

WAYNESBORO AREA SCHOOL DISTRICT
Waynesboro, PA 17268

The Waynesboro Area Board of School Directors met on Tuesday, September 23, 2014 in the board room, 210 Clayton Avenue, Waynesboro, PA. The meeting was called to order at 7:00 p.m. by President Lind.

PLEDGE OF ALLEGIANCE

Mr. Lind began the meeting at 7:04 p.m. with the pledge to the flag.

ROLL CALL

Present were: Lee Lemley/Billie Finn/Firmadge Crutchfield/Ashley Newcomer/Rita Daywalt (by phone)/Bonnie Bachtell/Sherry Cline (arrived at 7:06) /Chris Lind.

ABSENT: Ed Wilson

Also present were: Dr. Sherian Diller, Superintendent; Dr. Wendy Royer, Assistant Superintendent; Thomas Dick, Business Administrator; Richard Galtman, solicitor; Ruth Berger, recording secretary; Roxann Miller, The Herald Mail; and Zach Glenn, The Record Herald.

APPROVAL OF AGENDA

On a Bachtell/Lemley motion and unanimous voice vote, the Board of School Directors approved the agenda with the following changes:

Move G.1. Personnel Items to end of meeting after the Executive Session.

Add – H.2. Renfrew Sign

ABSENT: Ed Wilson and Sherry Cline

APPROVAL OF MINUTES

On a Newcomer/Daywalt motion and unanimous voice vote, the Board of School Directors approved the minutes of September 9, 2014.

ABSENT: Ed Wilson and Sherry Cline

PUBLIC COMMENT

Karen Herald of Waynesboro, expressed concern about the declining test scores and what has changed over the past years they may have resulted in the decline.

PRESENTATION – ELEMENTARY SCHOOL PERFORMANCE PROFILE

Elementary principals presented the 2014 PSSA results, noting highlights and explaining their focus for increasing student achievement.

Highlights include:

- Fairview had increased reading scores in all grade levels.
- Fairview had three advanced scores in 5th grade writing.
- Hooverville's 6th grade cohort showed dramatic score increases – Reading 71% to 83% and Math 81% to 94.4%.

- Hooverville had increased reading scores in grades 4, 5 & 6.
- Mowrey 6th grade math scores increased from 69% to 81%.
- Mowrey 4th grade received 93% Proficient/Advanced in Science.
- Mowrey 4th grade math scores increased from 75% to 83%.
- Summitview 5th grade scored 90% Proficient/Advanced in math.
- Summitview 6th grade reading performance increased as a result of ELA content specific instruction.

Focus for Increasing Student Achievement:

- Literacy Coach
- PA Core Study Island grades 3-5 assessments and student practice options
- WASD English Language Arts Modules
- Common benchmark assessments in reading and math
- STAR reading and math assessments for grades 2-6
- WASD elementary data protocol – consistent format for data analysis
- PVAAS tracking of cohort and review of student predicted proficiency
- Implemented the Collins Model in writing
- Targeted enrichment during WIN time
- Accelerated math in 5th grade
- Pre-Algebra in 6th grade
- Researching writing programs for 2015

Discussion followed concerning the test results, the use of the diagnostic tools and predictions for the 2015 PSSA assessments.

BUSINESS

Discuss/Act on School Bus Driver Acceptance

The personnel listed below in the recommendation are qualified and certified by the Commonwealth of Pennsylvania as school bus drivers or van drivers/aides. These persons are employed by school bus contractors and/or WASD personnel and transporting Waynesboro Area School District students. The personnel listed below have submitted the necessary documents which have been verified by the personnel department.

Bus Drivers/Van Drivers/Aides:

CVCS – Lester Kauffman

Jack Bragunier II

Billy Pilgrim

Russell Sauter

Shalom – Martha Lawson

McCleaf – Leslie McCleaf

WASD – Ellen Kinley

On a Bachtell/Finn motion and roll call listed, the Board of School Directors accepted the persons listed as school bus drivers, van drivers/aides employed by CVCS, Shalom, McCleaf Bus Lines and WASD. These persons will be transporting Waynesboro Area School District Students.

