

REGIONAL SCHOOL UNIT #38 BOARD OF DIRECTORS
Maranacook Community Middle School & Zoom
October 6, 2021, 6:30 p.m.
AGENDA

1. Call to order:
2. Pledge of Allegiance:
3. Student Representative Reports: (10 min.)
4. Citizens' Comments: (5 min.)
5. Additions/Adjustments to the Agenda by Board and/or Superintendent: (5 min.)
6.
 - a. Celebration (10 min.)
 - b. Reports: (10 min.)
 - Staff Association
 - Principals*
 - Adult & Community Education Dir.
 - Finance Manager*
 - Health Center Director*
 - Special Education Director*
 - Curriculum, Assessment & Instruction Director*
 - Superintendent of Schools*
 - c. Committees:
7. Action Items: (10 min.)
 - a. Approval of Minutes of September 15, 2021 Meeting*
 - b. Acceptance of Donations*
 - c. Awarding of snow plow/sanding contract(s) for 2021-2022*
 - d. Awarding of bus lease purchase agreements*
 - e. Health and Safety Procedures and Protocols
8. Informational Item:
 - a. Fall Coaching and Co-Curricula Appointments*
9. Adjournment:

* Attachments

NOTES:

Attendees are required to wear face masks while in the school building.

The Zoom capability for this meeting is for listening only.

Join Zoom Meeting

<https://us02web.zoom.us/j/89787485857>

Any citizen who wishes to add an item to the agenda may do so by notifying the Board Chair or the Superintendent's Office, in writing, ten days prior to the Board's next scheduled meeting.

6a.

Elementary Principals' Report
 October 6, 2021
 Janet Delmar (WES & MTV)
 Abbie Hartford (MES)
 Jeff Boston (RES)

	Pre-K	K	1	2	3	4	5	Total
MES	5/6	14/13	19	16/15	21	15/16	17/18	175
RES	13/8	8/9	16/16	15/15	19/19	19/18	11/11	196
MTV	8	15	13	13	8	13	14	84
WES	8@WES	6	13	10	10	20		59

SEL Monthly Theme

This first month of school the theme is **School Wide Behavior Goals**. Teachers share lessons in their classrooms that focus on the following topics of discussion.

- Our job is to make sure our school is a welcoming place where all students feel they belong.
- The Second Step program is teaching students how to speak in welcoming, safe, respectful, and responsible ways.
- When we reinforce students' skill use, they will use skills more naturally outside of lessons.
- When we (adults) model being welcoming and demonstrating being respectful, safe, and responsible, it's easier for students to act that way, too.

RES Virtual Open House

On September 16th, RES conducted their second virtual open house with parents. Many of the teachers pre-recorded a virtual tour of their classroom or a slideshow and sent it to parents as well as a zoom link prior to the event. During the open house, individual teachers had set times (15 minutes) for a question/answer session. We appreciate the participation of our families in making our school to home connection.

MtVES and WES Curriculum Nights

Teachers conducted their virtual Curriculum Nights at MtVES on September 20th and WES on September 21st. Both schools offered two sessions one from 6:00-6:25 pm and a second session from 6:35- 7:00 pm. The teachers met "live" through Zoom and then

shared slideshows reviewing classroom norms and expectations, curriculum units and standards for reading, writing, math, science, social studies and SEL/Second Step lessons. They also shared resources and helpful ways families could partner with us on their child's learning this year and a time for questions and answers. We appreciate the time and efforts of the teachers and families by participating in our curriculum nights.

MES

MES held Open House on September 23rd. Teachers prepared classroom videos and/or slideshows to share with parents via SeeSaw. Videos and slideshows showed classroom expectations, classroom materials and students working.

Building connections with families is very important and an on-going expectation for MES teachers and families. SeeSaw allows for teachers to connect with families, sharing whole class messages and individual messages between teachers and parents. We are able to share photos, videos, assigned work and messages to families.

Elementary Grade Level Collaboration Meetings (2021-2022 SY)

The COVID-19 pandemic challenged us from every perspective, whether it be academic, social-emotional, or consistency in our day-to-day schedule and interactions with students. People have described the 2020 experience as "tragic, isolating, scary, stressful, and uncertain." Throughout history, when there are challenging and tragic times, we use and learn from these experiences to reinvent ourselves –discarding old and inefficient practices to collaborate and create innovative ways to move our professions forward. The pandemic identified a significant number of issues we need to address as schools throughout our country, such as inequality among our students, the importance of a strong partnership with parents, and one-size does not fit all students (meeting the unique needs of our learners) just to name a few. The pandemic has made us stronger as well. We have demonstrated our ability to change our practices, become more literate with technology, be flexible in our thinking, and prioritize collaborative problem-solving.

We know how important it is to have time to collaborate with grade-level colleagues and learn from one another to improve your own instruction and improve your students' academic growth. Remember, your team comprises experienced and new teachers, teachers who have experience with the curriculum, and those learning it for the first time. It is important to build on your strengths as well as identify your collective areas for improvement. These attributes assist in developing effective teams. As Henry Ford stated, "Coming together is a beginning; keeping together is progress; working together is success" or Phil Jackson, who stated, "The strength of a team is each individual member. The strength of each member is the team."

For the upcoming school year, we will dedicate one faculty meeting a month for grade-level teams to collaborate on the following areas: curriculum planning, reviewing formative and summative student data for RtI, or discussing/implementing best practices. For grade level teams to succeed, each team needs to have the following: 1) Facilitator, 2) Develop team norms, and 3) Develop team goals/vision.

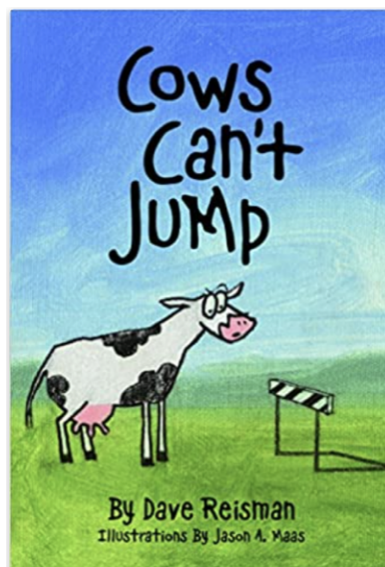
This time of collaboration is to benefit all our teams, including special education teachers, special area teachers (music, art, library, physical education), math interventionists, and literacy specialists. Teams will meet on the following dates for the collaboration meeting (3:00-4:00 pm) to occur either in-person or via zoom:

September 20th
October 18th
November 1st
December 6th

January 3rd
February 7th
March 7th
April 4th

May 2nd
June 6th

First graders at Mount Vernon Elementary School were excited to receive their first book, *Cows Can't Jump* by Dave Reisman to add to their home libraries! These monthly deliveries are sponsored by the non-profit **Dirigo Reads** and are meant to build excitement for reading and increase access for first graders throughout the state to a variety of fun and engaging literature. This month the selection included a variety of interesting word choices to build student vocabulary.



