

Board of Education Meeting, Tuesday, May 14, 2019

Generated by Rhonda Schaefer, District Clerk

Members present

Carol Bellavia, Caralyn Ross, Stephanie Templeton, Amy West, Larry Young, Dave Ghidiu

Meeting called to order at 7:14 PM

1. Meeting Called to Order

Procedural: A. Call to Order

Procedural: B. Account for Absences

2. Proposed Executive Session, subject to Board Approval

Action: A. Motion to move to Executive Session

Motion by Larry Young, second by Stephanie Templeton.

Final Resolution: Motion Approved

Yea: Carol Bellavia, Caralyn Ross, Stephanie Templeton, Amy West, Larry Young, Dave Ghidiu

Discussion, Information: B. Discussion of collective bargaining negotiations pursuant to article 14 of the Civil Service Law, the employment history of specific individuals.

3. Return to Public Session

Procedural: A. Return to Public Session

4. Approval of Agenda

Action: A. Approve Tonight's Agenda

Motion to approve the agenda as presented.

Motion by Larry Young, second by Stephanie Templeton.

Final Resolution: Motion Approved

Yea: Carol Bellavia, Caralyn Ross, Stephanie Templeton, Amy West, Larry Young, Dave Ghidiu

5. Approval of Consensus Agenda Items

Action (Consent): A. MOTION for Approval of Consensus Agenda Items

Motion to approve all items of the Consensus Agenda

Motion by Caralyn Ross, second by Dave Ghidiu.

Final Resolution: Motion Approved

Yea: Carol Bellavia, Caralyn Ross, Stephanie Templeton, Amy West, Larry Young, Dave Ghidiu

Action (Consent), Minutes: B. Board Meeting Minutes

Motion to approve all items of the Consensus Agenda

Motion by Caralyn Ross, second by Dave Ghidiu.

Final Resolution: Motion Approved

Yea: Carol Bellavia, Caralyn Ross, Stephanie Templeton, Amy West, Larry Young, Dave Ghidiu

Action (Consent): C. Personnel Appointments

Motion to approve all items of the Consensus Agenda

Motion by Caralyn Ross, second by Dave Ghidiu.

Final Resolution: Motion Approved

Yea: Carol Bellavia, Caralyn Ross, Stephanie Templeton, Amy West, Larry Young, Dave Ghidiu

Action (Consent): D. CSE and CPSE Recommendations

Motion to approve all items of the Consensus Agenda

Motion by Caralyn Ross, second by Dave Ghidiu.

Final Resolution: Motion Approved

Yea: Carol Bellavia, Caralyn Ross, Stephanie Templeton, Amy West, Larry Young, Dave Ghidiu

6. Public Comment

Information, Procedural: A. Public May Address the Board of Education
Community member and parent, Debbie Bernstein, spoke on behalf of and in support of the music department and in response to changes in the department as a result of budgetary constraints in the coming school year.

Board President, Amy West thanked the guest speaker and suggested that if further conversation is requested, please contact the Board Clerk.

7. Board President's Remarks

Discussion, Information: A. Board President's Remarks

8. Student Board Representative's Remarks

Discussion, Information: A. Student Board Representative's Remarks

9. Superintendent's Report

Discussion, Information: A. Announcements - School Budget Vote Update

Mr. Mancuso presented his Superintendent's Report.

The accompanying powerpoint presentation is duly kept a part of the BoardDocs Packet.

Lima Primary Principal, Allison Cimmerer reported that over 50-trees have been planted on the Lima Campus as part of the building's ongoing initiative to explore the outdoors, nature, outdoor adventure, and fun!

Manor Intermediate Principal, Jeanine Lupisella reported that Manor School had 700 extra visitors in their building on Grandparents Day. She extended many thanks and gratitude for all the support from the PTA, support from all buildings, transportation shuttles, and the Middle School for parking lot sharing.

The Ride Your Bike to School Day was also a big success - The Superintendent even participated by riding his own bike and helping to keep the students safe on their biking journey from Flaherty's to the Manor School.

And, Manor Chorus students were 1st place winners at the Darien Lake competition!