YEA: Lemley/Finn/Crutchfield/Newcomer/Daywalt/Bachtell/Cline/Lind

ABSENT: Wilson

Discuss/Act on Business Administrator's Contract Renewal

On a Newcomer/Daywalt motion and roll call listed the Board of School Directors approved the contract renewal for Thomas Dick, Business Administrator as presented.

YEA: Lemley/Finn/Crutchfield/Newcomer/Daywalt/Bachtell/Cline/Lind

ABSENT: Wilson

Discuss/Act on 2nd Reading of Policies

On a Daywalt/Newcomer motion and roll call listed, the Board of School Directors approved the second reading of policies:

#334 – Sick Leave

#336 – Personal Necessity Leave

YEA: Lemley/Finn/Crutchfield/Newcomer/Daywalt/Bachtell/Cline/Lind

ABSENT: Wilson

Discuss/Act on Letter of Agreement with NHS Pennsylvania

The Administration has received a Letter of Agreement from the NHS Pennsylvania School for the 2014-2015 school year. The agreement is between the Waynesboro Area School District and NHS to provide educational services to students with Autism and/or Emotional Disturbance whom the School District, the student's parents or guardian and NHS have determined will benefit from placement in the NHS School.

On a Lemley/Newcomer motion and roll call listed, the Board of School Directors approved the Letter of Agreement between the Waynesboro Area School District and NHS Pennsylvania as presented.

YEA: Lemley/Finn/Crutchfield/Newcomer/Daywalt/Bachtell/Cline/Lind

ABSENT: Wilson

Discuss/Act on Smith, Elliott, Kearns, and Company, LLC 2013-2014 Audit Letter of Engagement

The Administration has received the 2013-14 Audit Engagement Agreement. The package spells out the responsibilities of the audit firm in completing the 2013-14 Local Audit. The cost for the audit is \$26,400.

On a Bachtell/Lemley motion and roll call listed, the Board of School Directors approved the 2013-14 Audit Engagement Agreement with Smith, Elliott, Kearns & Company, LLC.

YEA: Lemley/Finn/Crutchfield/Newcomer/Daywalt/Bachtell/Cline/Lind

ABSENT: Wilson

Discuss/Act on Student Activity Organizations/Memorial Scholarship Funds

In accordance with PA School Code Section 24 PS 511 (b), and the verbal recommendation from the state auditors, it is required for student activity organizations and memorial scholarship funds to be approved by the board each year. Therefore, in order to be in compliance with the above, the following list of student activity organizations and memorial scholarship funds are listed.

The Administration has reviewed the Student Activity accounts established in the District. The accounts are shown below by the school where the account has been established.

STUDENT ACTIVITY ORGANIZATIONS

HIGH SCHOOL

Class of 2015	Family Career & Comm.	Student Council	Stud. Assisting Soc.
Young Humanitarians	Gay Straight Alliance	Yearbook	Art Honor Society
SWPBS	Band	Newspaper	German Club
All School Production	Ecology Club	Speech/Debate Team	French Club
Art Club	Class of 2016	School Store	Tri-M Music Hon. Soc.
Drama Club	Nat'l Eng. Honor Soc.	Spanish Club	Christian Athletes
Future Business Leaders	National Honor Soc.	Foreign Language	Adv. Placement Assoc.
Chess Club	Jr. Classical League	Class of 2017	

MIDDLE SCHOOL

Library	Drama Club		
Student Council			
Yearbook			

FAIRVIEW

Chance	Student Council		
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SUMMITVIEW

Snack	Student Council		
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HOOVERVILLE

Student Council			
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MOWREY

Mouse-A-Teers	Student Council		
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MEMORIAL SCHOLARSHIP FUNDS

Delores Gonzales - HS	Jack Kennedy - HS	Moore - MS	Willard Stanley - FV
Abbott - HS	Andrea Taylor - HS	Abbott - MS	Ramsburg - FV
Davidson - HS	Cindy Reed - HS	Baylor - MS	Robert Gross - FV
Kaarofillakis - HV			

On a Bachtell/Daywalt motion and roll call listed, the Board of School Directors approved the use of the Student Activity Accounts and Memorial Scholarship Funds for the 2014-15 school year as listed.