Maranacook Community Middle School
 Regional School Unit 38
 2100 Millard Harrison Drive
 Readfield, ME 04355



Kristen Levesque, EdD., Principal
 Phyllis Cote, Office Coordinator
 Office Phone: 207-685-3128 x1114
 Office Fax: 207-685-9876
www.maranacook.org/mcms

“A Caring School Community Dedicated to Excellence”

September 29, 2021

Dear RSU 38 Board Members,

It has been a fast and furious month here at MCMS. We started the year off with the 6th Grade Orientation Day on September 1st. We were fortunate to have great weather and took our 6th graders through a series of team building activities as well as tours through the school, in order to get to know the staff and their new school. On September 2nd and 3rd, we helped welcome all students back, ending that week off with a schoolwide assembly outside on the football field bleachers, to allow for the spacing we needed. This was our first school wide assembly, in person, since 2019!

Academic Updates

All teams are well into their first trimester classes now. As many of you know, we use a unique, student-centered, integrated curriculum approach to deliver instruction. The topics and themes of how curriculum will be delivered comes from student choice, through a process that teams complete twice a year. From this, teachers plan the courses based on the themes, the activities and teacher strengths and interests. It usually takes several weeks of planning and collecting resources before teaching the unit. The outcome, however, is that each of the classes come from student inquiry and curiosity, which is built on to teach the identified standards in each subject area. This trimester's themes include: Survival, War and Peace, the Universe, Conflict and Domination, Mythbusting, and Our Role within the Government. Through these themes, students will be engaged in the 6-8 curriculum for math, science, and social studies. Mathematics is taught separately, following the curriculum for each grade level.

World Language

MCMS World Language faculty are excited to offer year-long classes again. We are fortunate to have three world languages students can enroll in (French, German and Spanish). In addition, we have an American Sign Language class that occurs during Activity time every day for any interested student. The world language teachers have met as a 6-12 World Language team to make sure our curriculum and standards align, from middle school to high school. We are utilizing both traditional and comprehensive input methods.

Unified Arts

Students at MCMS participate in 4 unified arts classes throughout the year, using a quarterly rotation. Our Unified Arts classes are: Phys Ed, Art, Music, and Health. In addition to these quarterly classes all students participate in, students may also choose to participate in a tutorial Art Lab (which occurs twice a week), Jazz Band, Chamber Singers, band or chorus (which occur during activity time or tutorial time). All students also participate in a 6-week Phys Ed Activity Time throughout the year.

Multi-Tiered System of Supports at MCMS

Mathematics

Math support is beginning the school year at MCMS with a bit of a different look. The goal is to have math interventionists join the regular math classroom on-team in order to offer support and assistance to students while they listen to the instruction and engage in math discourse with peers in their classes. The move away from a separate curriculum is in its second year as research suggests that students deserve access to the math learning that all students in their grade level are doing. Students who are in need of some additional support, based on test data and teacher observations, will have their classroom teacher and the math

interventionist as supports. This allows support to be fluid, which is an intention of Rtl. With increased enrollment at MCMS, we are working to meet the needs of the most diverse learners we have had. With this model of learning and support within the math classroom, students will not be pulled from other academics.

Literacy

Language Arts Workshop, which is part of the MTSS program at MCMS, will continue to provide small group personalized intervention (literacy, executive functions, behavior & academic engagement) classes. Additionally, literacy intervention will begin the process of developing a Tier 1 support service of pushing-in to some classes.

Absent Student Expectations and Schedule

When a student is not present for in-person learning at MCMS, due to mandated Quarantining, they are expected to complete all assignments asynchronously (unless the entire school is remote, in which case they will follow our Remote Learning Schedule). Asynchronous learning simply refers to an environment in which teaching and learning do not occur at the same time or in the same space. Learning resources are loaded in Google Classroom with learners engaging in methods of individual or self-paced learning, logging in and completing work. Attached here is our [Absent Student Expectations & Schedule](#), for more detail.

Athletics

With approximately 125 students playing a fall sport this year, our athletics program is booming! We have 4 soccer teams (A and B levels for boys team and girls team), field hockey and cross country. Our teams have each had at least one meet or game so far this year. We look forward to finishing our fall season out strong!

Clubs

We are starting up clubs here at the middle school. A few new clubs have been formed, including a “Wings of Fire” books series club, which has been created by 6th graders. Here is the link to our [club website](#) to check out all of our current offerings.

Maranacook Area Food Pantry Needs your Help!

For the past 17 months of the pandemic, we have worked to support an average of 20 families each week. We are supporting senior citizens, folks with no transportation and families of our students. Our funds are dwindling rapidly and we need your help in order to continue this service. If you are able to contribute funds, please do one of the following:

- Go on-line to the Maranacook Education Foundation website at: <https://mef.maranacook.org> and make a contribution there.
- Make out a check made out to RSU#38, with food pantry in the notation area and mail it to: RSU #38 Central Office, 45 Millard Harrison Dr. Readfield ME. 04355
- If you are able to donate food, please do one of the following:
 - Drop off donations during school hours inside the front doors of the Middle School at: 2100 Millard Harrison Dr.
 - Email Mary Ellen Tracy at maryellen_tracy@maranacook.com to arrange a time to drop off food.
 - Come by the pantry on a Thursday afternoon between 3:30 - 4:30pm.

Thank you for any help you can provide. This is a huge service for our community!

As always please reach out to me if you have any questions or concerns.

Sincerely

Kristen Levesque, EdD
Principal

Student Count, as of 9/29/21: 6th-101 7th-104 8th-98 Total- 303

MARANACOOK COMMUNITY HIGH SCHOOL

2250 Millard Harrison Drive
Readfield, Maine 04355

Dr. Dwayne Conway, Principal
Brant Remington, Director of Student Services
Sarah Morrill, Health Center Director



Tel. No.: (207) 685-4923
www.mcs.maranacook.org/o/mchs

Tina Brackley, Assistant Principal
Sara Chisholm, Guidance Chair
Katie Putnam, Office Coordinator

Dear RSU #38 Board Members

September 2021

YOU Belong and YOU Matter at Maranacook

Clubs: For the most part Clubs at the high school this year have been able to meet during the school day at our lunch and advisee block on Tuesday, Wednesday and Thursday. I am very thankful that so many staff members have offered to run clubs this year. Studies have consistently shown that students who participate in a club or activity are more likely to graduate from high school, have higher self esteem, show an increase in school attendance and have a higher overall GPA. Having clubs during the school day allows all students to take part if they wish, support our commitment to the whole child and decrease the barriers for students such as not having transportation afterschool. We are looking to expand our list of club offerings and have a goal of every student participating in at least one club or activity. Current clubs include: Civil Rights, Knitting, Gaming, Gay Straight Transgender Alliance, Student Senate, Outing Club, Math Team, Tingley Brook Newspaper, German American Partnership Program, Rho Cappa Social Studies, Medical Explorers, Theater, National Honor Society, Book, Anime, Robotics, Frazlerham, Interact and Speech & Debate.