Middle School Principal, Shawn Williams reported that the Middle School recently had 100+ visitors at their building for the grade 5 to 6 Parent Orientation. The 7th & 8th graders also placed first at the recent Darien Lake competition!

High School Principal, David Roth reported on the recent release from US News and World Report rankings. HF-L is in the top 1% in the state. Best ranking ever!

Additionally, the spring band concert and wind ensemble have shown outstanding talent and have been well attended and enjoyed by all. HS Musical assemblies are scheduled for a final farewell to senior students. AP testing is wrapping up next week, and Regents week is just around the corner and, graduation is on June 30 at RIT. Finally, Mr. Roth reported that the NYS Earth Science Field test will occur here as HF-L was selected by NYS. NAPE was conducted here this year.

The Superintendent extended an overall Thank you District Wide for Teacher Appreciation Week!

Additionally, Mr. Mancuso provided some statistics regarding the graduating class.

- 30.4% of students are entering into a secondary degree program in Science, Technology, and Math
- 5% are the first in their family to go to college
- 95% of students have been accepted into 4-year schools

Congratulations to families and students!

Finally, Mr. Mancuso reminded everyone about Senior Night for Unified Teams - Wear Pink and Come on Out!

Assistant Superintendent for Curriculum and Instruction, Dr. Renee Williams reported on a change that will be occurring to merge the current TLT Committee into the newly formed, ILC Committee:

TLT - 24-Year Committee will combine with the newest committee next year.

ILC - Instructional Leadership Committee will be combined with TLT in the coming year. Piloting and research will be required. Only current resources will be utilized.

Assistant Superintendent for Business and Operations, Dr. Bruce Capron recapped on the District's budget process and upcoming budget vote next week, Tuesday, May 21, 2019. PPT slides were shared and may also be found on the District's budget page. <https://www.hflcsd.org/district.cfm?subpage=1382527>

Dr. Capron provided a visual reminder of what voters will see on the ballot, and reminded everyone to get the word out regarding the voting change location due to capital construction. With the high school lobby under construction, the Board of Education Room will be the new temporary voting location, with parking in the Church Street bus loop. Polls will be open from 6am - 9pm. The chicken BBQ will be available again, and Cougar Creations will be set up in the B Gym this year. Dr. Capron highlighted that traffic control personnel will be staffed throughout the day. Voters will be rerouted to alternate parking and entryways during the 2-scheduled bus-drop off times.

Discussion, Information: B. Update on Proposed Action Items

Discussion, Information: C. Presentation - Capital Project Update, SEI Design and Campus Construction Management

A Capital Project Report and update was presented. The powerpoint presentation is duly kept as a part of this board packet in BoardDocs.

Dave Levhucuk, Campus Construction

Bob Roberts, Campus Construction

Mike Ebertz, SEI Design

Francine Wallace, SEI Design

The presenters answered questions following the presentation, which included clarification on several aspects of the project.

C - Contingency Budget expenditure guidelines were highlighted and clarified.

C - New tile walls at Manor will not require base rubber mold.

C - High School parking lot and front entrance will not be complete until Summer 2020, however, parking walkways will be prepared for high school traffic patterns. The Facilities building will be taken down in February 2020. District Office and Music entrances will be the main points of entry during the summer months. Summer Rec will take place at the Middle School, and Professional Development and Curriculum work will all be done at the Middle School this summer as well.

C - Robotics will get a dedicated space.

C - Dumpsters will be relocated outside the science rooms on the back side of the building. When looking out the windows, students and staff will see fencing and the dumpster will be beyond that.

C - Clarification of specific building work was made by presentation of powerpoint slides. Illustrations were provided.

C - Noise level will be controlled by temporary walls around the construction at various sites.

C - The timeline of Manor School, HVAC, and internal components are being impacted while outside construction is not occurring due to weather constraints.

C - Manor Library, new hallway at the end of the hallway near the library is smaller now as it is a secondary corridor due to all of the additional egress options already available.

C - Proximity to the Middle School and access to the fields here highlighted. Clarification was provided that there will be no dugouts and no lights at this stage of the project for the second field.

