

**ANDOVER CENTRAL SCHOOL
BOARD OF EDUCATION AGENDA
October 4, 2021
Meeting – Regular 6:00 PM**

I. CALL TO ORDER - Board President _____ PM

CALENDAR ITEMS: **October 6 – Talent Show Auditions**
 October 11 – Columbus Day Holiday – NO SCHOOL
 October 18 – Board of Education Meeting – 6:00 PM

II. Superintendent's Report

III. Public Comments

IV. Presentations

1. Melissa Duerr from Mengel Metzger & Barr – Annual Audit Report

V. Board Information

1. Allegany County Association of School Boards – October 28, 2021 Delegates Meeting and Fall Dinner – RSVP by October 20, 2021

VI. Board Dialogue

VII. Board Action

1. Consideration of a motion to accept the **Amended Agenda** dated October 4, 2021. Motion made by _____ and seconded by _____. ____ Yes ____ No
2. Consideration of a motion to accept the **Minutes** of the Regular Board of Education meeting dated September 20, 2021. Motion made by _____ and seconded by _____. ____ Yes ____ No
3. Consideration of a motion to accept the **Warrant dated September 1 – 15, 2021**. Motion made by _____ and seconded by _____. ____ Yes ____ No
4. Consideration of a motion to accept the **HM21CO Warrant dated September 1 – 15, 2021**. Motion made by _____ and seconded by _____. ____ Yes ____ No
5. Consideration of a motion to award the bid for the **2021-22 Capital Outlay Project to Kuehne Construction in the amount of \$71,500.00 for General Construction** (see attached). Motion made by _____ and seconded by _____. ____ Yes ____ No
6. Consideration of a motion to approve field placement of **Nina Petteys as a Practicum Student** under the direction of Sheryl Dougherty, School Psychologist, for the 2021-2022 school year. Nina is a first-year graduate student in Alfred University's school psychology program. Motion made by _____ and seconded by _____. ____ Yes ____ No
7. Consideration of a motion authorizing the **Superintendent to sign the Memorandum of Agreement between the Andover Teachers' Association** and the Andover Central School District regarding the **Combined Teams with Whitesville Central School District beginning with the Fall 2021-2022 sports season and terminating June 30, 2022**. Motion made by _____ and seconded by _____. ____ Yes ____ No
8. Consideration of a motion to approve **Mikayla Burns as an Instructional and Non-Instructional Substitute** for the 2021-2022 school year (pending fingerprint clearance). Motion made by _____ and seconded by _____. ____ Yes ____ No
9. Consideration of a motion to appoint **Sarah Hosmer as a Cafeteria Monitor effective October 4, 2021**. Salary will be paid at Step 1 in accordance with the current Andover Educational Support Personnel Association Collective Bargaining Agreement. Motion made by _____ and seconded by _____. ____ Yes ____ No
10. Consideration of a motion to **Adjourn** at _____. Motion made by _____ and seconded by _____. ____ Yes ____ No

ANDOVER CENTRAL SCHOOL
BOARD OF EDUCATION

DATE: 9-20-21

PLACE: Auditorium

TYPE: Regular

MEMBERS PRESENT: Brian Perkins, Patrick Howland Jr., Michele Calladine, Betsy Kent and
Kevin Walker

MEMBERS ABSENT: None

OTHERS PRESENT: Derek Schuelein, Jennifer Joyce, Kathryn Slavinski and Jeanne Todd

- I. Brian Perkins, President, called the meeting to order at 6:00 PM and reviewed the Calendar items with the Board.

II. Superintendent's Report

Superintendent's Report

1. On Friday, September 24, 2021, there will be a bonfire at the school at 7:00 to kickoff homecoming weekend, and on Saturday, September 25, 2021, there will be four soccer games.
2. There are no new positive COVID cases to report since the start of school on September 2, 2021, there have been 26 individuals quarantined.
3. We have received several applications for the CSE Chair position and we are moving forward with the process of hiring for that position.
4. There was an issue with the fire alarms – when the power was out, the fire alarms worked in the school building but were not connected to emergency services. Johnson Controls came out to ACS and fixed the issue and we are now back up and connected.