Haunted Walk!: The Maranacook PTO is hosting a Spooky Haunted Walk on Friday 10/30 from 4:00-5:30 for families with younger children and 6:30-9:30 for older students. Kids activities will include-pumpkin painting, costume contest, fake tattoos, bounce house, touch and guess game with brains, eye balls and guts and photo booth with polaroid mini pics. There will be a bake sale with many goodies including hot cider, candy apples, popcorn and cotton candy. The Haunted Walk will take place on the Maranacook trails behind the school.

Homecoming: The Maranacook Homecoming will take place from Tuesday, October 12th through Saturday, October 16th. During that week we will host many home games including girls soccer vs. Cony, boys soccer vs. Morse, field hockey vs. Mt. View and Football vs Mt Ararat, and cross country for the KVAC's at Cony. On Saturday evening, the Student Senate is hosting a dance/activity here at the high school.

MIYHS: We will administer the Maine Integrated Youth Health Survey on Monday, October 25th. The survey helps to monitor student health behaviors and attitudes towards alcohol, tobacco, substance use, nutrition, mental health, physical activity, and protective factors. The MIYHS is conducted by the Maine Department of Health and Human Services in collaboration with the Maine Department of Education. The data is always valuable and helps inform Health Center focus, staff professional development and our Teen Issues focus as well as other areas. One area Maranacook routinely scores higher than other schools around the state is that our students feel as though they have a positive connection to at least one adult at school. I'm sure there are many factors that contribute to this with one being our commitment to the advisor program.

MEA Testing: At the high school the fall Maine Educational Assessment will take place on Monday, October 18th. Grades 9, 10 and 11 will participate in Math, Reading and Language Usage assessments.

Advisee Day Out: Our High School Advisee Day Out is planned for Thursday, October 7th with students taking part in a variety of activities. The Freshmen are hiking Mount Battie, Sophomores are staying on campus focused on team building, Juniors take part in community service through the Day of Caring and the Seniors will be hiking, apple picking and team building. This will be a great time for the senior class and really all classes to be together and recoup some of the lost group time from the past year and half.

CATC: Currently we have 54 students attending CATC enrolled in the following programs-Graphic Design and Printing, Computer Technology, Medical Veterinary Technology, Culinary Arts, Emergency Medical Technician, Auto Technology, Early Childhood Education, Auto Technology 2, Certified Nursing Assistant, Building Technology, Electrical Technology, Law Enforcement, Machine Tool, Plumbing and Heating. Students earn 3 credits a year towards the 24 required credits for a Maranacook Community High School diploma. Along with this, many of the CATC programs offer students the ability to be certified in their given area.

PTC: Our Parent/Teacher/Student fall conferences are planned for Thursday, November 4th and Monday, November 8th. The conferences will be conducted from the high school with parents/students having the option of attending in person or through Zoom.

Safety Update: So far this year at the high school we have held 3 of our 6 required fire drills, which need to be completed by the end of the school year. Along with this, our Emergency Team, lead by Mr. Babbitt is covering the scenarios of Clear The Halls, Evacuate the Building, Lockdown, Lockout, Shelter in Place, Active Shooter and Hazardous Material response.

Upcoming Events:

- Wednesday, October 6th RSU #38 Board Meeting at the Middle School
- Thursday, October 7th Advisee Day Out
- Friday, October 8th Teacher Workshop
- Monday, October 11th Indigenous Peoples Day
- Tuesday, October 12th - Saturday October 16th Homecoming
- Friday, October 15th Flu Clinic
- Saturday, October 16th Homecoming Dance/Activity
- Monday, October 18th MEA for grades 9, 10 and 11
- Wednesday, October 20th RSU #38 Board Meeting at the Middle School
- Wednesday, October 27th High School Late Start
- Friday, October 29th 1st Quarter Progress Reports Mailed home
- Saturday, October 30th Maranacook Haunted Walk

Enrollment on 9/24: Freshmen 91, Sophomore 91, Juniors 88, Seniors 94-Plus 1 from last report

Respectfully submitted,
Dwayne Conway

A Caring School Community Dedicated To Excellence

9/30/2021

**WARRANT ARTICLE RECONCILIATION
REGIONAL SCHOOL UNIT NO. 38
2021-2022
September 30, 2021**

<u>DESCRIPTION</u>	<u>APPROVED</u>	<u>TRANSFER</u>	<u>REVISED</u>	<u>EXPENDED</u>	<u>ENCUMBERED</u>	<u>REMAINING</u>	<u>% REMAIN</u>
Regular Instruction	8,022,007.00		8,022,007.00	1,594,450.30	19,400.82	6,408,155.88	79.88%
Special Education	2,929,750.00		2,929,750.00	493,075.05	0.00	2,436,674.95	83.17%
Career & Technical Educ.	0.00		0.00	0.00	0.00	0.00	#DIV/0!
Other Instruction	483,330.00		483,330.00	37,336.56	300.00	445,693.44	92.21%
Student & Staff Support	1,949,854.00		1,949,854.00	388,070.74	13,119.88	1,548,663.38	79.42%
System Administration	721,601.00		721,601.00	192,653.27	808.20	528,139.53	73.19%
School Administration	1,171,917.00		1,171,917.00	259,423.08	2,341.66	910,152.26	77.66%
Transportation	1,089,314.00		1,089,314.00	171,262.61	32,068.66	885,982.73	81.33%
Facilities/Maintenance	2,503,638.00		2,503,638.00	912,882.44	250,471.87	1,340,283.69	53.53%
Debt Service	102,635.00		102,635.00	0.00	0.00	102,635.00	100.00%
All Other Expenses	114,287.00		114,287.00	0.00	0.00	114,287.00	100.00%
TOTAL BUDGET	19,088,333.00	0.00	19,088,333.00	4,049,154.05	318,511.09	14,720,667.86	77.12%

As of today's date we are optimistic that the overall budget for Regional School Unit No. 38 remains sound as budgeted for fiscal year 2021-2022

Please do not hesitate to contact me with any questions, comments or suggestions through e-mail at brigitte_williams@maranacook.com or telephone at 685-3336.

SBHC Board report - 10/6/21

Submitted by Sarah Morrill, RN BSN, Health Center Director

This has been a very busy first month of school for the Health Center. We are grateful to have kids back in the buildings and for all the work everyone is doing to keep each other safe and healthy.

I am very pleased to share updates to the work which was ongoing last year. We have officially secured School Based Health Center funding through a State of Maine grant, and reached a contract-agreement with Maine General Health for medical provider services for this school year.

The state grant RFP was released in early July. I was able to complete and submit this application by mid-August. Awards were announced last week and fortunately Maranacook was funded for the next 2 years. This is a very important piece of our SBHC's financial sustainability.

Additionally, negotiations progressed through the summer with Maine General Healthcare administration. The SBHC did continue its contract with MeGen for this school year and ongoing, with a few modifications to support medical provider coverage 8 hours per week over 2 days. Being able to offer medical services is critical to our mission as an SBHC, and I am grateful to have a provider from the most prevalent health network in our community.