C - Superintendent Mancuso suggested that Project 2.5 might be a consideration to address aspects of the project that remain incomplete. This would require voter approval at a later time. Contingency funds may also become a consideration for completion of this work.

C - The new turf field is multi-purpose use field. The prior field was very difficult to use due to wetlands.

C - Superintendent Mancuso spoke about the walkway between Manor and Middle Schools. Considerations are underway regarding how to address some of the hazards (mud, trucks, etc.)

10. Board of Education - Action Items

Action: A. Contracts for Healthcare Services - Brighton and Pittsford Central Schools

Motion to approve the Contract for Healthcare Services with Brighton Central Schools and Pittsford Central Schools, as presented.

Motion by Carol Bellavia, second by Caralyn Ross.

Final Resolution: Motion Approved

Yea: Carol Bellavia, Caralyn Ross, Stephanie Templeton, Amy West, Larry Young, Dave Ghidui

Action: B. SEQR Resolution for 2019-20 Capital Outlay Project

Dr. Capron highlighted the purpose of this resolution.

Motion to approve the SEQR Resolution for 2019-20 Capital Outlay Project, as presented.

Motion by Larry Young, second by Caralyn Ross.

Final Resolution: Motion Approved

Yea: Carol Bellavia, Caralyn Ross, Stephanie Templeton, Amy West, Larry Young, Dave Ghidui

Action: C. Monroe One BOCES Shared Project Bond Resolution

Motion to approve the Monroe One BOCES Shared Project Bond Resolution, as presented.

Motion by Caralyn Ross, second by Carol Bellavia.

Final Resolution: Motion Approved

Yea: Carol Bellavia, Caralyn Ross, Stephanie Templeton, Amy West, Larry Young, Dave Ghidui

Action: D. Disposal of District Equipment

Motion to approve of the Disposal of District Equipment, as presented.

Motion by Larry Young, second by Carol Bellavia.

Final Resolution: Motion Approved

Yea: Carol Bellavia, Caralyn Ross, Stephanie Templeton, Amy West, Larry Young, Dave Ghidui

Action: E. Disposal of District Technology Equipment

Clarification was made regarding items up for auction with regard to conflict of interest and inability for members of the administration or board members to bid on items.

Motion to approve of Disposal of District Technology Equipment, as presented.

Motion by Carol Bellavia, second by Caralyn Ross.

Final Resolution: Motion Approved

Yea: Carol Bellavia, Caralyn Ross, Stephanie Templeton, Amy West, Larry Young, Dave Ghidiu

11. Board President's Update

Discussion, Information: A. Board President's Update

12. Board of Education - Review Only Items

Discussion, Information: A. First Review Textbook Requests

Dr. Williams spoke about the textbooks being reviewed for consideration of purchase. Hardcover for classroom only (+ a couple of extras for special needs), but the digital component will be the mode of access. These may be linked through Schoology as well.

Discussion, Information: B. First Review Policy Recommendations & Regulations Update

Policy Committee Chairperson, Stephanie Templeton highlighted the policies in the packet for a first review by the board as a whole.

Some of the highlights included:

Overall GENDA language may be addressed throughout the policy manual to be more inclusive.

Child Abuse - Additional training as mandatory has been added for bus drivers.

Drug & Alcohol Testing for Bus Drivers - Now ALL drivers must be tested prior to employment. Personal appearance may also be a consideration.

Advance Notice of Drug Clearing House - Citations will now be known countrywide.

Additionally, Superintendent Mancuso highlighted the audit committee recommendation to increase the threshold of budget transfers requiring board approval from \$2,000. to \$20,000 to increase Business Office operations. All budget transfers will continue to be reviewed by the Board of Education, per policy.

Policy Committee 5330 - Recommendation to increase from \$2,000. to \$20,000.

Regulation on Bloodborne Pathogen Exposure Control Plan is now on the website, linked to the policy, as required by law.