III. Public Comments

Public Comments

1. Jeanne Todd spoke on behalf of the Andover Lions Club regarding upcoming events that are usually held at ACS such as the Halloween Party, Grandparents Thanksgiving Luncheon, Senior Citizens Dinner, Basketball Tournament and the Maple Festival. The Lions Club would like to know if they could still hold these events at ACS. They would like to have an answer ASAP regarding Grandparents Luncheon, which is usually held the Thursday before Thanksgiving. If the answer is no for the Grandparents Luncheon, the Lions Club would possibly like to fund something else at ACS. They would also like an answer regarding the Maple Festival by the beginning of December.
2. Jeanne said that she did not like the idea of an elementary dance being held during school hours with elementary students not having an option of attending. She said her children will not be attending an elementary dance held during school hours and does not like the idea of them being singled out for not attending.

September 20, 2021

- | | |
|--|--|
| 5. Consideration of a motion to accept and implement the recommendations of the CSE Committee dated August 27, 2021 and September 1 and 2, 2021. Motion made by Patrick Howland Jr. and seconded by Betsy Kent. Passed by 5 votes of Yes. | CSE Committee |
| 6. Consideration of a motion to accept and implement the recommendations of the CSE Subcommittee dated August 27, 2021 and September 1, 2021. Motion made by Michele Calladine and seconded by Kevin Walker. Passed by 5 votes of Yes. | CSE Subcommittee |
| 7. Consideration of a motion to appoint Kathryn Slavinski and Jennifer Joyce as Data Protection Officers . Motion made by Patrick Howland Jr. and seconded by Betsy Kent. Passed by 5 votes of Yes. | Kathryn Slavinski & Jennifer Joyce – Data Protection Officers |
| 8. Consideration of a motion to appoint Kathryn Slavinski as Interim CSE Chair effective August 14, 2021 to September 26, 2021 . Motion made by Michele Calladine and seconded by Kevin Walker. Passed by 5 votes of Yes. | Kathryn Slavinski – Interim CSE Chair
8/14/21 – 9/26/21 |
| 9. Consideration of a motion to appoint Kathryn Slavinski as Interim CPSE Chair effective August 14, 2021 to September 26, 2021 . Motion made by Betsy Kent and seconded by Patrick Howland Jr. Passed by 5 votes of Yes. | Kathryn Slavinski – Interim CPSE Chair
8/14/21 – 9/26/21 |
| 10. Consideration of a motion to appoint Kathryn Slavinski as Interim 504 Chair effective August 14, 2021 to September 26, 2021 . Motion made by Kevin Walker and seconded by Michele Calladine. Passed by 5 votes of Yes. | Kathryn Slavinski – Interim 504 Chair
8/14/21 – 9/26/21 |
| 11. Consideration of a motion to appoint Molly S. Turner as Attendance Officer effective September 27, 2021 . Motion made by Patrick Howland Jr. and seconded by Betsy Kent. Passed by 5 votes of Yes. | Molly Turner – Attendance Officer
Effective 9/27/21 |
| 12. Consideration of a motion to appoint Molly S. Turner to be Co-Signer for the Student Activities Account effective September 27, 2021 . Motion made by Michele Calladine and seconded by Kevin Walker. Passed by 5 votes of Yes. | Molly Turner – Co-signer for Student Activities Account
effective 9/27/21 |
| 13. Consideration of a motion to appoint Molly S. Turner as Interim CSE Chair effective September 27, 2021 . Motion made by Betsy Kent and seconded by Patrick Howland Jr. Passed by 5 votes of Yes. | Molly Turner – Interim CSE Chair effective
9/27/21 |

Jamie H. Coyle, District Clerk

September 20, 2021

ANDOVER CSD

Check Warrant Report For A - 10: 9/1/21 - 9/15/21 GEN FUND SEPTEMBER 2021 - 2022 For Dates
9/1/2021 - 9/15/2021