The SBHC is excited to welcome medical provider Louise Langlais FNP-BC to our health center team. Louise is a member of MaineGeneral Medical Center's Professional Services Staff, and also serves as a faculty member for the Maine Dartmouth Family Medicine Residency program. Ms. Langlais has advanced training in several specialties including family violence and sexual assault support. Before joining the residency program, she had a 26-year career as a registered nurse in pediatrics, cardio/pulmonary medicine, critical care, medical/surgical care, emergency medicine and medical education. Ms. Langlais is certified by the American Nurses Credentialing Center (ANCC).

In-School behavioral health counseling is ongoing through Kennebec Behavioral Health. The 2 school-based counselors are now fully licensed to accept insurance, freeing up our district contract dollars for uninsured and underinsured students.

Medical Visits	16 (9/3-9/28)
Behavioral Health Visits	107
Family Planning Visits	2

In closing, I want to thank the board on behalf of the SBHC for its commitment to starting the school year with universal masking and social distancing protocols. While this year is very much a work in progress, these measures have spared numerous students from having to miss classes due to quarantine, not to mention that they have undoubtedly minimized transmission of Covid-19. I encourage you to continue these important measures. Thank you all for your continued support!



MARANACOOK AREA SCHOOLS

A Caring School Community Dedicated to Excellence

James Charette
Superintendent of Schools

Karen G. Smith, Ed.D.
Director of Curriculum, Instruction & Assessment

Tel. 207-685-3336

Ryan Meserve
Special Education Director

Brigette Williams
Finance Manager

Fax. 207-685-4703

October Board Report

Dear RSU #38 School Board:

With this Board report I want to explain how the transfer student process works for students with Individualized Education Programs (IEPs). By explaining this process in more detail, I think it illustrates just how much goes into when a new student with an IEP moves in. As many of you know special education services are heavily regulated and carry with them protections for students and parents that support the child in being able to access their education through IEP supports and services. There are federal and state regulations that guide us, and one of those requirements is that anytime a new student with an IEP transfers into RSU #38 we follow a Transfer IEP process that ensures the student can receive a comparable program to what they were getting in their previous school.

From the registration of the student to the start of their classes there are many parts that come into play. Staff throughout the district support that this effort is done in a timely manner, and in a way that best supports the students. Upon registering, if special education services are indicated, the building secretaries notify the special education office and the previous school that we need records to review. Once those records are received the student's special education team reviews the file, works with the other building staff to set-up IEP supports, and then must also set up a formal IEP Team meeting to officially transfer the student's plan into RSU #38. Our internal process sets a deadline for this student transfer IEP meeting to occur within 15 school days. For some students this may be a simple process, one that doesn't require drastic shifts in current programming. However, some students require more intensive programming, have two or three files that must be reviewed, and their IEPs must be implemented promptly. This process takes time, collaboration, and flexibility for all staff involved. At times, the need to shift/increase staffing to meet the incoming IEP needs is also necessary to consider.

To demonstrate just how much time and energy staff has put into this process since the start of this school year I wanted to share that we have had 21 new students with IEPs move into RSU #38. In most years there is a movement of students that usually balances itself out with the number of students moving in being close to or equal to the number moving out. This fall we only had 6 students move out as of this Board report, so we had a net gain of 15 students with IEPs. As I said before, each of these new student transfers requires a formal IEP Team meeting, a full file review, an implementation of the previous IEP into our RSU #38 programs, and coordinated consultations with classroom teachers, administrators, and other support staff throughout the district.

In addition to all these new students and families we are welcoming to RSU #38, we are also continuing to provide programming for our current students. I'm very thankful to all staff, from the building secretaries, principals, classroom teachers and special education staff, who do a great job in making these student transitions so positive for the students and family.

Sincerely,

Ryan Meserve
RSU #38 Special Education Director



MARANACOOK AREA SCHOOLS

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Superintendent of Schools

Karen G. Smith, Ed.D.
Director of Curriculum, Instruction & Assessment

Tel. 207-685-3336

Ryan Meserve
Special Education Director

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Finance Manager

Fax. 207-685-4703

October Board Report

October 6, 2021

Dear RSU #38 Board Members,

Given this new reality we face with the gaps in social and emotional growth and academic achievement because of the pandemic, the district has embraced two substantive goals for the 2021-2022 school year to reevaluate our current structures and practices. We will use this information to build capacity in redefining how we approach teaching and learning.

First, we established a Multi-Tiered System of Support* (MTSS) Leadership Team that represents stakeholders from across the district. Systems-level problem-solving is an essential foundation of an MTSS model. It provides the support for teams of educators to come together to meet the needs of individual students. While structures are in place at each school, a goal for us this 2021-2022 school year is to scale up to a system-level approach. Building staff meets regularly to address individual student needs within a school. However, we do not have a way to come together as district leadership to determine the needs at the systems level. This collaborative problem-solving work is critical for student success and effective MTSS. The MTSS Leadership Team will leverage data to problem-solve the answers to system-level questions by using valid and reliable universal screeners and other sources of student data, ensuring evidence-based practices and programs in Tiers I, II, and III, and selecting valid and reliable progress monitoring tools. By implementing and establishing an MTSS framework, the district can improve the experiences and outcomes for all students by increasing attendance, elevating student engagement, lessening concerns about behavior, improving school climate, enhancing social and emotional well-being, and boosting academic performance.

Second, another way to improve our teaching and learning approach was to create a district-level Subject Area Committee (SAC) Leadership Team to structure and lead the curriculum and assessment process. Using a team approach is also a practical way to ensure the many leadership tasks that must take place in our thriving schools are executed efficiently and effectively. The SAC Leadership Team's primary goal for the 2021-2022 school year is to leverage current structures and establish district-wide policies, processes, procedures, and protocols for curriculum and assessment decisions for all eight* SACs to follow. In addition, the leadership team will guide the SACs with evaluating current curriculum documents, practices, and assessments to help prioritize, focus, and reinforce their work and place student learning in new contexts. Specifically, the SACs will begin the process of vertical alignment, including linking standards, units/lessons, skills, and assessments together as a holistic, inclusive, student-centered experience.

Finally, I commend Superintendent Charette in his response to this pandemic for taking the lead in doing what is necessary with reevaluating and reinventing ourselves in this new era. We are fortunate to have a strong leader with his vision and commitment to Maranacook.

Sincerely,

Karen G. Smith

Karen G. Smith, Ed.D.
Director of Curriculum, Instruction, and Assessment

"Some people want it to happen, some wish it would happen, others make it happen" (Michael Jordan).

*Learn more about MTSS at the state level (<https://www.maine.gov/doe/mtss>) and national level (<https://mtss4success.org/>) websites.

