

AR  
Scranton School District  
103 North Tenth Street  
Scranton AR 72863  
479-938-7121

### **District Engagement Plan\***

Please read over the form closely, being sure to address all guiding questions. Note the Assurances section allows you to confirm practices that are required but do not need further elaboration within the written portion of your plan. In the response fields, you may include links to additional information that can help support your story as you answer the guiding questions. At the bottom of this form, you will find guidance on the required documentation upload for Federal Monitoring for 2023-24.

#### **1: Jointly Developed Expectations and Objectives**

Describe how the LEA works with parents and families to develop and review relevant plans, policies, and strategies related to engagement, including establishing expectations and objectives.

##### *Guiding Questions*

- **1.1:** *How does the LEA involve parents in the development and review of the District Engagement Plan, the School Improvement/Title I Schoolwide/Title I Targeted Assistance Plan and, if applicable, the Comprehensive Support and Improvement and the Targeted Support and Improvement plans?*  
[ESSA § 1116(a)(2); A.C.A. § 6-15-1702(a)]
- **1.2:** *What efforts have been made to ensure adequate representation of parents and families of participating children in the process (Title I families)?*  
[ESSA § 1116(a)(1)]
- **1.3:** *How has the Engagement Coordinator and/or Committee worked with the School Improvement/District Support Committees in order to incorporate the Engagement Plan into the Schoolwide Plan?*  
[ESSA § 1116(a)(2)]
- **1.4:** *What expectations and measurable objectives has the LEA established for meaningful family and community engagement?*  
[ESSA § 1116(a)(2)]

1. Scranton Public Schools will conduct an annual meeting following Open House on August 7th, 2023 at 7 pm in the Scranton Elementary Library.
2. Establish a parent and family engagement contact person at each of the Title I, Part A schools. The building facilitators in coordination with building administrators will establish expectations and objectives for meaningful involvement specific to the needs of families in our district. Greta Strobel, SES-----479-774-3201; Laura Simpson, SHS-----479-209-1132; Lakaen Schluterman, SES Administration-----479-774-2112; Doyle Watkins, SHS Administration-----479-774-0416
3. SSD will develop and disseminate the District Parent and Family Engagement Policy on the school's website.
4. SSD will meaningfully involve parents and families in an annual review of the effectiveness of the parent and family engagement plan. District and School Parent and Family Engagement Facilitators and Principals.
5. SSD will make the district parent and family engagement plan available to the families and the local community. We will file the plan with the AR Department of Education by August 1, 2023, in Indistar, place a parent-friendly copy summary/explanation of the parent and family engagement plan online, and as a supplement to the student handbook. We will obtain signatures from each parent acknowledging receipt of the district's parent and family engagement plan via paper or electronically.

6. Yearly, by August 1, SSD in collaboration with parents and families will develop/review/update the district parent and family engagement plan and contribute to the decisions regarding the use of funds reserved for parent and family engagement through meetings with the district.

7. Maintain district Parent Involvement Committee to create/review a parent and family engagement policy and implement parent and family engagement activities as well as disseminate information to the community to promote parent and family engagement in the Title I Part A schools. Lakaen Schluterman, SES Administration-----479-774-2112;

8. Ensure that parents of children with disabilities or limited language English proficiency have the same access as other parents including information in a language and form they can understand. Submit to the State any comments from parents who deem the school-wide LEA plan unsatisfactory. Lakaen Schluterman, SES Administration-----479-774-2112;

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## **2: Building Staff Capacity**

Describe how the district will support all its Title I schools in planning and implementing effective engagement practices.