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
164367	09/08/2021	2405	FRONTIER COMM OF AMERICA	PHONES	2100115	396.93
164368	09/08/2021	2968	VERIZON	CELL PHONE	2100112	27.23
164369	09/15/2021	2886	CARDMEMBER SERVICES	MEMBERSHIP & SOFTWARE		400.00
164370	09/15/2021	4066	ADMAR	RENTAL OF ARTICULATING BOOM LIFT	2100084	1,320.00
164371	09/15/2021	4002	AIRGAS USA, LLC	TANKS & LEASE RENEWAL	2100118	579.00
164372	09/15/2021	10	ALLEGANY CO TREASURER REAL PRO	PROCESSING SCHOOL TAXES	2100187	1,912.80
164373	09/15/2021	1862	AMAZON CAPITAL SERVICES	PENS FOR NURSE	2100149	12.31
164374	09/15/2021	1862	AMAZON CAPITAL SERVICES	IPAD AIR CASES	2100090	1,149.50
164375	09/15/2021	1862	AMAZON CAPITAL SERVICES	CHAIR FOR OFFICE - O'Connor	2100172	53.06
164376	09/15/2021	1862	AMAZON CAPITAL SERVICES	OFFICE CHAIR - Superintendent	2100170	200.44
164377	09/15/2021	1862	AMAZON CAPITAL SERVICES	RETRACTABLE BADGE ID HOLDER	2100169	37.95
164378	09/15/2021	1862	AMAZON CAPITAL SERVICES	SPANISH BOOKS	2100166	322.62
164379	09/15/2021	1862	AMAZON CAPITAL SERVICES	COLLEGE BIOLOGY BOOK	2100161	74.29
164380	09/15/2021	738	ACS CAFETERIA	FOOD FOR LUNCHEON & OPEN HOUSE	2100191	434.46
164381	09/15/2021	4417	AFFORDABLE AUTOMOTIVE	NYS INSPECTION	2100190	26.00
164382	09/15/2021	872	ANDOVER HARDWARE & HOME CENTER	GARAGE SUPPLIES	2100185	28.96
164383	09/15/2021	872	ANDOVER HARDWARE & HOME CENTER	MAINTENANCE SUPPLIES	2100017	1,199.43
164384	09/15/2021	2006	BUS PARTS WAREHOUSE	DECALS	2100189	36.10
164385	09/15/2021	3384	CASELLA WASTE SERVICES	TRASH REMOVAL	2100147	781.75
164386	09/15/2021	3926	COMDOC INC.	COPIER USAGE	2100110	163.16
164387	09/15/2021	4717	DG LIVERGOOD TRUCKING, LLC	FREEZER TRAILER	2100175	650.00
164388	09/15/2021	357	**CONTINUED** BOCES CATTARAUGUSALLEGANY	Voided During Printing		0.00
164389	09/15/2021	357	BOCES CATTARAUGUSALLEGANY	SEPTEMBER BILLING		179,102.40
164390	09/15/2021	3662	EDDY LUMBER COMPANY	LUMBER FOR SHOP CLASSES	2100179	1,000.00
164391	09/15/2021	3115	ENERGY ENTERPRISES INC	GAS REPORTING SERVICE - AUGUST	2100108	295.00
164392	09/15/2021	4765	FLX MUSIC SUPPLY	REPAIRS TO INSTRUMENTS	2100193	245.93
164393	09/15/2021	570	GANOUNG'S FIRE PROTECTION, INC.	INSPECTION OF FIRE PROTECTION SYSTEM	2100204	85.00
164394	09/15/2021	3557	GAYLORD CONSTRUCTION CO., LLC	TREE TAKEN DOWN	2100162	800.00

ANDOVER CSD

Check Warrant Report For A - 10: 9/1/21 - 9/15/21 GEN FUND SEPTEMBER 2021 - 2022 For Dates
9/1/2021 - 9/15/2021