*Subject Area Committees: (1) English/Language Arts, (2) Mathematics, (3) Science & Technology, (4) Social Studies, (5) World Languages, (6) Health & Physical Education, (7) Career & Education, and (8) Visual & Performing Arts



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Superintendent Report - October 2021

As we approach the end of the month I'd like to take this opportunity to update you on a few of our outstanding issues to start the school year.

Transportation:

At this point we have 15 licensed drivers which is allowing us to run all of our regular runs on busses as of the week of Monday, Sept. 27th. We currently have 2 individuals working through their class and testing requirements. That means, provided the two pass their testing we only have 1 open position. I asked the administration to look at student absences that were a result of transportation. Maranacook Community high school, Manchester elementary and Wayne Elementary have not had any students miss due to the cancellation of runs. Readfield elementary has had 2 student absences, Mount Vernon has had 2 student absences and the Middle School has had 8 student absences. Thank you to all the parents, family members and community in their efforts to make sure the children attend school when bus route cancellations have been all but unavoidable.

To summarize, our transportation department is moving toward more solid ground but it's important to note we are not there yet. Thank you to Kelly Thompson, Transportation Manager and her incredible team of drivers for all of their efforts during this very busy month of September!

Pooled Testing:

A quick update to the implementation of pooled testing. We have sent permission slips (paper at the elementary schools and electronic at the middle and high school) as a necessary step to plan testing "pools". It is very important that we get adequate opt-in numbers for testing to make this a useful investment of resources. Once testing groups are finalized, the next steps will be the logistics of testing day and time at the various schools, this will be followed up with training for staff at all schools and finally a roll out date. I am hopeful that testing can begin the 2nd or 3rd week of October.

Truancy:

This month starts the beginning of monthly truancy reporting at the board level. Please remember these numbers represent NEW truancy cases by month. The administrators are following our protocols and setting up plans with the students and families. Many of the plans have been successful across the levels and have resulted in improved attendance. The total number at the end of each column represents the total cases; not all are active cases.

	Elementary	Middle	High
September	1	0	2
Oct.			
Nov.			
Dec.			
Jan.			
Feb.			
March			
April			
May			
Cumulative Totals	1	0	2

Sincerely,

Jay Charette

DRAFT

DRAFT

DRAFT

7a.

REGIONAL SCHOOL UNIT #38 BOARD OF DIRECTORS
Maranacook Community Middle School
September 15, 2021
Minutes of Meeting

Members Present: Chair Cathy Jacobs, Vice Chair David Twitchell (left 7:36), Keltie Beaudoin, Kim Bowie, Tyler Dunn, Patty Gordon, Betty Morrell, Shawn Roderick, Dane Wing
 Member Absent: David Guillemette, Rebecca Lambert, Dennis Ruffing, Melissa Tobin
 Administrators: Superintendent Jay Charette, Principals Dwayne Conway, Janet Delmar, Abbie Hartford, Kristen Levesque, Assistant Principal Tina Brackley, Director of Curriculum, Instruction and Assessment Karen Smith, Finance Manager Brigitte Williams

1. Call to order: Chair Jacobs called the meeting to order at 6:30 p.m.
2. Pledge of Allegiance:
3. Citizens' Comments: none
4. Additions/Adjustments to the Agenda by Board and/or Superintendent:

David Twitchell asked about the status of a new policy for conducting board meetings via zoom. Superintendent Charette responded that the Policy Committee will be considering that at their first policy committee meeting, yet to be scheduled.
5. Action Items:
 - a. Approval of Minutes of August 30, 2021
MOTION by Twitchell, second by Gordon to approve the minutes of August 30, 2021 as written. **Motion Carried:** 6 in favor, 0 opposed, 2 abstained (Bowie, Morrell)
 Dane Wing arrived.
 - b. Approval of Minutes of September 1, 2021
MOTION by Twitchell, second by Dunn to approve the minutes of September 1, 2021 as written. **Motion Carried:** 8 in favor, 0 opposed, 1 abstained (Morrell)
 - c. Appointment of first probationary contract teacher, HS Science, Casey Spencer
MOTION by Morrell, second by Gordon to approve the appointment of first probationary contract teacher, Casey Spencer, as recommended by the Superintendent.
Motion Carried: unanimous
 - d. Appointment of Maine School Boards' Association Delegate for RSU 38
 Chair Jacobs provided an overview of the responsibilities of the RSU 38 Delegate at the MSBA Delegate Authority. This year, the Delegate Assembly will meet on Saturday, October 30 via zoom. The draft resolutions provided in the Board's packet will be discussed at an October meeting by the Board.
MOTION by Gordon, second by Morrell to appoint Tyler Dunn as the RSU 38 representative to the MSBA Delegate Assembly. **Motion Carried:** 8 in favor, 0 opposed, 1 abstained (Dunn).
MOTION by Bowie, second by Morrell to appoint Cathy Jacobs as the alternate to the MSBA Delegate Assembly. **Motion Carried:** 8 in favor, 0 opposed, 1 abstained (Jacobs).

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Superintendent Charette provided a brief overview of the MSMA Fall Conference, to be held October 28 and 29 via zoom. He asked that board members reach out to Donna if they would like to register for the conference.

6. Informational/Discussion Items:

a. Opening of Schools Update

Principals reported on the opening of school, focusing on mask breaks, lunch periods, and challenges and successes along the way. They also provided updated enrollment figures.

b. Sports Program Update

Student Services Director Brant Remington reported on student participation at the High School and Middle School sports. Mr. Remington expressed his concern with adhering with the MPA recommendations regarding close contacts and students not being allowed to take part in sports although they may be allowed to attend classes. Superintendent Charette added that pool testing will help in this regard. The nurses are getting training and permission slips will go home next week.

c. ESSER III Fund Grant review

Superintendent Charette reported that he took feedback from the last meeting into consideration in the revised ESSER Funds 3 projects. He added a column that addresses adjustments and reviewed the revisions.

Discussion ensued about the changes, of removing the long-term subs, and whether there was enough money allocated to the summer programming. Superintendent Charette responded that he believed the funds allocated for the summer programming are adequate, and the decision to remove the long-term subs from the grant was made because it was a lot of money for a quick fix.

Further discussions:

Addressing learning gaps - Superintendent Charette responded that there are meetings with curriculum teams to make best use of the interventionists, how we identify those students needing additional support and how to bring them together to make the most of resources.

Nurse and guidance staff – keep in the grant, but look at adding to the budget in future years;

Elementary principal – keep in the grant for 2 years; to be evaluated and considered for the budget in future years;

Laptops – how did laptops end up here? (**Correction to Superintendent's response.** The Board voted to move the laptops to the ESSER Funds Grant at the April 7th board meeting.) Laptops in this grant are additional devices needed due to increased enrollment and staffing.

Traversa – the initial cost included iPad and training; ongoing costs will be approximately \$6,000/year.

Space Reconfigurations - could the remaining projects be put off and included in the next budget so the remaining funds could be redistributed to help meet learning gaps.

d. Board Committees and Assignments

There remains a position open for the Awesome Bear Society Ad Hoc Committee. Kim Bowie indicated interest but is concerned with the conflict with the school board meetings during budget season.