### *Guiding Questions*

- **2.1:** *How will the district provide support and technical assistance to all of its Title I schools in planning and implementing effective parent and family engagement practices? This includes*
  - *jointly-developing school engagement plans*
  - *implementing effective parent and family involvement activities*
  - *jointly-developing school-parent compacts**[ESSA § 1116(a)(2)(B)]*
- **2.2:** *How does the LEA build staff capacity to work with parents as equal partners? This may include workshops, conferences, trainings, webinars, and online resources that will be used to ensure ALL school staff are aware of:*
  - *the value and utility of contributions of parents*
  - *how to reach out to, communicate with, and work with parents as equal partners*
  - *how to implement and coordinate parent programs*
  - *how to build ties between parents and the school**[ESSA § 1116(e)(3)]*
- **2.3:** *How will the district ensure information related to school and parent programs, meetings, and other activities is provided to parents in a format and in a language that parents can understand (to the extent practicable)?*
  - *How are you ensuring that relevant information is provided in a variety of ways? (For example, paper copies made available, as well as social media posts, website links, parent apps, etc.?)**[ESSA § 1116(e)(5)]*

1. Conduct ongoing site visits to observe parent and family engagement practices. Greta Strobel 479-774-3201; Laura Simpson 479-209-1132

2. Enhance awareness and skills of teachers, student service personnel, principals, and staff in reaching out to, communicating with, and working with parents as equal partners. SSD will utilize training opportunities from the Guy Fenter Education Service Coop and Arkansas IDEAS for staff development. Ensure all professional development requirements are met for teachers and administrators. Lakaen Schluterman, SES Administration-----479-774-2112;; Doyle Watkins 479-774-0416

3. Ensure to all extent possible, that information is sent home in a language that parents can understand. Lakaen Schluterman, SES Administration-----479-774-2112 ; Doyle Watkins 479-774-0416, and All school personnel

4. Provide information on adult literacy training available in the community. Lakaen Schluterman, SES Administration-----479-774-2112

5. Provide information to parents that our policies are on our school website and a hardcopy is available upon



request in each building. Lakaen Schluterman, SES Administration-----479-774-2112 ; Doyle Watkins 479-774-0416

6. Through close communication with students' families and staff, the following will be monitored:

- Jointly develop parent and family engagement plans.
- Offer flexible meeting times for parents and community members.
- Provide information to parents about the school's functions, including a parent information guide.
- Implementing effective parent and family activities.
- Building ties between parents and the school.
- Develop and use the School-Parent Compact.
- Inform parents on accessing their child's grades, homework assignments, and important school events through our district website.
- Reinforce parenting skills to support the acquisition of academic skills and their application in real-life situations for parent use.

Principals: Lakaen Schluterman, SES Administration-----479-774-2112 ; Doyle Watkins 479-774-0416

7. Encourage parents to visit/volunteer at school by assisting staff in developing volunteer opportunities as well as training staff to encourage parents to volunteer. Visitors and Volunteers will be COVID-19 screened. Lakaen Schluterman, SES Administration-----479-774-2112 ; Doyle Watkins 479-774-0416

8. Encourage parent participation through innovative scheduling of activities through strategies such as holding meetings at a variety of different times in order to increase parent participation. Lakaen Schluterman, SES Administration-----479-774-2112 ; Doyle Watkins 479-774-0416

9. Conduct annual school meetings to inform parents of their school participation in the development of the parent and family engagement plans and their right to be involved. Lakaen Schluterman, SES Administration-----479-774-2112;

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### **3: Building Parent Capacity**

Describe how the LEA supports parents in helping with their student's academic success.

#### *Guiding Questions*

- **3.1:** *How will the LEA provide assistance to parents in understanding the following?*
  - *the challenging State academic standards*
  - *State and local academic assessments*
  - *the requirements of Title I, Part A*
  - *how to monitor a child's progress and work with educators to improve the achievement of their children*

*[ESSA § 1116(e)(1)]*
- **3.2:** *What types of materials and training does the LEA provide to help parents work with their children to improve achievement? This may include:*
  - *literacy training*
  - *technology training, including education about copyright piracy and safe practices*
  - *resources that describe or assist with the child's curriculum*
  - *other activities such as workshops, conferences, online resources like tutorials or webinars, and any equipment or other materials, including parent resource centers*

*[ESSA § 1116(e)(2); ESSA § 1116(e)(4)]*
- **3.3:** *In what ways does the LEA conduct outreach to ALL Title I, Part A parents and family members (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background)?*

[ESSA § 1116(a)(1)]

1. Provide information to participating parents in such areas as national, state, and local education goals, including parents' rights in District Policy Handbook and shared at Title I public meeting. In addition, parents will be given access to their child's academic progress in HAC.

