

Budget Study Session followed by Board of Education Meeting, Tuesday, January 8, 2019

Generated by Rhonda Schaefer, District Clerk

Members present

Joe Alati, Carol Bellavia (8:53PM), David Francis, Caralyn Ross, Gary Stottler, Stephanie Templeton, Amy West, Larry Young, Dave Ghidui

1. Budget Study Session

2. Transportation Program and Budget Overview

Discussion, Information: A. Transportation Program and Budget Overview Presentation

Bill Harvey, Director of Transportation, presented his Transportation Program and Budget Overview Presentation. All presentation materials are duly kept a part of the BoardDocs packet.

3. Facilities Program and Budget Overview

Discussion, Information: A. Facilities Program and Budget Overview Presentation

Aaron Smith, Director of Facilities, presented his Facilities Program and Budget Overview Presentation. All presentation materials are duly kept a part of the BoardDocs packet.

4. Board of Education and Program Budget Advisory Council Feedback was provided to Assistant Superintendent for Curriculum and Instruction, Dr. Renee Williams. This will be shared with the Board at a later time during the budget review process.

5. Meeting Called to Order at 7:49 pm

Action, Procedural: A. Call to Order

Motion by Stephanie Templeton, second by Larry Young.

Final Resolution: Motion Approved

Yea: Joe Alati, David Francis, Caralyn Ross, Gary Stottler, Stephanie Templeton, Amy West, Larry Young, Dave Ghidui

Procedural: B. Account for Absences

Carol Bellavia was absent at the start of the meeting (arrived at 8:53 pm)

6. Approval of Agenda

Action: A. Approval of Agenda

A request was made for the Board Minutes to be removed from the Consensus Agenda and moved to Board Business, Agenda Item 13C.

Motion to approve the agenda with the Board Minutes to be removed from the Consensus Agenda and moved to Board Business, Agenda Item 13C.

Motion by Dave Ghidui, second by Dave Francis.

Final Resolution: Motion Approved to amend the agenda with the Board Minutes removed from the Consensus Agenda and moved to Board Business, Agenda Item 13C

Yea: Joe Alati, David Francis, Caralyn Ross, Gary Stottler, Stephanie Templeton, Amy West, Larry Young, Dave Ghidui

7. Approval of Consensus Agenda Items

Action (Consent): A. MOTION for Approval of All Remaining Consensus Agenda Items with Board Meeting Minutes moved to Agenda Item 13C

Motion to approve all remaining items of the Consensus Agenda

Motion by David Francis, second by Gary Stottler.

Final Resolution: Motion Approved

Yea: Joe Alati, David Francis, Caralyn Ross, Gary Stottler, Stephanie Templeton, Amy West, Larry Young, Dave Ghid

Action (Consent): C. Personnel Appointments

Motion to approve all Personnel Appointments items of the Consensus Agenda

Motion by David Francis, second by Gary Stottler.

Final Resolution: Motion Approved

Yea: Joe Alati, David Francis, Caralyn Ross, Gary Stottler, Stephanie Templeton, Amy West, Larry Young, Dave Ghidui

Action: D. CSE & CPSE Recommendations

Motion to approve all CSE & CPSE Recommendations items of the Consensus Agenda

Motion by David Francis, second by Gary Stottler.

Final Resolution: Motion Approved

Yea: Joe Alati, David Francis, Caralyn Ross, Gary Stottler, Stephanie Templeton, Amy West, Larry Young, Dave Ghidiu

8. Public Comment

Information: A. Public May Address the Board of Education

There was no public comment.

9. Phyllis Wickerham, Representative for Senator Patrick Gallivan

Discussion, Information: A. Phyllis Wickerham, Representative for Senator Patrick Gallivan

Phyllis spoke to the board and described the boundaries and as they represent Lima. She is a longtime former member of the R-H school board therefore, understands the various needs of school districts. She encouraged the Board and Superintendent to remember connections with their Livingston County office.

10. Board President's Remarks

President West clarified that at the last meeting, she stopped Board Member Ghidiu from making a comment during the Public Comment portion of the agenda and wished to apologize if this created a situation that made anyone feel that their voice couldn't be heard. She shared that as the leader of the board, it is sometimes difficult to meet the needs and expectations of 9-members, and the Superintendent while holding to process, procedures and best practices.