DRAFT

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7. Workshop: Meeting Norms and Goal Setting

The Board conducted an activity where they paired up and selected 5 top items from the Board Norms document. Chair Jacobs will take the information from this activity and come up with a draft Norms document for the board to consider (Morrell and Gordon offered to assist). She added that at the retreat Mr. Jack asked the board to determine how to hold themselves accountable to the norms that are agreed upon. Ideas were shared about how to best do this. Suggestions included briefly going through the norms at the end of each meeting; have one person keep watch on how the board is doing on the norms and report out at end of each meeting; adding to the Mission/Vision statement a text box with the norms to keep them in front of the members at the meetings. Suggestion was made to include the norms as part of the board's self-evaluation at the end of the school year.

Superintendent Charette added that the board packet included a summary of the Administrative Team's goals, which are aligned to the strategic plan, expressing the importance of connecting the board goals to the A-Team goals.

Chair Jacobs asked board members to come to the next meeting with some ideas of what the board wants for goals.

8. Adjournment: **MOTION** and second to adjourn at 8:18 p.m.

Respectfully submitted,
James Charette, Superintendent/Secretary
D. Foster, Recorder

Acceptance of Donations

7b.

October 6, 2021

Donor	Amount	Department
Awesome Bear Society	\$1,159.00	Student Support – girls soccer
Donald & Donna Witherill	\$100.00	Maranacook Food Pantry
Conrad & Lois Ayotte	\$2,500.00	Maranacook Food Pantry
CPort Credit Union	\$250.00	Maranacook Food Pantry
Lucien & Sandra Luszczki	\$200.00	Maranacook Food Pantry
Robert & Jean Harris	\$100.00	Maranacook Food Pantry
By The Board Lumber Co.	\$1,000.00	Maranacook Food Pantry
Ann Parker & David Tobie	\$100.00	Maranacook Food Pantry
Maranacook Education Foundation	\$1 105.00	Maranacook Food Pantry
Big White Barn, LLC	\$100.00	Maranacook Food Pantry
Cook Orthodontics	\$200.00	Maranacook Food Pantry
Robert & Deborah Peale	\$250.00	Maranacook Food Pantry
Joann Wang & Elias Lemoine	\$200.00	Maranacook Food Pantry
Augusta Fuel Company	\$200.00	Maranacook Food Pantry
Clark Marine	\$250.00	Maranacook Food Pantry
Merrill's Investigations & Security LLC	\$500.00	Maranacook Food Pantry
Oakes & Parkhurst Glass	\$100.00	Maranacook Food Pantry
Cynthia & Noel Pelliccia	\$250.00	Maranacook Food Pantry
Fidelity Brokerage Services LLC	\$200.00	Maranacook Food Pantry



MARANACOOK AREA SCHOOLS

A Caring School Community Dedicated to Excellence

James Charette
Superintendent of Schools

Karen G. Smith, Ed.D.
Director of Curriculum, Instruction & Assessment

Tel. 207-685-3336

Ryan Meserve
Special Education Director

Brigette Williams
Finance Manager

Fax. 207-685-4703

TO: RSU #38 Board of Directors
FROM: Jay Charette, Superintendent of Schools
SUBJECT: Awarding of Snow Plow/Sanding Bids
DATE: September 29, 2021

7c.

On September 23, 2021 Snow Plow/Sanding bids were opened for RSU #38 properties for a one-year period November 1, 2021 through June 2022. The purpose of a one-year bid is so that we can budget for a conversion to salt instead of sand.

The following bids were submitted:

Millard Harrison Drive Campus, including Transportation Department yard on North Road – One bid received from John Cushing Construction:

2021-2022 \$43,000

Mt. Vernon Elementary School Campus – One bid received from: Sid Smith Construction

2021-2022 \$8,000

Readfield Elementary School Campus – One bid received from: John Cushing Construction

2021-2022 \$9,800

Wayne Elementary School Campus – One bid received from Bruen Construction:

2021-2022 \$5,800

Manchester Elementary School Campus – No bids were received. Mr. Drinkwater is working on this.

I recommend that the Board award the bids to John Cushing Construction, Sid Smith Construction, and Bruen Construction as outlined above.

Sample Motion:

I move to award the snow plow/sand bids for the 2021-2022 year as recommended by the Superintendent.



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7d.

Memorandum

To: Jay Charette
From: Brigette Williams
Date: September 29, 2021
Re: School Bus Lease Award

On September 9, 2021 I contacted two financial institutions regarding a municipal lease/purchase bid for 2 school buses we are purchasing. The bid opening date was September 24, 2021.

The financial institutions contacted were:

Androscoggin Bank

Gorham Leasing Group

Two proposals were received. Below is a summary of the proposals for the lease.

Financial Institution	Principal	Interest Rate	Interest Expense
Gorham Leasing	\$207,877.38	1.61%	\$5,194.22
Androscoggin Bank	\$207,877.38	1.71%	\$5,316.48

I recommend the Board award the lease to Gorham Leasing.

Sample Motion:

I move to award the municipal lease for the two school buses to Gorham Leasing as recommended by the Superintendent.

Summary Data 10-06-21

7e.

Information from:

