Board President's Remarks

11. Student Board Representative's Remarks

Procedural: A. Student Board Representative's Remarks

12. Superintendent's Report

Information: A. Announcements - Report on Number of Voters & Exit Poll Survey Results

Senior Prom

Outstanding Senior Dinner attended by selected student, Quinn Ackerman, and her parent. She attended school in Belgium her freshman year, so has an especially interesting perspective.

Parades

Music - Middle School Gold; Manor took Gold at Darien Lake as well

Jazz Night, MS & HS and Choral concerts.

Seniors celebrating - athletes, unified athletes, musicians, artists

Coach of the Year - Kevin O'Connell

Board of Education - Ice Cream Social was successful and well attended. Themes were established and recorded and are now shared in BoardDocs.

Cougar Creations - Incredible artists

New webpage and recommendations for the Board of Education will be presented at a future meeting.

Budget Results were discussed. HF-L had the highest turn out among local districts. No-voters declined in numbers.

Results and certified minutes from the meeting are duly kept a part of the BoardDocs packet.

An activity was organized by the Superintendent. Index cards were distributed with a request for two comments with a plus/minus delta regarding the budget process. Members were then asked to share their thoughts with another member or guest, who would then share the idea.

Plus cards were gathered on one side of the room, which was the majority of the room. Same and similar comments were shared.

Positive comments were shared, including but not limited to the following:

- Hearing all perspectives
- Presentations in the different schools
- Process is concise - clear measurable process
- Streamlined process
- Transparency of board member process about budget
- Appreciation for time and thoughts of budget process which can be difficult
- End result also produces a budget
- Cougar creations across from the Vote was a great idea

Negative comments were shared, including but not limited to the following:

- Because of the streamlined process, some departments were not recognized
- Need more community stakeholders
- Presentations
- Wording of board vacancies should be reconsidered
- Central Office presentation should be included again
- Streamlined process was less clear than in years past
- Some false information has been circulating in the community

Considerations going forward:

- Details of how the budget falls out and actual practice
- Student involvement
- Community involvement
- Consider how SIT plans align
- Create a budget capital project cheat sheet
- Less part of the process
- Communicating cuts to the public
- District Newsletter - the timing of its release - how to improve?

General comments and considerations regarding themes, process, and communication

- Misinformation can be misleading
- The process is not that dramatically different, but the presentation seems to focus on the process for the budget. Is this still the right process for the reality we now face?
- The Superintendent indicated that we already know we will need to cut 2% next year, we already know this. So, building communication early on is critical.
- Would our focus change if we focused more on 2% efficiency and how to improve and address the 2% gap?
- Values as a community, focus on these areas, our budget and educational programs should be built on that.

- Misconceptions stemmed from not being heard or understood.
- Transparency, and easier access by placing board meetings on the web to view later. Allowing greater exposure to the processes and issues impacting the district.

Information: B. Update on Proposed Action Items

Information: C. Presentations - Budget Process Debrief with PBAC

13. Board of Education New Business - Action Items

Action: A. Treasurer's Report

Audit Committee Chairperson, Gary Stottler, reported that the Treasurer's Report and Budget Transfers were reviewed and discussed at an Audit Committee Meeting earlier in the evening. Cash flow was discussed with the end of the year is in sight. The reserve funding plan and bus purchase plan will be reviewed at the June 25 meeting. Budget Transfers noted were additional funds for trash pick up due to capital project construction, due to cleaning out of classrooms and offices. Because the Smart Schools Bond Act is very overdue from the state, we are seeing budget transfers to supplement some technology needs.

Motion to approve the Treasurer's Report, as presented.

Motion by Stephanie Templeton, second by Larry Young.

Final Resolution: Motion Approved

Yea: Carol Bellavia, David Francis, Gary Stottler, Stephanie Templeton, Amy West, Larry Young, Dave Ghidiu

Action: B. Budget Transfers

Motion to approve the Budget Transfers, as presented.

Motion by Stephanie Templeton, second by Larry Young.

Final Resolution: Motion Approved

Yea: Carol Bellavia, David Francis, Gary Stottler, Stephanie Templeton, Amy West, Larry Young, Dave Ghidiu

Action: C. Ratification of Proposed Collective Bargaining Agreement with HFL Secretaries Unit

Motion to approve the Proposed Ratification of Collective Bargaining Agreement with HFL Secretaries Unit, as presented.

Motion by Gary Stottler, second by Larry Young.