President West reminded board members of the *No Surprises Rule* written into the Superintendent's contract, in the Board's Code of Ethics, and in NYSSBA's best practices guidance documents, which states that anything that might be controversial should be forwarded to the Superintendent or Board President in advance. Best practice is to request an item be placed on a future agenda and considered during agenda setting to consider if it is something of interest by the board as a whole. And finally, there is an opportunity during the *Board Discussion* time for member questions if items pertain to board business. Mrs. West opened the board table for questions.

Board Member Ghidiu inquired about the process when things are requested to be placed on the agenda, but are not placed on the agenda. Mrs. West clarified that planning is often required and that it is advantageous to prepare in advance. Board members must let either the Board President or Superintendent know when they would like an item considered. Mrs. West reminded Board members that they are invited to attend agenda-setting meetings, however the numbers must be kept to four or fewer to avoid meeting a quorum of the Board. The agenda-setting schedule is posted in the BoardDocs Library. Please let the District Clerk know if you plan to attend.

11. Student Board Representative's Remarks

12. Superintendent's Report

Discussion, Information: A. Announcements: Capital Project Update-Superintendent's Power Point/Report

Superintendent Mancuso shared his report with all items duly kept a part of these minutes. This included but was not limited to:

- Announcements (including the recruitment of a website roll-out committee)
- Updates on Proposed Action Items
- Capital Project Update

All ppt slides are duly kept a part of these minutes.

Capital Project Update

Bob Roberts and Dave Levchuk, Project Managers for Campus Construction Company were available for questions regarding materials that had been provided in the BoardDocs packet for review.

Q - Are there any red flags that you are seeing thus far as construction gets underway? A - No.

Q - Regarding the construction contingency budget update list in the report - can you elaborate? A - These are preliminary, however there are no change orders yet. There is a contingency budget that will cover many of these changes, however this will need to be monitored during decision-making time.

12C. Presentation: Safety Committee Update

An update presentation regarding safety & security was provided by members of the Safety Committee: Assistant Superintendent for Business & Operations, Bruce Capron; Intermediate School Assistant Principal, Joelle Weaver; Director of Buildings & Grounds, Aaron Smith; Director of Pupil Personnel Services, Lindsay Ali; and Director of Transportation & Safety, Bill Harvey.

Their powerpoint is duly kept a part of the BoardDocs packet.

Mr. Harvey highlighted the following features and key points, including but not limited to:

Culture and shifting of mindsets; Plans; Communication (EZAlert; Two-Way Radios with standardized processes, etc.); Consistent Response - S.H.E.L.L; Use of the Threat Assessment Protocol; Drills; Building Behaviors; Staff Training; Partnerships with law enforcement and emergency responders.

Mr. Smith gave his first impressions of safety when interviewing here. He named all of the security features in place in the district that are sophisticated, thoughtful and thorough, including but not limited to locks, cameras, access control, lighting, and training.

Mrs. Weaver spoke about our Building Safety Teams and Intelligent Drills; "Real Time" updating during drills & meetings; Scenario-based Drills; S.H.E.L.L. vocabulary; and Post Drill Review.

Mrs. Ali spoke about the District's Mental Health Awareness; Threat Assessment protocols; Added Mental Health Worker; Proactive Activities; and TIG Team Training and Partnerships.

Carol Bellavia arrived at 8:53 PM

13. Board of Education New Business - Action Items

Action: A. Gift to School: 12-sets Nordic skis and boots

Motion to approve the Gift to School: 12-sets Nordic skis and boots, as presented.

Motion by Stephanie Templeton, second by David Francis.

Final Resolution: Motion Approved

Yea: Joe Alati, Carol Bellavia, David Francis, Caralyn Ross, Gary Stottler, Stephanie Templeton, Amy West, Larry Young, Dave Ghidiu

Action: B. Disposal/Recycle of District Property: Outdated Technology Equipment

Motion to approve the Disposal/Recycle of District Property: Outdated Technology Equipment, as presented.