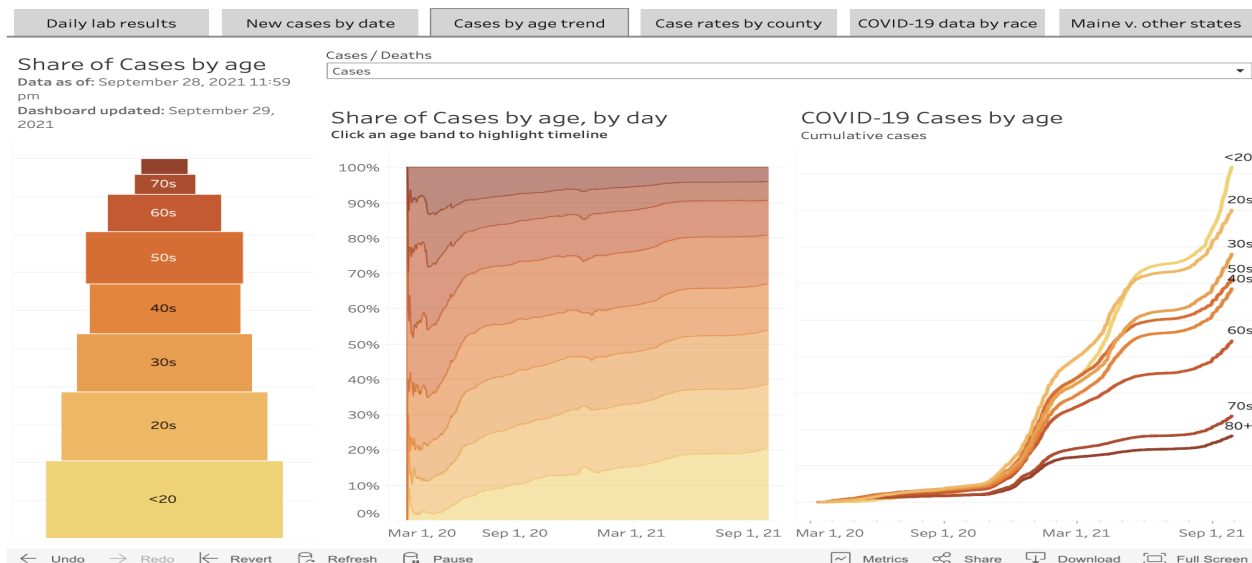
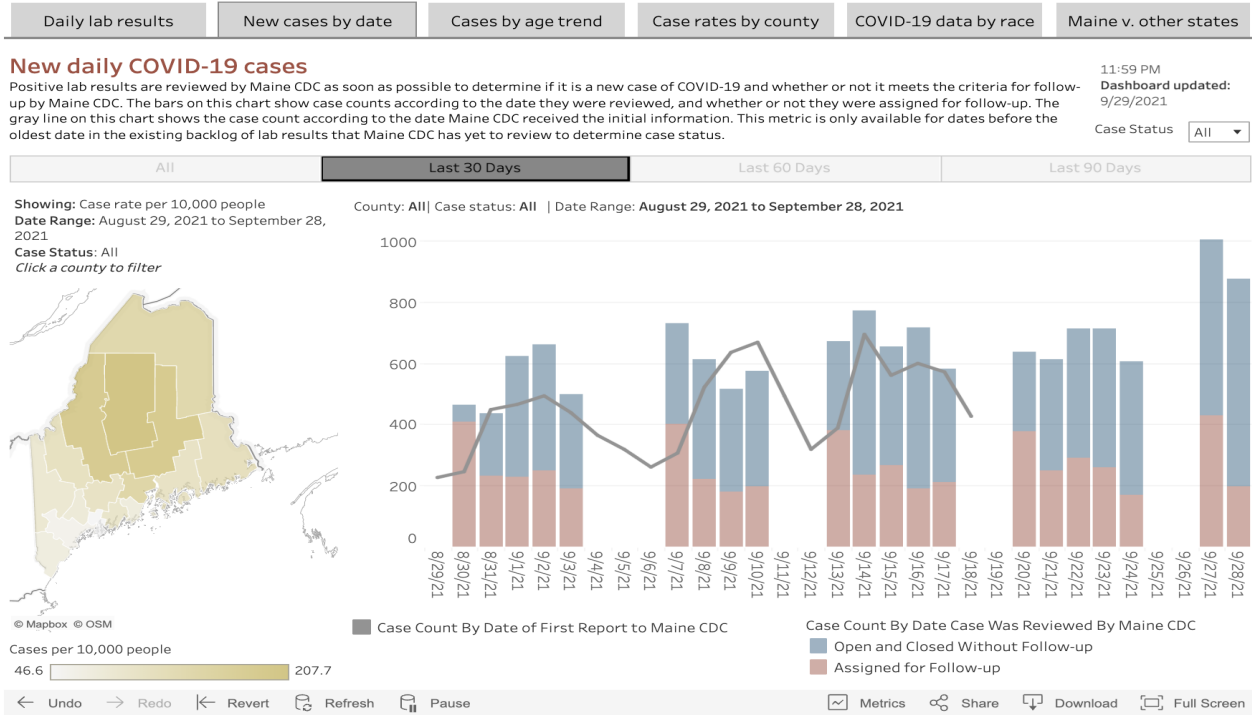
[Maine CDC](#)

[Federal CDC](#)

[COVID-19 Vaccination Rates for Youth by SAU](#)

[School staff vaccination rates](#)

1) Cases in last 30 days and by age groups



2) Cumulative by County

[Export table to PDF](#)

Cumulative COVID-19 Cases by County

Table updated: September 29, 2021

Data through: Tuesday, September 28, 2021 11:59 pm

Patient County	Cases	Confirmed cases	Probable cases	Deaths	Hospitalizations	Case rate (per 10K people)
Statewide	89,064	63,611	25,453	1,022	2,475	665.4
Cumberland	20,002	14,870	5,132	218	513	681.4
York	16,175	12,718	3,457	145	432	784.3
Penobscot	10,249	6,867	3,382	141	342	678.3
Androscoggin	9,640	6,594	3,046	93	277	895.3
Kennebec	8,356	5,001	3,355	91	201	684.5
Oxford	4,388	3,059	1,329	73	130	761.6
Somerset	3,509	2,383	1,126	41	104	693.6
Aroostook	3,249	2,272	977	73	119	484.1
Hancock	2,186	1,555	631	47	62	398.8
Waldo	2,063	1,537	526	29	58	519.7
Franklin	1,838	1,403	435	18	41	614.8
Sagadahoc	1,727	1,294	433	12	32	484.6
Knox	1,618	1,431	187	10	41	406.8
Lincoln	1,567	1,281	286	4	31	456.3
Washington	1,415	782	633	20	51	449.3
Piscataquis	1,079	562	517	7	41	642.3
Unknown	3	2	1	0	0	

3) Cumulative by zip code

cases_by_zip_code

Zip_Code	Zip_Population	Case_Count	Patient_City	Patient_County	Data_Snapshot_Date
4355	2760	155	Readfield	Kennebec	2021-09-26
4351	2648	163	Manchester	Kennebec	2021-09-26
4352	1602	Range of 50-99	Mount Vernon	Kennebec	2021-09-26
4284	1285	Range of 50-99	Wayne	Kennebec	2021-09-26

4) County color designations:

Kennebec County, Maine

[State Health Department](#) 

7-day Metrics | [7-day Percent Change](#)

Community Transmission ● High

Everyone in **Kennebec County, Maine** should wear a mask in public, indoor settings. Mask requirements might vary from place to place.

Make sure you follow local laws, rules, regulations or guidance.

[How is community transmission calculated?](#)

September 30, 2021

Cases	410
% Positivity	2.14%
Deaths	<10
% Eligible Population Fully Vaccinated	70.1%
New Hospital Admissions	17

On this page:

[Cases & Deaths](#)

[Testing](#)

[Vaccinations](#)


[Hospitalizations](#)

[Community Characteristics](#)


[Data Downloads and Footnotes](#)

5) RSU #38 Data (September)


09/10/21

 MARANACOOK AREA SCHOOLS	Level	Student Positive	Staff Positive	Students in Quarantine	Staff in Quarantine	Staff Remote due to others being in quarantine/or outside school exposure
	Elementary	0	0	6	2	0
	Middle	0	0	1	0	0
	High	2	0	15	0	0
	Total student positives to date of Report					9
	Total staff positives as to date of Report					2

09/17/24

	Level	Student Positive	Staff Positive	Students in Quarantine	Staff in Quarantine	Staff Remote due to others being in quarantine/or outside school exposure
	Elementary	1	0	0	0	26
	Middle	0	1	0	0	2
	High	2	0	10	0	0
	Total student positives to date of Report					12
	Total staff positives as to date of Report					3