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
164395	09/15/2021	4639	GRACE NOTES, LLC	SUBSCRIPTION FOR MUSIC SOFTWARE	2100184	166.20
164396	09/15/2021	2755	GRAINGER	MOTORS	2100015	1,325.72
164397	09/15/2021	1329	RANDY HARMON	SOCCER REFEREE		100.25
164398	09/15/2021	2988	HILLYARDNEW YORK	DISINFECTANT	2100016	870.00
164399	09/15/2021	2679	HODGSON RUSS LLP	LEGAL ASSISTANCE	2100195	1,111.50
164400	09/15/2021	1450	HORNELL EVENING TRIBUNE	LEGAL ADS	2100094	54.62
164401	09/15/2021	1922	MICHAEL HULSE	AUGUST CONSULTING FEES	2100174	1,050.00
164402	09/15/2021	4762	J.J. KELLER & ASSOCIATES, INC.	BUS MILEAGE REPORTING SHEETS	2100141	495.46
164403	09/15/2021	2737	MACGILL	HEALTH OFFICE SUPPLIES	2100150	55.06
164404	09/15/2021	3056	BRIAN MCCAFFREY	SOCCER REFEREE		100.25
164405	09/15/2021	4530	MIRABITO ENERGY PRODUCTS	FUEL FOR VEHICLES	2100117	1,005.19
164406	09/15/2021	4248	MOBILETECH	MONTHLY FEE FOR RADIOS	2100019	1,095.00
164407	09/15/2021	4637	NATIONAL CENTER FOR YOUTH ISSUES	CONFERENCE - A. POTTER	2100198	410.00
164408	09/15/2021	144	NATIONAL FUEL GAS	HEAT FOR GARAGE	2100136	30.06
164409	09/15/2021	144	NATIONAL FUEL GAS	HEAT FOR SCHOOL	2100133	438.11
164410	09/15/2021	1692	NYS PUBLIC HIGH SCHOOLATHLETI	2021 - 2022 MEMBERSHIP DUES	2100194	810.00
164411	09/15/2021	3036	QUILL CORPORATION	OFFICE CHAIR - MCCUTCHEON	2100167	154.99
164412	09/15/2021	3036	QUILL CORPORATION	MAINTENANCE & GARAGE SUPPLIES & CHAIRS	2100157	334.94
164413	09/15/2021	3036	QUILL CORPORATION	OFFICE CHAIR - C. SMITH	2100116	99.99
164414	09/15/2021	2046	RICHARDSON, PULLEN & BUCK, P.C.	LEGAL ASSISTANCE	2100203	80.00
164415	09/15/2021	4763	SAVVAS LEARNING COMPANY LLC	TEXTBOOKS	2100152	88.83
164416	09/15/2021	2641	SCHOLASTIC CLASSROOM MAGAZINES	SUBSCRIPTION - BREWSTER	2100068	214.28
164417	09/15/2021	2641	SCHOLASTIC CLASSROOM MAGAZINES	SUBSCRIPTION - DUNHAM	2100058	163.63
164418	09/15/2021	2641	SCHOLASTIC CLASSROOM MAGAZINES	SUBSCRIPTION - MCCUTCHEON	2100071	170.28
164419	09/15/2021	2641	SCHOLASTIC CLASSROOM MAGAZINES	SUBSCRIPTION - W. BROWN	2100062	109.80
164420	09/15/2021	2641	SCHOLASTIC CLASSROOM MAGAZINES	SUBSCRIPTION - MOWRER	2100064	130.90
164421	09/15/2021	2641	SCHOLASTIC CLASSROOM MAGAZINES	SUBSCRIPTION - JACOBS	2100065	197.78
164422	09/15/2021	2641	SCHOLASTIC CLASSROOM MAGAZINES	SUBSCRIPTION - HOWLAND	2100066	163.63
164423	09/15/2021	2641	SCHOLASTIC CLASSROOM	SUBSCRIPTION - LLOYD	2100070	163.63

ANDOVER CSD

Check Warrant Report For A - 10: 9/1/21 - 9/15/21 GEN FUND SEPTEMBER 2021 - 2022 For Dates
9/1/2021 - 9/15/2021



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
164424	09/15/2021	2641	SCHOLASTIC CLASSROOM MAGAZINES	SUBSCRIPTION - KENT	2100069	714.29
164425	09/15/2021	2641	SCHOLASTIC CLASSROOM MAGAZINES	SUBSCRIPTION - ANDRUS	2100067	291.17
164426	09/15/2021	2641	SCHOLASTIC CLASSROOM MAGAZINES	SUBSCRIPTION - WIGHT	2100063	163.63
164427	09/15/2021	4771	DEREK SCHUELEIN	CONFERENCE REIMBURSEMENT		828.00
164428	09/15/2021	4771	DEREK SCHUELEIN	MILEAGE		52.64
164429	09/15/2021	4764	SHARRETT, SHANE	CELL PHONE REIMBURSEMENT		40.00
164430	09/15/2021	3920	SJE FBO ENERGYMARK LLC	SCHOOL HEAT - JULY & AUGUST	2100154	656.91
164431	09/15/2021	4076	TEAM JOCK SHOP	SOCCER SUPPLIES	2100085	1,041.52
164432	09/15/2021	4496	THE EVANS AGENCY, LLC	STUDENT ACCIDENT & CATASTROPHE POLICY	2100155	2,992.75
164433	09/15/2021	2353	TK ELEVATOR CORPORATION	ELEVATOR MAINTENANCE	2100202	428.49
164434	09/15/2021	253	VILLAGE OF ANDOVER	GARAGE UTILITIES	2100121	110.49
164435	09/15/2021	253	VILLAGE OF ANDOVER	SCHOOL WATER	2100119	208.50
164436	09/15/2021	253	VILLAGE OF ANDOVER	SCHOOL ELECTRIC	2100120	3,420.46
164437	09/15/2021	4434	WEGMANS FOOD MARKETS INC.	BOE SUPPLIES	2100160	9.53
164438	09/15/2021	4707	xSEL LABS	ANNUAL SUBSCRIPTION	2100158	560.00