Lakaen Schluterman, SES Administration-----479-774-2112; Doyle Watkins 479-774-0416

2. Assist in the development of parent engagement groups at each school.

Building Parent Facilitators: → Greta Strobel, SES-----479-774-3201; Laura Simpson, SHS-----479-209-1132

3. Encourage the formation of partnerships between schools and local businesses or civic groups that include roles for parents. Lakaen Schluterman, SES Administration-----479-774-2112 ; Doyle Watkins 479-774-0416

4. Provide resources for parents to learn more about how to monitor a child's progress, child-rearing practices, academic assessments, and academic strategies that are designed to help parents become full partners in the education of their child through our Parent Centers in each building. Building Parent Facilitators: → Greta Strobel, SES-----479-774-3201; Laura Simpson, SHS-----479-209-1132

5. Involve parents through the annual survey(s) to improve school effectiveness throughout the year. Lakaen Schluterman District Parent and Family Engagement Coordinator, 479-774-2112;

6. Provide any reasonable support for parent and family engagement at the request of each school. Greta Strobel, SES-----479-774-3201; Laura Simpson, SHS-----479-209-1132; Lakaen Schluterman, SES Administration-----479-774-2112 ; Doyle Watkins, SHS Administration-----479-774-0416

7. Other events that will be held for parent involvement will be Literacy night, District Art Show, monthly class speakers, District Technology Night for Parents, real-world course, Grandparents' Day activities, book talks by volunteers, and career studies.

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#### **4: Coordination**

Describe how the LEA will coordinate with other organizations, businesses, and community partners to provide additional supports, services, and resources to families that encourage and support parents in more fully participating in the education of their children.

##### *Guiding Questions*

- **4.1:** *How does the district coordinate and integrate programs and activities with other Federal, State, and local programs? Some examples include:*
  - *public preschool programs such as Head Start*
  - *organizations/activities to help students transition to elementary, middle, high, and postsecondary schools or careers*
  - *wraparound services that allow families to send their children to school ready and able to focus on learning*

[ESSA § 1116(e)(4)]

1. Encourage the formation of partnerships between the district and local businesses and civic groups that includes roles for parents. Principals: Lakaen Schluterman, SES Administration-----479-774-2112;; Doyle Watkins, SHS Administration-----479-774-0416

2. Transition conferences through preschool centers for incoming kindergarten students, High school Mentoring program will be used to help incoming high school students transition as a new student or a new seventh-grade students. Building Parent Facilitators: Greta Strobel, SES-----479-774-3201; Laura Simpson, SHS-----479-209-1132

3. Involve parents through an annual survey to improve district effectiveness Building Parent Facilitators: Greta Strobel, SES-----479-774-3201; Laura Simpson, SHS-----479-209-1132

4. Ensure that parents of children with disabilities or limited language English proficiency have the same access as



other parents including information in a language and form they can understand. Building Parent Facilitators: Greta Strobel, SES-----479-774-3201; Laura Simpson, SHS-----479-209-1132

5. Invite parents to our end-of-year meeting with all stakeholders and discuss ways of improving each building's Title I Programs. Building Parent Facilitators: Greta Strobel, SES-----479-774-3201; Laura Simpson, SHS-----479-209-1132

6. Recruit parents to attend our Parent and Family Engagement District Meetings and the district's public meeting. Then discuss with parents ways of improving our Title I Program. Building Parent Facilitators: Greta Strobel, SES---479-774-3201; Laura Simpson, SHS-----479-209-1132

7. Recruit parents for a District Parental Involvement Committee. Building Parent Facilitators: Greta Strobel, SES---479-774-3201; Laura Simpson, SHS-----479-209-1132

8. Each building offers a Parent Resource Center. Building Parent Facilitators: Greta Strobel, SES-----479-774-3201; Laura Simpson, SHS-----479-209-1132

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## **5: Evaluation and Reservation**

Describe how the LEA evaluates the content and effectiveness of its Engagement Program in improving the academic quality of all schools. Describe how the LEA reserves and uses Title I funds for parent and family engagement programs and activities.