Motion by Stephanie Templeton, second by David Francis.

Final Resolution: Motion Approved

Yea: Joe Alati, Carol Bellavia, David Francis, Caralyn Ross, Gary Stottler, Stephanie Templeton, Amy West, Larry Young, Dave Ghidiu

Action: C. Minutes of the December 18, 2018 Board Meeting

Motion to approve the 12/18/18 minutes

Motion by Gary Stottler, second by Stephanie Templeton

Nay - Dave Ghidiu

Discussion:

Request for clarified language regarding the Program of Studies and SUNY Service areas. Board members discussed/debated how this was stated and recorded in the minutes during the Program of Studies Review at the 12/18/18 Board Meeting.

C - Verbatim in minute-taking is not best practice, however, hopefully, this conversation accomplishes both clarification of the process and accuracy of the information.

Q - How do we push out information when there is a follow-up after a board meeting? Is there a platform for this process?

C - Perhaps at the Mid-Year Board Retreat or at a follow-up meeting, the topic of, *Minutes and How we Handle Them* can be discussed.

Board Members discussed and agreed to remove both paragraphs with asterisks which were added as amendments to the minutes and leave the original recording of the minutes with regard to the essence of the conversation around FLCC and SUNY Service areas. It was further agreed that Board Member Ghidiu will send to the District Clerk, a clarified summary to be maintained as part of the record, and which will provide clarification about the SUNY Service area process.

01/18/19 - Clarified Summary: SUNY provides service areas for high schools in the state, and those service areas delegate which community college should be the provider for dual enrollment. HF-L is exclusively in the Monroe Community College service area.

Motion to adopt the 12/18/18 minutes with revisions under the Program of Studies area, as discussed, with both asterisks removed, and as originally recorded. *Board Member Ghidiu will provide a clarified summary for inclusion in the minutes as well.

Motion by Gary Stottler, second by Larry Young.

Final Resolution: Motion Approved

Yea: Joe Alati, Carol Bellavia, David Francis, Caralyn Ross, Gary Stottler, Stephanie Templeton, Amy West, Larry Young, Dave Ghidiu

14. Board President's Update

There was no further update from President West.

15. Board of Education Discussion - Review Only Items

Discussion, Information: A. Possible Budget Study Feedback

Discussion, Information: B. Updates on Board Committee Meetings

Stephanie Templeton attended the ILC Committee Meeting - The Power of Standards was discussed and shared. Renee Williams also shared the documentation as part of the Superintendent's Weekly Update on Friday.

Labor Relations - Please let Rhonda know if you are able to attend.

Legislative - Joe will provide his update at an upcoming meeting.

16. Questions from the Audience Regarding Agenda Items

Discussion, Information: A. Questions from the Audience

Community Member Danny Bassette shared his thoughts on location of the vote.

17. Proposed Executive Session, subject to Board Approval

Action: A. It is anticipated that the Board will act upon a resolution to convene an executive session for the purpose of discussion regarding board self-evaluation results.

Motion to enter into Executive Session.

Motion by Stephanie Templeton, second by David Francis.

Final Resolution: Motion Approved

Yea: Joe Alati, David Francis, Caralyn Ross, Gary Stottler, Stephanie Templeton, Amy West, Larry Young, Dave Ghidiu

18. Return to Public Session

Action: A. Motion to return to Public Session 10:50 pm

Motion to return to Public Session.

Motion by Stephanie Templeton, second by Carol Bellavia.

Final Resolution: Motion Approved

Yea: Joe Alati, David Francis, Caralyn Ross, Gary Stottler, Stephanie Templeton, Amy West, Larry Young, Dave Ghidiu

19. Adjournment

Action: A. Motion to Adjourn the Meeting 10:50 pm

Motion to adjourn the meeting.

Motion by Stephanie Templeton, second by Carol Bellavia.

Final Resolution: Motion Approved

Yea: Joe Alati, David Francis, Caralyn Ross, Gary Stottler, Stephanie Templeton, Amy West, Larry Young, Dave Ghidiu

20. Next Board of Education Meeting Topics

Information: A. Next Board of Education Meeting Topics