YEA: Lemley/Finn/Crutchfield/Newcomer/Daywalt/Bachtell/Cline/Lind

ABSENT: Wilson

Discuss/Act on Financial Reports and Bills for Payment

On a Lemley/Newcomer motion and roll call listed, the Board of School Directors approved:

- The Budget Income & Expense Accounts Summary for all funds as presented.
- Paid bills as follows:
 - General Fund paid bills in the amount of \$2,429,436.73
 - GOB Series of 2009 paid bill in the amount of \$19,408.00
 - Capital Reserve Fund paid bills in the amount of \$15,150.00
 - Debt Service Fund paid bills in the amount of \$3,693.22.
- Purchase Order Requisitions in the amount of \$77,694.60.

YEA: Lemley/Finn/Crutchfield/Newcomer/Daywalt/Bachtell/Cline/Lind

ABSENT: Wilson

Discuss/Act on Tax Exemptions

On a Lemley/Daywalt motion and roll call listed, the Board of School Directors approved the following:

- Per Capita Tax Exemptions – 2014/2015 in the amount of \$1,487.50.
- Delinquent Per Capita Tax Exemptions – 2014/2015 in the amount of \$431.75.
- Occupation Tax Exemptions – 2014/2015 in the amount of \$8,160.00.
- Delinquent Occupation Tax Exemptions – 2014/2015 in the amount of \$1,600.50.
- Real Estate Tax Exemptions – 2014/2015 in the amount of \$261.92.
- Per Capita Tax Additions – 2014/2015 in the amount of \$620.00.
- Occupation Tax Additions – 2014/2015 in the amount of \$1,755.00.

YEA: Lemley/Finn/Crutchfield/Newcomer/Daywalt/Bachtell/Cline/Lind

ABSENT: Wilson

INFORMATION ITEMS

- Summer School Summary

Total tuition collected	\$11,650.00
Total salaries	\$12,668.75
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Summer School Scholarships	\$2,600.00
	<hr/> \$1,581.25
- 20 courses taken without charge
- 3 courses taken at a discounted rate
- 79 courses taken at full rate
- Renfrew Sign – Renfrew has requested permission to install a sign on the property in front of Summitview. There were no objections to the placement of the sign.

BOARD MEMBER COMMENTS

- Requested information on the School Police Officer's activities.

EXECUTIVE SESSION

The Board of School Directors went into Executive Session at 8:45 p.m. for the purpose of personnel and student discipline. The meeting reconvened at 9:50 p.m.

Act on Student Waivers

On a Lemley/Cline motion and roll call listed, the Board of School Directors approved waivers of agreement for students #2014/15-3-1 and #2014/15-3-2 as presented.

YEA: Lemley/Finn/Crutchfield/Newcomer/Daywalt/Bachtell/Cline/Lind

ABSENT: Wilson

Discuss/Act on Personnel Items

On a Lemley/Bachtell motion and roll call listed, the Board of School Directors approved the following:

Resignations – Professional Staff

Kimberly A. Flickinger, Intervention Specialist/Reading, Waynesboro Area Middle School, effective October 10, 2014.

Resignations – Support Staff

Jennifer Rowney, Health Room Assistant/Attendance Secretary, Summitview Elementary School, effective September 26, 2014.

Kathy S. Fike, Cook, Fairview Elementary School, effective December 19, 2014.

Requests for Leave

Wendy B. Tresselt, Teacher Assistant, Summitview Elementary School, Unpaid Leave, effective December 9, 2014 through December 19, 2014. Return to Work Date – January 5, 2015.

Rhoda A. Kohler, Guidance Counselor, Mowrey Elementary School, Medical Leave, effective September 15, 2014 through October 24, 2014. Return to Work Date – October 27, 2015.

Connie A. Bishop, Grade 2, Fairview Elementary School, Medical Leave Extension, effective August 25, 2014 through December 19, 2014. Return to Work Date – Approximately January 5, 2015.

Brenda M. Lantz, Medical Leave, effective September 8, 2014 through October 30, 2014. Return to Work Date – October 31, 2014.

Elizabeth V. Mummert, World Languages, Waynesboro Area Senior High and Middle Schools, Medical Leave, effective November 4, 2014 through November 17, 2014. Return to Work Date – November 18, 2014.