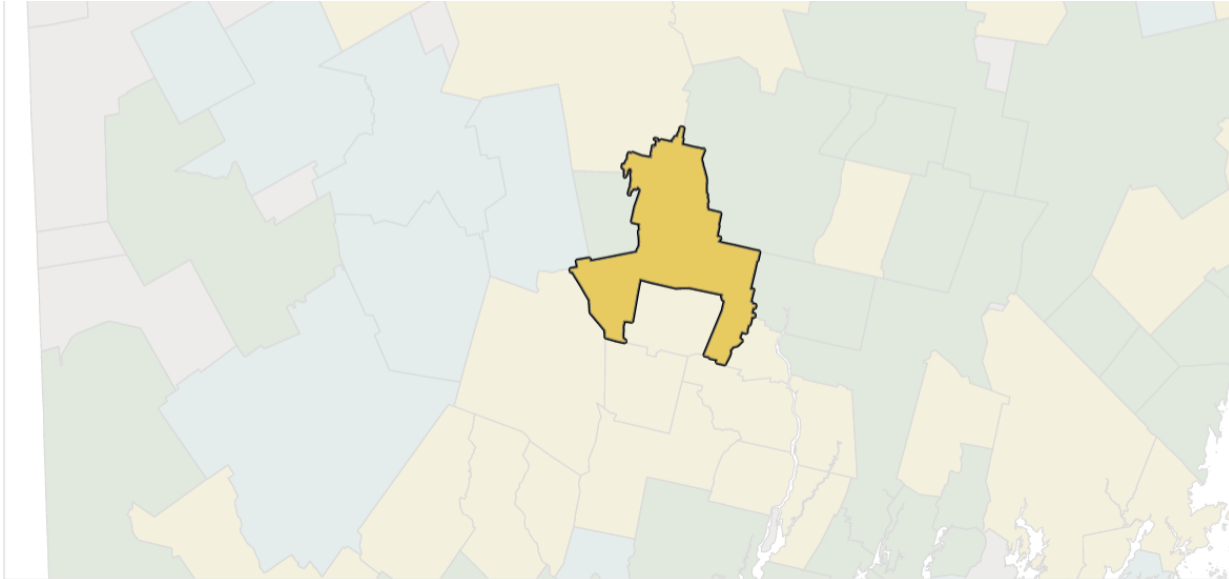
Maranacook Area Schools/RSU 38 Covid Dashboard Update: September 24, 2021

	Level	Student Positive	Staff Positive	Students in Quarantine	Staff in Quarantine	Staff Remote due to others being in quarantine/or outside school exposure
	Elementary	0	0	10	0	0
	Middle	2	0	15	0	0
	High	0	0	2	0	0
	Total student positives to date of Report					14
	Total staff positives as to date of Report					3

Close contacts who did not have to quarantine from school

	# of vaccinated students who are close contacts but stayed in school	# of vaccinated staff who are close contacts but stayed in school
09/03/21	15	0
09/10/21	14	7 staff
9/17	29	9
9/24/21	28	8

6) Student vaccine information



- Color
- 0-24%
 - 25-49%
 - 50-74%
 - 75-100%
 - NA

Summary

Color Bucket	SAU	ATTR(Vaccination Rate Range (Responsible))	COLLECT(Geometry)
50-74%	RSU 38	70-74%	Polygon

Showing first 1 rows

7) Staff Vaccine information -

SAU Name Look up: City:

Statewide Percentage of Fully Vaccinated Central Operations Staff

68.83%

Individual School Vaccination Rates as of 8/31/2021

School Name	School Staff Vaccination Rate (c..
Manchester Elementary School	76.9%
Maranacook Community High Sch	79.0%
Maranacook Community Middle Sch	67.4%
Mt Vernon Elementary School	88.9%
Null	Suppressed or Did Not Submit
Readfield Elementary School	69.4%
Wayne Elementary School	76.9%

Central Operations Staff Vaccination Rates as of 8/31/2021

SAU Name Look up	Central Operations Staff Vaccin
RSU 38	69.8%

Superintendent Recommendation:

Based on the above information and what was submitted in my report concerning pool testing I recommend that our health and safety protocols continue as is for the next month and should be reviewed again at our November board of directors meeting.

Sample motion:

I move that our the RSU #38 health and safety protocols remain unchanged and be reviewed again at the first November board meeting.




8a.

To: Jay Charette
 Fr: Brant Remington
 Date: 7/29/21
 Fall Coaching Nominations (2021)

Please share the following list to the school board. Thank you.

*RSU 38 employee (includes additional \$200 per contract)

Position	Name	Category	Yrs	Amount
HS Cross Country	Jay Nutting	II	3	\$3516
HS Girls V Soccer	Travis Magnusson*	II	10+	\$4301
HS Girls JV Soccer	Karen Magnusson*	IV	6	\$2836
HS Boys V Soccer	Don Beckwith	II	10+	\$4101
HS Boys JV Soccer	Don Beckwith (50%)	IV	10+	\$1465
HS V Field Hockey	Ashley Work	II	3	\$3516
HS JV Field Hockey	Kianna Pushard	IV	2	\$2343
Golf	Ryan Meserve*	II	10+	\$4301
Varsity Football	Jordan DeMillo*	I	5	\$4594
Assistant Football	Jacob Bessey	III	3	\$2930
MS Cross Country	Matt Lajoie*	V	0	\$2251
MS Field Hockey	Carolyn Gross*	V	0	\$2251
MS A Boys Soccer	Tom Radcliff*	V	6	\$2543
MS B Boys Soccer	Ben Brigham*	V	6	\$2543
MS A Girls Soccer	Amy Jones*	V	2	\$2251
MS B Girls Soccer	Sean Harper	V	1	\$2051

To: Jay Charette 
 Fr: Brant Remington
 Re: 2021/2022 Co-Curricular nominations
 Date: 8/25/21

<u>Position</u>	<u>Name</u>	<u>Cat.</u>	<u>Exp.</u>	<u>Amount</u>
HS Math Team	Bill Babbitt	IV	4	\$2543*
HS Student Senate	Cal Dorman	I	1	\$4594*
HS Spring Musical	Dan Gilbert	II	3	\$3716*
HS Set Design	Dan Gilbert	V	3	\$2251*
HS Fall Play	Dan Gilbert	II	3	\$3716*
HS Speech and Debate	OPEN	I		
HS Honor Society	Sara Chisholm	IV	3	\$2543*
HS Musical Acc.	Margaret Libby	V	10+	\$2636
HS GAPP	Kerry Anderson	III	1	\$3130*
MS Math Team	Jean Roesner	IV	1	\$2543*
MS Play	Adam Scarpone	II	10	\$4007*
MS Yearbook	OPEN	V		
MS Advisory Council	Kelly Jewell	IV	1	\$2543*

*RSU 38 employee (stipend includes \$200 additional per negotiated contract)