Discussion, Information: C. First Review Board Manual Section: New Board Member Orientation

Orienting New Board Members - Board Member Ghidiu, as the newest member of the board, reflected on his training following appointment to the Board of Education last year. Mr. Ghidiu suggested that the culture of the board could be covered more. Also, he suggested that the onboarding procedures should be organized and digitized and placed in the BoardDocs Library. He clarified further that, the statement is a good paradigm in this section, however, the implementation could be better organized. An additional suggestion was made for senior retiring board members to leave a successor outline.

The Superintendent suggested that the President and Vice president meet with newly elected members, as well as with the Superintendent, Assistant Superintendents for Curriculum and Business Operations.

Board President, Amy West reminded board members that there are nine varying perspectives and depending on who a new member talks to, they will receive nine different perspectives.

Board members are required to complete two mandatory training modules following their appointment and within their first year of service. It was strongly suggested that it is most helpful for new members to complete the training within their first 90-days of service.

Discussion, Information: D. Board Committee Updates

Labor Relations Meeting - Dr. Capron, Gary Stottler and Stephanie Templeton spoke about the latest meeting topic regarding pathways to teaching careers.

Legislative Committee - Caralyn Ross attended the latest meeting. Minutes are provided in the packet. Talking points are developed regarding the tax cap for upcoming talks with Legislators. Regulation of education in NYS.

Music Boosters Meeting - Joe Alati attended. Joelle Weaver attended and reported that policy and practices were discussed. The spaghetti dinner will not be continued. Poinsettia sales will be continued. Ways to increase participation were discussed. Ken Goold spoke about the upcoming musical events scheduled and currently taking place.

PTA - Superintendent Mancuso spoke about the support from these groups. There was a suggestion for parents of younger students to be made aware of opportunities available to volunteer and become involved with committee work.

ILC Committee - Stephanie Templeton attended and spoke about one of the teachers who volunteered their actual lesson plans for critiquing. (Nicole Swift). The goal was to make sure that goals and measurements are aligned. Dr. Williams added that teachers would like to continue this work.

Sports Boosters Meeting- The meeting was moved and must have been rescheduled.
District Safety Committee - Gary Stottler attended but was not in attendance tonight to report.
TLT - Schoology goal has been issued to all staff. All should be using this tool by January 2020. Parents were recently polled about what is enough and what is too much information. Detailed security discussions also continue. Dr. Williams elaborated that the feedback is very important to consider going forward, with the data privacy piece and Education Law 2d. This will be a challenge as it is a process versus an event. Staff access points remain an area of concern in many schools and outside organizations.
Committee member, Dave Ghidui agreed that the TLT piece regarding security was very helpful to hear about.

President West clarified that the ice cream social is perhaps changing shape in that the HFLEA may or may not be involved in the event. Mrs. West polled the board about their thoughts. Some of the following input was shared:
C - support was expressed regarding the interaction with the students, but if staff members are to also be visited with, all buildings, versus just the high school should be considered.

There was discussion about continuing on with the ice cream social with high school students with interaction based questions. Members again shared their input, including:
C - perhaps add attendance at end of year events, such as the Lima Teddy Bear picnic, Manor Flag Day, or, every Wednesday in June is picnic day at Manor School. Middle School History Day event.
Perhaps the student questions can relate to technology and coursework (electives) at the high school.

In conclusion, and with consensus from the Board, President West announced that the High School event will continue on Wednesday, May 22 from 2:15 - 3:00pm, with or without HFLEA participation in the event. Several board members are planning to attend and participate.

President West also spoke about rumblings in the community and suggested that variety on the board has been a great asset and largely in part due to diversity versus everyone being like-minded. She encouraged all board members to engage with the community and share this message.

13. Questions from the Audience

Discussion, Information: A. Questions from the Audience

14. Adjournment

Action: A. Motion to Adjourn the Meeting at 9:14pm

Motion by Stephanie Templeton, second by Carol Bellavia.

Final Resolution: Motion Approved

Yea: Carol Bellavia, Caralyn Ross, Stephanie Templeton, Amy West, Larry Young, Dave Ghidui

15. Next Board of Education Meeting Topics

Information: A. Next Board of Education Meeting Topics