### *Guiding Questions*

- **5.1:** *How does the LEA review and approve the Engagement Plan for each school?*
  - *Describe the process used to ensure each school plan is in full compliance with applicable codes.*  
[ADE Rules Governing Parental Involvement Section 4.03]
- **5.2:** *What process does the LEA utilize to conduct an evaluation of the content and effectiveness of the Engagement Program?*
  - *Who is responsible?*
  - *When will it be conducted?*
  - *How will parent input be solicited?*
  - *How will it be disseminated?*
  - *Ensure the evaluation of the Engagement Program in Title I schools includes:*
    - *barriers to greater participation by parents (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background)*
    - *the needs of parents and family members to assist with their children's learning, including engaging with school personnel and teachers*
    - *strategies to support successful school and family interactions*  
[ESSA § 1116(a)(3)(D)(i-iii); A.C.A. § 6-15-1702(b)(9)]
- **5.3:** *How does the LEA use the findings from the evaluation to develop strategies for more effective engagement and to revise, if necessary, parent and family engagement policies in order to improve the academic quality of all schools?*
  - *How will the findings of the evaluation be shared with families and the community?*  
[ESSA § 1116(a)(2)(E)]
- **5.4:** *If The LEA is required to set aside funds for parent and family engagement (as part of receiving a Title I, Part A allocation greater than \$500,000),*
  - *How is the LEA spending those funds?*
  - *How is the LEA determining the priority of how funds are spent?*
  - *Who is involved in determining that?*  
[ESSA § 1116(a)(3)(A)]
- **5.5:** *How does the LEA/school provide opportunities for parents and family members to be involved in providing input into how the funds are used? How will the district share the budget for engagement activities and programs with parents and family members?*  
[ESSA § 1116(a)(3)(B); ESSA § 1116(a)(3)(C); ESSA § 1116(a)(3)(D)(i-v)]

1. Reserve a minimum of 1% of the Title I, Part A allocation for parent and family engagement funds are distributed by building and the amount determined by per pupil numbers in each building.

Lakaen Schluterman; Federal Programs Coordinator

2. Survey parents annually, including questions to identify barriers to parent and family engagement, especially during fall open house and parent/teacher conferences.

Building Parent Facilitators: Greta Strobel, SES-----479-774-3201; Laura Simpson, SHS-----479-209-1132

3. Provide an opportunity for the parents to assist in the development of the evaluation procedures, including analysis of data collected.

Greta Strobel, SES-----479-774-3201; Laura Simpson, SHS-----479-209-1132; Lakaen Schluterman, SES Administration-----479-774-2112; Doyle Watkins, SHS Administration-----479-774-0416

4. Develop procedures for collecting parent participation documentation through sign-in lists for workshops, meetings, and conferences; schedules; brochures; meeting notes; and other means as appropriate throughout the school year.

Greta Strobel, SES-----479-774-3201; Laura Simpson, SHS-----479-209-1132

5. Through a collaborative meeting at each school, use findings from the evaluation process to make recommendations to each school for parent and family engagement plan revision and provide suggestions for designing school improvement policies, as they relate to parent and family engagement.

Building Parent Facilitators: Greta Strobel, SES-----479-774-3201; Laura Simpson, SHS-----479-209-1132

6. Develop and disseminate an annual parent evaluation report to share with parents, staff, and the community. The parent evaluation report is also shared at our district board meeting. Evaluations will be used to identify barriers, needs, and strategies for parent and family engagement.