Number of Transactions: 72

Warrant Total: 214,042.80

Vendor Portion: 214,042.80

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 72 in number, in the total amount of \$214,042.80. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

9/20/2021 Michele Brown
Date Signature

Account Clerk
Title

ANDOVER CSDCheck Warrant Report For C - 4: 9/1/21 - 9/15/21 CAFE FUND SEPTEMBER 2021 - 2022 For Dates
9/1/2021 - 9/15/2021

Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
251886	09/15/2021	4346	BIMBO BAKERIES USA	CAFETERIA FOOD	2100139	104.46
251887	09/15/2021	3212	CENTRAL RESTAURANT PRODUCTS	CAFETERIA SUPPLIES	2100106	209.28
251888	09/15/2021	4773	DUKE, MEGAN	REFUND TO CLOSE ACCOUNT		7.85
251889	09/15/2021	4709	MILLS, ZACHERY	REFUND TO CLOSE OUT ACCOUNT		7.38
251890	09/15/2021	732	CAROL RICHMOND	REIMBURSE FOR SUPPLIES		30.64
251891	09/15/2021	3217	UPSTATE NIAGRA COOP., INC	DRINKS FOR CAFETERIA	2100138	797.85

Number of Transactions: 6

Warrant Total: 1,157.46

Vendor Portion: 1,157.46

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 6 in number, in the total amount of \$1,157.46. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

9/20/2021 Michelle L. Brown Account Clerk
Date Signature Title

ANDOVER CSD

Check Warrant Report For F21C - 6: 9/1/21 - 9/15/21 F21C SEPTEMBER 2021 - 2022 For Dates
9/1/2021 - 9/15/2021



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
350740	09/15/2021	4520	DR. LAUREL B. TAGUE	GRANT EVALUATOR	2100044	1,583.33
350741	09/15/2021	4434	WEGMANS FOOD MARKETS INC.	SOAR - CCE HEALTHY COOKING CLASS	2100186	159.53

Number of Transactions: 2

Warrant Total:	1,742.86
Vendor Portion:	1,742.86

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 2 in number, in the total amount of \$1,742.86. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

<u>9/20/2021</u>	<u>Michelle A. Brown</u>	<u>Account Clerk</u>
Date	Signature	Title

ANDOVER CSD

Check Warrant Report For FTTC - 1: 9/1/21 - 9/15/21 FTTC SEPTEMBER 2021 - 2022 For Dates
9/1/2021 - 9/15/2021



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
350742	09/15/2021	4767	DONNA DOMBEK	REIMBURSE FOR MATERIALS & SUPPLIES		37.98
350743	09/15/2021	4766	MYKAL KARL	REIMBURSE FOR MILEAGE & CHAIR, MATERIALS & SUPPLIES		252.16

Number of Transactions: 2

Warrant Total: 290.14

Vendor Portion: 290.14

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 2 in number, in the total amount of \$290.14. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

9/20/2021 Michele L Brown Account Clerk
Date Signature Title

ANDOVER CSD

Check Warrant Report For HM21CO - 1: 9/1/21 - 9/15/21 HM21CO SEPTEMBER 2021 - 2022 For
Dates 9/1/2021 - 9/15/2021



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
700231	09/15/2021	3826	CLARK PATTERSON LEE	2021 - 2022 COP	2100177	1,600.00
700232	09/15/2021	3826	CLARK PATTERSON LEE	2021 - 2022 COP	2100178	800.00

Number of Transactions: 2

Warrant Total: 2,400.00

Vendor Portion: 2,400.00

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 2 in number, in the total amount of \$2,400.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

9/20/2021 Michelle A. Brown Account Clerk
Date Signature Title