Final Resolution: Motion Approved

Yea: Carol Bellavia, David Francis, Gary Stottler, Stephanie Templeton, Amy West, Larry Young, Dave Ghidiu

Action: D. Second Review/Approval Textbook Request

Q - Number of subscriptions were different on some, why is this? Dr. Williams explained that hardcover editions will supply 1-copy for each student in the classroom, plus some extras for any special needs. The online edition will be used most often.

Motion to approve the Textbook Request, as presented.

Motion by Gary Stottler, second by Carol Bellavia.

Final Resolution: Motion Approved

Yea: Carol Bellavia, David Francis, Gary Stottler, Stephanie Templeton, Amy West, Larry Young, Dave Ghidiu

Action: E. Second Review/Approval Policy Recommendations

Motion to approve the Policy Recommendations, as presented.

Motion by Carol Bellavia, second by Stephanie Templeton.

Final Resolution: Motion Approved

Yea: Carol Bellavia, David Francis, Gary Stottler, Stephanie Templeton, Amy West, Larry Young, Dave Ghidiu

Action: F. Abolishment of Tenure Area Positions

Motion to approve the Abolishment of Tenured Positions, as presented.

Motion by Gary Stottler, second by David Francis.

Final Resolution: Motion Approved

Yea: Carol Bellavia, David Francis, Gary Stottler, Stephanie Templeton, Amy West, Larry Young, Dave Ghidiu

Action: G. Reduction of Positions

C - There was some clarification provided regarding the reduction of some positions.

Motion to approve the Reduction of Positions, as presented.

Motion by Larry Young, second by Gary Stottler.

Final Resolution: Motion Approved

Yea: Carol Bellavia, David Francis, Gary Stottler, Stephanie Templeton, Amy West, Larry Young, Dave Ghidui

Action: H. Gift to the School: Metal Lathe with accessories for HS Technology Shop Class

Motion to approve a Gift to the School: Metal Lathe with accessories for HS Technology Shop Class, as presented.

Motion by Gary Stottler, second by Stephanie Templeton.

Final Resolution: Motion Approved

Yea: Carol Bellavia, David Francis, Gary Stottler, Stephanie Templeton, Amy West, Larry Young, Dave Ghidui

Action: I. Gift to the School: Banner for Music Department

Motion to approve a Gift to the School: Banner for Music Department, as presented.

Motion by David Francis, second by Stephanie Templeton.

Final Resolution: Motion Approved

Yea: Carol Bellavia, David Francis, Gary Stottler, Stephanie Templeton, Amy West, Larry Young, Dave Ghidui

Action: J. Disposal of District Equipment: Everett Upright Piano

Dr. Capron explained the standard process of cycling pianos into and out of the district.

Motion to approve the Disposal of District Equipment - Everett Upright Piano, as presented.

Motion by Gary Stottler, second by David Francis.

Final Resolution: Motion Approved

Yea: Carol Bellavia, David Francis, Gary Stottler, Stephanie Templeton, Amy West, Larry Young, Dave Ghidui

14. Board President's Update

Information: A. Board President's Update

15. Board of Education Discussion - Review Only Items

Discussion, Information: A. Budget Transfers Under \$2,000.

No comments or questions.

Discussion, Information: B. Health Services Contract - Cypher Psychological Services, P. C.

Rates were discussed.

Director of Pupil Personnel Services, Lindsay Ali explained that parents typically bring their recommendation to the district and a mutual agreement must be made.

Discussion, Information: C. Board Committee Updates

District Safety Committee Meeting - Gary Stottler attended the latest meeting. Revisited the high school drop off traffic issues. Periodic complaints however, within 15-minute periods of drop off and pick up times, continuous improvement is always on the agenda. Capital project improvements have been somewhat delayed due to the rainy weather.

16. Questions from the Audience

Discussion, Information: A.

Danny Bassette - Shared his thoughts about loitering on District property. Also, there were two public hearings tonight, however, the public was not directly asked for their comments.

17. Adjournment

Action: A. Motion to Adjourn the Meeting

Motion to adjourn the meeting at 9:07 p.m.

Motion by Stephanie Templeton, second by Carol Bellavia.

Final Resolution: Motion Approved

Yea: Carol Bellavia, David Francis, Gary Stottler, Stephanie Templeton, Amy West, Larry Young, Dave Ghidui

18. Next Board of Education Meeting Topics

Information: A. Next Board of Education Meeting Topics