Principals: Lakaen Schluterman, SES Administration-----479-774-2112; Doyle Watkins, SHS Administration-----479-774-0416

7. SSD will review and approve the plan for each school.

8. SSD plan will be reviewed and updated each year by August 1.

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<b>Assurances</b>
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Please read the following statements closely. By checking these boxes, the LEA understands the legal requirements and will meet them accordingly.

**Please read the following statements closely.**

- **A.1:** LEA understands that by August 1st annually, it must review and update accordingly the District Engagement Plan. [A.C.A. § 6-15-1704(a)(1-2)]
- **A.2:** LEA understands that the District Engagement Plan should be sent to the State for review in Indistar no later than August 1st. If the plan is returned for revisions, those revisions should be made and the plan sent for an additional review within two weeks. [A.C.A. § 6-15-1704(a)]
- **A.3:** LEA understands that the District Engagement Plan must be made available to families and the local community on the district website under State Required Information no later than August 1st; if revisions are necessary, the final accepted copy should take its place once available. [A.C.A. § 6-15-1704(a)]
- **A.4:** LEA understands that a parent-friendly summary/explanation of the Engagement Plan should be included in the current student handbook. [A.C.A. § 6-15-1704(a); ADE Rules Governing Parental Involvement Section 3.02]
- **A.5:** LEA understands its obligation for ensuring professional development requirements



related to parent and family engagement are met and that records are maintained accordingly. [A.C.A. § 6-15-1703(a); A.C.A. § 6-17-709]

- **A.6:** LEA understands its obligation to train all volunteers at least annually and be able to provide proof of that training, if requested. [A.C.A. § 6-15-1703(b)]
- **A.7:** LEA understands its obligation to obtain signatures for each parent acknowledging receipt of the District's Engagement Plan summary/explanation. [A.C.A. § 6-15-1704(a)(3)(B)]
- **A.8:** LEA understands its obligation to reserve at least 1 percent of its Title I, Part A allocation for engagement purposes should such total allocation amount to \$500,000 or more. Nothing limits LEAs from reserving more than 1 percent of its allocation for engagement purposes. [ESSA § 1116(a)(3)(A)]
- **A.9:** LEA understands that all Title I, Part A funded engagement activities and strategies should remain consistent with all information set forth in this parent and family engagement plan. [ESSA § 1116(a)(3)(D)]
- **A.10:** LEA understands its obligation to submit to the State any comments from parents who deem the schoolwide plan unsatisfactory. These comments can be sent to [ade.engagementmatters@ade.arkansas.gov](mailto:ade.engagementmatters@ade.arkansas.gov) [ESSA § 1116(b)(4)]
- **A.11:** LEA understands its obligation to provide other reasonable support for engagement activities to ensure the effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement. [ESSA § 1116(e)(14)]
- **A.12:** LEA understands that if it has 20 or more children of military families enrolled or has a total enrollment of 3,000 students overall that it must appoint a district military education coordinator, and the district military education coordinator shall be included in the establishment and adoption of a public school district's and public school's parent and family engagement plan. [A.C.A. § 6-28-116(2)(A)(3)(B)]

**(Please Note: This form will not save unless the following box has been checked.)**

☒ By checking this box, the LEA understands the legal requirements and will meet them accordingly.

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<b>LEA Information</b>
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<b>District/LEA Name:</b>	Scranton School District
<b>District Engagement Coordinator's Name:</b>	Lakaen Schluterman
<b>Plan Revision/Submission Date:</b>	7/31/23
<b>District Level Reviewer Name, Title:</b>	Toby Cook

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**Committee Members, Role**

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Role (Teacher, Staff, Parent, Student, or Community Member)
Lakaen	Schluterman	Elementary Principal
Doyle	Watkins	High School Principal
Greta	Strobel	Elementary Teacher
Laura	Simpson	High School Teacher
Michael Joe	Johnson	Parent
Stephanie	Canada	Elementary Teacher

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**Committee Members, Role**

(Select "Repeat" to open more entry fields to add additional team members)

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First Name	Last Name	Role (Teacher, Staff, Parent, Student, or Community Member)
Jacob	Brown	High School Teacher
Audrey	Koch	parent