Braden M. Smith, Grade 6, Fairview Elementary, Family Medical Leave, effective approximately October 5, 2014 through October 17, 2014. Return to Work Date – Approximately October 20, 2014.

Transfer – Support Staff

Lisa M. Stepler from Child Accounting, Salary/Hours/Days = \$11.75/4.5 hours/249 days, to Child Accounting, Salary/Hours/Days = \$11.75/5.5 hours/249 days, effective September 24, 2014.

Appointments – Support Staff

Gregory S. Shaffer, Cleaner, Mowrey Elementary, Salary/Hours/Days = \$9.23/4.0 hours/249 days, effective September 24, 2014. Reason: Replacing Celeste Crum.

Angela A. Meyers, Health Room Assistant/LPN, Summitview Elementary, effective September 25, 2014. Salary/Hours/Days = \$11.25/5.5 hours/184 days. Reason: Replacing Jennifer Rowney who resigned.

Appointments – Extra-Curricular Staff

Catherine H. Byers, Student Council Advisor, Summitview Elementary School, effective for the 2014/2015 school year. Salary = \$1,193.00. Reason: Replacing Ruth Coe.

Tammi L. Richards, Work Experience Coordinator, Waynesboro Area Senior High School, effective for the 2014/2015 school year. Salary = \$29.06/hour. Reason: Replacing Lois Hershberger.

Appointment – Coaching Staff

Allison E. Steiger, Head Coach Varsity Girls Basketball, effective for the 2014/2015 school year. Salary = Step 3 - \$5,900.00. Reason: Replacing Doug Stuart.

Appointment – GED Staff

Jessica A. McKinstry, GED Administrative Assistant/Test Proctor, effective September 24, 2014. Salary = \$10.00/hour as needed. Reason: Replacing Lori Willard.

Appointment – Work Study Student

Austin L. Hampton, Work Study Student, effective September 29, 2014. Salary = \$7.25/hour.

Appointments – Professional Staff Substitutes

Vasiliki “Vikki” M. Veres, Substitute Teacher
Hope C. Clever, Substitute Guidance Counselor
Michelle C. Moore, Substitute Guidance Counselor
Lisa D. Roundy, Substitute Teacher
Amelia C. Rock, Substitute Teacher
Blanca E. Salas, Substitute Teacher
Danae F. Keller, Substitute Teacher
Katherine J. Sullivan, Substitute Teacher
Heidi L. Myers, Substitute Teacher
Austin T. Theis, Substitute Teacher
Jonathan B. de Salis, Substitute Teacher

Appointments – Support Staff Substitutes

Cinnamon C. Singrey, Cafeteria, Teacher Assistant/PCA
Cheryl C. Jae, Cafeteria, Teacher Assistant
Pamela R. Mills, Cafeteria
Deborah K. Zimmerman, Teacher Assistant/PCA
Tina S. Rideout, Cleaning, Cafeteria
Patricia A. Crews, Cleaning
Donna M. Gates, Cafeteria
Jennifer Rowney, Health Room Assistant, Clerical
Christopher L. Bell, Cleaner
Rachel A. Fitz, Cafeteria

Appointment – Professional Staff

Katherine Sullivan, Grade 2 Extended Day Substitute, Summitview Elementary, effective October 29,

2014 through June 5, 2015. Reason: Substitute for Kimberly Pedersen who will be on an approved Child Bearing/Rearing, Family Medical Leave.

Settlement agreement regarding WAEA grievance #2013/14-4.

YEA: Lemley/Finn/Crutchfield/Newcomer/Daywalt/Bachtell/Cline/Lind

ABSENT: Wilson

Other

On a Bachtell/Daywalt motion and roll call listed, the Board of School Directors approved posting for an additional Technology Staff position.

YEA: Lemley/Newcomer/Daywalt/Bachtell/Lind

NAY: Finn/Crutchfield/Cline

ABSENT: Wilson

ADJOURNMENT

On a Lemley/Bachtell motion, the meeting adjourned at 10:05 p.m.

SIGNED

Chris Lind, President

Ashley Newcomer, Secretary